12-1-2011

CS Review, 2011-12

Civil Service Senate

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Recommended Citation
Civil Service Senate, CS Review (2011, December). http://opus.govst.edu/csreview/7

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LETTER FROM THE PRESIDENT

"Twas the Night Before The Holiday"

'Twas the night before the holiday and all through GSU
Not a student was stirring, what was the staff to do?
The Deans were all off, gone were the Chairs
Was there hope that sanity soon would be theirs?

The clerks that all wrestled with stats in their head
soon envisioned slumber snug in their beds

Security checked that no doors were a gap
Perhaps they could go home for a little night cap

When out on the lawn there arouse such a clatter
They sprang from their screens to see what the matter.
To the window the operator flew like a flash,
Tony opened the door so the Chief could dash.

It was the “grey shirts” stringing lights on Paul Bunyan like a tree.
We must tell them to get down, they must be crazy!
It is really not safe to be up there at night

Then out of the woods a reindeer took flight
Kevin so startled jumped lively and quick,
and shouted for help as he started to tip!!!

Help, Scott! Help Shawn! Help Larry and Bill!
Don’t wonder! Don’t, ponder, RUN over that hill!
To the shop in the garage duty does call!
Danger lurks as Kevin might fail!

Ever so quickly the boys did bustle,
Grabbed the ladder and outside they did hustle!

Then suddenly they heard a great big poof
with their ladder they looked up at OTS roof

The reindeer had just landed and as they turned around
down the ladder came Kevin safe and sound.

Telling them all how he had such a flight
They couldn’t believe they saw such a site
Oh the joy in their hearts as they all walked back,

Such a great crew, no guardian they lacked.
The lights – now they twinkled!
Everyone was so merry!
Paul’s cheeks were like roses, his nose like a cherry!

They spoke not a word, they’d be crazy if they might
They emptied the garbage, and turned out the lights

But many heard them exclaim, as each drove out of sight,
HAPPY HOLIDAYS TO ALL, AND TO ALL A GOOD-NIGHT!

Have a wonderful Holiday Season
-Laura Owens
CIVIL SERVICE SENATE: MISSION STATEMENT

The Civil Service Senate works to promote scholarship and morale and protects the rights and benefits of the civil service constituency.

The Civil Service Senate helps promote:

- Quality Instruction and Scholarship by helping to create a positive university experience for students by supporting civil service employee continuing education through scholarship.
- Innovation and Improved Productivity by promoting a positive work environment through morale building events. This helps to create efficiency through increased productivity.
- Enhanced Collaboration and Partnerships by encouraging unity through special events and collaborative efforts with students, faculty, community, and staff.

CIVIL SERVICE SENATE: OUR PURPOSE

The Senate shall recommend policies and procedures concerning Civil Service affairs, evaluations, salary, merit, Civil Service education and development, Civil Service governance, grievances, and campus physical resources. The Civil Service Senate shall advise on the specific decisions which may be made under any of these policies and which shall be set forth in the By-laws of the Civil Service Senate. This advisement shall be limited to those decision not specifically covered or stipulated by a ratified Civil Service union agreement and those not in the process of bargaining.

SENATE OFFICERS AND SENATORS

The complete Senate roster for the 2011-2012 year is as follows:

Executive Officers:
President: Laura Owens/2013  Recording Secretary: Lynne Clayton/2012
Vice President: Tiffani Malvin/2013  (Scholarship Committee Chair/Affairs Committee Co-Chair)
Financial Secretary: Joyce Giroux/2013
Correspondence Secretary: Kelly Robinson/2012

"The Leroy Morrison Service Recognition Award"

The people that will receive this award must show the same qualities that the late Leroy Morrison did. They must display a love of GSU and show the same generosity of spirit, volunteerism, and the same unconditional support of the Civil Service Senate, staff, and the entire GSU community of Governors State University as Leroy did.

This year’s winner of the Leroy Morrison Award this year is Renee Rainey. Renee has been a longtime supporter of Civil Service staff and spent years on the GSU CS Senate. Renee volunteered countless hours and was always the ‘go-to’ person if you needed anything! Although recently retired from the Senate, Renee still is happy to help by stepping up and pitching in when needed. We thank you Renee for your wonderful and generous volunteer spirit!
"The Employee of the Year Award"

Goes to Karen Sinwelski
Civil Service Senator
TIP OF THE MONTH

Of the many ideas for keeping an ice pack handy, the main problem for whatever form you use is comfort. The best idea I have seen to conform to any shape, whether it is a neck or a knee, is to freeze washcloths folded in ziplock bags. The second best idea may be to freeze a bag of beans.

-Marlene Lees

EDUCATION ASSISTANCE AWARD

The Education Assistance Award was established to encourage GSU Civil Service employees, spouses, and dependent children to further their education and promote career advancement and self-improvement. The award is underwritten through contributions and fundraising activities by the Civil Service Senate. The Civil Service Educational Assistance Award next application deadline is Tuesday, January 31, 2012.

-Lynne Clayton
PROCLAMATION

IN AS MUCH AS the Civil Service Staff of Governors State University provides essential services in pursuit of the mission of the university; and

IN AS MUCH AS the Civil Service Staff greets the university community, participates in planning and governance, maintains the buildings and grounds, provides protective services; and

IN AS MUCH AS the Civil Service Staff keeps the records, processes and prints the words, purchases and inventories the materials, gathers, analyzes and disseminates data, provides creative, artistic, and technical services; and

IN AS MUCH AS the Civil Service Staff provides all these services in support of the pursuit of excellence by the students, faculty, and staff, and are the heart and soul of the student support systems, now then, in recognition and appreciation.

Let it be known that Wednesday, December 07, 2011 shall be Civil Service Day at Governors State University.

Elaine P. Maimon, Ph.D.
President, Governors State University

December 07, 2011
GSU Accapella

“Carol of the Bells”
“Go Tell it on the Mountain”

OLD SCHOOL

2011 Civil Service Day Show

Eric Nicholson
“Chimes of Freedom”

Deidre Webb
“Fascinating Rhythm/I Got Rhythm”

Ayita Woods “I Love You, I Do”
“OLD SCHOOL”
2011 Civil Service Day Show


Karen Caesar-Smith “The Christmas Song”

Lynn Clayton, Kathy Miller  “Side by Side”

Keith Briggs  “Him Alone”
The Civil Service Senate sponsored Pie Auction was Tuesday, November 22, 2011 and was new this year and a successful event. We had 3 terrific donors Kroger, Jewel and Sam’s club. And the homemade items people made received a lot of compliments!

- Andrea DalPolo
The Civil Service Senate sponsored

Taffy Apple and Bake Sale - October 26, 2011
Civil Service Taffy Apple and Bake Sale was Wednesday, October 26, 2011 in the Hall of Governors to benefit the Senate’s Educational Assistance Fund. and was a “sell-out success”. Taffy Apples were supplied by FSI, Food Services Incorporated here at GSU and all were sold. A 50% off sale was offered on what was left at the end of the day as prices were slashed and advertised as Everything Must Go! It was a sellout. The ever popular Egg Rolls went very quickly And we will probably have An “egg roll” sale in the near future. -Andrea DalPolo

Taffy Apples
Employee of the Month

The Governors State University (GSU) Employee of the Month program recognizes a Civil Service employee who demonstrates exemplary work, makes significant contributions, and/or performs or demonstrates outstanding service. It was established to show appreciation of Civil Service staff members and show them they are valued members of the GSU community. This program is possible because of the generosity of Institutional Advancement and The Center for Performing Arts and is sponsored by the Office of Human Resources and the Civil Service Senate.

To qualify, an employee must be a status Civil Service employee with at least a 75 percent appointment, who has served GSU for twelve consecutive months in a Civil Service position, and has not been selected as an Employee of the Month within the past three years. The employee evaluation process plays an important role in the final selection. An employee whose current work record showing documentation that the performance evaluation form is less than satisfactory will be disqualified for consideration.

The selected Employee of the Month will receive a letter and certificate of recognition and a copy of the letter will be placed in the employee's personnel file and provided to the unit. An e-mail announcement will be sent to the university community, their photograph will be displayed, and they will receive the following: a designated parking space, a voucher for two tickets to The Center for Performing Arts and a monetary award of $150. They will be eligible to be the “Employee of the Year”, which is selected from a pool of the 12 Employee of the Month recipients and voted on by the entire GSU community.

Anybody from the GSU community, faculty, staff, and students may nominate a Civil Service staff member that is worthy of this award. You will find the nomination forms on the "Employee of the Month" nomination boxes located in the Faculty Office Center lobby, in the Hall of Governors next to Engbretson Hall, and in Human Resources. You can download a printable nomination form at

www.govst.edu/uploadedFiles/empmonth.pdf

Please be sure to complete the entire nomination form and submit it in an employee of the month box, at the locations listed above or to the Human Resources Office.

We encourage everyone to participate in this program. Nominate somebody today!

-Kathy Miller

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Employee of the Year
**Important Dates**

Civil Service Senate Meetings are scheduled the 2nd Tuesday of every month at 11:00am in Room D1496

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**Have a Great Holiday Season**

The CS Review Staff

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