1986

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Governors State University

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Affirmative Action Statement

Governors State University is an affirmative action/equal employment opportunity university which administers its educational and employment programs in compliance with federal, state, and local laws and does not discriminate on the basis of race, color, national origin, religion, sex, age, or handicap.
The University

Governors State University was chartered in 1969 in response to the dramatic growth of the Illinois community college system. The state recognized the need for an upper division, commuter university designed to allow graduates of the community college system and others in the southern Chicago metropolitan area access to baccalaureate and graduate study in a convenient location and at a reasonable cost.

The university is situated on a 750-acre campus with three lakes and several nature trails. The main building is a remarkable structure, nearly a quarter of a mile in length, with large open areas which integrate the facility with the surrounding landscape. The campus also boasts twenty-one exciting sculptures which have been described as "perhaps the finest exhibition of monumental sculpture in the country."

In response to the needs of the region, the university provides educational opportunities in liberal arts, science, education, business, and health. Special emphasis is given to programs in fields with growing employment opportunities at both the undergraduate and graduate levels. The university also emphasizes liberal education to provide a broad educational base for continued learning.

The university provides service to diverse clientele over a wide geographic area through off-campus instruction at numerous sites in the region. Mediated instruction in television and correspondence formats also is available. The provision of necessary academic support services—student activities, counseling, learning assistance, advisement, placement, and other special programs—is integral to the university's commitment to its unique student body.

The curricula of the university are offered through the College of Arts and Sciences, the College of Business and Public Administration, the College of Education, and the College of Health Professions. A special undergraduate liberal arts degree is offered through participation in the Board of Governors Bachelor of Arts degree program. Governors State University is accredited by the North Central Association of Colleges and Secondary Schools.

The constitution of the university provides for a governance system to ensure involvement of all constituencies in the policy making process of the university. The constitution established three senates: faculty, student, and civil service, to be assisted by a coordinating council and charged to make policy recommendations to the president.

Governors State and Eastern, Western, Chicago State, and Northeastern Illinois universities are responsible to the Board of Governors of State Colleges and Universities. This board is responsible to the state legislature and governor through the Illinois Board of Higher Education.
Academic Services

Admission and Recruitment

The Office of Admissions and Student Recruitment may be an individual’s first contact with Governors State University. The office provides preadmission counseling, which includes current information about the university curricula, admission requirements, transcript evaluation, and the transfer of credit process, as well as degree requirements. The office is responsible for the application and admission process for both undergraduate and graduate students, including receipt of applications and credentials, credential evaluation, and notification regarding decisions on admission, and for the identification and application of credits toward the liberal education policy requirements. The admission counselor for international students provides assistance to applicants in the areas of international credential evaluation and information regarding requirements of the Department of Immigration and Naturalization Services.

The office is open Monday through Thursday, 8:30 a.m. to 8 p.m.; Friday, 8:30 a.m. to 5 p.m.; and Saturday, 9 a.m. to noon.

Preadmission counseling is available, with or without an appointment, during the following hours: Monday and Thursday, 1 p.m. to 8 p.m.; Tuesday and Wednesday, 9 a.m. to 5:30 p.m.; Friday, 1 p.m. to 5 p.m.; and Saturday, 9 a.m. to noon.

Student-guided campus tours also are available by appointment Monday through Thursday at 10 a.m. and 4 p.m., and Friday at 10 a.m. only.

Registration and Records

The Registrar’s Office coordinates registration, add/drop, grade processing, and graduation activities at various times during the academic year. In addition to those major functions, the Registrar’s Office maintains the official academic records of the university.

The Registrar’s Office serves both currently enrolled and former Governors State University students. A variety of services are available including: providing registration information; registering students for courses; producing official transcripts; certifying enrollment; verifying degrees earned; processing changes of address, name, or residence classification; producing grade reports; certifying students for graduation; and providing information concerning commencement.

Staff members are available to assist students in understanding university policies and procedures and in interpreting academic regulations. The office is open from 8:30 a.m. until 8 p.m., Monday through Thursday, and from 8:30 a.m. until 5 p.m. on Friday.

University Library

The University Library is open with reference and information service provided 75 hours per week. Librarians are available to help students at three locations: the main reference desk, the documents/serials information desk, and the materials center information desk. The library staff offers tours of the library and provides bibliographic instruction to individuals and groups upon request.

The library maintains a comprehensive collection of print and audiovisual material. These materials are, with few exceptions, on open shelves, readily accessible to users.
The collection encompasses over 230,000 books; 28,000 media items, including 16mm films, video cassettes, records, filmstrips, slides, and kits; over 600,000 microfiche/film; and 2,400 periodical subscriptions. The library is a depository for both U.S. and Illinois government documents.

Library resources and facilities include: the Materials Center collection containing curriculum materials, textbooks, and juvenile literature in support of the teacher education program; the university archives; a pamphlet file for topical, ephemeral information; a test file, containing sample materials used for educational and psychological testing and measurement; video cassettes for the university telecourses; reserve materials assigned by faculty to support current courses; and a small collection of current fiction and nonfiction for recreational reading. The library provides student lounge areas, equipment for using audiovisual materials, and coin-operated photocopiers.

Material in the library is identified and located through LCS (Library Computer System), a database providing users with on-line access to the collection and its holdings by author, title, and classification number; traditional author/title and subject card catalogs; and various indexes and abstracts. Computer-assisted bibliographic searches are also available.

Books and journal articles not available in our library can often be obtained from students through cooperative networks or interlibrary loans. The library also has contractual agreements with other academic institutions which permit Governors State University students to use their libraries.

Testing

The Testing Office administers the university competency examination program and a variety of other individual assessment services in the academic, personal, and career areas. Individual assessment services are available free to students and can be arranged by appointment. These services are provided to assist students in the evaluation of their individual strengths and weaknesses, personal interests, and to provide practical information to help them to make informed decisions. Other free services include the administration of the U.S. and Illinois constitution examination required for Illinois teacher certification, a proficiency examination battery which uses the College Level Exam Program (CLEP) and the ACT Proficiency Exam Program (PEP), and the dissemination of information for national admissions examinations such as the Graduate Record Examination (GRE), the Graduate Management Admissions Test (GMAT), and the Law School Admission Test (LSAT).

Further information about services can be obtained from the office in room B1400. Office hours are Monday through Thursday, 8:30 a.m. to 8 p.m.; Friday, 8:30 a.m. to 5 p.m.; and Saturday, 9 a.m. to noon.

Learning Assistance

The Center for Learning Assistance is designed to provide tutorial assistance and support services to help students adjust to the learning environment of the university. Individual and/or group tutorials are offered free of charge and are intended to enhance basic academic and course, related skills. In addition to these direct services, special workshops are offered each trimester to provide tutorial assistance for students taking the university competency examinations, as well as in study skills and note taking techniques, writing research papers, and reducing test anxiety.
Contact the Center for further information regarding these and other services. Office hours are: Monday through Thursday, 9 a.m. to 7 p.m. and Friday, 9 a.m. to 5 p.m.

Continuing Education

The Office of Continuing Education coordinates and supports all courses offered at off-campus sites. These credit course offerings serve both degree and non-degree seeking students whose individual circumstances make commuting to campus difficult or impractical. Courses are currently offered at approximately forty locations in the Chicago metropolitan area as well as in Kankakee, Joliet, Fort Sheridan, Great Lakes Naval Training Center, and Chanute Air Force Base. A permanent off-campus office is maintained at the Dempster Development Center in Mt. Prospect. Further information about the program may be obtained by calling the main campus, extension 2319 or the Dempster Development Center, 439-7550.

Extended Learning

The Office of Extended Learning provides alternative access to university programs through independent study by correspondence courses and by telecourse and teleclass programming. These mediated credit courses provide instruction for the site-bound student and extend the university's resources to underserved and/or inaccessible areas in Illinois and the greater Lake Michigan region. Further information about these courses may be obtained by calling the main campus, extension 2549 or 2213.

Assessment of Prior Learning

The Office of Assessment has responsibility for the review, evaluation, and award of credit for prior experiential learning and administers the Board of Governors Bachelor of Arts degree program.

Using the Credit Through Evaluation of Experiential Learning (CEEL) process, students may earn credit for prior learning which may be applied toward bachelor's or master's degree requirements. Governors State University, in part through its association with the Council for the Advancement of Experiential Learning (CAEL), has received significant recognition as a leader in this area. More information about the CEEL process can be found in the Academic Regulations section of this Catalog.

Board of Governors Degree Program

The Illinois Board of Governors of State Colleges and Universities offers through Governors State a special and unique type of Bachelor of Arts degree which is highly individualized and designed to meet the educational needs of many adults. More information about this program can be found in the Undergraduate Studies section of this Catalog.

Conferences and Workshops

The Office of Conferences and Workshops works closely with faculty, administrators and staff, as well as outside organizations and individuals, in providing a wide variety of conferences and workshops both on and off campus. The office provides beginning planning advice, plus full administrative and logistical support for credit and noncredit conferences, workshops, and seminars, as well as training in a variety of areas.
Academic Computing Services

Academic Computing Services (ACS) provides access to computer terminals and microcomputers for students, faculty, and staff through the ACS classroom and laboratory. Students enrolled at GSU may use the terminals and microcomputers to complete assignments. Terminal use requires an individual account which is assigned by the faculty member teaching the course in which the student is enrolled. Use of the microcomputers requires the student provide a 5.25-inch floppy disk that can be formatted.

Current hardware includes Apple II E, Apple II+ and IBM PC microcomputers; CRT and hardcopy terminals; and a graphics terminal and plotter. A Harris 1620 Remote Job-Entry station (RJE) using HASP provides access to a Control Data Cyber 170/730 using the Network Operating System (NOS) 2.2 and to an IBM 4381 using OS/MVS. Plans are underway to add interactive access to an IBM 4341 during the 1966-1967 academic year. Current software includes APL, BASIC, BMDP, COBOL, FORTRAN, Minitab, Pascal, RNF, SAS, SPSSX, and XEDIT.

Lab hours are 8 a.m. to 10:30 p.m., Monday through Thursday; 8 a.m. to 8 p.m., Friday; and 8 a.m. to 5 p.m. on Saturday. Lab assistants are available during these hours to answer questions.

Instructional Communications

The most modern communications media are available in the Instructional Communications Center (ICC). Telecourses and other programming of broadcast quality are produced on location and in the two color television studios for distribution via broadcast and cable outlets in the Chicago area and throughout the United States. Production services also include computer typesetting, graphic design, color and black and white photography, and slide/tape production. Audio services include public address, studio and remote recording, and duplication.

Working closely with academic programs, the ICC provides necessary training for students in the communication arts and sciences through academic courses, individual work in the media lab, or student assistance to the professional staff in areas of the production process.

The Instructional Communications Center supports the university’s teaching, research, and public service in several ways. Instructional developers design appropriate materials for faculty to be used in classrooms, for independent study, and in off campus settings. The materials may include graphics, photographs, audio-tapes, or television sequences.

Career Planning and Placement

The Office of Career Planning and Placement works closely with students, alumni, faculty, and employers, serving their mutual interests through a variety of services.

Career planning services help students identify appropriate career directions, translate their academic experiences into meaningful career options, and develop skills needed to gain professional employment upon graduation. In addition, career planning helps students make vocational decisions through individual career counseling, group workshops, occupational research, and vocational testing. Seniors, graduate students, and alumni learn resume writing skills, interviewing techniques, and job search...
strategies. Emphasis is placed on self-help methods so that students develop the essential skills related to the job search and effective career management. The career resource center provides company literature, career information, job listings, and other reference materials and serves as a key element in student oriented programs.

A job referral service has been designed to provide the employer access to qualified Governors State University candidates if on-campus recruiting is impossible or impractical. Through this system, employer needs are publicized, interested students submit credential files to the office, and Placement Services forwards them to the employer for review. The employer contacts candidates to arrange interviews either on campus or at the employer’s office. To participate in the on-campus interview program, students submit credential files to the office and sign up for interviews. The credentials are then prescreened to ensure that applicants’ qualifications match the needs of the recruiting company.

The office hours are Monday through Friday, 8:30 a.m. to 5 p.m.
Student Life

The university experience at Governors State extends far beyond the traditional classroom. Interaction with other students, faculty, and administrators is an integral part of the educational process. Students are offered the opportunity to further develop their leadership, group, and personal communication skills while becoming a part of the GSU community through involvement in student life programs. They have the chance to develop friendships and skills that can aid in their overall development.

New Student Orientation Sessions

Each fall all new degree-seeking students participate in an orientation in cooperation with the students’ college. The orientation provides an overview of resources available to new students to assist them in adjusting to student life. Also, an orientation session for international students is offered each trimester.

Student Resource Center

The center provides students with the following:

1. Housing information
   - A listing of available local housing and prices is maintained.
2. Locker assignment: available for each student
3. Jumper cables
4. Nonphoto and photo identification cards (small charge for photo ID cards)
5. Carpooling
6. Use of camping gear
7. Use of bicycle and cross country skiing equipment
8. University lost and found

Information Office

Students who need a question answered or a referral can call or stop by the Information Office. Information and referral services for students are offered all day and each evening.

Child Care Center

Students, staff, and faculty who are parents can use the campus Child Care Center which is subsidized and charges the lowest fees in the area. Licensed by the Department of Children and Family Services, the center provides programs for toilet-trained children two to twelve years old. The center also participates in the state subsidized Child Care Food Program.

Student Center

A commuter institution needs a place where students can relax and visit before and after class with other members of the GSU community. The Student Center is open late each evening and provides the following resources:

1. Free use of electric typewriters
2. Games and leisure activities
   a. backgammon
   b. chess
Intramural and Recreational Activities

The university maintains a cooperative agreement with the YMCA to administer our gymnasium and pool facilities. Swimming, racquetball, and recreational classes are all available on campus. Students can join the "Y" for a nominal fee. Intramural programs are offered through the Office of Student Life. Students can spend time on our beautiful 750-acre campus using trails, outdoor volleyball, basketball and tennis courts, baseball fields, or the new cross country ski trail through our sculpture park.

Clubs and Organizations

Students are encouraged to participate in the over 30 student clubs and organizations on campus. The majority of our clubs are organized around specific academic areas. The Student Organization Council charters student clubs and organizations based on student interest. The following clubs have received a charter to operate on campus:

- Accounting Club
- Alcoholism Sciences Club
- Alpha Kappa Alpha (Sorority)
- American Council of Hospital Administrators
- American Marketing Association
- Art Students League
- Criminal Justice Club
- Computer Club
- English Club
- Entrepreneurs Club
- Finance and Real Estate Club
- Future Teachers Association
- GSU Film/Video Society
- Health Services Administration
- Human Services/Communication Science Club
- Infinity (Photographers)
- International Students Association
- Kennel Club
- Malaysian Students Association
- Medical Technology Club
- Music Educators National Conference
- National Students Speech/Hearing/Language Association (NSSHLA)
- Naturalist Club
- Offbeat Club
- Professional Nurses Organization
- Psychology Club
- Public Administration Club
• Social Work Club
• Society for the Advancement of Management (SAM)
• Student Association of Alcoholism Sciences
• Union of African People
• Veterans Club
• Volleyball Association

Music Performance Opportunities
The Division of Fine and Performing Arts offers music performance opportunities and activities for students throughout the university. There are presently six performing groups open for participation to all students, either for credit or noncredit.

The University Community Chorale is composed of both students and community members and features major works by master composers. This group meets one evening a week and performs two concerts a year.

The University Singers offers an opportunity to perform various forms of vocal literature including the music of Brahms, Waring, Schubert and Bach. The singers meet twice a week during the day and annually present several concerts both on and off campus.

The GSU Community Symphonic Band performs two concerts annually in addition to participating in the university’s commencement ceremony. This group meets one evening a week and is open to community members and students.

The University Jazz Ensembles offer students and community members the opportunity to participate in two jazz groups. A jazz combo meets during the day, and a jazz ensemble meets in the evening.

The jazz ensemble has traditionally participated in jazz festivals throughout the midwest and has been featured with outstanding guest artists. Participation is determined by audition.

Cultural and Social Programs
Nationally known performers, artists, lecturers, films, dance, and theatre troupes are brought to campus each year. The Student Program Action Council recommends the varied programs that are presented. Students with a validated ID are admitted to most events free.

Special art and photography exhibits are offered all year long in the university Visual Arts Gallery, as well as the Infinity Gallery. A variety of leadership training workshops are offered to student leaders each trimester.

Campus Student Media
The Student Communications Media Board approves all student media groups on campus that receive whole or partial funding through student fees. Students can petition for the establishment of varied campus student communications media. The INNOVATOR is the bi-weekly student newspaper and is the main source of information about campus life.

Governance
Students are encouraged to participate in the decision making processes affecting the university. Students share in the governance processes by serving as representatives on the Student Senate, the Board of Governors, and the Illinois Board of Higher Education.
Student Senate
Composed of 21 elected student representatives, the Student Senate is involved in all facets of student life on campus and acts as the official policy recommending body for students.

Board of Governors
Each year a qualified student is elected as the university's student member of the Board of Governors of State Colleges and Universities.

Illinois Board of Higher Education
A qualified student is also elected as a member of the Advisory Committee to the Illinois Board of Higher Education. An alternate for this position is also selected.

Women's Resource Center
The Women's Resource Center serves students and women in the community by providing referrals for educational, employment, family, financial, health, legal, and other problems. The center maintains files of resource materials and books; presents speakers, workshops, and conferences; and serves as a drop-in center for men and women in the GSU community. The center is supported by funds from the Office of Student Life and the Division of Humanities and Social Sciences in the College of Arts and Sciences. Hours vary each trimester. An answering service is always available at 534-5000, extension 2435.

Counseling Center
The University Counseling Center offers services to students who wish to talk with qualified persons about educational matters, personal concerns, and career-related issues in a confidential manner. The basic commitment of the center is to help students identify and meet individual needs; to assist in making adjustments in learning and living situations; and to enhance aspirational levels so that students may come to realize and accept their individual worth and potential. Among the various services offered are individual and/or group counseling as well as academic support and career workshops that provide information and insight to help change behavior, make decisions, and develop appropriate future plans.

The office hours are Monday through Thursday, 8:30 a.m. to 8 p.m.; and Friday, 8:30 p.m. to 5 p.m.

Campus Ministries
The Campus Ministries offer students of any religious persuasion an opportunity to discuss and express their spiritual values. The primary commitment of the office is to foster and facilitate spiritual growth and development. Among the various activities is a weekly discussion forum, "Theology for Lunch," and spiritual counseling and guidance.
Admissions Information

General Admission and Application Information

Applications for admission are accepted in the Office of Admissions up to one year in advance of the expected trimester of enrollment. Persons may apply and be admitted for the fall trimester (September through December); the winter trimester (January through April); the spring/summer trimester (May through August); or the summer session (July and August). Application and credential deadlines are approximately three weeks prior to registration for each trimester and the summer session. Specific deadline dates are published in the academic calendar and in the Schedule of Classes for each trimester.

Classification for Admission

Persons are admitted to Governors State University in one of the following three classifications:

- Degree-seeking student (undergraduate or graduate)
- Student-at-large (undergraduate or graduate)
- Special nondegree student (undergraduate only)

Degree-Seeking Students

Persons who plan to pursue a degree program at Governors State University should apply as a degree-seeking student. These students are admitted to a specific major and are assigned an academic advisor at the time of admission. They are also eligible to participate in advance registration and are given registration priority.

Students-at-Large

Persons who plan to enroll in courses at Governors State, but who do not intend to earn a degree, may be admitted as students-at-large at the undergraduate or graduate level. Students-at-large are not assigned academic advisors. They receive registration assistance from counselors in the Office of Admissions. Coursework completed in this status does not automatically apply to a degree program. Students-at-large are not eligible to earn any GSU degree. If at some later date a student-at-large wishes to enter a degree program, formal application and admission to that program is required. The application of such courses to degree requirements is governed by policies established by the university, the deans and faculty of each college and in effect at the time of admission to a degree program. Students may not apply more than fifteen hours of credit earned as a student-at-large toward degree requirements.

NOTE: With the exception of veterans benefits, students-at-large are not eligible for university administered financial aid. A person on an F-1 visa is not eligible to enroll as a student-at-large unless the sponsoring university verifies enrollment in a degree program.

Special Nondegree Students

Persons who have not earned sixty semester hours of college credit, but who have had equivalent specialized experiences, and intend to enroll in a course, workshop, seminar, or other university activity for credit, are eligible to become special nondegree students.
Undergraduate Admissions Information

All baccalaureate programs offered by the university are planned for students who have successfully completed two years of college, including a well-developed program of general education. Admission policies of the university are formulated to assure an admitted student's reasonable opportunity for success in the chosen field of study.

Degree-Seeking Students

Criteria for Admission to an Undergraduate Major

Persons will be admitted as undergraduates on a first-come, first-served basis to a specific major. Persons are eligible for undergraduate admission if they:

1. Have earned (or will have earned by the term they wish to enroll) an Associate of Arts (A.A.) or an Associate of Science (A.S.) degree from a regionally accredited institution of higher education; or
2. Have earned (or will have earned by the term they wish to enroll) at least 60 semester hours (or 90 quarter hours) of credit from a regionally accredited institution of higher education with at least a "C" average (2.0 on a scale of 4.0) in any 60 semester hours (or 90 quarter hours) of the total collegiate hours;
3. Were in good standing at the last institution attended; and
4. Have satisfied any collegial and/or major admission criteria if applicable for undergraduate study in the specific major to which they apply.

NOTE: Applicants should refer to the information related to their areas of interest in this publication for special collegial and/or major admission criteria and additional credentials which may be required.

Credentials/Procedures Required for Admission to an Undergraduate Major

1. Complete an undergraduate application available through the Office of Admissions. Submit the application to the Office of Admissions prior to the application and credential deadline for the term in which enrollment is desired.
2. Request that all previous institutions attended forward complete and official transcripts to the Office of Admissions. These materials must be received before the application/credential deadline for the term desired.
3. Submit additional documentation, if required by the specific major to which application is being made, to the Office of Admissions.

Notification Regarding Admission Status

Undergraduate degree-seeking students will receive a Certificate of Admission from the Office of Admissions upon being admitted to the university and will be assigned an academic advisor. Degree-seeking applicants are not eligible to register until they have received a Certificate of Admission. Students may be admitted conditionally. All conditions of admission are stated on the Certificate of Admission. Failure to meet stated conditions by the date specified may result in the student not being allowed to register for future terms and not being allowed to receive academic records from Governors State University.
Students-at-Large

Criteria for Admission as an Undergraduate Student-at-Large
Persons will be admitted as undergraduate students-at-large only if they:
1. Have earned an Associate of Arts or an Associate of Science degree from a regionally accredited institution, or
2. Have earned at least 60 semester hours (or 90 quarter hours) of credit with at least a “C” average (2.0 on a scale of 4.0) from a regionally accredited institution.

Credentials/Procedures for Admission as an Undergraduate Student-at-Large
1. Students-at-large are NOT required to submit an application for admission prior to the registration period.
2. During registration on dates specified in the Schedule of Classes, or at any time during the add/drop and late registration period, persons planning to enroll as students-at-large should go directly to the student-at-large check-in area. At this time they will complete both the application and registration forms.

Special Nondegree Students
Persons who have not earned 60 semester hours of college credit but who have had equivalent specialized experiences and intend to enroll in a course, workshop, seminar, or other university activity for credit are eligible to apply for admission as special nondegree students. Students may earn a maximum of fifteen hours of credit in this status.

Credit earned as a special nondegree student will be at the upper-division level and cannot be used toward meeting minimum criteria for admission as an undergraduate degree-seeking student or student-at-large.

Applications for admission as a special non-degree student are available from the Office of Admissions.

Graduate Admission Information

Degree-Seeking Students
Criteria for Admission to a Graduate Major
Persons will be admitted as graduate students on a first-come, first-served basis to a specific major if they:
1. Have earned (or will have earned by the term they wish to enroll) a bachelor’s degree from a regionally accredited college or university; and
2. Were in good standing at the last institution attended; and
3. Have satisfied collegial and/or major criteria if applicable for graduate study in the specific major to which they apply. Such criteria may require additional documentation, letters of recommendation, a minimum grade point average at the undergraduate level, and/or a minimal score on a graduate examination, a
performance audition, portfolio evaluation showing graduate level competency, or other evaluative data. Applicants should refer to the information related to their areas of interest in this publication for specific collegial and/or major criteria and additional credentials which may be required.

Credentials/Procedures Required for Admission to a Graduate Major

1. Complete a graduate application available through the Office of Admissions. Submit the application to the Office of Admissions prior to the application and credential deadline for the term in which enrollment is desired.
2. Request that all previous institutions attended forward complete and official transcripts to the Office of Admissions. (These materials must be received prior to the application/credential deadline for the term in which enrollment is desired.)
3. Submit additional documentation, if required by the specific major to which application is being made, to the Office of Admissions.

Notification Regarding Admission Status

Graduate degree-seeking students will receive a Certificate of Admission from the Office of Admissions upon being admitted to the university and will be assigned an academic advisor. Degree-seeking applicants are not eligible to register until they have received a Certificate of Admission. Students may be admitted conditionally. All conditions of admission are stated on the Certificate of Admission. Failure to meet stated conditions by the date specified will result in the student not being allowed to register for future terms and not being allowed to receive academic records from Governors State University.

NOTE: Admission to a degree program does not carry with it, nor guarantee, admission to degree candidacy.

Students-at-Large

Criteria for Admission as a Graduate Student-at-Large

Persons will be admitted as graduate students-at-large if they have a bachelor's or graduate degree from a regionally accredited institution.

Credentials/Procedures for Admission as a Graduate Student-at-Large

1. Graduate students-at-large are not required to submit an application for admission prior to the registration period.
2. During registration, on dates specified in the Schedule of Classes, or at any time during the add/drop and late registration period, persons wishing to enroll as students-at-large should go directly to the student-at-large check-in area. At this time they will complete both the application and registration forms.

Supplemental Admission Information

Special Admissions

1. Applicants not meeting one or more of the published minimum university criteria for admission and who fall into one or more of the categories cited below must petition for admission to a major under the Policy on Readmissions and Special Admissions:
Admissions Information

a. Applicants who are not in good standing at the last institution attended. (Applicants who have been suspended [dismissed] may petition for admission for a trimester no earlier than one year from the date of suspension [dismissal].)
b. Undergraduate applicants with less than a 2.0 grade point average on a 4.0 scale for at least 60 semester hours of earned college credit, regardless of academic standing at the last institution attended.
c. Undergraduate applicants who have earned at least 54, but less than 60 semester hours of college credit.
d. Applicants seeking admission based on credit/degree(s) earned from a nonregionally accredited institution(s).

2. Applicants who meet minimum university criteria for admission, but who do not meet more selective criteria established by the desired major, should petition the appropriate division chairperson through the Office of Admissions, who will make a recommendation to the dean of the appropriate college.

3. Applicants not in good conduct standing at the last institution attended must petition for admission to the dean of Student Affairs and Services.

Additional information regarding special admission opportunities and petitions for admission are available from the Office of Admissions.

Readmissions

Reapplication and readmission to the university is required in the following instances:

1. If a student has completed a degree at Governors State University and wishes to reenter as a degree-seeking student in another major or wishes to take classes as a student-at-large.
2. If a student has been admitted as a student-at-large or special nondegree student and is seeking admission to a major.
3. If a degree-seeking student has lost continuing status as defined by university policy and is seeking admission either to a major or as a student-at-large.
4. Degree-seeking students who have lost continuing status while on academic probation at Governors State, and are seeking admission to a major, and any student who has been academically suspended from GSU, must petition for readmission under the Policy on Readmissions and Special Admissions and procedures established by the university and the Office of Admissions.

Students readmitted to the university who are on academic probation at Governors State University return under the same status unless they invoke their right of academic amnesty.

Students readmitted to the university who have been academically suspended will be placed on academic probation extended status for their first trimester after readmission unless they have invoked their right of academic amnesty.

A student twice suspended from the university for academic reasons will not be considered for readmission to the university at any later date.

Applications and additional documentation, if required for readmission to a specific major, must be submitted in advance of the application/credential deadline for the trimester in which enrollment is desired.

Additional information regarding procedures for readmission and petitions for admission is available from the Office of Admissions.
English Language Proficiency

This policy is intended to ensure that students whose primary (native) language is not English have attained sufficient mastery of the English language to maximize the probability of the successful completion of their degree program.

All applicants for degree programs whose primary (native) language is not English, or who submit credentials from any country other than the United States to meet admission requirements, must provide evidence of having attained a minimum acceptable score of 500 for undergraduates and 550 for graduates on the Test of English as a Foreign Language (TOEFL). This TOEFL requirement does NOT take the place of the university testing requirement or the language proficiency requirements for specific majors as stated in this Catalog.

The TOEFL requirement may be waived by the director of Admission and Student Recruitment (or designee) under certain conditions as follows:

1. If the applicant has a degree from a regionally accredited college or university in the United States with a program of study which included both a basic English composition course and an oral communication course.
2. If the applicant presents credentials documenting minimum criteria for admission from a country whose official language is solely English as cited in the 1986 edition of The World Almanac, Newspaper Enterprise Association (International Standard Book Number 0-385-2329-6).

TOEFL Information

For applicants not living in the United States, information on testing dates and locations and the TOEFL Bulletin of Information and registration form may be obtained at the American embassies and consular offices of the United States information services, at United States education commissions and foundations abroad, and at binational centers. Applicants may also contact the Educational Testing Service, Box 89, Princeton, New Jersey 08540, U.S.A., if they are unable to secure the TOEFL Bulletin and registration form in their native country.

International students living in the U.S.A. can obtain this information by contacting ETS in Princeton or by writing the admission counselor for international students in the Office of Admissions.

Verification of U.S. Residency for Non-U.S. Citizens

All applicants who identify themselves as holding resident, refugee, parolee, or conditional entrant status in the United States are required to complete and submit to the Office of Admissions and Student Recruitment the Certification of Immigration Status form (ASR:FL 323) and supporting documentation: alien registration card, passport stamp, Arrival-Departure Record (form I-94) stamped parolee or refugee with an alien registration number, Memorandum of Creation of Record of Lawful Permanent Residence (form I-181), or Authorization for Parolee or Conditional Entry of an Alien to the United States (form I-512). These materials are required so that a student may be considered for Illinois resident status for the purpose of tuition assessment at Governors State University.

The Certification of Immigration Status form may be obtained from the Office of Admissions and Student Recruitment and must be submitted before the application and
credential deadline for the term in which enrollment is desired. Admission will not be granted until this requirement has been fulfilled.

Admission to a Degree Program—Non U.S. Credentials

Admission Criteria
1. Prior to admission to a major at either the undergraduate or the graduate level, applicants who have earned college level credits and/or graduated from academic institutions outside the United States, and who are seeking to demonstrate admissibility based on evaluation of these credentials, must have their credentials evaluated to determine if they have the equivalent academic preparation to that stated previously in this publication.
2. All applicants for admission as defined above must comply with the University Policy on English Language Proficiency.

Credentials/Procedures
A completed application for admission should be sent to the Office of Admissions in addition to the following documents and academic credentials:
1. Summary of your Educational Experience by Years form, obtained from the Office of Admissions;
2. Official TOEFL score report (see English Language Proficiency Policy);
3. Credentials for evaluation:
   a. national examination results;
   b. diplomas and/or certificates;
   c. complete records of all college, university, or other post-secondary work, including diplomas and/or certificates;
   d. college or university transcripts, if applicable.

Official (original) documents must be furnished and accompanied by certified English translations. These records must be certified by an official of the educational institution issuing them or by an appropriate United States or national government official.

All credentials cited above must be in the Office of Admissions two months before the application/credential deadline for the term for which the student is applying.

NOTE: Applicants on F-1, J-1, or J-2 visas should also see the section Admission Information for International Students which follows.

Admission Information for International Students

An international student is defined as anyone who is studying in the United States under an F-1, F-2, J-1, or J-2 visa as specified by the Department of Immigration and Naturalization.

Admission Requirements

Academic Preparation
To be considered for undergraduate admission, an international student applicant must have completed the equivalent of two years of university-level work at a regionally accredited institution of higher education in the United States. International student ap-
Applicants to graduate majors must have completed a level of education equivalent to the baccalaureate degree from a regionally accredited institution of higher education in the United States.

The admission counselor for international students will evaluate the applicant's credentials and determine if the applicant has met eligibility requirements for admission.

**Language Proficiency**

All international student applicants for admission must comply with the University Policy on English Language Proficiency.

**Financial Statement**

All international student applicants for admission must certify that adequate funds are available to meet all financial needs for the length of time necessary to complete a full-time course of study leading to a degree.

The applicant must review the Financial Statement and complete the Certification of Finances form on the reverse side. The completed form, with required supporting documentation, must be submitted to the Office of Admissions. No admission decision will be made until this certification process has been completed.

**Procedures for Application and Admission**

1. The completed application for admission should be submitted to the Office of Admissions, Governors State University, University Park, IL 60466, with the following documents:
   a. a completed Certification of Finances form with supporting documentation;
   b. an official TOEFL score report;
   c. academic credentials for evaluation
      (1) All students seeking admission based solely or partially on academic work completed outside the United States must have on file in the Office of Admissions all credentials needed for admission at least two months before the application and credential deadline for the term of enrollment desired.
      (2) All students seeking admission based at a United States college(s) must have on file in the Office of Admissions complete and official transcripts and other required credentials needed for admission before the published application credential deadline for the trimester for which the student has applied.

2. Unless the sponsoring university verifies enrollment in a degree program, applicants on F-1 visas are not eligible to enroll as students-at-large.

3. In general, applicants on F-1, F-2, or J-1, J-2 visas are not eligible to be classified as residents of the state of Illinois for tuition purposes, regardless of actual length of residence in the state of Illinois. However, a nonresident student with an F-1 visa may be reclassified as resident student, under the Board of Governors Regulations, if that student files a declaration of residency with the university and demonstrates marriage to an individual who qualifies for resident status under the Board of Governors Regulations. (For a complete statement on the residency requirement, see Appendix.)
Federal Authorization

This institution is authorized under Federal Law—Act 101 (A) (15) (F); 18CFR2143—to enroll nonimmigrant alien students.

Although applicants on J-1 or J-2 visas may enroll, the university does not participate in the Exchange Visitor Program and is not authorized to issue Form DSP-66, which is required to extend the J-1 visa status.

NOTE: Governors State University does not have an international student office, and most special services traditionally offered by such offices are not available. The admission counselor for international students in the Office of Admissions is available to assist students in obtaining visas and legal documents and to evaluate credentials.

Since the university is a commuter institution, there are no dormitories or student housing facilities on campus. Students are responsible for arranging their own housing and transportation to and from the campus. Many students live in the immediate area or in Chicago and commute either by car or train to Governors State.
University Degree Requirements

Bachelor's or master's degrees are awarded to students who have completed degree programs that include a major and, in some cases at the undergraduate level, a concentration or a minor.

The following general requirements for the bachelor's and master's degrees are minimum standards established by the university. Colleges, and/or individual majors determine additional, more specific requirements that will be incorporated into an approved student study plan.

Student Study Plan

Every degree-seeking student is required to develop a student study plan with an assigned academic advisor during the first trimester of enrollment. The student study plan will detail the requirements for the degree sought which are in effect at the time of admission as a degree-seeking student. It will specify the amount of transfer credit, proficiency credit, and credit for experiential learning applied toward the degree requirements; the total credit hour requirement for the degree; required and elective courses; and the maximum number of credit hours and/or courses which can be taken off campus and applied toward the degree.

Whenever a student applies for acceptance of additional transfer credit from another regionally accredited institution, or seeks modification to the study plan, it must be reviewed and updated. When a student changes majors or is readmitted, a new study plan must be developed and approved. The student will be subject to the admission and degree requirements in effect for the major at the time of transfer or readmission. Students choosing to take courses not specified in the study plan may find that such credit may not apply toward the degree requirements.

Residency Requirements

All degree-seeking students are required to earn a minimum of 24 credit hours of coursework from Governors State University prior to the award of each degree sought.

In completing the requirements for a degree, students must earn at least 50% of the credit hours required for their degree (as specified on their individual study plans) through on-campus work.

For the purpose of this policy, on-campus work is defined as all Governors State coursework taken at the GSU main campus, at sites within the Prairie State Community College district, or degree-granting sites approved by the governing boards.

Grading and Academic Standing

The grading policy and the academic good standing policy established by the university set minimum requirements for satisfactory progress toward degree requirements. They are detailed in the Academic Regulations section and the Appendix of this Catalog.

Educational Certification

Programs of Study

Governors State University has been approved by the Illinois State Board of Education (ISBE) to offer programs of study leading to the corresponding certificate (or endorsement) as follows:
# University Degree Requirements

## Major/Concentration

<table>
<thead>
<tr>
<th>Undergraduate</th>
<th>Certificate/Endorsement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bilingual/Bicultural Education</td>
<td>Transitional Bilingual Certificate</td>
</tr>
<tr>
<td>Elementary Education</td>
<td>Standard Elementary Certificate</td>
</tr>
<tr>
<td>English Education</td>
<td>Standard High School Certificate</td>
</tr>
<tr>
<td>Music Education</td>
<td>Standard Special Certificate endorsed in Music</td>
</tr>
<tr>
<td>Science Education (Chemistry, Biology, General Science)</td>
<td>Standard High School Certificate</td>
</tr>
</tbody>
</table>

## Graduate

<table>
<thead>
<tr>
<th></th>
<th>Certificate/Endorsement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief School Business Official</td>
<td>Administrative Certificate endorsed for Chief School Business Official</td>
</tr>
<tr>
<td>Communications Disorders</td>
<td>Standard Special Certificate endorsed in Speech and Language Impaired</td>
</tr>
<tr>
<td>Educational Administration</td>
<td>Administrative Certificate endorsed for General Administration</td>
</tr>
<tr>
<td>Educational Supervision</td>
<td>Administrative Certificate endorsed in General Supervision</td>
</tr>
<tr>
<td>Multicategorical Special Education</td>
<td>Standard Special Certificate endorsed Education in Educable Mentally Handicapped, Learning Disabilities and Social/Emotional Disorders</td>
</tr>
<tr>
<td>School Counseling</td>
<td>School Service Personnel Certificate endorsed in School Counseling</td>
</tr>
<tr>
<td>Psychology</td>
<td>School Service Personnel Certificate endorsed in School Psychology</td>
</tr>
</tbody>
</table>

## Requirements for Certification

### Certification through Approved Program

To be recommended by Governors State University for any of the above certificates (or endorsements), an applicant must:

- have earned the required degree from an institution recognized by ISBE for teacher education;
- have acquired requisite experience for the administrative certificate;
- have completed a Governors State University state approved program leading to the desired certificate (or endorsement);
- have passed the university examinations in writing and basic mathematics for an elementary or high school certificate or a standard special certificate endorsed in music;
- be at least 19 years of age;
- be in good health;
- possess good character;
- be a U.S. citizen or have filed a declaration of intent to become a citizen, except in the case of a transitional bilingual certificate.
Certification Through Transcript Evaluation
Nondegree-seeking students pursuing a certificate (or endorsement) by transcript evaluation must possess a valid statement of deficiencies from ISBE (except for the supervisory endorsement on the standard special and school service personnel certificates). Applications for those students deficient in "student teaching" will be reviewed individually by the coordinator of clinical experiences, who may require students to satisfactorily complete additional coursework.

Undergraduate Requirements
Transfer Credit for Undergraduate Students
In general this statement applies to credits being transferred from regionally accredited institutions to majors except the Board of Governors Bachelor of Arts. The BOG/BA policies are described in the section on Undergraduate Studies in the Catalog.

The decision to accept credit earned prior to admission toward degree requirements is made by the academic advisor during the first trimester of enrollment when the student study plan is developed. The student study plan will detail the requirements for the degree including the number of transfer credits accepted toward those requirements. (No more than 15 credit hours earned as an undergraduate student-at-large may be included in a program approved undergraduate Student Study Plan.)

Generally, no more than 60 semester hours of lower division credit will be applied toward degree requirements. Ordinarily only credits earned with a grade of "C" or better or "P" (pass) will be considered for transfer credit at the lower division. Credits with grades of "D" may be considered for transfer if the cumulative grade point average for transfer credit is at least 2.00 (on a 4.00 scale) or if the credit was accepted for the associate's degree.

Credits earned at the upper division level and evaluation of lower division level prerequisite/corequisite requirements are applied toward specific degree requirements on a course-by-course basis by the academic advisor. Only work completed with a grade of "C" or better or "P" (pass) will be considered for transfer credit or satisfactory completion of a course prerequisite or corequisite.

Upon approval of the provost, individual degree programs may establish published requirements on transfer credit limiting the time period within which specific course credit must have been earned in order to be applied toward degree requirements.

After admission to a degree program, additional transfer credit will not be accepted from another institution unless permission to apply such credit toward degree requirements was obtained from the dean before taking course(s) at the other institution(s). Only courses with grades of "C" or better will be accepted in transfer after matriculation to a degree program.

Applicants seeking admission based on credit/degree(s) earned at nonregionally accredited institutions must petition for admission to the University Committee on Admissions and Special Admissions. Applicants seeking to transfer credit from nonregionally accredited institutions toward degree requirements must petition the dean of the college in which the major is offered.
Graduation Requirements for a Bachelor’s Degree

In order to graduate with a bachelor’s degree an undergraduate student must meet the following minimum university degree requirements:

1. Complete a minimum of 120 credit hours, including lower division credit hours for admission and any upper division level transfer credit accepted for a bachelor’s degree.
2. Complete a minimum of 60 upper division credit hours, including any upper division transfer credit accepted toward degree requirements. (No more than 15 credit hours earned as an undergraduate student-at-large may be included in a program approved undergraduate Student Study Plan.)
3. Satisfy the liberal education requirements.
4. Satisfy the residency requirements.
5. Demonstrate that all degree requirements have been met as defined in the student’s study plan approved in the college.
6. Be in academic good standing.
7. Remove all grades of incomplete (I or E) by the graduation processing date.
8. Satisfy the requirements of the university writing and basic mathematics testing policy.
9. Meet all financial obligations to the university.
10. Complete the collegial and university procedures which cover implementation of the above requirements.

NOTE: Graduation requirements for students in the Board of Governors baccalaureate program are stipulated in the BOG/BA Administrative Guidelines and are included in the Undergraduate Studies section of this Catalog.

Liberal Education

All undergraduate degree-seeking students are required to complete the following general education requirements prior to graduation:

Requirements

<table>
<thead>
<tr>
<th>Requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication (Written or Oral)</td>
<td>6</td>
</tr>
<tr>
<td>Humanities and Arts</td>
<td>6</td>
</tr>
<tr>
<td>Science and Mathematics</td>
<td>6</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
</tr>
<tr>
<td>Any combination of the above</td>
<td>15</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>39</td>
</tr>
</tbody>
</table>

All students who transfer to Governors State University from a regionally accredited Illinois community college, having earned an A.A. or A.S. degree, will have fulfilled the requirements of this policy.

Writing and Basic Mathematics Testing

Undergraduate degree-seeking students must take, during their first trimester of enrollment, university approved examinations to assess their proficiency in writing and mathematics. Students will not be allowed to register for another trimester unless both examinations have been taken.
Students will not be permitted to register for more than a cumulative total of 20 credit hours until they have either passed the examination or satisfactorily completed one of the designated equivalent Governors State University courses for each area. No student will be permitted to take an examination more than twice. After two unsuccessful attempts, students must complete the equivalent course(s) in order to register beyond 20 cumulative credit hours. In monitoring this 20-hour limit, all credit hours attempted fall trimester 1984 or thereafter will be counted regardless of admission classification at the time of enrollment. In calculating hours attempted for this policy, courses in which a student receives a status code of "W", "X" or "V" will not be included.

In order to graduate, an undergraduate student must have either passed the examinations or satisfactorily completed the designated equivalent Governors State courses.

Students readmitted to a degree program, fall 1984 or thereafter, who have met the requirements of the testing policy effective for academic year 1983-84, will be considered to have met the requirements of this policy.

Examinations will be offered periodically throughout the academic year.

Requirements for a Subsequent Bachelor's Degree

A student having earned a baccalaureate degree may earn a subsequent bachelor's degree at Governors State University by:

1. Applying and being admitted to the undergraduate degree program.
2. Meeting requirements of the University Residency Policy for the subsequent degree. Hours applied toward the first degree may not be included in hours required to meet residency requirements.
3. Completing all requirements of the subsequent degree program as stipulated in the student study plan.
4. Meeting university, college, and/or major degree requirements for the subsequent degree.

Graduate Requirements

Transfer Credit for Graduate Students

This policy is intended to apply only to credits being transferred from regionally accredited institutions to Governors State University graduate majors.

The decision to accept transfer credit earned at regionally accredited institutions prior to admission toward degree requirements for graduate majors is made by the academic advisor during the first trimester of enrollment when the student study plan is developed. The student study plan will detail the requirements for the degree including the number of transfer credits accepted toward the requirements.

Transfer of graduate credit hours shall not exceed twenty-five percent of the total number of credit hours required in any major. Only work from regionally accredited institutions completed with a grade of "B" or better or "P" or equivalent will be considered for transfer credit.

Transfer credits earned ten or more years prior to the student's acceptance into a degree program will NOT be accepted toward the degree requirements unless approved by the appropriate academic dean.
No more than fifteen credit hours taken as a graduate student-at-large shall be transferable towards the requirements of any degree. The application of such courses to degree requirements is governed by policies established by the university, the deans, and faculty of each college, and in effect at the time of admission to a degree program.

Undergraduate students in the last trimester of their studies may elect to enroll for graduate credit but are limited to a maximum of nine credit hours beyond the bachelor of arts requirements which may be applied toward graduate degree requirements. However, undergraduates may enroll in "graduate only" (800-level) courses only with written permission of the course instructor and the dean of the college in which the course is offered.

After admission to a degree program, additional transfer credit will not be accepted from another institution unless permission to apply such credits toward degree requirements was obtained from the dean before taking courses at another institution. Only credits with grades of "B" or better will be accepted in transfer after matriculation to a graduate degree program.

Colleges may establish more stringent requirements subject to review by the Graduate Studies Council and approval by the provost prior to implementation.

Graduation Requirements for a Master's Degree

In order to graduate with a master's degree, a student must meet the following minimum university degree requirements:

1. Complete at least 32 credit hours in graduate level courses of which at least two credit hours are designated as master's final project. (No more than 15 credit hours earned as a graduate student-at-large may be included in a program approved graduate Student Study Plan.)

2. Complete a minimum of 12 graded credit hours in graduate-only courses (numbered 800-999).

3. Complete no more than 17 credit hours from the same faculty member, including credit hours related to the master's final project.

4. Apply no more than eight graduate credit hours awarded for experiential learning through the established procedures to degree requirements.

5. Be admitted to master's degree candidacy at least one trimester prior to the trimester in which the degree is to be awarded. Degree-seeking students will be granted "Degree Candidate" status upon:
   a. completion of an approved graduate study plan;
   b. completion of specific major candidacy requirements;
   c. verification of academic good standing at the time of award of candidacy status and maintenance of this status thereafter;
   d. submission of an application for admission to candidacy and approval of the application; and
   e. filing, with the Registrar's Office, of the date of program approval for inclusion in the candidate's academic record.

6. Complete a master's final project which can include a thesis, project, practicum/internship, or in some other way demonstrate an integration of graduate work that is accepted by a committee of three approved faculty. Each major shall provide students with a copy of detailed procedures and specify appropriate manuals of style for the final project alternatives required in the major.
7. Complete all coursework for the degree, except the final project, within four years of admission to candidacy. The final project must be completed within five years of admission to candidacy.
8. Demonstrate that all degree requirements have been met as defined in the approved study plan. Credit for any course with a grade of "D" will not apply toward degree requirements.
9. Satisfy the residency requirements.
10. Be in academic good standing.
11. Remove all grades of incomplete (I or E) by the graduation processing date.
12. Meet all financial obligations to the university.
13. Complete the college and university procedures which cover implementation of the above requirements.

Requirements for a Subsequent Master’s Degree
A student having earned a master’s degree may earn a subsequent master’s degree at Governors State University. The student must:

1. Apply and be admitted to the graduate degree program.
2. Meet requirements of the University Residency Policy for the subsequent degree. Credit earned and applied toward any degree previously earned may not be applied toward a subsequent degree and may not be included in hours required to meet residency requirements for a subsequent degree.
3. Complete all requirements of the subsequent degree program as stipulated in the student study plan.
4. Meet university, college, and/or major degree requirements for the subsequent degree.

Application for Graduation
The application process for graduation should begin within the first month of the term of expected graduation. Students should complete an Application for Graduation and a Student Progress Report form which are available in the Registrar’s Office. Upon completion of these forms, students must meet with their assigned academic advisor to review the student study plan and verify expected completion of degree requirements. Students should have no more than 16 credit hours outstanding toward degree requirements, either as incomplete work or as current enrollment, at the time of application.

Upon approval of the advisor, the division chairperson, and the dean, the application is forwarded to the Registrar’s Office by the beginning of the second month of the trimester of expected graduation. Should, for any reason, a student not complete necessary requirements for graduation during the expected term, a subsequent application and approval process is required.

Commencement
Commencement takes place once a year in early June. Participation is optional. Students who have graduated in August or December of the previous year, or are candidates for graduation in April of the current year, will have the opportunity to participate in commencement.
Diplomas are awarded only upon verification of completion of all degree requirements and satisfaction of all financial obligations to the university.

A replacement diploma will be issued to the original holder, upon written, notarized affidavit certifying to the loss or damage of the original diploma and upon payment of a $15 fee. Replacement diplomas will be inscribed with the degree program, major, date, and student name on record at the time the degree was conferred. Duplicate diplomas are ordered only three times a year and require eight weeks for printing.
Academic Regulations

The major academic regulations and requirements related to evaluation, satisfactory progress, and registration are contained in this section. Students should refer to the Student Handbook for policies and procedures related to student conduct and grievances.

Student Responsibility

Each student is responsible for knowledge of and adherence to all university requirements and regulations.

Each student is also responsible for knowing the degree requirements for the major in which he/she is enrolled and enrolling in courses which meet those degree requirements.

Students are strongly encouraged to seek information and assistance from appropriate staff should they have any questions regarding requirements or regulations.

Grading

Upon completion of a course, a grade will be assigned by the instructor. Grades provide academic evaluation and are the basis for determining academic standing.

Grade Point Average

The following grades, with assigned grade points, will be used to compute a student's grade point average:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
</tr>
</tbody>
</table>

The grade point average is computed by dividing the total number of grade points by the total number of credit hours attempted on both a term and a cumulative basis, as illustrated below:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Credit Hours</th>
<th>Grade Point Value</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>3</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>B</td>
<td>3</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>C</td>
<td>3</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>D</td>
<td>3</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>F</td>
<td>3</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Totals</td>
<td>15</td>
<td></td>
<td>30</td>
</tr>
</tbody>
</table>

Grade Point Average: $30 + 15 = 2.00$

Pass/No Credit Option

Undergraduate students may apply a maximum of 12 credit hours of elective coursework taken on a pass/no credit basis toward bachelor's degree requirements.
Upon approval, a specific major may designate courses to be taken on the pass/no credit option only.

A grade of "P" (pass) is assigned upon satisfactory course completion. A grade of "NC" (no credit earned) is assigned based upon unsatisfactory performance. These grades are not used in calculating the grade point average.

Incomplete Coursework

Students may request, and may be granted, an "I" (incomplete) grade for a given course based on requirements established by the university and the instructor. At the time of approval of the request for the incomplete, a deadline for completion and submission of work will be established. After the deadline for submitting work has passed, an "I" or an "E" (extended incomplete) will become an "F" (for graded coursework) or an "NC" (for courses taken on the pass/no credit option).

Repetition of Courses

A student may reenroll in a course. After completion of the repeated course, the most recent grade earned will be included in the grade point average calculation. A grade of "R" (repeat) will be reflected for the prior attempt(s).

Other Codes

Other codes may be used to identify a student's status in a course: "W" (withdrawal); "V" (visitor/auditor); and "X" (administrative withdrawal).

The complete university grading policy appears in the Appendix of this Catalog.

Academic Credit Reporting

General Information—Academic credit is reported in three ways: (1) student grade report, (2) grade resubmittal form, and (3) official transcripts (issued per student request).

Student Grade Reports—Approximately one week after the end of each trimester, the Registrar's Office mails a grade report to each student indicating courses taken, grades received, credits earned, and grade point average. Also included in the report is a cumulative record for coursework completed at Governors State University.

Grade Resubmittal Forms—In cases where "I" (Incomplete) or "M" (missing grade at the time of grade processing) have been assigned to students for specific courses, a grade resubmittal form is printed and distributed to the faculty member immediately, after student status reports are mailed. Upon completion of the coursework, the faculty member submits the grade resubmittal forms to the Registrar's Office. The Registrar's Office sends one copy of this form to the student indicating the grade assigned.

Official Transcripts—Official transcripts are issued by the Registrar's Office upon the student's written request. Transcripts are $2 each.

Transcripts are not issued for students with outstanding financial obligations to the university or for students who have an Admissions Office hold.
Academic Standing

Academic Standing is defined as follows:

**Good Standing**—Undergraduate students who maintain a minimum cumulative grade point average of 2.0, and graduate students who maintain a minimum cumulative grade point average of 3.0, are in good standing.

**Probation I**—A student who does not meet the cumulative minimum grade point average for the first time will be placed on Probation I for the next trimester.

**Probation II**—If a student on Probation I enrolls for credit and does not achieve the minimum cumulative grade point average, the student will be placed on Probation II for the next trimester.

**Suspension**—If a student on Probation II enrolls for credit and does not achieve the minimum cumulative grade point average, the student will be academically suspended from the university for one year.

Students who are suspended and plan to enroll will be subject to the provisions of the Policy on Readmissions and Special Admissions (see Admissions Information section). Students may appeal the length of the suspension under the provisions of this policy.

A student suspended twice for academic reasons will not be considered for readmission at any later date.

**Probation Extended**—Students who are readmitted after being suspended, and in some exceptional cases students readmitted after losing continuing student status while on probation, are readmitted on Probation Extended.

These students will remain on Probation Extended each trimester of enrollment as long as they meet the required minimum grade point average each trimester. Upon achieving the minimum cumulative grade point average, they are back in good standing.

Students on Probation Extended who do not meet the minimum requirements for a trimester will be academically suspended. Students on Probation Extended who receive a grade of “I” (incomplete) will not be permitted to register for a subsequent trimester until the incomplete grade has been removed.

**Honors**

**Dean’s List**—Each trimester, undergraduate students who have achieved outstanding academic performance will be recognized by appearing on the Dean’s List providing they meet the following conditions:

1. The student has been admitted to a degree program.
2. During the trimester the student has earned at least six credit hours of graded coursework without any grades of incomplete.
3. The student is in academic good standing.
4. The student has a trimester grade point average of 3.70 or higher for all graded coursework attempted.

**Graduation with Honors**—Upon completion of baccalaureate degree requirements, students will be awarded “honors” or “high honors” if they have:

1. completed at least 24 graded credit hours in GSU coursework, and
2. a cumulative GSU grade point average of 3.80-3.94 (“honors”), or
3. a cumulative GSU grade point average of 3.95-4.00 (“high honors”).
The achievement of "honors" or "high honors" will be designated on the student's transcript and diploma.

Academic Amnesty

Academic Amnesty, if granted at the time of readmission, allows students to have their grade point average calculated from the point of re-entry for the purpose of establishing academic standing. Applicants must request amnesty at the time of application for readmission under provisions of the Readmissions and Special Admissions Policy. The following restrictions apply:

1. Academic amnesty may be granted only to students who have previously been placed on probation, or suspended, and have not been enrolled at Governors State University for at least three (3) trimesters prior to application for readmission.
2. Application and readmission must be to a major other than the major in which the student was previously enrolled.
3. Upon readmission with amnesty, the academic record of courses and grades will not be changed. The transcript will indicate that academic amnesty has been granted.
4. Governors State coursework taken prior to readmission with amnesty with a grade of "C" or better for undergraduates, or "B" or better for graduates, may be applied to the requirements of the new major upon approval of the appropriate division chairperson and dean. These grades will not be included in the calculation of the grade point average after readmission with amnesty.
5. Undergraduate students readmitted with amnesty must complete a minimum of 24 graded credit hours after readmission, prior to graduation in the new major.
6. Graduate students readmitted with amnesty must complete at least one-half of the number of credit hours required for the degree in the new major after readmission, prior to graduation in the new major.
7. Academic amnesty may be granted to a student only once.

Continuing Student Status

A continuing student at Governors State University is defined as any degree-seeking student whose enrollment at Governors State has not been interrupted for more than one consecutive trimester. Enrollment is defined as registration for one or more credit hours or audit (noncredit programs/courses are excluded). Degree-seeking students are subject to the curricular requirements in effect at the time of their initial admission provided they maintain continuing student status.

Degree-seeking students who lose continuing status must reapply and be readmitted. They will be subject to admission and curricular requirements of the university, college, and specific major in effect at the time of readmission.

Intra-University Major Changes

Any continuing, degree-seeking student applying for a change from one college, major, and/or concentration to another college, major and/or concentration is subject to the admission and degree requirements in effect in the new college, major, and/or concentration at the time of the change.
Academic standing at the time of application for transfer will be computed in accordance with the grading and academic standing policy.

**Academic Honesty**

Students are expected to fulfill academic requirements in an ethical and honest manner. This expectation pertains to the following: use and acknowledgement of the ideas and work of others, submission of work to fulfill course requirements, sharing of work with other students, and behavior during examinations.

These ethical considerations are not intended to discourage people from studying together or from engaging in group projects. The university policy on Academic Honesty appears in the *Student Handbook*.

**Independent Study**

Independent study is defined as all individualized coursework, planned and developed by the student and accepted by a faculty sponsor, with the exception of a master's thesis, a master's final project, internships, or practica.

The following restrictions apply to independent study:

1. Written proposals must be approved by the division chairperson in consultation with the faculty sponsor,
2. A student may enroll for a maximum of three credit hours of independent study in any one trimester,
3. A maximum of nine undergraduate credit hours and six graduate credit hours of independent study may be applied to degree requirements, and
4. Independent study credit may be used to meet elective credit only.

Exceptions to the above restrictions are subject to the approval of the dean upon request from the division chairperson. Individual majors may establish more restrictive limits.

Independent study credit hours may be applied toward residency requirements.

**CEEL (Credit Through Evaluation of Experiential Learning)**

Governors State University recognizes the fact that many university students are mature and bring a wealth of experience to the academic arena. An assumption is made that some students may acquire competencies by experiential means, that is, through work, noncredit inservice training, and/or through a variety of learning experiences and that these competencies are relevant, useful, and verifiable. The university grants credit for prior learning and/or proficiency examination scores which are equal to or higher than acceptable levels. This credit may be used to meet admissions requirements or as credit toward a degree. The CEEL process is an option open only to students enrolled in or seeking admission to a degree program at Governors State. For further information, including applicable limitations or restrictions, see the CEEL Policy in the Appendix.

To initiate the process, the student contacts an admission counselor if applying for admission or advisor if application is being made for credit toward a degree. CEEL application forms may be obtained from collegial offices or the Office of Assessment. An assessment fee of $30 is charged for all assessments except proficiency test and military
experience credit. The gathering of necessary documents and the study and assessment of the experiences by faculty are often time consuming. Therefore, students should begin the process at least six months before admission is desired or during their first trimester at Governors State University if the credit is to be used for completing graduation requirements. Undergraduate credit may be awarded at both the lower and upper division levels.

The Office of Assessment conducts a special CEEL seminar each trimester to provide directions in preparing the prior learning portfolio. All students desiring to use the process are encouraged to attend the seminar. Additional information may be obtained from the Office of Assessment.

The CEEL process is not a part of the BOG/B.A. degree program and applicants to and/or students in this program do not use this process for evaluation of experiential learning. (See the section on Board of Governors Bachelor of Arts Degree Program in this Catalog.)

Special Registration Permission

Special registration permission is required when a student wishes to enroll for more than 16 hours during any trimester or more than 9 hours in either block 2 or 3. Students planning to enroll for block 2 (courses in the first half of the trimester) or block 3 (courses in the last half of the trimester), in addition to block 1 courses (full trimester courses), should contact the Registrar's Office to determine if special registration permission is required.

Special registration permission must be authorized in writing on the registration form by the dean or authorized designee.

Audit Registration

Enrolled students or others wishing to attend the meetings of a course without earning academic credit may register as auditors.

Because the courses offered at Governors State University are primarily intended for students registering for academic credit, auditors may register only during the add/drop and late registration period. Audit registration requires the approval of the instructor. All attendance and work is voluntary.

Auditors pay only a $5 service fee and no late fee is assessed. A change from audit registration to credit registration or vice-versa must be accomplished by the end of the add/drop and late registration.

University Hold List

The University Hold List, administered by the Registrar's Office is a means of identifying students with unsatisfied financial or academic obligations to the university. Students on the hold list may not register and may not have their diplomas, transcripts, or other academic records released.

Accommodation for Students’ Religious Observances

Governors State University policy makes reasonable accommodation for student observance of religious holidays. The individual student must notify the GSU administrator or staff member in writing at least three class periods in advance of the religious observance.
Requests which necessitate modifications of academic standards or create undue hardship for the university or its staff are considered unreasonable. If a student feels he/she has been discriminated against, redress can be sought through the Student Grievance Procedure.
Tuition and Fees

Tuition rates for academic year 1986-1987 are under consideration by the Board of Governors of State Colleges and Universities and are subject to change.

On-Campus Tuition Schedule

<table>
<thead>
<tr>
<th></th>
<th>Illinois Resident</th>
<th>Non-Illinois Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate Tuition</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time (12 hours or more)</td>
<td>$564.00</td>
<td>$1,692.00</td>
</tr>
<tr>
<td>Part-time (per hour)</td>
<td>47.00</td>
<td>141.00</td>
</tr>
<tr>
<td><strong>Graduate Tuition</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time (12 hours or more)</td>
<td>606.00</td>
<td>1,818.00</td>
</tr>
<tr>
<td>Part-time (per hour)</td>
<td>50.50</td>
<td>151.50</td>
</tr>
</tbody>
</table>

Off-Campus Tuition Schedule

<table>
<thead>
<tr>
<th></th>
<th>Illinois Resident</th>
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<td>50.50</td>
<td>50.50</td>
</tr>
</tbody>
</table>

Off-campus rates apply to courses taught at locations other than the main campus.

Fee Schedule

<table>
<thead>
<tr>
<th></th>
<th>Trimester</th>
<th>Per 7 1/2 Week Block</th>
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</thead>
<tbody>
<tr>
<td>Audit Fee (per course)*</td>
<td>$5.00</td>
<td>$5.00</td>
</tr>
<tr>
<td>Graduation Fee - B.A.*</td>
<td>10.00</td>
<td></td>
</tr>
<tr>
<td>Graduation Fee - M.A.*</td>
<td>15.00</td>
<td></td>
</tr>
<tr>
<td>Late Fee*</td>
<td>10.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Parking Fee†</td>
<td>9.00</td>
<td>9.00</td>
</tr>
<tr>
<td>Student Activity Fee</td>
<td>20.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Installment Payment Fee</td>
<td>10.00</td>
<td></td>
</tr>
<tr>
<td>Transcript Fee (per transcript)</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Health Insurance Fee (optional)*</td>
<td>60.00 per year</td>
<td></td>
</tr>
<tr>
<td>BOG Degree Program Assessment Fee</td>
<td>30.00 per assessment</td>
<td></td>
</tr>
<tr>
<td>CEEL Assessment Fee</td>
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<td></td>
</tr>
<tr>
<td>Off-Campus Service Fee</td>
<td>10.00</td>
<td></td>
</tr>
</tbody>
</table>

* Non-Refundable

† Students registering only for block 2 must purchase a trimester parking permit for $9; they may redeem the permit at the end of a block 2 for a partial refund.

‡ This amount is for basic plans for single students and is subject to change. Rates for major medical and/or coverage for additional individuals are variable.
Description of Fees

Student Activity Fee
These fees are placed in a special account called the Student Activity Fund. This fund is used to support co-curricular student activity programs. Some of the activities and programs receiving funding support are:

- Child Care Center
- GSU Jazz Band and Chorale
- INNOVATOR
- Short Term Loans
- Special Cultural Entertainment
- Student Activities Resource Center
- Student Clubs and Organizations
- Student Senate
- Women's Resource Center

Collection of this Student Activity Fee is required by the Board of Governors for all schools in the system.

Audit Fee
The audit fee is assessed for students who wish to attend the meetings of a course but do not wish to receive academic credit.

Health Insurance Fee
Participation in the health insurance program is optional. Information on the health insurance plan is available in the Student Development Office.

Late Fee
This applies to students who register and pay fees during late registration for any trimester (or block 3) and to students paying tuition via the installment method who do not pay the balance due on time.

Off-Campus Service Fee
All off-campus credit courses are assessed a $10 per course off-campus service fee.

Graduation Fee
Every applicant for graduation pays this fee to cover the cost of application processing, diploma, cap and gown rental, and commencement.

Parking Fee
Students paying this fee receive automobile decals for unlimited parking during a trimester.

Installment Payment Fee
This fee is charged to eligible students who choose to pay on the installment method.

Transcript Fee
This fee is charged for every university transcript.

Payment of Tuition and Fees
Tuition and applicable fees must be paid prior to but no later than the specified dates for each academic term. Registration and official enrollment in courses is not complete until all tuition and fees have been paid.
Installment Method
Students registering for nine or more credit hours may take advantage of the installment payment method. Fifty percent of tuition and all fees must be paid during registration. The balance of tuition must be paid not later than the Friday before the start of block 3. Students must pay their tuition and fees as stipulated or their registration will be cancelled, and all their classes will be dropped.

Payment Via Credit Card
As a convenience to students, the university accepts tuition and fee payment via MasterCard or VISA credit cards.

Undergraduate and Graduate Status
Undergraduate tuition rates apply to all undergraduate students, including those admitted to a specific major, undergraduate students-at-large, and special nondegree students.

Graduate rates apply to all students holding a baccalaureate degree, including those admitted to a specific major at either the undergraduate or graduate level. Students-at-large who have earned a baccalaureate degree must be admitted and enroll as graduate students regardless of the level of the coursework in which they intend to enroll.

At the time of fee assessment, students will be billed for tuition based on their current status (undergraduate or graduate).

However, if delayed posting or retroactive changes to a student’s record affect this status, then the student will be reassessed and billed or refunded any difference in tuition for the current term. Tuition adjustments for previous terms will not be made.

Residency Classification Rules
To be considered residents, students must have lived in Illinois for a period of at least six consecutive months immediately preceding the beginning of any term for which they register at the university and must continue to maintain bona fide residence in the state.

To establish resident status, a person who is not a citizen of the United States of America generally must have a permanent resident status with the United States Immigration and Naturalization Service and must also meet and comply with all other applicable requirements of these regulations. Please refer to the Supplemental Admission Information section of this Catalog for procedures on verification of U.S. residency for non-U.S. citizens.

In requesting a change of their nonresident status, students will be required to provide satisfactory evidence to the Registrar’s Office of in-state residence in compliance with the above residency classification rules.

For complete regulations regarding resident status, see the Appendix of this Catalog.

Refunds
The university is authorized to grant refunds in accordance with Board of Governors Regulations.
Specific board approval is required for any refund of mandatory fees other than those listed below. The term "refund" may mean the cancellation of an unpaid obligation as well as an actual refund of amounts paid previously.

100% Refunds
Students who drop courses on or before the tenth day of regularly scheduled classes for a trimester or block are entitled to a full refund of tuition and fees.

50% Refunds
Students who withdraw completely from the university (withdrawal from all courses) after the tenth day but before the twenty-first day of regularly scheduled classes for a trimester or block are entitled to a 50% refund of tuition and fees.

Additional Information
Students may receive a refund of mandatory fees if:

1. a scholarship is awarded which covers those fees, and an application for refund is made no later than sixty calendar days after the close of the term;
2. declared ineligible by the university for enrollment before the first day of scheduled classes; or
3. the student changes from full-time to part-time status on or before the tenth day of regularly scheduled classes (those fees not applicable to part-time status will be refunded).

Upon receiving such a refund the student will not be eligible for activities and benefits covered by such fees.

The president or the president's designee may authorize the refund of a part or all of a student's mandatory fees because of the student's death or disability, extreme hardship, or institutional error. Board of Governors approval is required to refund fees established by the board.

Refund periods are listed in the Schedule of Classes for each trimester. Refunds are mailed via check approximately three weeks from the request date. Both VISA and MasterCard refunds are processed for account credit within three days of the request date.
Financial Assistance

The primary purpose of any financial aid program is to assist students in obtaining the financial resources necessary to cover increasing educational costs. The Office of Financial Aid provides information, counseling, and direct financial assistance to students who experience financial difficulty in pursuing a university education.

Financial aid programs are based on the premise that the primary responsibility for paying college expenses rests with the student and parents. The analysis of a student’s or family’s financial strength includes consideration of current income, assets, family size, number of children and number in college, retirement allowance, uninsured medical/dental expenses, and any other factors which seriously alter a student’s or family’s financial situation. Financial aid programs are designed to supplement student or family resources by bridging the gap between costs and the student’s or family’s measured ability to pay. ‘‘Need’’ is the difference between the costs of attending the university and the total of the resources an applicant has available.

The Office of Financial Aid attempts to meet the full need of all eligible applicants by ‘‘packaging’’ funds from various sources.

Eligibility Criteria

In general, a student is eligible for aid based on meeting the following requirements.

The student:

1. has ‘‘need,’’ if applying for need-based aid;
2. is a U.S. citizen or a permanent resident;
3. is not in default on a National Direct Student Loan, Guaranteed Student Loan or PLUS loan;
4. does not owe a refund on a Pell Grant or a Supplemental Educational Opportunity Grant;
5. is registered for Selective Service, if applicable;
6. is a degree-seeking student;
7. is enrolled on at least a half-time basis; and
8. is making satisfactory progress in a degree program. Satisfactory progress, for the purpose of determining eligibility for financial aid means:
   a. enrolling for and earning a minimum of six credit hours each trimester; and
   b. being in good academic standing.

Students not in compliance with both the above standards for the first trimester will receive a letter notifying them of their status. Upon failure to comply for a second consecutive trimester, eligibility for all state, federal, and institutional aid will be withdrawn. Eligibility may be restored by the Director of Financial Aid if the student meets both required standards for a subsequent trimester. Students may appeal withdrawal of eligibility through policies and procedures established by the university and the Office of Financial Aid.

Programs Available

The Office of Financial Aid administers and coordinates aid funds from federal, state, university, and private sources. The various aid programs available may be divided into four broad categories: grants/scholarships, loans, student employment and other benefits. Grants are gift assistance and are usually based on need. Scholarships are also
Financial Assistance

Gift/aid based on need, academic achievement, or other specific criteria. Loans are generally low interest notes which must be repaid with interest at a future date, usually commencing six months after leaving school. Student employment is often available during the academic year either on or off campus. Other types of aid include veterans educational benefits and vocational rehabilitation assistance.

Grants/Scholarships

Pell Grant (formerly BEOG)
The Pell Grant Program is a federal aid program designed to provide financial assistance to undergraduate students who demonstrate financial need under the guidelines of the program. Once a student is determined eligible, the amount of the award is based on the cost of education at the school attended for enrollment on a half-time, three-quarter time, or full-time basis.

Supplemental Educational Opportunity Grant (SEOG)
The SEOG is a federally sponsored program for undergraduate students with exceptional financial need. Grants cannot exceed one-half of the total assistance provided the recipient.

Illinois State Scholarship Commission Monetary Award (ISSC)
This is a need-based scholarship for undergraduates which pays either full or partial tuition and fees. Applicants must have no other conflicting tuition scholarship/grant.

Community College Scholarship
A two-year scholarship is awarded annually to one student from each of the participating community colleges. Awards are based on merit, and students must be recommended by an official of the applicant's community college. The scholarship covers tuition and fees, plus an allowance for books, supplies, and transportation expenses. Participating colleges are: Richard J. Daley College, College of DuPage, Joliet Junior College, Kankakee Community College, Kennedy-King College, Moraine Valley Community College, Morton College, Olive-Harvey College, Prairie State College, and Thornton Community College.

Illinois General Assembly Tuition Waiver
Tuition waivers are available for undergraduate and graduate students at state supported colleges or universities. Applications are processed by state senators' and representatives' offices in the resident's legislative district.

Division of Rehabilitative Services Scholarship
Scholarships are available to undergraduate students having a handicap to employment. The amount of assistance is determined by the Division of Rehabilitative Services. Students should apply to the Division of Rehabilitative Services in Springfield.

GSU Tuition Waiver
This tuition waiver is available for financially disadvantaged students, as determined by the Governors State University Office of Financial Aid. Waivers are provided for undergraduate and graduate students.
GSU Talent Waiver
A tuition waiver (in-state rate) is available to undergraduate and graduate students who exhibit extra-curricular talent in leadership and service, communication arts, and creative and performing arts. It is not restricted by financial need. Contact the Office of Financial Aid for application procedures.

Senior Citizen Tuition Waiver
Tuition and fee payment is available to undergraduate or graduate students who meet eligibility requirements. Contact the Office of Financial Aid for further information.

American Logistics Association Scholarship
A cash stipend is awarded to one undergraduate student per year who demonstrates the ability and desire to pursue a career in the logistical field.

Illinois National Guard/Naval Militia Scholarship
Tuition and fee scholarships are available to undergraduate and graduate students who are currently enlisted members (for at least one year) of the National Guard or Naval Militia.

Loans

National Direct Student Loan
Need-based, low-interest (currently 5%) loans are available. Undergraduate and graduate students may borrow up to $6,000 cumulative total (for undergraduates) or $12,000 cumulative total (for graduates). Repayment begins six months after graduation or upon dropping below half-time status.

Illinois Guaranteed Loan Program
Low-interest (currently 8%) loans are available to undergraduate and graduate students. An academic year loan limit of $2,500 for undergraduates and $5,000 for graduate students applies. Students should contact local lending institutions for applications.

GSU Short Term Loan
Loans of up to $150 are available for undergraduate and graduate students in temporary financial distress. This loan must be repaid within one month.

Student Employment

College Work-Study Program (CWS)
Student employment is available to undergraduate or graduate students based on financial need. The total CWS award depends on need and the availability of funds.

GSU State Funded Part-Time Job
Part-time jobs are available to undergraduate and graduate students without Work-Study, National Direct Student Loan, or Supplemental Grants. The amount varies dependent on the job.
Graduate Assistantship
Assistantships are available to graduate students admitted to and enrolled in a degree program at least half-time. The average salary is $400 to $600 per month, and a tuition waiver may also be offered. Interested applicants should contact the dean of the college in which they are enrolled.

Other Assistance

Student-to-Student Scholarship
A maximum of $100 is available for emergency situations which could not be anticipated. This aid is intended primarily for undergraduates and is administered through the Financial Aid Office. Monies are donated by Governors State University students and matched by state funds.

GSU Emergency Fund
A maximum of $100 is available for emergency situations for students who could not continue to attend Governors State University without such assistance. Funds are provided in part by a donation from the GSU Alumni Association.

Other Information
Students seeking information on specialized grants or funding from private sources of financial aid should contact the Office of Financial Aid for listings of available fellowships and loans.

Application Procedures
All applicants must submit financial information concerning themselves and/or their parents. This information is submitted by completing the appropriate Financial Aid Form (FAF) which is processed by the College Scholarship Service (CSS). All applicants must file a financial aid form. The forms are available at college counseling offices and the Office of Financial Aid. CSS does not award financial aid. The information received from CSS is used in determining need and eligibility for funds. All information is held in confidence.

In addition to the CSS form, all applicants must complete a Governors State University Application for Financial Aid. Additional information will also be requested and is explained on the application. The application is not complete until all required documents are on file. Incomplete files are not processed. Applicants whose financial aid files are complete by May 1 will receive priority consideration for financial aid. Applications received and/or completed after that date will be processed on a first-come, first-served basis. The following credentials are required to complete the application file:

1. a Financial Aid Form Need Analysis Report (FAFNAR), which is the College Scholarship Service (CSS) analysis of your Financial Aid Form (FAF);
2. a completed financial aid application with proper documentation attached, including 1040’s, W-2’s, and other income documents;
3. an affidavit of parental nonsupport, if necessary;
4. a financial aid transcript(s) returned from the college(s) you previously attended;
5. verification of registration with Selective Service, if applicable; and
6. additional data necessary to clarify or verify the financial information submitted.

Requests for additional data are sent by the university when deemed necessary.
Governors State University financial aid applications and CSS Financial Aid Forms are available in the Office of Financial Aid. The process of applying for financial aid requires time and attention. You must apply early in order to receive full consideration. It is helpful if students or parents complete the IRS 1040 or 1040A income tax form in early February since the applications and financial statements require income and tax data.

Remember to retain copies of all forms sent to all agencies and institutions for future reference. Also, keep all notifications, award letters, and other financial aid correspondence from all agencies and institutions. These are important documents and may be needed for reference by university officials, prospective employers, and others.

Veterans Affairs

The Office of Veterans Affairs administers all veteran-related services and programs and serves the student veteran by providing advising and counseling. All veterans intending to enroll at Governors State University should contact the Veterans Office before their registration so that eligibility for veterans benefits can be established and the proper paperwork can be initiated. Veterans who are unsure of their benefit status should also contact the office since changes in entitlement and legislation could make them eligible for benefits of which they are not aware.

G.I. Bill

The G.I. Bill is a federally funded program administered by the Veterans Administration. The eligibility requirements include:

1. the veteran must have served on active duty for more than 180 continuous days, any part of which occurred after January 31, 1955, but before January 1, 1977;

2. the veteran must either have been released under conditions other than dishonorable, or have continued on active duty; and

3. benefits must be used within ten years of release from active duty.

Each eligible person is entitled to educational assistance for a period of one and one-half months for each month of service on active duty up to a maximum of 45 months. Rates are as follows*:

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<thead>
<tr>
<th></th>
<th>0 Dep.</th>
<th>1 Dep.</th>
<th>2 Dep.</th>
<th>Each Add.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>$376</td>
<td>$448</td>
<td>$510</td>
<td>$32</td>
</tr>
<tr>
<td>3/4 time</td>
<td>283</td>
<td>336</td>
<td>383</td>
<td>24</td>
</tr>
<tr>
<td>1/2 time</td>
<td>188</td>
<td>224</td>
<td>255</td>
<td>17</td>
</tr>
</tbody>
</table>

Less than 1/2 time = reimbursement of tuition and fees.

*Rates listed are those in effect at time of printing and are subject to change.

To qualify for these benefits, veterans must provide a certified copy of their DD214 (Report of Separation) and necessary documents to establish eligibility for dependents (i.e., marriage licenses, divorce decrees, birth certificates, records of adoption, etc.). These should be submitted to the Veterans Office at least one month prior to the beginning of the student’s first trimester of enrollment.

Veterans Education Assistance Program (VEAP)

Veterans and service persons currently serving are eligible for this program if they:

1. entered active duty after December 31, 1976;
2. were released under conditions other than dishonorable or continue on active duty; and
3. have satisfactorily contributed to the program.

Benefits must be used within ten years of discharge from active duty. Benefit rates vary depending on the amount the veteran contributed to the program. Payments are received for the number of months the veteran contributed to the program, or for 36 months, whichever is less. No additional benefits are paid for dependents. A certified copy of the veteran’s DD214 must be submitted to the Veterans Office at least one month prior to the veteran’s first trimester of enrollment.

**Illinois Veterans Scholarship**

The Illinois Veterans scholarship, funded by the state of Illinois, provides scholarships to veterans attending state supported colleges, universities, and community colleges in Illinois. The eligibility requirements include:

1. one year or more of continuous active duty if discharged after August 11, 1967 (less than one year if before that date);
2. a discharge other than dishonorable; and
3. Illinois residency prior to entering military service and return to Illinois within six months after discharge.

Active duty personnel are also eligible for this scholarship if they would otherwise meet the above requirements if discharged.

Eligible veterans are entitled to 120 semester hours of tuition and payment of activity fee, graduation fee, and BOG portfolio assessment fee. The student has 12 years from the initial term of use to complete his/her course of study (or 120 hours whichever comes first).

Veterans must present a DD214 (Report of Separation) to the Veterans Affairs field office. An I.D. card will be issued which should be presented to the university’s Veterans Affairs Office prior to registration. If the applicant is currently on active duty, he/she should submit a statement from his/her commanding officer indicating length of service, current military status, and home of record at time of original entry into service.

Locations of the Department of Veterans Affairs field offices can be obtained by calling the university’s Office of Veterans Affairs.

Other programs and services include the VA work-study program, discharge upgrading, and liaison services between the veteran and the VA. Forms and applications for all of the veterans benefit programs are available in the Office of Veterans Affairs.

**Air Force ROTC Program**

Students at Governors State University may enroll in the Air Force ROTC program through a “cross-town” agreement between Governors State, Illinois Institute of Technology, and Air Force ROTC. The two-year program allows a qualified student the opportunity to earn a commission as second lieutenant in the U.S. Air Force upon graduation and completion of the program.

The Air Force ROTC courses are taught on the IIT campus. Federal and state of Illinois scholarships for full tuition are available to qualified students. All members of the Professional Officer Course also receive subsistence allowances. For more information,
call (312) 567-3525/3526 or inquire in person at the IIT Science Building, 3201 S. Michigan Avenue, Chicago, Illinois.

Army ROTC Program

Students at Governors State University may enroll in the Army ROTC program through a "cross town" agreement between Governors State, Chicago State University, and the Army ROTC. Military Science Studies are available to undergraduate and graduate students through classes conducted on the Chicago State University campus. Army ROTC scholarships are available to qualified students. For further information and details, contact GSU’s Office of Financial Aid (312) 534-5000, extension 2161, or:

Army ROTC Office
Chicago State University
Douglas Library Room 330
95th and King Drive
Chicago, IL 60620
(312) 995-2242 or 2248
Undergraduate Studies

The goal of undergraduate programs is to encourage the development of the individual’s values and talents which may be employed in solving the problems of a complex society. Special emphasis is directed to the development of students’ capacity for independent judgment and creative thought. Undergraduate study combines both theory and practice to educate students and to prepare them for the world of work.

Governors State University is a senior level university offering transfer students from community colleges, as well as those from four-year institutions, the opportunity to further their education. The fundamental charge for undergraduate study at Governors State University is to extend the educational opportunities of students who have completed the equivalent of two or more years of college work. Baccalaureate degree programs build on this foundation and offer an integrated two years of study to fulfill degree requirements. Degree candidates should approach their academic careers with a sense of what they have already accomplished as well as with recognition of what remains to be achieved.

Articulation Agreements
To minimize transfer problems for students, Governors State University and area community colleges have developed articulation agreements which help students plan a four-year degree program beginning at the community college and finishing at Governors State. These agreements assure smooth transition from lower division study to upper division study and completion of a bachelor’s degree.

Undergraduate Student Status
Undergraduate Degree Seeking Students are those who meet the established admission requirements of the university and college, as well as those for the specific bachelor’s degree sought.

Undergraduate Students-at-Large are those who have earned from a regionally accredited institution either a minimum of 60 semester hours with an overall 2.0 grade point average or an A.A. or A.S. degree and who are taking courses but not pursuing a bachelor’s degree in a specific major at the time of admission.

Special Nondegree Students are those who have not earned 60 semester hours of college credit but who have had equivalent specialized experiences and enroll in a course, workshop, seminar, or other university activity for academic credit.

Liberal Education and Writing and Basic Mathematics Testing
In order to ensure the continued quality of undergraduate degree programs, the university has implemented a liberal education policy and a testing policy for writing and mathematics skills. All undergraduate students must comply with these policies as a part of the requirements for a bachelor’s degree. Further information is available in the section on Degree Requirements in this Catalog.
<table>
<thead>
<tr>
<th>Major/Concentration</th>
<th>Degree Available</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Biology</td>
<td>Bachelor of Science (B.S.)</td>
<td>Arts &amp; Sciences</td>
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<tr>
<td>Science Education</td>
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<td></td>
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<tr>
<td>Board of Governors</td>
<td>Bachelor of Arts (B.A.)</td>
<td></td>
</tr>
<tr>
<td>Business Administration</td>
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<tr>
<td>Accounting</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Business &amp; Public Administration</td>
</tr>
<tr>
<td>Finance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management Information Systems</td>
<td></td>
<td></td>
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<tr>
<td>Marketing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Management &amp; Labor Relations</td>
<td></td>
<td></td>
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<tr>
<td>Production Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business and Technology</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Business &amp; Public Administration</td>
</tr>
<tr>
<td>Small Business Management and Retailing</td>
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<tr>
<td>Industrial Management and Supervision</td>
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<tr>
<td>Chemistry</td>
<td>Bachelor of Science (B.S.)</td>
<td>Arts &amp; Sciences</td>
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<tr>
<td>Science Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication Disorders</td>
<td>Bachelor of Health Science (B.H.S.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Bachelor of Science (B.S.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Business &amp; Public Administration</td>
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<tr>
<td>Elementary Education</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Education</td>
</tr>
<tr>
<td>Bilingual/Bicultural Education</td>
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<td></td>
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<tr>
<td>Special Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>English Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Administration</td>
<td>Bachelor of Health Administration (B.H.A.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Media Communications</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Medical Technology</td>
<td>Bachelor of Health Science (B.H.S.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Music</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Music Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing</td>
<td>Bachelor of Science in Nursing (B.S.N.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Office Administration</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Business &amp; Public Administration</td>
</tr>
<tr>
<td>Photography</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Psychology</td>
<td>Bachelor of Arts (B.A.)</td>
<td>Education</td>
</tr>
<tr>
<td>Mental Health</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Public Administration  Bachelor of Arts (B.A.)  Business & Public Administration
Social Sciences  Bachelor of Arts (B.A.)  Arts & Sciences
Social Work  Bachelor of Social Work  Health Professions (B.S.W.)
Alcoholism Sciences*  Bachelor of Arts (B.A.)  Arts & Sciences
Speech-Communication Studies

* Proposed curriculum changes for this concentration are pending approval by the governing board at the time of publication. If additional information is desired, contact the College of Health Professions, extension 2335.

Minor
Alcoholism Sciences †
Computer Science
Mathematics †
Psychology
Speech-Communication Studies

College
Health Professions
Arts & Sciences
Arts & Sciences
Education
Arts & Sciences

† Minors in these disciplines have been proposed to the governing boards. At the time of publication, final action by the boards have not been taken. For information on the proposed minor in alcoholism sciences, contact the College of Health Professions, extension 2335; for information on the proposed minor in mathematics, contact the College of Arts and Sciences, extension 2441.
College of Arts and Sciences

Art (B.A.)
Biology (B.S.)
Chemistry (B.S.)
Computer Science (B.S.)
English (B.A.)
Media Communications (B.A.)
Music (B.A.)
Photography (B.A.)
Social Sciences (B.A.)
Speech-Communication Studies (B.A.)

The College of Arts and Sciences provides a wealth of educational opportunities founded upon the traditions of the liberal arts. The curricula are concerned with the development of an awareness of one's place in the historical, cultural, and intellectual experience of humanity. In addition to providing the background necessary to enter into a variety of careers, the specific degree programs offered by the college seek to develop a student's ability to discover new knowledge and prepare for the future.

Courses in the natural and physical sciences provide students with a traditional conceptual background in science while emphasizing the skills and techniques required to apply these concepts to the solution of problems in areas such as the environment. In addition to the courses which support a major and a minor in computer science, computer courses are offered to assist students throughout the university in gaining familiarity with this increasingly important tool.

Courses offered in the social sciences encourage students to explore the problems connected with individuals and groups living together in the modern world. The humanities and fine arts focus on values and perspectives as they are expressed in intellectual and artistic works. The college also provides learning experiences which encourage students to apply the liberal arts tradition to the world of work. Students have the opportunity to study in such growing fields as media, photography, and communication.

Students benefit from extensive facilities including: computer, biology, chemistry, and environmental science laboratories, as well as music, art, photography, film, and television studios, and art and photography galleries.

A continuing series of events including jazz, electronic, symphonic, and choral concerts, media symposia and workshops, and photography and visual arts exhibits are sponsored by the college. Throughout the year the intellectual life of the university community is enriched by workshops and conferences on such diverse topics as global studies, language and culture, race, communication, energy, science, and science education.

Certification

The college offers state approved programs for teacher certification in the areas of English, music, and science education.
General Admission and Degree Requirements
All applicants must meet university admission and degree requirements. (See Admissions and Degree Requirements sections.) It is recommended that students complete courses in communications, humanities and arts, science and math, and social science prior to admission in order to meet liberal education requirements within the 120 credit hour minimum required for a bachelor's degree.

Specific Major Requirements
Following are detailed requirements for the undergraduate majors and concentrations in the College of Arts and Sciences. Some majors have special admission requirements in addition to university requirements. The special admission requirements for each major are noted where they apply. The specific degree requirements for each major and concentration are noted as well.

Presentation of Curricular Information
The information presented for each major and/or concentration reflects the total hours required for the baccalaureate degree. Students will develop a study plan during the first term of enrollment. Credits earned prior to admission will be applied toward degree requirements where equivalencies exist, or as elective credit, as outlined in the policy on transfer credit. After application of transfer credit, proficiency credit, and/or experiential learning credit, the study plan details the courses/credits remaining which are required to graduate with the specific major/concentration.

Art
The undergraduate major provides art students with instruction and exposure to all of the media of studio art: painting/drawing, sculpture/ceramics, printmaking and graphic design. The curriculum also provides a historical foundation for both Western and non-Western areas.

Special Admission Requirements
Besides meeting the university's criteria, applicants must have completed, prior to admission, the following lower division coursework: nine hours in art history and 12 hours in art studio.

Degree Requirements
Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 420</td>
<td>Design: Drawing for Graphic Impact</td>
<td>3</td>
</tr>
<tr>
<td>ART 425</td>
<td>Design: 2-D Design Principles</td>
<td>3</td>
</tr>
<tr>
<td>ART 501</td>
<td>Drawing: Life Study</td>
<td>6</td>
</tr>
<tr>
<td>ART 531</td>
<td>Sculpture: 3-D Design in Fabrication Processes</td>
<td>3</td>
</tr>
<tr>
<td>ART 530</td>
<td>Non-Western Art Seminar</td>
<td>3</td>
</tr>
<tr>
<td>ART 520</td>
<td>Western Art Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humanities</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Social Science</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Music</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>ART 533</td>
<td>Sculpture: Fiber, Clay, Metal</td>
<td>3</td>
</tr>
</tbody>
</table>
Select at least six hours from among non-Western art courses:

| ART  | 521 | Art of the South Pacific | 3 |
| ART  | 523 | Pre-Columbian Art | 3 |
| ART  | 525 | Art of First Americans (American Indians) | 3 |
| ART  | 527 | African Art | 3 |

Select at least three hours from among Western art courses:

| ART  | 514 | American Art and Architecture | 3 |
| ART  | 516 | Great Artists | 3 |
| ART  | 517 | Art Since 1945 | 3 |
| ART  | 518 | Women Artists | 3 |
| ART  | 519 | 20th Century Art and Architecture | 3 |

In consultation with advisor, select 14 hours from at least two of the following four areas:

**Painting/Drawing**

| ART  | 555 | Painting Composition | 2,3 |
| ART  | 558 | Painting and Drawing Composition | 2,3 |
| ART  | 561 | Painting: Development of a Theme | 2-4 |
| ART  | 563 | Painting: Special Problems | 2-4 |

**Printmaking/Design**

| ART  | 504 | Graphic Design Production | 3 |
| ART  | 506 | Graphic Design I | 3 |
| ART  | 507 | Graphic Design II | 3 |
| ART  | 526 | Graphic Design Processes (Illustration/Typography) | 3 |
| ART  | 571 | Printmaking Processes (Lithography/Serigraphy) | 3,4 |
| ART  | 573 | Printmaking: Intaglio, Black-White/Color Woodcut | 3,4 |
| ART  | 581 | Printmaking: Advanced Studio | 2-4 |

**Sculpture**

| ART  | 535 | Sculpture: Metal | 3 |
| ART  | 539 | Sculpture: Advanced Metal Workshop | 4 |
| ART  | 541 | Sculpture: 3-D Wood | 2-4 |
| ART  | 543 | Sculpture: Ceramics | 3 |
| ART  | 545 | Sculpture: Advanced Figure Modeling | 3 |

**Art History**

| ART  | 514 | American Art and Architecture | 3 |
| ART  | 516 | Great Artists | 3 |
| ART  | 517 | Art Since 1945 | 3 |
| ART  | 518 | Women Artists | 3 |
| ART  | 519 | 20th Century Art and Architecture | 3 |
| PHOT | 500 | History of Photography | 3 |
| ART  | 521 | Art of the South Pacific | 3 |
| ART  | 523 | Pre-Columbian Art | 3 |
| ART  | 525 | Art of First Americans (American Indians) | 3 |
| ART  | 527 | African Art | 3 |
| PHIL | 533 | Aesthetics | 3 |

**Electives**

| Electives | 34 |
| Total | 120 |

**Biology**

The curriculum for the bachelor of science in biology provides a strong background in the basic concepts of molecular, organismic, and population biology. In addition, laboratory courses provide the training needed for highly developed laboratory skills. Upon graduation, students are prepared for advanced studies in medical, dental, or veterinary school. The student also has the necessary preparation for masters or doc-
toral level graduate work in biology. The curriculum supplies all the requirements for admission into the Master of Science degree program in environmental biology at Governors State University. Students are qualified for a wide range of careers as biologists in areas such as pharmaceutics, genetic engineering, microbiology, or the environment. The student who is interested in a career in science teaching at the secondary level may enroll in the Science Education Concentration in the biology major.

Recommended Preparation
Prior to admission, students should have completed the following minimum hours of lower division coursework with a grade of "C" or better: eight hours of general biology with laboratory, three hours of botany with laboratory, three hours of zoology with laboratory, eight hours of general chemistry with laboratory, eight hours of organic chemistry with laboratory, and three hours of college algebra. Deficiencies must be completed during the first three trimesters of enrollment. Some courses may not be available at Governors State University.

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 322</td>
<td>Ecology: Basic Principles</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 340</td>
<td>Genetics</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 360</td>
<td>Comparative Anatomy</td>
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<td>BIOL 361</td>
<td>Comparative Anatomy Laboratory</td>
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<tr>
<td>BIOL 370</td>
<td>Cell Biology</td>
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<td>BIOL 371</td>
<td>Cell Biology Laboratory</td>
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<tr>
<td>BIOL 430</td>
<td>Microbiology</td>
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<td>BIOL 431</td>
<td>Microbiology Laboratory</td>
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<tr>
<td>BIOL 450</td>
<td>Animal Physiology</td>
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<td>BIOL 451</td>
<td>Animal Physiology Laboratory</td>
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<tr>
<td>BIOL 460</td>
<td>Plant Physiology</td>
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<tr>
<td>BIOL 461</td>
<td>Plant Physiology Laboratory</td>
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Additional Requirements

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BIOL 455</td>
<td>Ecology of Animal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MATH 355</td>
<td>Applied Calculus</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 352</td>
<td>Intermediate Physics I</td>
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</tr>
<tr>
<td>PHYS 353</td>
<td>Intermediate Physics I Laboratory</td>
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<tr>
<td>STAT 520</td>
<td>Statistical Methods</td>
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Select three hours from:

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<td>CPSC 320</td>
<td>Computer Programming: BASIC</td>
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<tr>
<td>CPSC 330</td>
<td>Computer Programming: FORTRAN</td>
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<tr>
<td>CPSC 340</td>
<td>Computer Programming: Pascal</td>
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Select nine hours from the following 12 courses:

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<thead>
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<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BIOL 522</td>
<td>Ornithology</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 523</td>
<td>Ornithology Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 555</td>
<td>Mammalogy</td>
<td>2</td>
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<tr>
<td>BIOL 556</td>
<td>Mammalogy Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 560</td>
<td>Plant Systematics</td>
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<tr>
<td>BIOL 561</td>
<td>Plant Systematics Laboratory</td>
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<tr>
<td>CHEM 315</td>
<td>Analytical Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 316</td>
<td>Analytical Chemistry Laboratory</td>
<td>2</td>
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</tbody>
</table>
Biology 71

CHEM 544  Biochemistry.................................................. 3
CHEM 545  Biochemistry Laboratory.................................... 1
CHEM 744  Analytical Biochemistry.................................... 2
CHEM 745  Analytical Biochemistry Laboratory...................... 1

Electives

Lower Division .............................................................. 9
Upper Division .............................................................. 10

Total 120

Science Education Concentration

Certification
This curriculum is approved by the Illinois State Board of Education and leads to the Standard High School Certificate and qualifies students to teach in one or more fields: biological science or general science.

Recommended Preparation
Prior to admission, students should have completed the following minimum hours of lower division coursework with a grade of "C" or better: eight hours of general biology with laboratory, three hours of botany with laboratory, three hours of zoology with laboratory, eight hours of general chemistry with laboratory, eight hours of organic chemistry with laboratory, and three hours of college algebra. Deficiencies must be completed during the first three trimesters of enrollment. Some courses may not be available at Governors State.

In addition, students should have completed 30 hours from the following in order to graduate with 124 hours as noted: nine hours in oral and written communications; nine hours in social sciences (U.S. government/history required); nine hours in humanities, music, and art; and three hours in health and physical education.

Degree Requirements
Besides meeting university requirements, students must: (1) have an overall GPA of at least 2.5 with no individual course grade below a "C" in professional education courses, (2) complete a minimum of 100 hours of supervised pre-student teaching experiences, and (3) provide evidence of successful completion of the Illinois and United States Constitution examination.

Core Requirements 39
(See Biology.)

Concentration Requirements 23

PSYC 320  Educational Psychology ................................... 3
EDUC 310  Foundations of Education.................................. 3
SPED 510  Survey of Exceptional Students.......................... 3
SCED 433  Principles of Science Education.......................... 3
SCED 444  Teaching Secondary School Science..................... 2
SCED 445  Teaching Secondary School Science Laboratory........ 1
SCED 455  Managing the Science Classroom.......................... 3
EDUC 499  Student Teaching: (Science Education)................ 5

Additional Requirements 62

Oral and Written Communications .................................... 9
Social Sciences (U.S. history/government required) .................. 9
Humanities, Music, and Art ........................................... 9
Health and Physical Education ....................................... 3
College Algebra ......................................................... 3
General Chemistry with Laboratory .................................... 8
Organic Chemistry with Laboratory .................................... 8

MATH 355  Applied Calculus ............................................ 3
PHYS 352  Intermediate Physics I ..................................... 3
PHYS 353  Intermediate Physics I Laboratory....................... 1
STAT 520  Statistical Methods ......................................... 3
The curriculum for the bachelor of science in chemistry provides a strong background in the basic concepts of analytical, organic, physical, inorganic, and environmental chemistry. Laboratory courses provide “hands-on” experience in the operation of a number of modern scientific instruments. Upon graduation the student is prepared for employment in government and industrial laboratories in a variety of entry level positions. The student also has the necessary preparation for graduate work in chemistry and meets all requirements for admission into the master of science degree program in analytical chemistry at Governors State. The student who is interested in a career in science teaching at the secondary level may enroll in the Science Education Concentration in the chemistry major.

Recommended Preparation
Prior to admission, applicants should have completed the following minimum hours of lower division coursework with a grade of “C” or better: eight hours of general chemistry with laboratory, eight hours of organic chemistry with laboratory, eight hours of physics with laboratory, and eight hours of calculus. Deficiencies must be completed during the first three trimesters of enrollment. Some courses may not be available at Governors State.

Degree Requirements

### Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 315</td>
<td>Analytical Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 316</td>
<td>Analytical Chemistry: Laboratory</td>
<td>2</td>
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<tr>
<td>CHEM 366</td>
<td>Physical Chemistry I: Lecture</td>
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</tr>
<tr>
<td>CHEM 367</td>
<td>Physical Chemistry I: Laboratory</td>
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</tr>
<tr>
<td>CHEM 368</td>
<td>Physical Chemistry II: Lecture</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 369</td>
<td>Physical Chemistry II: Laboratory</td>
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</tr>
<tr>
<td>CHEM 426</td>
<td>Instrumental Analysis</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 427</td>
<td>Instrumental Analysis Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHEM 433</td>
<td>Advanced Inorganic Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 434</td>
<td>Advanced Inorganic Chemistry Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHEM 544</td>
<td>Biochemistry: Lecture</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 545</td>
<td>Biochemistry: Laboratory</td>
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</tr>
<tr>
<td>General Chemistry with Laboratory</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Organic Chemistry with Laboratory</td>
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</table>

### Additional Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>CHEM 455</td>
<td>Chemical Literature</td>
<td>1</td>
</tr>
<tr>
<td>CHEM 505</td>
<td>Environmental Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 506</td>
<td>Environmental Chemistry Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHEM 510</td>
<td>Water Quality Analysis</td>
<td>2</td>
</tr>
<tr>
<td>CHEM 511</td>
<td>Water Quality Analysis Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MATH 455</td>
<td>Differential Equations</td>
<td>3</td>
</tr>
<tr>
<td>STAT 520</td>
<td>Statistical Methods</td>
<td>3</td>
</tr>
<tr>
<td>Oral and Written Communications</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Humanities and Arts</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Calculus</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Physics with Laboratory</td>
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Total: 124 hours
Select three hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>CPSC 320</td>
<td>Computer Programming: BASIC</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 330</td>
<td>Computer Programming: FORTRAN</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 340</td>
<td>Computer Programming: Pascal</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>CHEM 530</td>
<td>Physical Chemistry III</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 550</td>
<td>Polymer Chemistry</td>
<td>3</td>
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Select three hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 370</td>
<td>Cell Biology</td>
<td>2</td>
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<tr>
<td>BIOL 371</td>
<td>Cell Biology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 516</td>
<td>Human Genetics</td>
<td>3</td>
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Electives

<table>
<thead>
<tr>
<th></th>
<th>Lower Division</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Upper Division</td>
<td>10</td>
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Total

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>120</td>
</tr>
</tbody>
</table>

Science Education Concentration

Certification

This curriculum is approved by the Illinois State Board of Education and leads to the Standard High School Certificate and qualifies students to teach in one or more fields: physical science or general science.

Recommended Preparation

Prior to admission, students should have completed the following lower division coursework with a grade of "C" or better: eight hours of general chemistry with laboratory, eight hours of organic chemistry with laboratory, eight hours of physics with laboratory, and eight hours of calculus. Deficiencies must be completed during the first three trimesters of enrollment, and some courses may not be available at Governors State. In addition, students should have completed 30 hours from the following in order to graduate with 122 hours as noted: nine hours in oral and written communications; nine hours in social sciences (U.S. government/history required); nine hours in humanities, music, and art; and three hours in health and physical education.

Degree Requirements

In addition to meeting university requirements, students must: (1) have an overall GPA of at least 2.5 with no individual course grade below a "C" in professional education courses, (2) complete a minimum of 100 hours of supervised pre-student teaching experiences, and (3) provide evidence of successful completion of the Illinois and United States Constitution examination.

Core Requirements

(See Chemistry.)

Concentration Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 320</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 310</td>
<td>Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>SPED 510</td>
<td>Survey of Exceptional Students</td>
<td>3</td>
</tr>
<tr>
<td>SCED 433</td>
<td>Principles of Science Education</td>
<td>3</td>
</tr>
<tr>
<td>SCED 444</td>
<td>Teaching Secondary School Science</td>
<td>2</td>
</tr>
<tr>
<td>SCED 445</td>
<td>Teaching Secondary School Science Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>SCED 455</td>
<td>Managing the Science Classroom</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 499</td>
<td>Student Teaching: (Science Education)</td>
<td>5</td>
</tr>
</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oral and Written Communications</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>Social Sciences (U.S. history/government required)</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>Humanities, Music, and Art</td>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>
Computer Science

The bachelor of science degree in computer science provides a balance between theoretical and applied study and is intended for students who are primarily interested in the application of computers and information technology to problem solving.

The curriculum is designed to prepare students for entry-level positions in business and industry; government, at local, state and federal agencies; and research and technical organizations, as programmers, information analysts, systems designers, and software engineers. The curriculum also prepares students for graduate work in computer science.

Recommended Preparation

While a computer science or data processing background is strongly recommended, a student without the requisite background may enroll in the major. However, in order to enroll in a 400-level course in computer science or mathematics, a student must have earned a grade of "C" or better in the prerequisite(s) for that course. The recommended preparatory courses and credit hours are:

- Introduction to Computer Technology .................................................. 3
- High-level programming languages (e.g., COBOL, FORTRAN, BASIC, PL/1, RPG, etc.) .......................................................... 6
- Computer Programming: Assembly Language ........................................... 3
- Systems Analysis .................................................................................. 3
- College Algebra ................................................................................... 3

In addition to specified prerequisite courses, students admitted without an A.A. or A.S. degree should have completed the following liberal education coursework prior to admission in order to graduate with 120 hours as noted:

- Physical/Biological sciences ................................................................. 6
- Communications (oral and written) ...................................................... 6
- Social sciences .................................................................................... 6
- Arts and Humanities ........................................................................... 6

Degree Requirements

Core Requirements

- Introduction to Computer Technology .................................................. 3
- Computer Programming, high-level languages such as COBOL, FORTRAN, PL/1, BASIC, RPG, etc ................................................... 6
- Computer Programming: Assembly Language ....................................... 3
- Systems Analysis ................................................................................ 3
- CPSC 340 Computer Programming: Pascal ........................................... 3
Computer Science Minor

An undergraduate minor in computer science is offered for students majoring in other fields who wish to supplement their preparation in a major discipline with a substantial amount of coursework in computer science. The minor in computer science is particularly appropriate for those students who anticipate significant use of a computer during the pursuit of their chosen majors or who would like to develop additional marketable skills to supplement and complement their major studies.

Recommended Preparation
The recommended preparatory courses and credit hours are:

- Introduction to Computer Technology: 3
- High level programming languages such as COBOL, FORTRAN, PL/I, BASIC, RPG, etc: 3
- Computer Programming: Assembly Language: 3
- Systems Analysis: 3
- College Algebra: 3

To enroll in a "400-level" course in computer science or mathematics the student must have earned a grade of "C" or better in the prerequisites for that course.
Requirements for the Minor

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSC 30A</td>
<td>Introduction to Computer Technology</td>
<td>3</td>
</tr>
<tr>
<td>MATH 325</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MATH 340</td>
<td>Discrete Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 340</td>
<td>Computer Programming: Pascal</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>High level programming languages such as</td>
<td></td>
</tr>
<tr>
<td></td>
<td>COBOL, FORTRAN, PL/I, BASIC, RPG, etc.</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 360</td>
<td>Computer Programming: Basic Assembly Language</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 370</td>
<td>Systems Analysis and Design</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 400</td>
<td>Programming Methodology</td>
<td>3</td>
</tr>
</tbody>
</table>

Total 24

English

The undergraduate English major enables students to obtain a full appreciation and understanding of works of the imagination—the incomparable record of humanity’s journey. In pursuit of this end, the student acquires the necessary skills of analysis and expression of the liberally educated person. The curriculum emphasizes a variety of approaches to a wide range of literature and relates the works studied to social, political and historical contexts and to the evolution of the English language. The study of English is presented as perhaps the most personally enriching endeavor the individual can undertake, a study which can and does affect all aspects of life. The English major also equips the student with the breadth of knowledge and basic skills increasingly in demand by a complex and rapidly changing world.

With this major students may pursue coursework in literature, writing, English education, or related interests in the humanities.

Recommended Preparation

In order to graduate with 120 hours, a student should have completed the following coursework prior to admission: six hours in composition; six hours in arts/humanities; six hours in social science and six hours in science/mathematics. A background in literature and composition is encouraged.

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Composition, Arts and Humanities</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>English Literature I &amp; II</td>
<td>6*</td>
</tr>
<tr>
<td></td>
<td>American Literature I &amp; II</td>
<td>6*</td>
</tr>
<tr>
<td>ENGL 501</td>
<td>Introduction to Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 510</td>
<td>Major English Authors</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 515</td>
<td>Major Black Authors</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 520</td>
<td>Major American Authors</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 540</td>
<td>Bible As Literature in Social Context</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 551</td>
<td>Shakespeare’s Plays</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 570</td>
<td>Rhetorical Theory and Practice</td>
<td>3</td>
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</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 542</td>
<td>Ethics (or equivalent)</td>
<td>3†</td>
</tr>
<tr>
<td></td>
<td>Social Sciences</td>
<td>9†</td>
</tr>
<tr>
<td></td>
<td>Science/Mathematics</td>
<td>6†</td>
</tr>
</tbody>
</table>
Electives

Lower Division ......................................................... 39

In consultation with advisor, a student selects 21 hours that are appropriate to the student's personal and professional goals and which might include sequences in literature, writing, humanities, communications, computer science, or other fields of interest . 21

Total 120

NOTES: *Generally these requirements would be met by completing ENGL 311, ENGL 312, ENGL 321, and ENGL 322. Program faculty may evaluate a concentration of lower division literature courses as equivalent to one or more of these courses. 
‡ Identified in conjunction with academic advisor and reflected on the student's approved study plan.

English Education Concentration

Certification
This curriculum is approved by the Illinois State Board of Education and leads to the Standard High School Certificate and qualifies students to teach English at the junior high and high school levels.

Recommended Preparation
Prior to admission, students should have completed the following lower division coursework in order to graduate with 120 hours as noted: nine hours in communications (oral and written); seven hours in science (including laboratory); five hours in mathematics; three hours in health and physical education; nine hours in social science (including U.S. history/government); and nine hours in music, art, and humanities.

Degree Requirements
In addition to meeting university requirements, students must (1) have an overall GPA of at least 2.5 with no individual course grade lower than a "C" in professional education courses, (2) complete a minimum of 100 hours of supervised pre-student teaching clinical experiences, and (3) provide evidence of successful completion of the Illinois and United States Constitution examination.

Core Requirements 42
(See English.)

Concentration Requirements

EDUC 310 Foundations of Education ........................................ 3
PSYC 320 Educational Psychology ........................................... 3
SPED 510 Survey of Exceptional Students ................................. 3
EGED 523 Methods of Teaching English ................................. 3
EGED 528 Teaching Reading in High School ............................. 3
EDUC 499 Student Teaching: (English Education) ................. 9

Additional Requirements
Science (including laboratory) .......................................... 7
Mathematics ................................................................... 5
Health and Physical Education .......................................... 3
Music, Art, and Humanities ............................................. 3
Social Science (including U.S. history/government) .............. 9
Select six hours from:

EGED 518 Language, Teaching and Learning .......................... 3
ENGL 531 Children's and Adolescent Literature .......................... 3
ENGL 592 Historical Studies in the English Language .......................... 3

Electives 24
Total 123

Mathematics Minor*

*At the time of publication, a proposal is pending before the university’s governing boards to offer a minor in mathematics. Because approval is pending, the requirements for the mathematics minor are not published here. Students seeking additional information about the proposed minor in mathematics should contact the College of Arts and Sciences, extension 2441.

Media Communications

Students in the undergraduate media communications major have an opportunity to develop writing and production skills as well as a practical and theoretical understanding of the processes and impact of media on individuals, groups and society.

Within a broad and flexible program, media communications students prepare themselves for jobs in newspapers and publishing; commercial, non-commercial, and corporate television; cable systems; and in institutional and corporate public relations. Job opportunities include writing, editing, reporting, producing, directing, managing, teaching and research. Students may apply for internships in Chicago area media or in the university’s Instructional Communications Center. The university is interconnected live and by tape distribution to area cable television systems.

Recommended Preparation

Prior to admission, students should have completed at least six hours of coursework in media skills (including production and media writing). Other recommended preparation includes communication skills, social sciences, humanities, and science and mathematics.

Degree Requirements

In addition to university requirements, students are expected to take a production, history, or effects/theory course in a medium outside their specialization. Students must maintain a “C” grade point average in their major.

Core Requirements 37-40

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCOM 420</td>
<td>Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COMS 420</td>
<td>Communication Research</td>
<td>3</td>
</tr>
<tr>
<td>MCOM 480</td>
<td>Internship</td>
<td>1-4</td>
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Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCOM 510</td>
<td>Theory and History of a Free Press</td>
<td>3</td>
</tr>
<tr>
<td>MCOM 610</td>
<td>Media Communications Law</td>
<td>3</td>
</tr>
</tbody>
</table>

Select at least six hours from among the following six advanced production courses:

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<thead>
<tr>
<th>Course</th>
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<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>MCOM 535</td>
<td>TV: Remote Color Techniques</td>
<td>3</td>
</tr>
<tr>
<td>MCOM 539</td>
<td>Advanced Color Television Production</td>
<td>4</td>
</tr>
</tbody>
</table>
Music

The courses in the music core include theory, history/literature, ensembles, applied studies and piano. Combining the highest standards of academic study with performance, the music curriculum examines the elements of music from the vantage points of past and present musical styles, offers traditional and modern compositional procedures, and examines the music of a broad spectrum of European and American composers. Upon completing the core requirements, students are able to either focus their studies in theory/composition or performance or choose the concentration in music education.

Special Admission Requirements
Besides meeting university criteria, applicants must: (1) have completed the following lower division coursework prior to admission: 8 hours in music theory, four hours in music history/literature, four hours in applied music studies, four hours of piano proficiency*, four hours in ensemble performance, and four hours in minor instrument.

Degree Requirements
In addition to university requirements, students must complete 61 hours in the major core, 21 of which must be upper division, and attend a minimum of 80% of the Governors State University music program concerts each trimester for at least four trimesters.

Core Requirements
Music Theory ................................................. 8
Music History/Literature .................................. 4
Piano Proficiency ........................................... 4
Applied Music ............................................. 4
Ensemble Performance .................................... 4
Minor Instrument ......................................... 4

Additional Requirements
Communications (oral and written) ..................... 6
Humanities and Art ....................................... 6
Science and Mathematics ................................ 6
Social Sciences ............................................ 6
An additional nine hours from the above fields ........... 9

Electives .................................................. 47-50
Total .................................................... 120
MUS 315 18th and 19th Century Music ............................................... 3
MUS 320 20th Century Music ......................................................... 3
MUS 330 Harmonic Techniques ..................................................... 3
MUS 335 Contrapuntal Techniques ................................................ 3
MUS 415 Orchestration ............................................................... 3
MUS 410 Afro-American Music ..................................................... 3
MUS 540 Applied Music (This course is offered for one credit hour. Students must enroll for four trimesters, two of which must be consecutive. Music students are strongly encouraged to enroll in this course each trimester until degree requirements are met.) ................. 4

Select four hours from:
(The following courses are offered for one credit hour each. Students must enroll for at least four credit hours, two credit hours of which must be in consecutive trimesters in the same course. Music students are strongly encouraged to enroll in one of these courses each trimester until degree requirements are met.)

MUS 552 Music Chamber Ensemble .............................................. 1
MUS 556 Symphonic Band ........................................................... 1
MUS 558 Jazz Ensemble ............................................................. 1
MUS 560 University Singers ....................................................... 1
MUS 562 University-Community Chorale ........................................ 1

Select three hours from:
MUS 445 Choral Arranging .......................................................... 3
MUS 45A Instrumental Arranging .................................................. 3

Select four hours from:
MUS 440 Instrumental Methods and Conducting ................................ 4
MUS 518 Choral Methods and Conducting ....................................... 4

Additional Requirements
Humanities/Art ................................................................. 6
Social Sciences ............................................................... 6
Math/Science ................................................................. 6
Communications ............................................................... 6

Select 15 hours from:
MUS 525 History of Jazz ............................................................ 3
MUS 571 Electronic Music .......................................................... 3
MUS 575 Composition ............................................................. 3
MUS 579 Studio Recording Techniques ......................................... 3
MUS 582 Vocal Literature .......................................................... 3
MUS 580 Piano Pedagogy ........................................................... 3
MUS 501 Topics in Music ........................................................... 3
MUS 581 Vocal Pedagogy ........................................................... 3
MUS 58E Diction for Singers ........................................................ 3

Electives ................................................................. 20
Total ................................................................. 120

Note: * All music majors with an applied area other than piano or organ must satisfy the four credit hour piano proficiency requirement. The two course sequence (MUS311 and MUS312) should begin at the time of the student's first enrollment in the music degree program. The proficiency requirements may be satisfied, in whole or in part, by passing the placement examination which is normally given during the first week of each trimester by appointment with the piano faculty. If the student passes a part of the examination, the piano faculty will determine the remaining coursework to be completed to satisfy the proficiency requirement.
Music Education Concentration

Certification
This curriculum is approved by the Illinois State Board of Education and leads to the Standard Special Certificate endorsed in music.

Special Admission Requirements
(See Music.)

Recommended Preparation
In addition to the admission requirements for the music major, students should have completed at least 28 hours from the following in order to graduate within the 129 hours as noted below: nine hours in oral and written communication, nine hours in social sciences (U.S. history/government required); six hours in art and humanities (excluding music); seven hours in natural and/or physical science(s) (including laboratory); five hours in mathematics (college algebra); and three hours in health and/or physical education.

Degree Requirements
Beyond meeting university requirements, students must: (1) complete at least 21 hours in core courses at the upper division level; (2) attend a minimum of 80% of the Governors State University music major concerts each trimester for at least four trimesters; (3) have no grade below “C” in professional education courses at GSU and an overall grade point average of 2.5 or higher at Governors State University; (4) complete a minimum of 100 hours of supervised pre-student teaching clinical experiences; and (5) provide evidence of successful completion of the Illinois and United States Constitution examination.

Core Requirements 61
(See Music.)

Concentration Requirements 29
(See Music.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>PSYC 320</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 310</td>
<td>Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>SPED 510</td>
<td>Survey of Exceptional Students</td>
<td>3</td>
</tr>
<tr>
<td>MUS 467</td>
<td>Music Methods for Elementary Teachers</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 499</td>
<td>Student Teaching: (Music Education)</td>
<td>9*</td>
</tr>
</tbody>
</table>

Select eight hours from either instrumental group or vocal group of courses:

<table>
<thead>
<tr>
<th>Instrumental Courses</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 380 Brass Methods</td>
<td>2</td>
</tr>
<tr>
<td>MUS 382 Woodwind Methods</td>
<td>2</td>
</tr>
<tr>
<td>MUS 384 String Methods</td>
<td>2</td>
</tr>
<tr>
<td>MUS 386 Percussion Methods</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vocal Courses</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 580 Piano Pedagogy</td>
<td>2</td>
</tr>
<tr>
<td>MUS 581 Vocal Pedagogy</td>
<td>3</td>
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<tr>
<td>MUS 582 Vocal Literature</td>
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Additional Requirements 39

<table>
<thead>
<tr>
<th>Category</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Communication (oral and written)</td>
<td>9</td>
</tr>
<tr>
<td>Social Sciences (U.S. history/government required)</td>
<td>9</td>
</tr>
<tr>
<td>Art and Humanities (excluding music)</td>
<td>6</td>
</tr>
<tr>
<td>Science (including laboratory)</td>
<td>7</td>
</tr>
<tr>
<td>Mathematics (College Algebra)</td>
<td>5</td>
</tr>
<tr>
<td>Health and Physical Education</td>
<td>3</td>
</tr>
</tbody>
</table>

Total 129

NOTE: * Students in the music education concentration are expected to display personal characteristics and habits typical of the dedicated teacher. The music faculty will not recommend for student teaching any student who
Photography

has demonstrated a lack of readiness to assume the responsibilities expected in the teaching profession. To be eligible for a student teaching assignment, a student must: (1) have at least a 2.5 GPA in academic courses; (2) have at least a 3.0 GPA in music courses; (3) have satisfied the piano proficiency requirements; and (4) have removed all unsatisfactory grades (I, E, F).

Photography

The photography major offers a professional curriculum providing study in the art and application of photography. Students can emphasize fine art or commercial approaches to photography, or can work in both areas concurrently. Undergraduate studies provide a comprehensive foundation in photographic technique, history and aesthetics which, depending upon selective coursework, can prepare students for employment in the field or for further study of photography at advanced levels.

The photography major is supported by excellent facilities including a large exhibition gallery, a newly expanded darkroom and a well-equipped photographic studio. Monthly guest lecturers, exhibitions, and numerous other extracurricular activities supplement the offered courses and enhance the student’s educational experience.

Recommended Preparation

Applicants should have completed the following coursework: three hours of basic photographic and three hours of advanced photographic techniques.

Degree Requirements

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>36</th>
</tr>
</thead>
<tbody>
<tr>
<td>Photography</td>
<td>3</td>
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<tr>
<td>Advanced Photographic Techniques</td>
<td>3</td>
</tr>
<tr>
<td>Photographic Theory</td>
<td>3</td>
</tr>
<tr>
<td>History of Photography</td>
<td>3</td>
</tr>
<tr>
<td>Photography Workshop</td>
<td>3</td>
</tr>
<tr>
<td>Select three hours between:</td>
<td></td>
</tr>
<tr>
<td>PHOT 530 Color Photography: Positive Processes</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 531 Color Photography: Negative Processes</td>
<td>3</td>
</tr>
<tr>
<td>Select at least twelve hours from among the following skills courses:</td>
<td></td>
</tr>
<tr>
<td>PHOT 530 Color Photography: Positive Processes</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 531 Color Photography: Negative Processes</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 535 Non-Silver Photographic Processes</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 440 Studio Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 443 Portraiture</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 450 Location Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 495 Photographic Portfolio</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 541 Photo-graphics</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 555 Documentary Photography</td>
<td>3</td>
</tr>
<tr>
<td>Art Studio Elective</td>
<td>3</td>
</tr>
<tr>
<td>Media Production Elective</td>
<td>3</td>
</tr>
</tbody>
</table>
Social Sciences

NOTE: At the time of publication, a review of the requirements and offerings in social sciences is in progress. The university has proposed a consolidation of social sciences and intercultural studies curricula and is awaiting notification of approval from its governing boards. Students desiring additional information in social sciences should contact the College of Arts and Sciences, extension 2441.

Students who major in social sciences at the undergraduate level are exposed to an interdisciplinary core curriculum drawn from and bridging several of the disciplines in social sciences. The curriculum is designed to provide the students with a basic understanding of social behavior, problem-solving skills related to a wide variety of human activities, and the ability to conduct, analyze, interpret, and apply social research in its many settings. In addition, the student has the opportunity to specialize in one of several social sciences or related fields, drawing upon the resources of the entire university, or to continue to pursue a program of interdisciplinary studies. Consequently, graduates of the program, depending upon their career goals and objectives, may acquire a diverse portfolio of skills that are highly in demand in government, public service, education, industry, and business.

Recommended Preparation
Prior to admission, a student should have completed the following coursework in order to graduate with 120 hours: three hours in Introduction to Anthropology and twelve hours from among the following: six hours in written or oral composition; six hours in humanities and arts; and six hours in science and humanities.

Degree Requirements

Core Requirements 33

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 310</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ECON 301</td>
<td>Principles of Microeconomics</td>
<td>3*</td>
</tr>
<tr>
<td>ECON 302</td>
<td>Principles of Macroeconomics</td>
<td>3*</td>
</tr>
<tr>
<td>ECON 325</td>
<td>Comparative Economic Theory</td>
<td>3</td>
</tr>
<tr>
<td>POLS 301</td>
<td>Principles of Political Science</td>
<td>3*</td>
</tr>
<tr>
<td>POLS 302</td>
<td>American National Government</td>
<td>3*</td>
</tr>
<tr>
<td>POLS 311</td>
<td>International Relations</td>
<td>3*</td>
</tr>
<tr>
<td>SOC 301</td>
<td>Principles of Sociology</td>
<td>3*</td>
</tr>
<tr>
<td>SOSC 450</td>
<td>Social Science Research: Design and Methodology</td>
<td>3</td>
</tr>
<tr>
<td>SOSC 560</td>
<td>Computer Applications in Social Science Research</td>
<td>3</td>
</tr>
</tbody>
</table>
Speech-Communication Studies

Students in the undergraduate speech-communication studies major learn communication theories and concepts, and develop a more accurate perception of self and others through effective speaking and listening. The major demonstrates how people communicate face-to-face, in small groups, in organizations, public settings, and in relation to technology. Students also gain an understanding of how people of various social and cultural backgrounds communicate.

The primary focus of the undergraduate major is to prepare students in the basic principles of communication leading toward the development of specialized interests in a particular career. The degree program enables students to develop career areas in business, government, education, personnel management, advertising, public relations, and human services, as well as preparing them for advanced study in communication and related areas.

Recommended Preparation
In order to graduate with 120 hours, a student should have completed the following coursework prior to admission: three hours in fundamentals of speech, three hours in another speech course, six hours in composition/rhetoric; and liberal education courses in humanities and arts (6 hours), social sciences (6 hours) and science/mathematics (6 hours).

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 310</td>
<td>Concepts in Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMS 33A</td>
<td>Interpersonal Skills</td>
<td>3</td>
</tr>
<tr>
<td>COMS 420</td>
<td>Communication Research</td>
<td>3</td>
</tr>
<tr>
<td>COMS 450</td>
<td>Communication Dynamics in Organizations and Communities</td>
<td>3</td>
</tr>
<tr>
<td>COMS 460</td>
<td>Persuasive Speaking</td>
<td>3</td>
</tr>
<tr>
<td>COMS 533</td>
<td>Group Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMS 561</td>
<td>Technology and Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMS 570</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Composition/Rhetoric</td>
<td>6</td>
</tr>
</tbody>
</table>
Select three hours from:

ENGL 382 Technical and Professional Communications 3
ENGL 570 Rhetorical Theory and Practice 3
MCOM 450 Writing for Print Media 3

In consultation with advisor, a student interested in developing expertise in a specific career area may select 12 hours of coursework to tailor a unique focus based on individual needs and background 12

Electives 69
Total 120

Speech-Communication Studies Minor

An undergraduate minor in the area of communications is offered for students majoring in other fields. This minor is particularly appropriate for those students who anticipate significant use of communication skills in their chosen field and who wish to develop additional marketable skills.

Requirements for the Minor

COMS 310 Concepts in Communication 3
COMS 460 Persuasive Speaking 3
COMS 33A Interpersonal Skills 3
COMS 533 Group Communication 3
COMS 450 Communication Dynamics in Organizations and Communities 3
COMS 570 Intercultural Communication 3

Total 18
College of Business and Public Administration

Business Administration (B.A.)
Business and Technology (B.A.)
Criminal Justice (B.A.)
Office Administration (B.A.)
Public Administration (B.A.)

The College of Business and Public Administration has designed its undergraduate majors to prepare students for careers in business, government, and industry. Because each of the functions of a complex business or government organization is interrelated, students are required to be familiar with the functional areas of business. The college offers majors leading to the bachelor of arts in business administration, business and technology, criminal justice, office administration, and public administration. The business administration major offers, as part of its curriculum, an opportunity for students to pursue an in-depth study in one of the following concentrations: accounting, finance, management information systems, marketing, personnel management and labor relations, and production management. The business and technology major is intended to prepare students for careers which require both technical knowledge and basic business skills. The office administration major prepares students for careers as administrative managers of office operations. The public administration major is designed to prepare students for the problems and techniques needed for executive leadership in government. The undergraduate criminal justice major is planned to provide a broad awareness of the criminal justice system and prepares students for careers in law enforcement, corrections, and consumer protection.

College Policies

Proficiency Examinations
Students in the College of Business and Public Administration are strongly encouraged to review English composition and algebra before taking the university competency examinations. Moreover, students majoring in business administration must take an additional examination in intermediate algebra. If unsuccessful in passing either the university competency examinations or the intermediate algebra examination, students must successfully complete specified English and/or mathematics courses.

Student Study Plans
Student study plans are developed with the student advisors located in the dean’s office during the first trimester of enrollment. The advisor will explain the degree program and use the student’s transcripts to develop a study plan that will lead to degree completion in the major to which the student has been admitted. The study plan must be signed by the dean or his designee. Students must have an approved study plan on file in the college office in order to register for a subsequent trimester.

Announcements
Students are responsible for checking the bulletin board, located in the corridor across from the dean’s office, for announcements concerning scheduling, policies, and collegial procedures.
Residency Requirements
Undergraduate students in the College of Business and Public Administration must complete a minimum of 30 credit hours at Governors State University.

Internships
All internships will be coordinated by appropriate faculty in the College of Business and Public Administration. Specific weekly meeting dates will be announced during the orientation meeting.

Electives
All business, criminal justice, and public administration electives must be approved by the dean or his designee. University policy allows undergraduates to take a maximum of 12 elective credit hours on the pass/no credit grading option. Students will not be permitted to choose the pass/no credit option for core requirements, requirements beyond the core, or for business, criminal justice, and public administration electives.

Repeating Courses
Beginning with students admitted for the fall 1982 trimester, a student who has enrolled in the same course three times without receiving a passing grade is required to receive permission from the dean in order to register for that class a fourth time.

Course Substitution
Course substitution must be approved by the dean or his designee. The substitution is valid only for the term specified.

Independent Study
In addition to the faculty sponsor and division chairperson, the dean of the College of Business and Public Administration must approve an independent study. Students who have not successfully completed the competency examinations or successfully completed the required courses will not be allowed to register for independent study courses. Only senior students completing their last trimester should apply for independent study.

Limitations on Nontraditional Courses
Undergraduate students in the College of Business and Public Administration shall take a minimum of 54 upper division undergraduate hours in regularly scheduled courses for fulfilling the degree requirements. Exceptions to this policy must be approved by the dean of the college.

Transfer Credit
At the undergraduate level, "D" grades earned at another institution are not transferable unless they were accepted for an associate's degree.

General Admission and Degree Requirements
All applicants must meet university admission and degree requirements. (See “Admissions” and “Degree Requirements” sections). It is recommended that students complete courses in communications, humanities and arts, science and math, and social science prior to admission in order to meet liberal education requirements within the 120 credit hour minimum required for a bachelor's degree.
Specific Major Requirements
Following are detailed requirements for the undergraduate majors and concentrations in the College of Business and Public Administration. Some majors have special admission requirements in addition to university requirements. The special admission requirements for each major are noted where they apply. The specific degree requirements for each major and concentration are noted as well.

Presentation of Curricular Information
The information presented for each major and/or concentration reflects the total hours required for the baccalaureate degree. Students will develop a study plan during the first term of enrollment. Credits earned prior to admission will be applied toward degree requirements where equivalencies exist, or as elective credit, as outlined in the policy on transfer credit. After application of transfer credit, proficiency credit, and/or experiential learning credit the study plan details the courses/credits remaining which are required to graduate with the specific major/concentration.

Business Administration
The bachelor of arts in business administration degree prepares students for positions of leadership in business. Students are prepared for the challenges of professional life through the study of the functional areas of business in the business core portion of the program. In addition, students in the program may select a concentration in one of the following fields: accounting, finance, management information systems, marketing, personnel management and labor relations, and production management.

Recommended Preparation
Prior to admission students should have completed courses in humanities and arts, science and math, and social science to meet the liberal education requirements. Students should have also earned at least 18 hours of undergraduate coursework in business, three hours in algebra and calculus, and six hours of written communication in order to graduate with 120 hours as noted.

Degree Requirements

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BUED 360</td>
<td>Business Communications</td>
</tr>
<tr>
<td>MIS 301</td>
<td>Introduction to Management Information Systems</td>
</tr>
<tr>
<td>ACCT 301</td>
<td>Financial Accounting</td>
</tr>
<tr>
<td>STAT 361</td>
<td>Statistics for Management I</td>
</tr>
<tr>
<td>STAT 362</td>
<td>Statistics for Management II</td>
</tr>
<tr>
<td>FIN 301</td>
<td>Principles of Financial Management</td>
</tr>
<tr>
<td>MGMT 301</td>
<td>Principles of Management</td>
</tr>
<tr>
<td>MKTG 301</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>ECON 410</td>
<td>Intermediate Macroeconomics</td>
</tr>
<tr>
<td>ECON 420</td>
<td>Managerial Economics: The Economics of the Firm</td>
</tr>
<tr>
<td>MGMT 340</td>
<td>Production Management</td>
</tr>
<tr>
<td>MGMT 469</td>
<td>Business Policy</td>
</tr>
</tbody>
</table>

Select three hours from:*  

| Blaw 320          | Legal Environment of Administration             | 3 |
| Blaw 325          | Business Law I                                  | 3 |
### Business Administration

#### Additional Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Algebra</td>
<td>3</td>
</tr>
<tr>
<td>Calculus</td>
<td>3</td>
</tr>
<tr>
<td>Written Communication</td>
<td>6</td>
</tr>
<tr>
<td>Business Electives</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 302</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ECON 301</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 302</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Advanced Business Administration Courses</td>
<td>15**</td>
</tr>
</tbody>
</table>

| Electives  | 30 |
| Total      | 120 |

**NOTES:** * BLAW 325 is recommended for those students planning to obtain a C.P.A. designation.

** Fifteen hours of advanced business administration courses must be approved by the advisor.

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### Accounting Concentration

#### Core Requirements

(See Business Administration.)

#### Concentration Requirements

(See Business Administration.)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 332</td>
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</tr>
<tr>
<td>ACCT 351</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 352</td>
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<tr>
<td>ACCT 410</td>
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<td>ACCT 440</td>
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<table>
<thead>
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</thead>
<tbody>
<tr>
<td>ACCT 331</td>
<td>Cost Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ECON 301</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 302</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>Algebra</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Calculus</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Written Communication</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Business Electives</td>
<td>15**</td>
<td></td>
</tr>
</tbody>
</table>

| Electives  | 30 |
| Total      | 120 |

**NOTE:** ** BLAW325 and BLAW326 are recommended for those students planning to obtain a C.P.A. designation.

---

### Finance Concentration

#### Core Requirements

(See Business Administration.)

#### Concentration Requirements

(See Business Administration.)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN 430</td>
<td>3</td>
</tr>
<tr>
<td>FIN 440</td>
<td>3</td>
</tr>
<tr>
<td>FIN 445</td>
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</tr>
<tr>
<td>FIN 450</td>
<td>3</td>
</tr>
<tr>
<td>FIN 460</td>
<td>3</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN 430</td>
<td>Financial Institutions</td>
<td>3</td>
</tr>
<tr>
<td>FIN 440</td>
<td>Insurance and Risk Management</td>
<td>3</td>
</tr>
<tr>
<td>FIN 445</td>
<td>Analysis of Financial Statements</td>
<td>3</td>
</tr>
<tr>
<td>FIN 450</td>
<td>Financial Markets</td>
<td>3</td>
</tr>
<tr>
<td>FIN 460</td>
<td>Investments</td>
<td>3</td>
</tr>
</tbody>
</table>

| Electives  | 30 |
| Total      | 120 |

**NOTES:** ** BLAW325 and BLAW326 are recommended for those students planning to obtain a C.P.A. designation.
Business Administration

Additional Requirements
ACCT 302 Managerial Accounting .................................................. 3
ECON 301 Principles of Microeconomics .............................................. 3
ECON 302 Principles of Macroeconomics .............................................. 3
Algebra ......................................................................................... 3
Calculus ....................................................................................... 3
Written Communication ................................................................. 6
Business Electives ....................................................................... 15

Electives ..................................................................................... 30
Total ......................................................................................... 120

Management Information Systems Concentration

Core Requirements
(See Business Administration.)

Concentration Requirements
CPSC 351 Computer Programming: COBOL .......................................... 3
CPSC 370 Systems Analysis and Design ................................................. 3
MIS 46A Business Information Retrieval and Data Base Management ........ 3
MIS 46B Business Simulation and Modeling ............................................ 3
MIS 46C Telecommunications and Distributed Data Systems .................... 3

Additional Requirements
ACCT 302 Managerial Accounting .................................................. 3
ECON 301 Principles of Microeconomics .............................................. 3
ECON 302 Principles of Macroeconomics .............................................. 3
Algebra ......................................................................................... 3
Calculus ....................................................................................... 3
Written Communication ................................................................. 6
Business Electives ....................................................................... 15

Electives ..................................................................................... 30
Total ......................................................................................... 120

Marketing Concentration

Core Requirements
(See Business Administration.)

Concentration Requirements
MKTG 320 Consumer Behavior ............................................................ 3
MKTG 430 Marketing Management: Product and Price Strategies ............ 3
MKTG 440 Marketing Logistics and Distribution ..................................... 3
MKTG 450 Promotional Strategies .......................................................... 3
MKTG 460 Marketing Research ............................................................... 3

Additional Requirements
ACCT 302 Managerial Accounting .................................................. 3
ECON 301 Principles of Microeconomics .............................................. 3
ECON 302 Principles of Macroeconomics .............................................. 3
Algebra ......................................................................................... 3
Calculus ....................................................................................... 3
Written Communication ................................................................. 6
Business Electives ....................................................................... 15

Electives ..................................................................................... 30
Total ......................................................................................... 120
Personnel Management and Labor Relations Concentration

Core Requirements
(See Business Administration.)

Concentration Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT 320</td>
<td>Personnel Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 401</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 421</td>
<td>Labor Relations</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 423</td>
<td>Compensation and Incentive Systems</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 425</td>
<td>Labor Markets</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 302</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ECON 301</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 302</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>Algebra</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Calculus</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Written Communication</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Business Electives</td>
<td></td>
<td>15</td>
</tr>
</tbody>
</table>

Electives 30
Total 120

Production Management Concentration

Core Requirements
(See Business Administration.)

Concentration Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT 342</td>
<td>Job Design and Measurement</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 421</td>
<td>Labor Relations</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 442</td>
<td>Materials and Logistics Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 443</td>
<td>Production and Inventory Control Systems</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 445</td>
<td>Seminar in Production and Operations Management</td>
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Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>ACCT 302</td>
<td>Managerial Accounting</td>
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</tr>
<tr>
<td>ECON 301</td>
<td>Principles of Microeconomics</td>
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<td>ECON 302</td>
<td>Principles of Macroeconomics</td>
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<td>Algebra</td>
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<td>Calculus</td>
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<tr>
<td>Business Electives</td>
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</table>

Electives 30
Total 120

Business and Technology

The bachelor of arts in business and technology degree is a capstone program to the many varied technical programs offered at community colleges. It is intended to prepare students for careers which require both technical knowledge and basic business skills. It is ideal for technical program graduates interested in continuing their education in the business area.
The degree offers two specializations, one in small business management and retailing, and the other in industrial management and supervision. The small business management and retailing concentration provides students interested in becoming entrepreneurs with a better understanding of the problems and rewards of owning and operating a small business. The industrial management and supervision concentration prepares students to bridge the gap between technical employees and managers. Students applying to the industrial management and supervision concentration must have three years of approved industrial work experience for admission.

**Special Admission Requirements**

In addition to the university criteria, applicants must have earned an associate of applied science in a technical major from a regionally accredited institution of higher education. Students not meeting the admission requirement of an A.A.S. in a technical program, but who have completed 27 or more hours in technical coursework, and have met other university admission criteria may be considered for admission.

**Recommended Preparation**

Prior to admission students should have completed three hours in communications, three hours in humanities and art, three hours in social science, and three hours in science or math, and six additional hours from any combination of these fields.

**Degree Requirements**

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>Technology Courses</th>
<th>60</th>
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</thead>
<tbody>
<tr>
<td>ACCT 301</td>
<td>Financial Accounting</td>
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</tr>
<tr>
<td>ACCT 302</td>
<td>Managerial Accounting</td>
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</tr>
<tr>
<td>BLAW 320</td>
<td>Legal Environment of Administration</td>
<td>3</td>
</tr>
<tr>
<td>BUED 360</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>FIN 301</td>
<td>Principles of Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 301</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 340</td>
<td>Production Management</td>
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</tr>
<tr>
<td>MIS 301</td>
<td>Introduction to Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>MKTG 301</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>STAT 361</td>
<td>Statistics for Management I</td>
<td>3</td>
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<tr>
<td>MGMT 469</td>
<td>Business Policy</td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>ECON 301</td>
<td>Principles of Microeconomics</td>
</tr>
<tr>
<td>ECON 302</td>
<td>Principles of Macroeconomics</td>
</tr>
<tr>
<td>Algebra</td>
<td>3</td>
</tr>
<tr>
<td>Written Communication</td>
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</tr>
<tr>
<td>Humanities and Arts</td>
<td>6</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
</tr>
<tr>
<td>Science and Mathematics</td>
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</tr>
<tr>
<td>Combination from the above</td>
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<table>
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<tr>
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<th>21</th>
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</thead>
<tbody>
<tr>
<td>Total</td>
<td>120</td>
</tr>
</tbody>
</table>

**Small Business Management and Retailing Concentration**

**Special Admission Requirements**

(See Business and Technology.)

**Recommended Preparation**

(See Business and Technology.)
Degree Requirements

Core Requirements  
(See Business and Technology.)

Concentration Requirements  
MGMT 430 Small Business Administration 3
MGMT 430 Marketing Management: Product and Price Strategies 3
MGMT 431 Retailing Operations and Management 3
MGMT 433 Retailing Policies 3
MGMT 435 Retail Location Planning Strategy 3

Additional Requirements 39
Electives 6
Total 120

Industrial Management and Supervision Concentration

Special Admission Requirements
In addition to the university criteria and those for the business and technology major, applicants intending to elect a concentration in industrial management and supervision must have completed a minimum of three years of approved industrial work experience. A letter from current or previous employer(s) will be required to evaluate appropriate work experience. This information should be submitted with the admissions application.

Recommended Preparation
(See Business and Technology.)

Degree Requirements

Core Requirements  
(See Business and Technology.)

Concentration Requirements  
MGMT 320 Personnel Management 3
MGMT 43A Purchasing 3
MGMT 43B Quality Management 3
MGMT 442 Materials and Logistics Management 3
MGMT 443 Production and Inventory Control Systems 3

Additional Requirements 39
(See Business and Technology.)
Electives 6
Total 120

Criminal Justice

Criminal justice as a field of study covers the traditional aspects of the criminal justice system: law enforcement, courts and the judiciary, corrections, and juvenile justice. It also recognizes the interdependence of social traditions, values and legal structures that necessarily impact on policy questions in a democratic society. The major focuses on the social problems of crime and delinquency and the methods of managing these problems for the social good.
The requirements for the degree include the development and effective use of interpersonal communication skills; a broad social behavioral approach to the understanding of crime, the process and issues relevant to each component of the criminal justice system and its agencies, and crime prevention; the supervisory and management skills, constitutional rights and restraints, substance abuse, alcoholism and related curricular applications to criminal justice; the development of analytical skills through research, statistics, and computer applications; and lastly, a synthesis through an internship experience.

**Recommended Preparation**
Prior to admission students should have completed three hours of algebra, six hours of written communication, and nine hours of administration coursework in order to graduate with 120 hours as noted.

### Degree Requirements

#### Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PADM 301</td>
<td>Introduction to Public Administration</td>
<td>3</td>
</tr>
<tr>
<td>ECON 405</td>
<td>Public Finance</td>
<td>3</td>
</tr>
<tr>
<td>POLS 440</td>
<td>Constitutional Law: Civil Liberties</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 310</td>
<td>Criminal Justice Organization and Process</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 301</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>MIS 301</td>
<td>Introduction to Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 320</td>
<td>Correctional Process</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 330</td>
<td>Issues in Juvenile Justice and Delinquency</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 340</td>
<td>Judicial Process and Issues for Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 430</td>
<td>Communication in Public Administration</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 435</td>
<td>Law Enforcement and the Ghetto</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 440</td>
<td>Crime Causation Theories and Social Control</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 445</td>
<td>New Dimensions in Corrections</td>
<td>3</td>
</tr>
<tr>
<td>PADM 480</td>
<td>Internship (Public Administration)</td>
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**Additional Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>ECON 301</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 302</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>POLS 302</td>
<td>American National Government</td>
<td>3</td>
</tr>
<tr>
<td>STAT 361</td>
<td>Statistics for Management I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Algebra</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Written Communication</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Business, Public Administration, and/or other related area electives</td>
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</table>

**Electives**

<table>
<thead>
<tr>
<th>Hours</th>
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<tr>
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**Total**

<table>
<thead>
<tr>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>120</td>
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</tbody>
</table>

Notes:

- Students having had career experience in a criminal justice agency may substitute three hours of elective coursework in lieu of this requirement.
- Fifteen hours of business, public administration, and/or other related courses must be approved by the advisor.

### Office Administration

The bachelor of arts degree in office administration prepares students for careers as administrative managers in private and public organizations. The curriculum includes those areas necessary for modern business office management: personnel management, space planning and design, communications, work flow, and measurement.
Moreover, the courses in the curriculum are designed so that students develop an understanding of the administrative functions in business. Thus, the areas of business including accounting, finance, economics, management information systems, and marketing form an integral component of the office administration major.

**Recommended Preparation**
Prior to admission students should have earned three hours of algebra, six hours of written communication and nine hours in business courses to graduate with 120 hours as noted.

**Degree Requirements**

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>42</th>
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<tbody>
<tr>
<td>BUED 360 Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>MIS 301 Introduction to Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 301 Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BLAW 320 Legal Environment of Administration</td>
<td>3</td>
</tr>
<tr>
<td>STAT 361 Statistics for Management I</td>
<td>3</td>
</tr>
<tr>
<td>FIN 301 Principles of Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 301 Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>MKTG 301 Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 340 Production Management</td>
<td>3</td>
</tr>
<tr>
<td>OFAD 320 Records Administration</td>
<td>3</td>
</tr>
<tr>
<td>MIS 39A Business Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>OFAD 410 Human Relations of the Office</td>
<td>3</td>
</tr>
<tr>
<td>OFAD 42A Microcomputer Use in the Office</td>
<td>3</td>
</tr>
<tr>
<td>OFAD 430 Office Organization and Management</td>
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</table>

<table>
<thead>
<tr>
<th>Additional Requirements</th>
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<tbody>
<tr>
<td>ACCT 302 Managerial Accounting</td>
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<tr>
<td>ECON 301 Principles of Microeconomics</td>
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<td>ECON 302 Principles of Macroeconomics</td>
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</tr>
<tr>
<td>Algebra</td>
<td>3</td>
</tr>
<tr>
<td>Written Communication</td>
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<tr>
<td>Business Administration Electives</td>
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</table>

<table>
<thead>
<tr>
<th>Electives</th>
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</thead>
</table>

| Total | 120 |

**Public Administration**

The bachelor of arts degree in public administration is designed to prepare students to deal with problems relevant to public policy, organization development, management, budgeting, planning, and personnel concerns. The major also contains courses in the areas of local government, political theory, management techniques, management information systems, and criminal justice. Students completing the undergraduate public administration major have a comprehensive understanding of the field of public administration and are prepared for administrative responsibility within a democratic political system.

**Recommended Preparation**
Prior to admission students should have completed courses in humanities and arts, science and math, and social science to meet the liberal education requirements. Students should have also earned 15 hours from among the following courses: three hours of algebra; six hours of written communication; and six hours from statistics, economics, government and/or public administration courses.
## Degree Requirements

### Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAT 361</td>
<td>Statistics for Management I</td>
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</tr>
<tr>
<td>PADM 301</td>
<td>Introduction to Public Administration</td>
<td>3</td>
</tr>
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<td>ECON 405</td>
<td>Public Finance</td>
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</tr>
<tr>
<td>POLS 320</td>
<td>Local Governmental Systems</td>
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</tr>
<tr>
<td>PADM 420</td>
<td>Public Personnel Administration</td>
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<td>POLS 440</td>
<td>Constitutional Law: Civil Liberties</td>
<td>3</td>
</tr>
<tr>
<td>PADM 435</td>
<td>Public Policy Analysis</td>
<td>3</td>
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<tr>
<td>POLS 460</td>
<td>Political Theory</td>
<td>3</td>
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<tr>
<td>CIUS 310</td>
<td>Criminal Justice Organization and Process</td>
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<tr>
<td>ACCT 301</td>
<td>Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 301</td>
<td>Principles of Management</td>
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<tr>
<td>MIS 301</td>
<td>Introduction to Management Information Systems</td>
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<td>BLAW 320</td>
<td>Legal Environment of Administration</td>
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<tr>
<td>PADM 450</td>
<td>Introduction to Urban Planning</td>
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### Additional Requirements

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<tr>
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<th>Course Title</th>
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<td>POLS 302</td>
<td>American National Government</td>
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<td></td>
<td>Algebra</td>
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<td>Written Communication</td>
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### Electives

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### Total

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<tbody>
<tr>
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</table>
College of Education

Elementary Education (B.A.)
Psychology (B.A.)

The College of Education prepares students to be professionally competent in the areas of human growth and development related to the fields of education and psychology. The college offers two majors leading to the bachelor of arts degree: elementary education with concentrations available in bilingual/bicultural education and special education, and psychology with a concentration available in mental health.

The emphasis of the elementary education major is to prepare highly qualified teachers for kindergarten through middle school or junior high school. The curriculum focuses on the traditional aspects of teacher preparation while addressing issues necessary to meet the changing educational needs of society.

The psychology major presents a study of human behavior from a multi-disciplinary perspective with an emphasis on systems of psychology and human development, as well as experiences in human relations development and training.

Certification

The Illinois State Board of Education has approved the elementary education program and the bilingual concentration for purposes of teacher certification. Completion of the elementary program leads to the Standard Elementary Certificate. Completion of the bilingual concentration leads to the Transitional Bilingual Certificate.

General Admission and Degree Requirements

All applicants must meet university admission and degree requirements. (See "Admissions" and "Degree Requirements" sections.) It is recommended that students complete courses in oral and written communications, humanities and arts, science and math, and social science prior to admission in order to meet liberal education requirements within the 120 credit hour minimum required for a bachelor's degree.

Specific Major Requirements

Following are detailed requirements for the undergraduate majors and concentrations in the College of Education. Some majors have special admission requirements in addition to university requirements. The special admission requirements for each major are noted where they apply. The specific degree requirements for each major and concentration are noted as well.

Presentation of Curricular Information

The information presented for each major and/or concentration reflects the total hours required for the baccalaureate degree. Students will develop a study plan during the first term of enrollment. Credits earned prior to admission will be applied toward degree requirements where equivalencies exist, or as elective credit, as outlined in the policy on transfer credit. After application of transfer credit, proficiency credit, and/or experiential learning credit the study plan details the courses/credits remaining which are required to graduate with the specific major/concentration.
Elementary Education

The elementary education major offers the final two years of the undergraduate curriculum in teacher education. The major is designed to prepare qualified teachers to meet the challenges facing education in the 1980s.

The curriculum provides a combination of classroom instruction, pre-student teaching clinical experiences, and student teaching. Field experiences have been designed to provide the student with varied and optimal experiences in selected schools.

Students in elementary education may choose either to pursue a concentration in bilingual/bicultural education or special education or to develop expertise in one or a combination of the following academic specializations: language arts, mathematics, social science studies, general science, psychology, or computer science. Students in bilingual/bicultural education acquire special expertise in learning methods and techniques for teaching limited English proficient and culturally diverse children. The special education concentration focuses on preparing the prospective elementary teacher to be more aware of the intellectual, physical, psychological, or sociological needs of the exceptional student within the context of the regular classroom.

Certification

This curriculum is approved by the Illinois State Board of Education for recommendation of the Standard Elementary Certificate by entitlement. Students must earn a "B" or better in EDUC 499, Student Teaching, to be recommended for certification.

Recommended Preparation

Prior to admission students should have completed the following 60 semester credit hours of general education: twelve hours of oral and written communication, including six hours of composition, three hours of speech (oral communication) and three hours of general linguistics; nine hours of social sciences including U.S. history or government; nine hours of humanities including one course each in art, music, and literature (preferably children's/adolescents'); seven hours of science including laboratory coursework; six hours of mathematics including courses equivalent to college algebra and mathematics structures and concepts; three hours of health or physical education; three hours of computer education that is equivalent to introduction to microcomputers; and eleven hours from the above areas excluding computer education. All students majoring in elementary education must have completed 78 hours of general education before certification will be recommended. Remedial courses will not be accepted to fulfill any requirement. For further details on the above requirements, consult the Division of Education Undergraduate Student Handbook.

Degree Requirements

In addition to university requirements, students must: (1) complete 78 credit hours of general education*; (2) complete 42 hours of professional education; (3) maintain academic progress as defined in the Division of Education Undergraduate Student Handbook; (4) have a grade point average of 3.00 or better for professional education courses taken at GSU with no grade below "C" in professional education courses; (5) have a minimum cumulative grade point average of 2.50 for general education courses taken at GSU; and (6) provide evidence of successful completion of the Illinois and United States Constitution examination.

Students seeking certification must also meet the requirements listed under the "Educational Certification" section of this Catalog.

Each student's academic progress will be reviewed periodically by a committee of faculty appointed by the dean of the college. A student not maintaining satisfactory academic progress as defined in the Division of Education Undergraduate Student Handbook may be dismissed from the major.
# Elementary Education

## Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>PSYC 320</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SPED 510</td>
<td>Survey of Exceptional Students</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 310</td>
<td>Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>ELED 370</td>
<td>Methods of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>ELED 380</td>
<td>Methods of Teaching Language Arts</td>
<td>3</td>
</tr>
<tr>
<td>ELED 424</td>
<td>Methods of Teaching Elementary Math</td>
<td>3</td>
</tr>
<tr>
<td>ELED 426</td>
<td>Methods of Teaching Reading</td>
<td>3</td>
</tr>
<tr>
<td>ELED 528</td>
<td>Methods of Diagnosing &amp; Remediating Reading Difficulties</td>
<td>3</td>
</tr>
<tr>
<td>ELED 442</td>
<td>Methods of Teaching Social Studies</td>
<td>3</td>
</tr>
<tr>
<td>SCED 422</td>
<td>Methods of Teaching Elementary School Science</td>
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<td>SCED 423</td>
<td>Methods of Teaching Elementary School Science Lab</td>
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<td>EDUC 38A</td>
<td>Clinical Experience I</td>
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<td>EDUC 45B</td>
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<tr>
<td>EDUC 499</td>
<td>Student Teaching</td>
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## Additional Requirements*

### Lower Division

<table>
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<tr>
<th>Requirement</th>
<th>Units</th>
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<tbody>
<tr>
<td>Composition</td>
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</tr>
<tr>
<td>Speech (oral communication)</td>
<td>3</td>
</tr>
<tr>
<td>General Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>Survey course of U.S. History or American Government</td>
<td>3</td>
</tr>
<tr>
<td>Social Sciences electives</td>
<td>6</td>
</tr>
<tr>
<td>Art</td>
<td>3</td>
</tr>
<tr>
<td>Music</td>
<td>3</td>
</tr>
<tr>
<td>Literature (children's adolescents highly recommended)</td>
<td>3</td>
</tr>
<tr>
<td>Physical or Life Sciences (including laboratory coursework)</td>
<td>7</td>
</tr>
<tr>
<td>College Algebra (equivalent to MATH 325)</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics Structures and Concepts (equivalent to MATH 320)</td>
<td>3</td>
</tr>
<tr>
<td>Health or Physical Education</td>
<td>3</td>
</tr>
<tr>
<td>Computer Education (equivalent to EDCP 50A)</td>
<td>3</td>
</tr>
<tr>
<td>Electives from above areas (except computer education)</td>
<td>11</td>
</tr>
</tbody>
</table>

### Upper Division

*In consultation with advisor, students interested in developing expertise in specific academic subject areas must select 18 hours of general education from among the following courses. Students are encouraged to select one of the sequences; however, students may combine courses from two or more areas subject to advisor approval.

### Computer Science

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSC 30A</td>
<td>Introduction to Computer Technology</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 370</td>
<td>Systems Analysis and Design</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 360</td>
<td>Computer Programming: Basic Assembly Language</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 320</td>
<td>Computer Programming: BASIC</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 340</td>
<td>Computer Programming: Pascal</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 50C</td>
<td>Programming in LOGO</td>
<td>3</td>
</tr>
</tbody>
</table>

### Language Arts

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 532</td>
<td>Literature of Immigrant Children</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 545</td>
<td>Persuasion Analysis</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 592</td>
<td>Historical Studies in the English Language</td>
<td>3</td>
</tr>
<tr>
<td>COMS 570</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMS 531</td>
<td>Listening</td>
<td>3</td>
</tr>
</tbody>
</table>

*Select one of the following two courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 321</td>
<td>American Literature I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 322</td>
<td>American Literature II</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>--</td>
<td></td>
</tr>
<tr>
<td>MATH 355 Applied Calculus</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MATH 330 Geometry</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MATH 340 Discrete Mathematics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MATH 440 Linear Algebra</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CPSC 320 Computer Programming: BASIC</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>STAT 520 Statistical Methods</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Psychology</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 420 Principles of Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 510 Adolescence</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 512 Child Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 520 Learning Cognition I</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 524 Principles of Behavior Change</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 535 Social Psychology</td>
<td>3</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Science</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 306 Biological Science Foundations II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 315 Animal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 308 Chemical Science Foundations II</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 302 Physical Science Foundations</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 322 Geological Science Foundations</td>
<td>2</td>
</tr>
<tr>
<td>GEOL 323 Geological Science Foundations Laboratory</td>
<td>1</td>
</tr>
</tbody>
</table>

Select any three one credit hour astronomy courses from among the following:

| PHYS 500 Survey of the Night Sky      | 1 |
| PHYS 504 Planets and Moons           | 1 |
| PHYS 506 Stars and Nebulas           | 1 |
| PHYS 508 Galaxies and Quasars        | 1 |
| PHYS 510 Black Holes, Quasars, and the Universe | 1 |
| PHYS 512 Intelligent Life in the Universe | 1 |
| PHYS 514 Telescopes and Observatories | 1 |

<table>
<thead>
<tr>
<th>Social Studies</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ICS 547 Cultural Geography</td>
<td>3</td>
</tr>
<tr>
<td>ANTH 310 Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>SOSC 311 Survey of Social Science</td>
<td>3</td>
</tr>
<tr>
<td>ECON 310 Consumer Economics</td>
<td>3</td>
</tr>
</tbody>
</table>

Select one of the following two courses:

| ECON 301 Principles of Microeconomics  | 3 |
| ECON 302 Principles of Macroeconomics | 3 |

Select one of the following four courses:

| HIST 316 African History               | 3 |
| HIST 547 Latin American History        | 3 |
| HIST 540 Black Experience in the U.S   | 3 |
| HIST 550 Women in American History     | 3 |

**Total** 120

Notes: * Coursework acceptable for meeting these requirements must be college-level work and may not include work remedial in character even if college credit is granted. Generally, this coursework must be at the 100 level or higher and applicable towards a degree at the institution providing the instruction.
Bilingual/Bicultural Education Concentration

Certification
This curriculum is approved by the Illinois State Board of Education for recommendation of the Transitional Bilingual Certificate (Spanish) by entitlement and the Standard Elementary Certificate by entitlement.

Recommended Preparation
In addition to that listed for elementary education, students should have near native oral proficiency in Spanish and English and adequate reading proficiency in both languages. Students must be prepared to meet Illinois State Board of Education language proficiency requirements for the Transitional Bilingual Education certificate.

Degree Requirements
(See Elementary Education.)

Core Requirements 42
(See Elementary Education.)

Concentration Requirements 18
BBED 51A Introduction to Bilingual/Bicultural Communication .......... 3
BBED 520 Foundations of Bilingual Education .......................... 3
BBED 525 Assessment of Bilingual Students ............................ 3
BBED 530 Methods and Materials for Teaching in Bilingual Programs 3
BBED 538 Ethnic Minorities in the U.S ................................. 3
ENGL 508 Teaching English as a Second Language ....................... 3

Additional Requirements 78
Lower Division
(See Elementary Education.) ............................................. 60
Upper Division
(See Elementary Education.) ............................................ 18
Total 138

Special Education Concentration

Certification
This curriculum is approved by the Illinois State Board of Education for recommendation of the Standard Elementary Certificate by entitlement.

Recommended Preparation
In addition to that listed for elementary education, students should have completed an introduction to psychology course as part of the social science coursework in general education.

Degree Requirements
(See Elementary Education.)

Core Requirements 42
(See Elementary Education.)

Concentration Requirements 15
CDIS 510 Speech and Language Characteristics of Exceptional Students 3
PSYC 524 Principles of Behavior Change ............................... 3
SPED 560 Teaching the Handicapped Student in the Regular Classroom 3
PSYC 430 Abnormal Psychology .......................................... 3
EDUC 532 Teaching Mathematics to Low Achieving Students ............ 3
Psychology

The undergraduate major in psychology provides students with a knowledge of the factors which affect human behavior and the techniques which treat behavioral and psychological disorders. The curriculum provides many opportunities for development of special interests, personal growth, and research in the behavioral sciences, under faculty supervision.

Undergraduate students who expect to do graduate study in psychology should, with the assistance of their advisor, carefully select the courses which will qualify them for admission to a graduate program. Graduate programs commonly require 24-30 hours in undergraduate psychology including statistics, research methodology, cognitive/learning, developmental psychology, experimental psychology, social psychology, and abnormal psychology.

Students with an interest in the area of mental health may pursue this concentration within the psychology major. The mental health concentration focuses on recent trends and legislation to provide services in the community, providing treatment in the least restrictive environment, and to broaden the perspective of mental health from servicing patients to servicing persons experiencing emotional difficulties because of economic hardships, family problems, or physical or social handicaps. Graduates are prepared for employment in both privately and publicly funded agencies providing mental health services.

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 420</td>
<td>Principles of Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 430</td>
<td>Abnormal Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 512</td>
<td>Child Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 518</td>
<td>Laboratory in Transactional Analysis</td>
<td>2</td>
</tr>
<tr>
<td>PSYC 520</td>
<td>Learning Cognition I</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 524</td>
<td>Principles of Behavior Change</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 530</td>
<td>Personality Theories</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 535</td>
<td>Social Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 540</td>
<td>Professional Standards in Human Service and Research</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 560</td>
<td>Research Methodology</td>
<td>3</td>
</tr>
<tr>
<td>STAT 468</td>
<td>Statistics</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 544</td>
<td>Theories and Treatment of Emotional Disturbance</td>
<td>4</td>
</tr>
</tbody>
</table>

Electives 83

Total 120
Mental Health Concentration

Core Requirements
(See Psychology.)

Concentration Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 538</td>
<td>Laboratory in Hidden Feelings and Meanings</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 541</td>
<td>Rights of Mental Patients</td>
<td>1</td>
</tr>
<tr>
<td>PSYC 542</td>
<td>Psychological Issues and Values</td>
<td>2</td>
</tr>
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</table>

Select four hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 555</td>
<td>Theories and Treatment of Emotional Disturbance in Children</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 558</td>
<td>Theories and Treatment of Emotional Disturbance in Adults</td>
<td>4</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 544</td>
<td>Family Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 559</td>
<td>Psychodrama</td>
<td>3</td>
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</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 510</td>
<td>Adolescence</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 515</td>
<td>Adulthood</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 519</td>
<td>Psychosocial Aspects of Aging</td>
<td>3</td>
</tr>
</tbody>
</table>

Electives

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 430</td>
<td>Abnormal Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 530</td>
<td>Personality Theories</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 435</td>
<td>Personality and Patterns of Adjustment</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 340</td>
<td>Industrial Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 535</td>
<td>Social Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

Select four hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 520</td>
<td>Learning Cognition</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 523</td>
<td>Cognitive Development</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 536</td>
<td>Motivation and Emotional Development</td>
<td>4</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 524</td>
<td>Principles of Behavior Change</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 560</td>
<td>Research Methodology</td>
<td>3</td>
</tr>
<tr>
<td>STAT 468</td>
<td>Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

Total 120

Psychology Minor

An undergraduate minor in the area of psychology is offered to students majoring in other fields. This minor is particularly appropriate for those students whose area of study relies heavily upon knowledge of psychology, as well as for those students who simply desire additional work in psychology.

Requirements for Minor

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 420</td>
<td>Principles of Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 510</td>
<td>Adolescence</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 512</td>
<td>Child Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 515</td>
<td>Adulthood</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 519</td>
<td>Psychosocial Aspects of Aging</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 430</td>
<td>Abnormal Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 530</td>
<td>Personality Theories</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 435</td>
<td>Personality and Patterns of Adjustment</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 340</td>
<td>Industrial Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 535</td>
<td>Social Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

Select four hours from:

<table>
<thead>
<tr>
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<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>PSYC 520</td>
<td>Learning Cognition</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 523</td>
<td>Cognitive Development</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 536</td>
<td>Motivation and Emotional Development</td>
<td>4</td>
</tr>
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</table>

Select three hours from:

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</thead>
<tbody>
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<td>Principles of Behavior Change</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 560</td>
<td>Research Methodology</td>
<td>3</td>
</tr>
<tr>
<td>STAT 468</td>
<td>Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

Total 19
The undergraduate degree programs in the College of Health Professions prepare students for a variety of employment opportunities in the health field or for further education in graduate programs. In addition to traditional lecture-discussion courses all programs provide extensive field experiences through a vast network of hospitals and medical centers in the Chicago region. The college offers a few courses of general interest to other students, but most courses are designed to meet the professional education needs of the various majors. The college also provides continuing education courses for health professionals at many off-campus locations throughout the metropolitan region.

Certifications and/or Accreditations
The medical technology major is fully accredited by the American Medical Association's Committee on Allied Health Education and Accreditation (CAHEA). Graduates are eligible for certification offered by the Board of Registry, American Society of Clinical Pathologists (ASCP), and the National Certification Agency for Clinical Laboratory Personnel (NCA).

Nursing majors are approved by the Illinois Department of Registration and Education. The baccalaureate nursing program is accredited by the National League for Nursing.

General Admission and Degree Requirements
All applicants must meet university admission and degree requirements. (See "Admissions" and "Degree Requirements" sections.) It is recommended that students complete courses in communications, humanities and arts, science and math, and social science prior to admission in order to meet liberal education requirements within the 120 credit hour minimum required for a bachelor's degree.

Specific Major Requirements
Following are detailed requirements for the undergraduate majors and concentrations in the College of Health Professions. Some majors have special admission requirements in addition to university requirements. The special admission requirements for each major are noted where they apply. The specific degree requirements for each major and concentration are noted as well.

Presentation of Curricular Information
The information presented for each major and/or concentration reflects the total hours required for the baccalaureate degree. Students will develop a study plan during the first term of enrollment. Credits earned prior to admission will be applied toward degree requirements where equivalencies exist, or as elective credit, as outlined in the policy on transfer credit. After application of transfer credit, proficiency credit, and/or experiential learning credit, the study plan details the courses/credits remaining which
are required to graduate with the specific major/concentration. Once the student study plan has been approved and signed by the advisor and division chairperson, the advisor's signature will not be required on the registration form. (Courses which require permission of the instructor will require that instructor's signature on the "written permission" line of the registration form.) It is the responsibility of the student to enroll, in the proper sequence, in courses which fulfill the requirements of the approved study plan. Courses in which the student enrolls that are not on the study plan may not be applicable to degree requirements. Any changes in the study plan must be approved by the advisor and division chairperson. Students should consult advisors and this Catalog for prerequisite, specific major, and university degree requirements.

Communication Disorders

The undergraduate major in communication disorders offers preprofessional education in speech-language pathology and related areas. The curriculum includes courses in fundamental areas necessary to understand normal aspects of speech, language, and hearing. Coursework is also offered to give the student basic knowledge concerning disorders of speech, language, and hearing and approaches to their assessment and remediation. Education at this level is considered prerequisite to a graduate degree program.

As a preprofessional curriculum, the undergraduate major does not qualify students for state certification but rather provides the foundation necessary for the graduate curriculum which leads to certification.

Recommended Preparation

Prior to admission, students should have completed the following lower division coursework in order to graduate with 120 hours as noted: eight hours in oral and written communications, six hours in science and mathematics, six hours in social science (including U.S. history or government), three hours in health or physical education, six hours in humanities, and an additional 13 hours selected from the above fields and/or psychology.

Degree Requirements

In addition to university requirements, students must provide evidence of successful completion of the Illinois and United States Constitution examination.

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>51</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDIS 304 Phonetics</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 310 Introduction to Communication Disorders</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 322 Speech and Language Development</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 330 Hearing Science</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 345 Speech Physiology</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 350 Analysis of Verbal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 401 Articulation Disorders</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 410 Introduction to Clinical Audiology</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 420 Introduction to Rehabilitative Audiology</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 430 Diagnostic Methods in Communication Disorders</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 440 American Dialects: Issues and Educational Implications</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 310 Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>SPED 510 Survey of Exceptional Students</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 320 Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 512 Child Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 430 Abnormal Psychology</td>
<td>3</td>
</tr>
<tr>
<td>STAT 468 Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>
Health Administration

The purpose of the undergraduate health administration major is to train administrators who will be able to develop and manage health services organizations and programs. The curriculum is designed to be an educational mechanism through which students obtain the understanding and skills necessary for health administration. Specifically, the major is designed to train administrators for unit or department head positions in large and complex health care institutions such as hospitals and for executive director positions in small and/or less complex health care institutions such as clinics, nursing homes, and family service agencies. The undergraduate major has full membership status granted by the Association of University Programs in Health Administration (AUPHA).

Degree Requirements
In addition to university requirements, students must achieve a grade of "C" or better in all core courses.

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLAD</td>
<td>325 Health Care Organization</td>
<td>3</td>
</tr>
<tr>
<td>HLAD</td>
<td>330 Medical Ethics</td>
<td>3</td>
</tr>
<tr>
<td>HLAD</td>
<td>340 Medical Sociology</td>
<td>3</td>
</tr>
<tr>
<td>HLAD</td>
<td>355 Health Care and Politics</td>
<td>3</td>
</tr>
<tr>
<td>HLAD</td>
<td>450 Health Planning</td>
<td>3</td>
</tr>
<tr>
<td>HLAD</td>
<td>460 Health Care Economics</td>
<td>3</td>
</tr>
<tr>
<td>HLAD</td>
<td>465 Health Care: Legal Aspects</td>
<td>3</td>
</tr>
<tr>
<td>ACCT</td>
<td>301 Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACCT</td>
<td>402 Management Accounting for Health Care Organizations</td>
<td>3</td>
</tr>
<tr>
<td>MGMT</td>
<td>301 Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT</td>
<td>320 Personnel Management</td>
<td>3</td>
</tr>
<tr>
<td>STAT</td>
<td>361 Statistics for Management I</td>
<td>3</td>
</tr>
<tr>
<td>MIS</td>
<td>301 Introduction to Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>HLAD</td>
<td>490 Health Administration Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>Algebra</td>
<td>3</td>
</tr>
<tr>
<td>Composition</td>
<td>3</td>
</tr>
<tr>
<td>Speech</td>
<td>3</td>
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</tbody>
</table>

Total: 120
Select six hours from among the following management and policy application courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLAD 430</td>
<td>Ambulatory Care System Management</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 445</td>
<td>Mental Health Administration</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 503</td>
<td>Current Topics in Health Administration</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 520</td>
<td>Introduction to Long-Term Care</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 525</td>
<td>Nursing Home Administration</td>
<td>3</td>
</tr>
</tbody>
</table>

Electives 60
Total 120

Medical Technology

This major is a two-year professional curriculum which prepares students for careers in a variety of clinical laboratory settings. The curriculum includes clinical practice that is integrated with coursework. The major seeks to provide instruction and evaluation based upon identified competencies, current needs within the profession, and responsiveness to individual needs. The clinical laboratory experience gives the student the opportunity to perform simple and complex laboratory analyses, to gain knowledge of clinical medicine, and to recognize the importance of quality assurance. Classroom material integrated with the laboratory work helps the students develop skill in data correlation, decision making, and problem-solving. While developing technical competency, students are provided learning opportunities that introduce them to the expanding role of the medical technologist in the areas of teaching, research and administration.

Accreditation and Certification

The medical technology major at GSU is accredited by the American Medical Association’s Committee on Allied Health Education and Accreditation (CAHEA). Graduates are eligible for certification offered by the Board of Registry, American Society of Clinical Pathologists (ASCP) and the National Certification Agency for Clinical Laboratory Personnel (NCA). Students who seek certification from these agencies must successfully complete the program and pass an examination administered by the certifying agency. The agencies require that Governors State University verify successful completion of the academic program.

Special Admission Requirements

Normally twelve students are admitted in the fall trimester. Applicants who meet all requirements for admission will be admitted on a first-come, first-served basis until the enrollment limit is reached.

In addition to university criteria, an applicant must:

1. have earned credit within the past seven years with a grade of ‘‘C’’ or better in the following prerequisite courses: eight semester hours of inorganic chemistry, four semester hours of organic chemistry, eight semester hours of general biology, four semester hours of microbiology, and three hours of college algebra.
2. submit two (2) standard written references from former science instructors, teaching assistants, faculty advisors, or employers and supervisors.
3. complete a personal interview with members of the admissions committee of the medical technology faculty. This is part of the admission process. The medical technology program director will schedule the interview with the applicant upon receipt of application. Every
effort is made to arrange interviews at the convenience of applicants. The interview is
designed to assess the following: commitment to career goals in medical technology,
verification of academic records, and self-assessment of potential success in the field.

In addition, applicants with credentials from countries other than the United States must have
them evaluated through the National Accrediting Agency for Clinical Laboratory Sciences
(NAACLS). A copy of the NAACLS evaluation should be sent with transcripts to the Office of Ad-
missions.

Recommended Preparation
Prior to admission, the following lower division coursework is recommended in order to graduate
with 126 hours as noted: six hours in English composition, three hours in literature, six hours in
humanities, six hours in social science, and six hours in additional courses in the humanities,
social sciences, or arts.

Degree Requirements
Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 544</td>
<td>Biochemistry: Lecture</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 444</td>
<td>Physiologic Systems I</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 445</td>
<td>Physiologic Systems I Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 446</td>
<td>Physiologic Systems II</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 447</td>
<td>Physiologic Systems II Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 340</td>
<td>Immunology</td>
<td>2</td>
</tr>
<tr>
<td>MEDT 320</td>
<td>Clinical Laboratory Science: Medical Technology</td>
<td>3</td>
</tr>
<tr>
<td>MEDT 321</td>
<td>Clinical Laboratory Science: Hematology I</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 322</td>
<td>Clinical Laboratory Science: Chemistry I</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 323</td>
<td>Clinical Laboratory Science: Microbiology I</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 330</td>
<td>Clinical Laboratory Science: Medical Technology</td>
<td>3</td>
</tr>
<tr>
<td>MEDT 331</td>
<td>Clinical Laboratory Science: Renal Physiology and Body Fluid Analysis</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 332</td>
<td>Clinical Laboratory Science: Chemistry II</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 333</td>
<td>Clinical Laboratory Science: Microbiology II</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 342</td>
<td>Clinical Laboratory Science: Chemistry III</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 350</td>
<td>Clinical Laboratory Science: Medical Technology</td>
<td>3</td>
</tr>
<tr>
<td>MEDT 358</td>
<td>Phlebotomy Techniques I</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 351</td>
<td>Clinical Laboratory Science: Blood Bank I</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 410</td>
<td>Clinical Laboratory Science: Hematology II</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 420</td>
<td>Clinical Laboratory Science: Medical Technology</td>
<td>3</td>
</tr>
<tr>
<td>MEDT 421</td>
<td>Clinical Laboratory Science: Hematology/Coagulation</td>
<td>1</td>
</tr>
<tr>
<td>MEDT 423</td>
<td>Clinical Laboratory Science: Microbiology III</td>
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<tr>
<td>MEDT 430</td>
<td>Clinical Laboratory Science: Medical Technology</td>
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<tr>
<td>MEDT 431</td>
<td>Clinical Laboratory Science: Microbiology IV</td>
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<td>MEDT 432</td>
<td>Clinical Laboratory Science: Blood Bank II</td>
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<td>MEDT 433</td>
<td>Clinical Laboratory Science: Chemistry IV</td>
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<tr>
<td>MEDT 44A</td>
<td>Phlebotomy Techniques II</td>
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</tr>
<tr>
<td>MEDT 440</td>
<td>Clinical Laboratory Science: Medical Technology</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 402</td>
<td>Medical Physics</td>
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<tr>
<td>CPSC 30A</td>
<td>Introduction to Computer Technology</td>
<td>3</td>
</tr>
<tr>
<td>MEDT 465</td>
<td>Clinical Laboratory Science: Introductory Laboratory Management</td>
<td>2</td>
</tr>
</tbody>
</table>
Additional Requirements

**Lower Division**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inorganic Chemistry I</td>
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</tr>
<tr>
<td>Inorganic Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>Organic Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>General Biology I</td>
<td>4</td>
</tr>
<tr>
<td>General Biology II</td>
<td>4</td>
</tr>
<tr>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>English Composition</td>
<td>6</td>
</tr>
<tr>
<td>Literature</td>
<td>3</td>
</tr>
<tr>
<td>Humanities</td>
<td>6</td>
</tr>
<tr>
<td>Social Science</td>
<td>6</td>
</tr>
<tr>
<td>Additional hours in social sciences, humanities, or the arts</td>
<td>6</td>
</tr>
</tbody>
</table>

**Upper Division**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLAU 325 Health Care Organization</td>
<td>3</td>
</tr>
<tr>
<td>HLPE 315 Health Professions Education Instruction Skills</td>
<td>3</td>
</tr>
<tr>
<td>STAT 468 Statistics</td>
<td>3</td>
</tr>
<tr>
<td>STAT 361 Statistics for Management I</td>
<td>3</td>
</tr>
<tr>
<td>STAT 520 Statistical Methods</td>
<td>3</td>
</tr>
</tbody>
</table>

**Select three hours from among:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Statistics</td>
<td>3</td>
</tr>
<tr>
<td>Statistics for Management I</td>
<td>3</td>
</tr>
<tr>
<td>Statistical Methods</td>
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</table>

**Electives**

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
</tr>
</tbody>
</table>

**Total**

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>126</td>
</tr>
</tbody>
</table>

### Nursing

The nursing major provides opportunities for registered nurses from either an associate's degree program or a diploma program to obtain a baccalaureate degree in nursing. This major is designed to prepare nurses to practice as generalists in health care settings with clients of all ages. It acquaints the nurse with the historical development of nursing and the trends affecting nursing and health care delivery. Leadership abilities of the professional nurse are emphasized. The theoretical basis of nursing is explained as well as the changing scope of nursing practice. Beginning research activities are developed. This major also prepares students for graduate education.

### Accreditation

The major is accredited by the National League for Nursing Council of Baccalaureate and Higher Degrees and is approved by the Illinois Department of Registration and Education.

### Special Admission Requirements

Besides meeting university criteria, applicants must:

1. Have earned at least 26 semester hours of lower division nursing credits with a grade of "C" or better. Applicants with an associate's degree in nursing may transfer this credit; applicants who have graduated from a diploma program may receive this credit by taking the American College Testing (ACT) Proficiency Examinations in: Maternal and Child Nursing (AA #453), Adult Nursing (AA #554), and Psychiatric/Mental Health Nursing (AA #503). These examinations must be passed with a standard score of 45 or better. Examination reports reflecting acceptable scores on each examination must be on file prior to admission to the major. These examinations are administered at GSU by the Office of Student Development.
2. Have earned at least 34 additional lower division semester hours as follows: four hours of anatomy and physiology, four hours of microbiology, four hours of general chemistry, four hours of organic chemistry, three hours of English composition, three hours of rhetoric, three hours in a humanities elective, three hours of general psychology, three hours of general sociology, and three hours in a social sciences elective. Applicants with an associate's degree in nursing may be admitted conditionally pending completion of any identified deficiencies in these courses; diploma program graduates must have completed the coursework prior to admission to the program. Applicants lacking this credit are encouraged to take the College Level Examination Program (CLEP) tests in these areas. These examinations are administered at various institutions of higher education throughout the Chicago metropolitan area.

3. Successfully complete the Competency Assessment for Admission Test (CAAT) with a standard score of 53 (66th percentile) on the Test of Clinical Nursing Knowledge Base and a standard score of 23 (66th percentile) on the Test of Clinical Nursing Skills. These tests will be administered through the Division of Nursing.

4. Be currently licensed as a registered nurse in the state of Illinois.

5. Have a minimum of two years experience as a registered nurse within the past five years, or have graduated from an approved associate's degree program or diploma school of nursing within the last two calendar years.

6. Carry current nursing malpractice liability insurance.

Applicants with credentials from countries other than the U.S. must have their credentials evaluated through the Office of Admissions to determine eligibility for admission. These applicants will be required to take and pass the Test of English as a Foreign Language (TOEFL) with a score of 500 or above.

Applicants must assume all responsibility for fees associated with testing. All credentials must be submitted to the Office of Admissions. No applicant can be fully admitted to the major until all required credentials are on file in the Office of Admissions.

**Degree Requirements**

In addition to university requirements, a student must earn a grade of "C" or better in all nursing courses. A student may repeat a nursing course only once. If a nursing course is failed twice, the student is academically dismissed from the degree program.

**Core Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 304</td>
<td>Nursing: Concepts and Processes</td>
<td>3</td>
</tr>
<tr>
<td>NURS 311</td>
<td>Nursing: The Collaborative Role</td>
<td>3</td>
</tr>
<tr>
<td>NURS 320</td>
<td>Nursing: Teaching Clients/Families</td>
<td>3</td>
</tr>
<tr>
<td>NURS 330</td>
<td>Nursing: Health Assessment</td>
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</tr>
<tr>
<td>NURS 410</td>
<td>Nursing: Principles of Management of Client/Patient Care</td>
<td>3</td>
</tr>
<tr>
<td>NURS 420</td>
<td>Nursing: Care in Distributive Settings</td>
<td>7</td>
</tr>
<tr>
<td>NURS 430</td>
<td>Nursing: Care in Episodic Settings</td>
<td>7</td>
</tr>
<tr>
<td>NURS 440</td>
<td>Nursing: Senior Seminar and Practicum</td>
<td>4</td>
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**Additional Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 444</td>
<td>Physiologic Systems I</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 445</td>
<td>Physiologic Systems I Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 446</td>
<td>Physiologic Systems II</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 447</td>
<td>Physiologic Systems II Laboratory</td>
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</tr>
<tr>
<td>PHIL 386</td>
<td>Logic</td>
<td>3</td>
</tr>
</tbody>
</table>
Social Work

The social work major prepares students for entry level employment in various social work and social welfare positions. The student is equipped with an interdisciplinary foundation which taps disciplines such as communication, sociology, psychology, economics, political science, research methods, anthropology, and history. While the curriculum is designed to provide the necessary requirements for a basic foundation, there is also an opportunity for social work students to explore individual areas of interest such as gerontology, corrections, or child welfare through their choice of electives.

Students in social work may select a concentration in alcoholism sciences* which prepares them to deal with the many manifestations of the abuse of alcohol in our society. The problems associated with the disease of alcoholism are present in virtually all arenas of social work and the individual who has studied this disease will be equipped to confront these problems directly in professional practice. Students selecting this concentration are required to complete a supervised field practicum in an alcoholism treatment agency.

* NOTE: At the time of publication, a request was pending before the governing boards to change the alcoholism sciences concentration to a minor in alcoholism and drug abuse sciences.

Recommended Preparation
Prior to admission, students should have completed the following 39 hours of lower division coursework in order to graduate with 120 hours: six hours of English composition, three hours of oral communication, six hours of mathematics and science, six hours of arts and humanities, and three hours each in American history, cultural or social anthropology, general psychology, macroeconomics, political science (American government) and general sociology. Deficiencies must be completed during the first three trimesters of enrollment.

Degree Requirements
In addition to university requirements, students must complete an approved 400 clock-hour field practicum.

Core Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCW 320</td>
<td>Fields of Welfare Services</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 340</td>
<td>Social Policy</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 355</td>
<td>Theories of Social Work Practice</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 530</td>
<td>Urban Dynamics</td>
<td>3</td>
</tr>
<tr>
<td>SOC 430</td>
<td>Sociology of Racism</td>
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</tr>
<tr>
<td>SOCW 445</td>
<td>Methods of Social Casework</td>
<td>3</td>
</tr>
<tr>
<td>STAT 468</td>
<td>Statistics</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 420</td>
<td>Community Organization</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 450</td>
<td>Social Groupwork</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 565</td>
<td>Teamwork in Organizations</td>
<td>3</td>
</tr>
</tbody>
</table>

Electives

(At least three hours must be in liberal education courses.)

Total

126
Additional Requirements  
Lower Division  
Oral Communication ........................................... 3  
English Composition ........................................... 6  
Mathematics and Science ..................................... 6  
Arts and Humanities ........................................... 6  
Complete 18 hours by taking the following introductory social science courses:  
American History .............................................. 3  
Cultural or Social Anthropology ............................... 3  
General Psychology ............................................ 3  
Macroeconomics ............................................... 3  
Political Science (American Government) ................... 3  
General Sociology .............................................. 3  

Upper Division  
Select at least nine hours from among the courses listed below or others within the university with advisor approval:  
SOCW 459 Social Work and the Law ............................ 3  
SOCW 570 Social Work in Health Care ......................... 3  
SOCW 575 Social Services for Children ......................... 3  
SOCW 590 Social Work Practice with Minorities .............. 3  
SOCW 595 Management and Supervision in the Human Services .... 3  

Electives .......................................................... 26  
Total ..................................................................... 120  

Alcoholism Sciences Concentration*  

Degree Requirements  
In addition to university requirements, students must complete an approved 400 clock-hour field practicum.  

Core Requirements  
(See Social Work.) ................................................. 46  

Concentration Requirements .................................... 15  
ALC 500 Substance Abuse: Current Concepts ................. 3  
ALC 501 Alcohol and Subcultures ............................... 3  
ALC 505 Alcoholism: The Recovery Process ................... 3  
ALC 515 Alcoholism: Self-Help Groups ......................... 3  
ALC 518 Alcoholism: A Systems Approach .................... 3  

Additional Requirements ........................................ 39  
Lower Division  
Oral Communication ............................................. 3  
English Composition ............................................ 6  
Mathematics and Science ...................................... 6  
Arts and Humanities ............................................ 6  

Complete 18 hours by taking the following introductory social science courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>American History</td>
<td>3</td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>Cultural or Social Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>Political Science (American Government)</td>
<td>3</td>
</tr>
<tr>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>General Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives</th>
<th>20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>120</td>
</tr>
</tbody>
</table>

*NOTE: At the time of publication, a request was pending before the governing boards to change the alcoholism sciences concentration to a minor in alcoholism and drug abuse sciences.
Board of Governors Degree Program

Bachelor of Arts (B.A.)

Governors State University, in cooperation with the four other universities which comprise the Board of Governors system, offers a unique program designed to meet the needs of mature adults with job and family commitments who wish to complete an undergraduate degree. A major characteristic of the program is the recognition that many adults through their personal and professional experiences have acquired a large amount of learning. The program is designed to assess the adult learner’s experience and to equate it to academic credit where appropriate.

The Board of Governors system-wide program was the recipient of the Theodore G. Mitau award in 1982. The award was given by the American Association of State Colleges and Universities which chose the program as one of the top six innovative programs offered at state institutions throughout the United States. The Governors State University program, established in 1973, has enrolled more than 3,200 students and has graduated more than 1,100 students.

The individualized and flexible program permits the student to use regular Governors State University courses, transfer credits from regionally accredited institutions, independent study courses through correspondence, telecourses, and extension courses taught at several sites. The student is also given the option of applying for academic credit through the preparation of a prior learning portfolio which documents specific prior learning gained through nonacademic pursuits and experiences. University faculty evaluate and recommend credit for prior learning. Students are also encouraged to use proficiency examinations such as the College Level Examination Program (CLEP) and the American College Testing Program Proficiency Examination Program (ACT-PEP) as an alternate method to acquire prior nonacademic learning credit.

Admission Requirements

A student begins the admission process by submitting an undergraduate application for admission, approved by the BOG office, to the Office of Admissions prior to the application and credential deadline for the term in which enrollment is desired. Students are admissible to the program on a first-come, first-served basis if they have a total of 60 semester hours of academic work from a regionally accredited institution or the equivalent which may include credit for prior nonacademic learning. The student must request official transcripts from all previous institutions attended, which reflect all coursework attempted and earned, including grades. These transcripts should be forwarded to the Office of Admissions. If a student has left a previous college for academic reasons, he/she may not be admitted to the Board of Governors Degree Program for six months following the academic suspension (dismissal). If assessment of prior experiential learning is required for admission, portfolio materials should be submitted directly to the BOG office.

Degree Requirements

Prior to graduation with a Board of Governors bachelor of arts degree, students must meet the following requirements:

Students must have earned:

- 120 total credit hours or equivalent;
— 40 credit hours or equivalent at the upper-division (junior-senior) level;
— 15 credit hours at one Board of Governors university, or from a combination of Board of Governors universities;
— 12 credit hours each in social science, natural science/mathematics, and humanities earned in any combination or under any approved method.

Additional requirements include a "C" (2.0) overall grade point average with a "C" or better grade in any coursework taken after admission to the degree program. Students must meet the requirements of the university competency testing policy and a U.S. and Illinois Constitution testing requirement.

Governors State University offers undergraduate courses for BOG/B.A. students at diverse sites throughout the Governors State University service region. In addition, independent study courses and telecourses are available in a variety of subjects.

Students may obtain additional information from the BOG Degree Program Office. Prospective students who have not completed 60 semester hours of college work, and who are applying for admission on the basis of credit for prior experiential learning or credit based on proficiency examination scores, should contact the BOG program staff at least six months before their desired term of admission. These students must attend a special seminar which provides directions in preparing the prior learning portfolio. The seminar is offered each trimester.
Graduate Studies

Graduate education is the pursuit of knowledge and the means to knowledge at an advanced level. Graduate education is distinct and different from basic levels of education both in kind and in degree. It demands of students greater intellectual maturity and autonomy, a deeper responsibility for their own learning, more intense study, and the mastery of different and more complex skills. An earned graduate degree is a distinction. Award of the degree symbolizes both the student's accomplishment and the university's endorsement. A student may judge his or her own achievement, but the university must decide what it will or will not endorse. Specifically, graduate education imposes the following obligations.

A student receiving a master's degree must have demonstrated:

- an in-depth knowledge of significant theories, issues and findings, and mastery of appropriate skills, within a specific discipline;
- the ability to apply such knowledge and skills;
- the ability to read, interpret, and evaluate research literature and to relate results to selected areas of interest;
- the ability to analyze problems and to critique attempted solutions, especially within the student's own discipline;
- the ability to integrate knowledge from a variety of disciplines;
- the ability to design and implement a research, scholarly, or creative project; and
- the ability to communicate scholarly thought to professional colleagues through writing and discussion.

Graduate Student Status

There are three categories of graduate students:

Graduate Students-at-Large are those who have earned a bachelor's degree and are taking courses but not pursuing a graduate degree in a specific major at the time of admission. No more than 15 credit hours taken as a graduate student-at-large shall be transferrable toward the requirements of any degree program and such transfer will be subject to the degree requirements in effect at the time of admission to the specific major. Graduate students-at-large may not take graduate level courses designated as reserved for master's degree candidates only.

Graduate Degree-Seeking Students are those who meet the established admission requirements of the university and college as well as those for the specific master's degree sought. Admission to a graduate major does not carry with it, nor guarantee, admission to degree candidacy in the major.

Master's Degree Candidates are those degree-seeking students who have: completed an approved graduate study plan, completed the specified programmatic requirements, applied for and been admitted to candidacy, and have had the date of program approval filed with the Registrar's Office for inclusion in the candidate's academic record.
Master’s Final Project

A master’s degree candidate shall prepare a thesis or project, do a practicum/internship, or in some other way demonstrate an integration of his/her work (as described below) that is accepted by a committee of three approved faculty. Each major shall provide students a copy of detailed procedures and specify appropriate manuals of style for the final project alternatives required in the major. Final alternatives will vary by major; however, each major shall require one or more of the following:

The master’s thesis must present evidence of (a) a thorough review and understanding of the literature germane to the subject, (b) the ability to do independent research, and (c) the preparation of a manuscript which conforms to generally recognized standards of scientific and scholarly writing in the discipline.

The master’s project is a sustained work that intellectually supports the degree program but which may not be, in its entirety, a written document (thesis) nor an internship (for example, creative projects in the fine and performing arts). However, it must provide evidence of the ability and effort to carry out a major application of theory or advanced methods relative to master’s level work in the profession or discipline.

The graduate practicum/internship is designed to provide an important and new learning experience to the student that is in some way complementary to the academic coursework which it follows. The practicum/internship should provide an opportunity for the student to evaluate the relevance of theoretical and academic perspectives in the professional field.

Additional Study and Examinations, one or more graduate-only (numbered 800-999) courses and comprehensive examinations, may be designated as a master’s final project alternative.

Graduate Degree Programs Offered

<table>
<thead>
<tr>
<th>Major</th>
<th>Degree Offered</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alcoholism Sciences*</td>
<td>Master of Health Sciences (M.H.S.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Analytical Chemistry</td>
<td>Master of Science (M.S.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Art</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Business Administration</td>
<td>Master of Business Administration (M.B.A.)</td>
<td>Business &amp; Public Administration</td>
</tr>
<tr>
<td>Communication Disorders</td>
<td>Master of Health Science (M.H.S.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Communication Studies</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Counseling</td>
<td>Master of Arts (M.A.)</td>
<td>Education</td>
</tr>
<tr>
<td>Education</td>
<td>Master of Arts (M.A.)</td>
<td>Education</td>
</tr>
<tr>
<td>Educational Administration and Supervision</td>
<td>Master of Arts (M.A.) Certificate</td>
<td>Education</td>
</tr>
<tr>
<td>English</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Environmental Biology</td>
<td>Master of Science (M.S.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Major</td>
<td>Degree</td>
<td>College</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>---------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Health Administration</td>
<td>Master of Health Administration (M.H.A.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Health Professions Education</td>
<td>Master of Health Science (M.H.S.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Instructional and Training Technology</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Intercultural Studies*</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Media Communications</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Multicategorical Special Education</td>
<td>Master of Arts (M.A.)</td>
<td>Education</td>
</tr>
<tr>
<td>Music</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Nursing</td>
<td>Master of Science in Nursing (M.S.N.)</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Political Science‡</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Psychology</td>
<td>Master of Arts (M.A.)</td>
<td>Education</td>
</tr>
<tr>
<td>Public Administration</td>
<td>Master of Public Administration (M.P.A.)</td>
<td>Business &amp; Public Administration</td>
</tr>
<tr>
<td>School Counseling</td>
<td>Master of Arts (M.A.)</td>
<td>Education</td>
</tr>
<tr>
<td>Social Sciences*</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Sociology‡</td>
<td>Master of Arts (M.A.)</td>
<td>Arts &amp; Sciences</td>
</tr>
</tbody>
</table>

* Proposed curriculum changes for these majors are pending before the governing boards at the time of publication. If additional information is required on alcoholism sciences, contact the College of Health Professions, extension 2335; for more information on majors in intercultural studies or social sciences, contact the College of Arts and Sciences, extension 2441.

‡ These proposed majors are pending approval by governing boards at the time of publication. For additional information on the proposed majors in political science and sociology, contact the College of Arts and Sciences, extension 2441.
College of Arts and Sciences

Analytical Chemistry (M.S.)
Art (M.A.)
Communication Studies (M.A.)
English (M.A.)
Environmental Biology (M.S.)
Instructional and Training Technology (M.A.)
Intercultural Studies (M.A.)*
Media Communications (M.A.)
Music (M.A.)
Political Science (M.A.)*
Social Science (M.A.)*
Sociology (M.A.)*

The graduate curricula of the College of Arts and Sciences provide a variety of opportunities for students seeking career advancement or personal enrichment. In general, the curricula consist of a combination of advanced coursework and research. Students have the opportunity to work closely, both in the classroom and on their research, with faculty who have distinguished records as teachers and scholars.

The college’s facilities include a visual arts gallery, a photographic gallery, music studios, art studios, a photographic studio, a film studio, and a recital hall. Communication students have access to the university’s professional color television studios and audio facilities. The science division features hands-on experience with scientific instrumentation and a variety of facilities such as chemistry laboratories, biology laboratories, plant growth chambers, a greenhouse, and field equipment including a mobile laboratory. In addition to the other university computer facilities, the college has a microcomputer laboratory for advanced studies and research.

Students in the College of Arts and Sciences also benefit from the numerous events sponsored by the college during the year in its role as a regional cultural resource. Speakers, performers, and artists who come to the campus for these events frequently visit classes and/or hold special workshops, clinics, or discussions open to students in their fields.

Advanced students in music perform as soloists and in the college’s jazz, electronic, symphonic, and choral groups. Art and photography students have opportunities to exhibit their work. Students in other majors present research papers both on and off campus and participate in the various workshops, symposia, and conferences sponsored by the college. Social sciences and communication students are able to draw upon the diversity of the entire Chicago metropolitan region in their research, learning experiences, and application of their knowledge to occupational settings. These experiences enrich the intellectual life of the university and provide stimulating challenges for its graduate students.

General Admission and Degree Requirements
All applicants must meet university admission and degree requirements. (See Admission and Degree Requirements sections.)
Specific Major Requirements

Following are detailed requirements for all the graduate majors in the College of Arts and Sciences. Some majors have special admission requirements in addition to university requirements. The major admission requirements are noted where they apply. The specific degree requirements for each major are noted as well.

NOTES: * Proposed curriculum changes for these majors are pending before the governing boards at the time of publication. If additional information is required on majors in intercultural studies or social sciences, contact the College of Arts and Sciences, extension 2441.

‡ These proposed majors are pending approval by governing boards at the time of publication. For additional information on the proposed majors in political science and sociology, contact the College of Arts and Sciences, extension 2441.

Analytical Chemistry

The Master of Science degree in analytical chemistry prepares students for employment as analytical chemists in a wide range of public and private laboratories that specialize in the application of wet chemical and instrumental procedure to problem-solving. This graduate major is designed to build upon an undergraduate background in chemistry or related field, providing a theoretical base in analytical chemistry while emphasizing practical experience with analytical instrumentation. Hands-on experience with instrumentation is the focus of the curriculum and is its most important asset. The curriculum also has a biochemistry component, recognizing the importance of future genetic engineering technology and the analytical techniques that will need to be developed.

In this curriculum, a student may choose a non-thesis or thesis option. In the non-thesis option a student completes coursework in an area of interest (e.g., computer science, science education) in addition to completing a master's project in conjunction with a faculty advisor. This option would be appropriate for secondary science teachers who desire to strengthen their background in chemistry and the teaching of science.

In the thesis option, a student completes a master's project, usually related to a faculty advisor's research, prepares a formal thesis manuscript, and presents the study in a seminar. The thesis option would be appropriate for students who have focused research interests or who intend to pursue doctoral study.

Faculty research interests range widely and include topics such as photochemistry, spectrochemistry, trace analysis of organic pesticides, chromatography and G.C./Mass Spectrometry, electrochemistry, analysis of metals in the environment, water analysis, biochemistry, computational chemistry, equations of state, and particular aspects of science education.

Recommended Preparation

Prior to admission, applicants should have completed the following coursework with a grade of "C" or better in each course: four hours of Analytical Chemistry (CHEM315) with lab (CHEM316), eight hours of Physical Chemistry with lab (CHEM366, CHEM367, CHEM368, CHEM369), eight hours of Organic Chemistry with lab (CHEM322, CHEM323, CHEM522, CHEM523), three hours
of Biochemistry (CHEM544), three hours of Statistical Methods (STAT520), and three hours of Computer Programming (BASIC, FORTRAN, or Pascal—CPSC320, CPSC330, or CPSC340). Students lacking one or more of these courses or having less than a "C" in a course may be admitted to the program. However, they will have to take or repeat the appropriate course(s) at Governors State University.

Degree Requirements

Core Requirements 21

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 622</td>
<td>Chromatography</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 623</td>
<td>Chromatography Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHEM 666</td>
<td>Spectrochemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 667</td>
<td>Spectrochemistry Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>CHEM 744</td>
<td>Analytical Biochemistry</td>
<td>2</td>
</tr>
<tr>
<td>CHEM 745</td>
<td>Analytical Biochemistry Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHEM 822</td>
<td>Gas Chromatography/Mass Spectrometry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 862</td>
<td>Photochemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 866</td>
<td>Chemical Equilibrium Theory</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements 11 or 19

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 610</td>
<td>Treatment of Experimental Data</td>
<td>3</td>
</tr>
<tr>
<td>Select four hours from:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHEM 646</td>
<td>Radiochemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 647</td>
<td>Radiochemistry Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHEM 655</td>
<td>Electrochemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 656</td>
<td>Electrochemistry Laboratory</td>
<td>1</td>
</tr>
</tbody>
</table>

Select one of the following options:

Thesis Option:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 890</td>
<td>Graduate Thesis/Project</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 899</td>
<td>Thesis Presentation in Chemistry</td>
<td>1</td>
</tr>
</tbody>
</table>

Non-Thesis Option:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 890</td>
<td>Graduate Thesis/Project</td>
<td>3</td>
</tr>
</tbody>
</table>

Plus nine hours additional coursework as approved by degree committee 9

Total with Thesis Option 32

with Non-Thesis Option 40

Art

The graduate major in art is focused around a core so that students are able to obtain specific training within one of the five areas of specialization: painting/drawing, printmaking/design, sculpture, photography and art history (Western and non-Western). Also included in the core are requirements for a master's project which, depending on one's area of specialization, will result in either a show or an historical thesis. The remaining courses in the graduate major are chosen within a specific area of specialization with the advisor's guidance.

Special Admission Requirements

Besides meeting university criteria, applicants must: (1) have an undergraduate major in one of the humanities; and (2) have submitted a proposal, acceptable to the degree program advisor, that outlines academic goals with supporting rationale and plan of study and includes examples of previous work (e.g., sculptures, research papers, drawings, prints, or paintings, etc.). Students will not be admitted to the art major until the proposal reflecting potential for graduate work has been approved by the degree program advisor.
### Degree Requirements

#### Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 517</td>
<td>Art Since 1945</td>
<td>3</td>
</tr>
<tr>
<td>ART 805</td>
<td>Art and Society</td>
<td>3</td>
</tr>
<tr>
<td>ART 810</td>
<td>Studies in Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 820</td>
<td>Art Seminar</td>
<td>3</td>
</tr>
<tr>
<td>ART 890</td>
<td>Graduate Thesis/Project</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Additional Requirements

Select at least three hours in art history from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 523</td>
<td>Pre-Columbian Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 527</td>
<td>African Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 530</td>
<td>NonWestern Art Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Select 14 hours from one of the following five areas:

#### Painting and Drawing

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 501</td>
<td>Drawing: Life Study</td>
<td>2-4</td>
</tr>
<tr>
<td>ART 555</td>
<td>Painting Composition</td>
<td>2,3</td>
</tr>
<tr>
<td>ART 558</td>
<td>Painting and Drawing Composition</td>
<td>2,3</td>
</tr>
<tr>
<td>ART 561</td>
<td>Painting: Development of a Theme</td>
<td>2-4</td>
</tr>
<tr>
<td>ART 563</td>
<td>Painting: Special Problems</td>
<td>2-4</td>
</tr>
<tr>
<td>ART 855</td>
<td>Graduate Painting Composition</td>
<td>2,3</td>
</tr>
</tbody>
</table>

#### Printmaking/Design

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 860</td>
<td>Graduate Printmaking</td>
<td>2-4</td>
</tr>
<tr>
<td>ART 571</td>
<td>Printmaking Processes (Lithography/Serigraphy)</td>
<td>3,4</td>
</tr>
<tr>
<td>ART 573</td>
<td>Printmaking: Intaglio, Black-White/Color Woodcut</td>
<td>3,4</td>
</tr>
<tr>
<td>ART 504</td>
<td>Graphic Design Production</td>
<td>3</td>
</tr>
<tr>
<td>ART 506</td>
<td>Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>ART 507</td>
<td>Graphic Design II</td>
<td>3</td>
</tr>
<tr>
<td>ART 526</td>
<td>Graphic Design Processes (Illustration/Typography)</td>
<td>3</td>
</tr>
<tr>
<td>ART 581</td>
<td>Printmaking: Advanced Studio</td>
<td>2-4</td>
</tr>
</tbody>
</table>

#### Photography

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 500</td>
<td>History of Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 530</td>
<td>Color Photography: Positive Processes</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 531</td>
<td>Color Photography: Negative Processes</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 535</td>
<td>Non-Silver Processes</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 541</td>
<td>Photo-Graphics</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 555</td>
<td>Documentary Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 560</td>
<td>Photographic Equivalence Studies</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 780</td>
<td>Internship: Curatorial Studies</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 740</td>
<td>Photographic Portfolio</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 760</td>
<td>Photographic Criticism</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 830</td>
<td>Graduate Photography</td>
<td>3</td>
</tr>
<tr>
<td>ART 870</td>
<td>Graduate Research</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Sculpture

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 531</td>
<td>Sculpture: 3-D Design in Fabrication Process</td>
<td>3</td>
</tr>
<tr>
<td>ART 533</td>
<td>Sculpture: Fiber, Clay, Metal</td>
<td>3</td>
</tr>
<tr>
<td>ART 535</td>
<td>Sculpture: Metal</td>
<td>3</td>
</tr>
<tr>
<td>ART 539</td>
<td>Sculpture: Advanced Metal Workshop</td>
<td>2-4</td>
</tr>
<tr>
<td>ART 541</td>
<td>Sculpture: 3-D Wood</td>
<td>3</td>
</tr>
<tr>
<td>ART 543</td>
<td>Sculpture: Ceramics</td>
<td>3</td>
</tr>
<tr>
<td>ART 545</td>
<td>Sculpture: Advanced Figure Modeling</td>
<td>3</td>
</tr>
<tr>
<td>ART 865</td>
<td>Sculpture: Graduate Studio</td>
<td>2-4</td>
</tr>
</tbody>
</table>
Communication Studies

The graduate degree program emphasizes an in-depth, specialized understanding of communication theories and research, as well as applications and skills pertinent to various careers in social and professional situations. Beyond the core requirements, the program is adapted to the student's individual needs and academic background. Each student plans a program in consultation with an advisor and may enhance or develop communication knowledge and applications in such career areas as government, education, personnel management (administration), advertising, marketing/sales, public relations, counseling/health care and related helping professions. The program also prepares students for further graduate study in communication.

Recommended Preparation
While admission to the major does not require an undergraduate major in communication or a related field students must have demonstrable competence in oral and written communication skills. Students who have not taken Concepts in Communication (COMS310) and Communication Research (COMS420) or equivalents must take these courses in addition to the degree requirements listed below.

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 810</td>
<td>Communication Theory</td>
<td>3</td>
</tr>
<tr>
<td>COMS 820</td>
<td>Graduate Communication Research</td>
<td>3</td>
</tr>
<tr>
<td>COMS 635</td>
<td>Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>COMS 650</td>
<td>Organizational Communication, Change, and Development</td>
<td>3</td>
</tr>
<tr>
<td>COMS 860</td>
<td>Communication Training</td>
<td>3</td>
</tr>
</tbody>
</table>

Select four hours from between:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 880</td>
<td>Internship</td>
<td>4</td>
</tr>
<tr>
<td>COMS 890</td>
<td>Graduate Thesis/Project</td>
<td>4</td>
</tr>
</tbody>
</table>

Additional Requirements

In consultation with advisor, select at least 13 hours from advanced communication courses or other courses outside the major that will serve to enhance or develop knowledge and applications related to the student's career area or personal interests.

Total 32
English

The master's degree in English leads to a concentrated knowledge and understanding of civilization and culture as manifested in literature. The curriculum explores and analyzes major works in their critical contexts, their social origins and implications, and their differing cultural, historical, and philosophical perspectives. The student gains not only a comprehensive grasp of great literature in English, but also a variety of skills that can be applied to changing personal and societal conditions. This study of English is designed not only to meet the needs of persons involved in the teaching of English, but also for adult students to develop abilities that transcend any narrow specialization or particular career orientation. The program enriches the lives and improves the work of those who undertake it.

Special Admission Requirements
Besides meeting university criteria, applicants must have an undergraduate major in English, literature, linguistics, or a related field.

Recommended Preparation
Students without the following undergraduate prerequisite coursework will be required to complete any deficiencies as early as possible during graduate study: three hours in English Literature I, three hours in English Literature II, three hours in American Literature I, three hours in American Literature II, three hours in Shakespeare, and three hours in Literary Criticism. Completion of deficiencies is required in addition to graduate degree requirements noted.

Degree Requirements

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 590 Research Techniques</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 830 Seminar: Advanced Composition and Rhetorical Theory</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 840 Seminar: Philosophy in Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 845 Seminar: English Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 850 Seminar: American Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 870 Graduate Research</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 890 Graduate Thesis/Project</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>With advisor's approval, students will select at least four courses in literature, writing, linguistics, or closely related fields. Generally, the graduate thesis or project will not be done until after completing the other core courses and the four additional courses.</td>
<td>12</td>
</tr>
</tbody>
</table>

Total 33

Environmental Biology

The Master of Science degree in environmental biology prepares students as professional biologists with a strong environmental focus. The curriculum also is of interest to certified secondary school biology teachers who wish to develop an environmental focus. Required courses cover the spectrum of environmental biology from physiological and behavioral science to community ecology, while at the same time emphasizing the applied aspects of these disciplines. Students are trained in the application of quantitative methods and in the design of field projects and laboratory study.
In this curriculum, a student may choose a non-thesis or thesis option. In the non-thesis option a student completes coursework in an area of interest (e.g., computer science, science education) in addition to completing a master’s project in conjunction with a faculty advisor. This option would be appropriate for secondary science teachers who desire to strengthen their background in biology and the teaching of science.

In the thesis option, a student completes a master’s project, usually related to a faculty advisor’s research, prepares a formal thesis manuscript, and presents the study in a seminar. The thesis option would be appropriate for students who have focused research interests or who intend to pursue doctoral study.

Faculty research interests range widely and include topics such as loon behavior, resource partitioning in aquatic communities, forest ecology, rodent population dynamics, avian physiology, peat formation in the Okefenokee Swamp, and particular aspects of science education. Graduates are qualified to assume a variety of professional roles in private or public environmental agencies, secondary schools, or to pursue advanced graduate studies.

**Recommended Preparation**

Prior to admission, applicants should have completed the following coursework with a grade of "C" or better in each course: eight hours of general biology, eight hours of general chemistry, three hours of Ecology: Basic Principles (BIOL322), four hours of Animal Physiology (BIOL450) with lab (BIOL451), three hours of Ecology of Animal Behavior (BIOL455), four hours of Plant Physiology (BIOL460) with lab (BIOL461), and three hours of Statistical Methods (STATS201). Students lacking one or more of these courses or having less than “C” in a course, may be admitted into the program. However, they will have to take or repeat the appropriate course(s) at Governors State University. Prior coursework in human physiology may substitute for the animal physiology requirement. A course in organic chemistry and a course in computer science are strongly recommended.

**Degree Requirements**

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>25</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 620 Ecological Methods</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 621 Ecological Methods Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 632 Aquatic Ecology</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 633 Aquatic Ecology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 655 Animal Behavior Field Studies I</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 656 Animal Behavior Field Studies I Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 666 Plant Microenvironments</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 667 Plant Microenvironments Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 740 Comparative Animal Physiology</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 741 Comparative Animal Physiology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 822 Population Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 855 Experimental Design for Laboratory and Field</td>
<td>3</td>
</tr>
<tr>
<td><strong>Select three hours from:</strong></td>
<td></td>
</tr>
<tr>
<td>BIOL 755 Field Studies: Animal Ecology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 766 Field Studies: Plant Ecology</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Requirements</th>
<th>7 or 15</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Select one of the following options:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Thesis Option:</strong></td>
<td></td>
</tr>
<tr>
<td>BIOL 890 Graduate Thesis/Project</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 899 Thesis Presentation in Biology</td>
<td>1</td>
</tr>
</tbody>
</table>
Instructional and Training Technology

The instructional and training technology major is designed specifically for students who wish to obtain new or additional skills in: designing and developing training courses and materials, managing human resources, or producing the media component of training courses and materials. The major emphasizes the application of these skills in the private sector—business, industry, consulting firms, adult learning centers, continuing health education, and other settings.

The courses were designed in consultation with trainers, human resource developers, and instructional developers representing twenty-eight Chicago-based businesses and industries. Limited internships for qualified students are available with a variety of metropolitan Chicago firms.

Recommended Preparation
An undergraduate major in one of the following fields is recommended: business, education, media, audiovisual, communications, English, psychology, or liberal arts.

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>I&amp;TT 510</td>
<td>Introduction to Instructional and Training Technology</td>
<td>1</td>
</tr>
<tr>
<td>I&amp;TT 520</td>
<td>Training Product Design</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 755</td>
<td>Computer Based Training I</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 815</td>
<td>Training Techniques</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 847</td>
<td>Evaluation/Cost Benefit Analysis in Instructional and Training Technology</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 856</td>
<td>Consulting and Teamwork in Instructional and Training Technology</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 860</td>
<td>Seminar: Instructional and Training Technology in Business</td>
<td>1</td>
</tr>
<tr>
<td>I&amp;TT 891</td>
<td>Instructional and Training Technology Master's Project I</td>
<td>2</td>
</tr>
<tr>
<td>I&amp;TT 892</td>
<td>Instructional and Training Technology Master's Project II</td>
<td>2</td>
</tr>
</tbody>
</table>

Select one hour from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>I&amp;TT 865</td>
<td>Advanced Field Applications</td>
<td>1</td>
</tr>
<tr>
<td>I&amp;TT 880</td>
<td>Internship</td>
<td>1</td>
</tr>
</tbody>
</table>
Intercultural Studies* 133

Additional Requirements 14

Select at least 14 hours from the following courses based upon the student’s interests, needs, and career goals, subject to approval of advisor:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>I&amp;TT 810</td>
<td>Training Course Development</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 820</td>
<td>Principles of Message Design</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 825</td>
<td>Research in Instructional and Training Technology</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 852</td>
<td>Solving Performance Problems</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 760</td>
<td>Computer Based Training II</td>
<td>3</td>
</tr>
<tr>
<td>COMS 650</td>
<td>Organizational Communication, Change, and Development</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 830</td>
<td>Television for Training and Instruction</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 858</td>
<td>Project Management in Instructional and Training Technology</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 840</td>
<td>Evaluating HRD Systems</td>
<td>3</td>
</tr>
<tr>
<td>I&amp;TT 843</td>
<td>Managing HRD Systems</td>
<td>3</td>
</tr>
<tr>
<td>MCOM 539</td>
<td>Advanced Color Television Production</td>
<td>4</td>
</tr>
<tr>
<td>MCOM 535</td>
<td>Television: Remote Control Techniques</td>
<td>3</td>
</tr>
<tr>
<td>MCOM 730</td>
<td>Television Directing</td>
<td>4</td>
</tr>
</tbody>
</table>

Total 36

Intercultural Studies*

*NOTE: At the time of publication, a proposal to convert this curriculum to a master’s degree in political science is pending before the university’s governing boards. Because approval is pending, the degree requirements associated with the new major are not printed here but may be available at the beginning of the fall trimester. If approval to change the M.A. in Intercultural Studies to an M.A. in Political Science is not obtained, the program in Intercultural Studies noted below will continue to be offered. Students seeking additional information should contact the College of Arts and Sciences, extension 2441.

The graduate major in intercultural studies enables students to develop the modeling, predictive, and planning skills essential for leadership in problem areas related to ethnic/racial, refugee/migrant, and other intercultural exchanges. The curriculum is interdisciplinary and comparative, includes study in political science and policy analysis, and combines anthropological techniques in problem-solving and visualization with analytical methods from economics and political science. Graduates are prepared for: advancement within their chosen careers, continued study toward a doctorate or law degree, or employment in a variety of people-oriented careers resulting from technological advances in organizations.

Recommended Preparation

An undergraduate major in political science, anthropology, economics, sociology, history, international studies, black studies, or Latin American studies is strongly recommended.

Students not having an undergraduate major in one of these fields may be required to take prerequisite coursework. Such prerequisite requirements will be based upon an individual evaluation of previous educational experience.
Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 80A</td>
<td>Visual Models in Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ICS 810</td>
<td>Seminar: Comparative Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>POLS 815</td>
<td>Seminar: Politics and Society</td>
<td>3</td>
</tr>
<tr>
<td>POLS 840</td>
<td>Seminar: Comparative Political Systems</td>
<td>3</td>
</tr>
<tr>
<td>ICS 830</td>
<td>Seminar: Comparative Race Relations</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 835</td>
<td>Seminar: Social Novel</td>
<td>3</td>
</tr>
<tr>
<td>ICS 890</td>
<td>Graduate Thesis/Project</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICS 530</td>
<td>Third World Conference</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 514</td>
<td>Black Literature III: 1941 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 820</td>
<td>Critical Analysis: Latin American Literature</td>
<td>3</td>
</tr>
<tr>
<td>POLS 542</td>
<td>Seminar: Social Change and Public Policy</td>
<td>3</td>
</tr>
<tr>
<td>ICS 845</td>
<td>Seminar: International Law and Organization</td>
<td>3</td>
</tr>
<tr>
<td>POLS 810</td>
<td>Seminar: Labor Force Participation</td>
<td>3</td>
</tr>
<tr>
<td>ICS 535</td>
<td>Third World in Perspective</td>
<td>3</td>
</tr>
<tr>
<td>ICS 541</td>
<td>Ethnicity, Culture, and Politics</td>
<td>3</td>
</tr>
<tr>
<td>ICS 825</td>
<td>Seminar: Comparative Urbanization</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 33

Media Communications

The graduate major in media communications prepares graduates to be sophisticated and intelligent producers, managers/administrators, and analysts of media communications. The program combines theory and practice, conceptual courses, and professional courses in print and video media.

At the M.A. level, the emphases on critical thinking, on analysis, and on research prepare graduates for careers involving research. Students can stress either media management or production (i.e., for advanced professional positions at newspapers, for television or cable systems). The program also serves teachers who need certification to teach media communications.

Graduate seminars in contemporary issues are an essential ingredient of study and are designed to explore the current concerns and theories of the discipline. Students may include advanced production or graduate research in their individualized study plans.

Recommended Preparation

Admission to the graduate major in media communications does not require a specific undergraduate major. However, students should have completed the following prerequisite coursework: (1) MCOM420 Media and Society, or the equivalent; and either (2) undergraduate production coursework or (3) COMS420 Communication Research, or the equivalent. Students not having completed the appropriate undergraduate coursework must complete the necessary prerequisites in addition to other degree requirements listed and before enrolling in the corresponding graduate courses; several management courses have prerequisites.

Degree Requirements

In addition to university requirements, students must maintain a "B" grade point average in the core requirements.
Core Requirements

MCOM 803 Contemporary Issues .................................................. 3
MCOM 830 Graduate Seminar in Media Communications .................. 3
MCOM 740 Trends in Communication Technologies ....................... 3
MCOM 845 Graduate Media Research ........................................... 3
MCOM 890 Graduate Thesis/Project ............................................ 3

Select one of the following sequences:

Production Sequence

Select nine hours from:

MCOM 535 TV: Remote Color Techniques ..................................... 3
MCOM 544 Video Production Editing .......................................... 3
MCOM 730 Television Directing .................................................. 3
MCOM 631 Writing for Film/Video .............................................. 3
MCOM 550 Newswriting and Reporting ....................................... 3
MCOM 651 Investigative Reporting ............................................ 3
MCOM 750 Feature and Review Writing ....................................... 3
I&TT 830 TV for Training and Instruction ................................... 3

Management Sequence

MCOM 755 Telecommunications Management ................................ 3

Select six hours from:

MGMT 501 Foundations of Management ....................................... 3
MGMT 510 Foundations of Managerial Statistics ......................... 3
MCOM 660 Nonbroadcast TV Operations ..................................... 3
MGMT 810 Problems in Organizational Behavior ......................... 3
MGMT 849 Business Policy and Strategy .................................... 3

Additional Requirements

Select nine additional hours of which at least six hours
must be in media. ................................................................. 9

Total ........................................... 33

Music

The graduate music core consists of requirements in theory, music history, applied studies, and ensembles. Students can use the remaining hours required for graduation to focus their studies in theory/composition, pedagogy and methods, and/or performance. All students are required to complete a master’s project, the form of which is determined by the programmatic focus—recital, research project, historical study, pedagogical study, etc. In addition to various recitals and concerts annually presented by the university’s student organizations and individual students, the major also sponsors performances by the university string quartet, the faculty jazz quartet, solo faculty recitals, and performances by guest artists.

Special Admission Requirements

Besides meeting university criteria, applicants must: (1) have earned an undergraduate major in music from a regionally accredited college or university; (2) have an undergraduate GPA of 3.0 on a 4.0 scale for all coursework in the music major; and (3) complete a performance audition and receive a quality rating of “B” or better from the music audition committee (This audition is used to determine placement in performance groups.).
### Degree Requirements

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 808 Twentieth Century Harmony</td>
<td>3</td>
</tr>
<tr>
<td>MUS 809 Form and Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MUS 830 Research Techniques in Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 540 Applied Music (This course is offered for one credit hour. Students must enroll for at least two consecutive terms. Music students are strongly encouraged to enroll in this course each trimester until degree requirements are met.)</td>
<td>2</td>
</tr>
<tr>
<td>MUS 890 Graduate Thesis/Project</td>
<td>3</td>
</tr>
</tbody>
</table>

**Select three hours from:**

(The following courses are offered for one credit hour each. Students must enroll for at least three credit hours, two credit hours of which must be in consecutive trimesters in the same course. Music students are strongly encouraged to enroll in one of these courses each trimester until degree requirements are met.)

<table>
<thead>
<tr>
<th>Course</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 552 Chamber Music Ensemble</td>
<td>1</td>
</tr>
<tr>
<td>MUS 556 Symphonic Band</td>
<td>1</td>
</tr>
<tr>
<td>MUS 558 Jazz Ensemble</td>
<td>1</td>
</tr>
<tr>
<td>MUS 560 University Singers</td>
<td>1</td>
</tr>
<tr>
<td>MUS 562 University-Community Chorale</td>
<td>1</td>
</tr>
</tbody>
</table>

**Select 6 hours from:**

<table>
<thead>
<tr>
<th>Course</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 804 Black Composers</td>
<td>3</td>
</tr>
<tr>
<td>MUS 810 New Frontiers in Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 811 Contemporary Composers</td>
<td>3</td>
</tr>
</tbody>
</table>

### Additional Requirements

**Select 9 hours from:**

<table>
<thead>
<tr>
<th>Course</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 579 Studio Recording Techniques</td>
<td>3</td>
</tr>
<tr>
<td>MUS 571 Electronic Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 575 Composition</td>
<td>3</td>
</tr>
<tr>
<td>MUS 581 Vocal Pedagogy</td>
<td>3</td>
</tr>
<tr>
<td>MUS 580 Piano Pedagogy</td>
<td>2</td>
</tr>
<tr>
<td>MUS 501 Topics in Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 582 Vocal Literature</td>
<td>3</td>
</tr>
<tr>
<td>MUS 824 Advanced Conducting</td>
<td>3</td>
</tr>
<tr>
<td>MUS 525 History of Jazz</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total** 32

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### Political Science*

* At the time of publication, a proposal is pending before the university's governing board to replace the graduate intercultural studies program with an M.A. in Political Science. Because approval is pending, the degree requirements for the political science major are not published here. Students seeking additional information about the proposed degree in political science should contact the College of Arts and Sciences, extension 2441.
Social Sciences*

*NOTE: At the time of publication, a proposal to convert this curriculum to a master's degree in sociology is pending before the university's governing boards. Because approval is pending, the degree requirements associated with the new major are not published here, but may be available at the beginning of the fall trimester. If approval to change the M.A. in Social Sciences to an M.A. in Sociology is not obtained, the program in Social Sciences noted below will continue to be offered. Students seeking additional information should contact the College of Arts and Sciences, extension 2441.

The master's degree in social sciences is designed to accommodate students from many and diverse disciplinary backgrounds who seek to broaden and/or intensify their knowledge and understanding of the social sciences for purposes of personal enrichment, career enhancement, career change, or preparation for further graduate studies. A core curriculum of interdisciplinary graduate seminars provides the foundation for pursuit of advanced knowledge, either through specialization in any of several social sciences offered throughout the university or through interdisciplinary study in areas of topical focus. Depending upon the student's needs and goals, a program of study can be developed in concert with an advisor to meet a wide range of objectives related to the social sciences either in applied or theoretical contexts.

Recommended Preparation
Students should have an undergraduate major in history, sociology, geography, political science, economics, anthropology, urban studies, planning, women's studies, other social sciences, or a related field, or have earned at least 24 undergraduate credits in the above fields. Students who do not meet this requirement must complete required undergraduate prerequisite coursework in addition to graduate degree requirements.

Degree Requirements

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>21</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 830 Graduate Seminar in Historical Studies</td>
<td>3</td>
</tr>
<tr>
<td>SOSC 840 Graduate Seminar in Community Studies</td>
<td>3</td>
</tr>
<tr>
<td>SOC 830 Graduate Seminar in Social Thought</td>
<td>3</td>
</tr>
<tr>
<td>SOSC 85A Graduate Seminar in Social Issues</td>
<td>3</td>
</tr>
<tr>
<td>SOSC 870 Graduate Research</td>
<td>3</td>
</tr>
<tr>
<td>SOSC 890 Graduate Thesis/Project</td>
<td>3</td>
</tr>
</tbody>
</table>

Select with advisor's approval, one of the following:

| SOSC 590 Social Research Methods                | 3  |
| HIST 780 Local History: Resources and Methods   | 3  |

Additional Requirements

Select nine hours from among the fields of history, sociology, urban studies, women's studies, political sciences, anthropology, economics, geography, or other social sciences and related fields as approved by advisor

| Electives                                      | 3  |
| Total                                          | 33 |

Sociology*

* At the time of publication, a proposal is pending before the university's governing board to replace the graduate social sciences program with an M.A. in Sociology. Because approval is pending, the degree requirements for the sociology major are not published here. Students seeking additional information about the proposed degree in sociology should contact the College of Arts and Sciences, extension 2441.
College of Business and Public Administration

Business Administration (M.B.A.)
Public Administration (M.P.A.)

The College of Business and Public Administration presents strong, theoretical, and pragmatic programs at the graduate level which will prepare students for careers in business, government, and industry. The majors are designed with the understanding that students enrolled in the college are pursuing management degrees for careers in the public or private sector. Accordingly, the college offers rigorous programs of study which will challenge students and provide them with the preparation to assume positions of leadership and responsibility. To this end, the college emphasizes clearly defined instructional methods and a curriculum which reflects the growing sophistication of modern management techniques. The graduate majors are designed to accommodate those with undergraduate degrees in business as well as those with undergraduate degrees in liberal arts, sciences, engineering, education, and other disciplines. The college offers graduate courses leading to the Master of Business Administration and Master of Public Administration degrees.

College Policies

Competency Examinations
Competency examinations in written communication are required for all graduate students. M.B.A. students must also take elementary and intermediate algebra examinations. It is advisable for students to review English and/or algebra before testing. Examinations cannot be repeated. Students unsure of their status regarding these examinations should contact the college office. Test dates will be published each trimester.

Students unsuccessful in passing the competency examinations will be required to enroll in appropriate courses during their next trimester of enrollment and must elect the pass/no credit option in these courses.

Transfer Credit
A maximum of nine hours with an earned grade of "B" or better will be approved for transfer from another institution. Graduate students will be expected to complete the M.B.A. and M.P.A. core (21 hours) in the College of Business and Public Administration. Credit earned more than five years prior to request for transfer will not be accepted.

Readmission
Governors State University credit earned more than five years prior to readmission will not apply toward graduate degree requirements unless approved by petition to the dean.

Candidacy Requirement
After admission to the college as a degree-seeking student, graduate students must also apply for candidacy. Application forms are available in the college office. Candidacy status is granted if the following requirements have been met:
1. Satisfaction of any conditions of admission.
2. Satisfaction of the College policy on competency examinations.
3. Completion of all preparatory courses with at least a “C” grade in each course.
4. GPA of at least 3.0 for all GSU coursework completed as a graduate student.
5. Completion of a minimum of nine credit hours of core requirements and no more than fifteen hours of degree requirements beyond any necessary preparatory coursework.

*Students who complete more than fifteen hours of degree requirements before attaining candidacy status will be required to complete eighteen hours, approved by the dean, as a candidate before being approved for graduation by the college.*

**Student Course Load**
Graduate students may not take more than 12 hours a trimester without obtaining permission from the dean of the college or his designee.

**Course Substitution**
Course substitution must be approved by the dean or his designee. The substitution is valid only for the term specified.

**Grading**
Students classified as graduate students must earn a “C” grade or better in all courses to receive credit towards graduation.

**Repeating Courses**
A student who has enrolled in the same course three times without receiving a passing grade is required to receive permission from the dean prior to registration for that course a fourth time.

**Electives**
All business and/or public administration electives must be approved by the dean or his designee.

**Nontraditional Coursework**
Students in the College of Business and Public Administration must take a minimum of 30 graduate hours in regularly scheduled courses in order to meet degree requirements. Exceptions to this policy must be approved by the dean of the college.

**Independent Study**
Students who have not successfully completed the competency examinations in algebra and written communication or not successfully completed the required courses will not be allowed to register for independent study courses. Only graduate students completing their last trimester should apply for independent study. The dean of the college, in addition to the faculty sponsor and the division chairperson, must approve all applications for independent study.
**Internships**

Internships will be available to all students. Graduate students will be allowed a maximum of three hours of internship toward completion of degree requirements. All internships will be coordinated by the designated faculty in the College of Business and Public Administration. Specific weekly meeting dates will be announced by the coordinator during the orientation meeting.

**Credit for Experiential Learning**

The College of Business and Public Administration does not grant or accept graduate credit for experiential learning toward graduate degree requirements.

**Announcements**

Students are responsible for checking the BPA bulletin board, located in the corridor across from the dean's office, for announcements concerning scheduling, policies, and collegial procedures.

**General Admission and Degree Requirements**

All applicants must meet university admission and degree requirements. (See "Admission" and "Degree Requirements" sections.)

**Specific Major Requirements**

Following are detailed requirements for the graduate majors in the College of Business and Public Administration. Some majors have special admission requirements. The major admission requirements are noted where they apply. The specific degree requirements for each major are noted as well.

**Business Administration**

The College of Business and Public Administration offers a graduate major in business administration leading to the degree of Master of Business Administration (M.B.A.). The master of business administration major provides a student the opportunity to prepare for positions of executive leadership. The M.B.A. degree provides a general management program of study designed primarily, but not exclusively, for students with business undergraduate degrees. The major is also designed to accommodate those with undergraduate degrees in the liberal arts, sciences, engineering, education, and other disciplines by providing the necessary preparatory coursework. In the M.B.A. degree program, the student studies a broad core of courses designed to provide an understanding of business operations and management. In addition, elective courses may be used to undertake a modest degree of concentration in a single functional area if desired.

**Special Admission Requirements**

Besides meeting university criteria, applicants must have taken the Graduate Management Admissions Test (GMAT) prior to admission and attain at least 950 based upon the following formula: Undergraduate GPA x 200 + GMAT score ≥ 950. A cumulative graduate g.p.a. can be substituted in the above formula for those students who have earned a graduate degree.
Applicants who have not taken the GMAT but who have a 2.75 or higher undergraduate grade point average will be admitted conditionally pending: (1) receipt of the GMAT score by no later than the end of the subsequent trimester, and (2) attainment of a score of 950 or higher based on the above formula. Applicants who have not taken the GMAT and who have less than a 2.75 undergraduate grade point average may be considered for conditional admission.

A conditionally admitted applicant who does not submit a GMAT score on time or who fails to attain a score of at least 950 using the above formula may be refused enrollment for subsequent trimesters.

Recommended Preparation

In order to ensure that students have a satisfactory command of business fundamentals before taking graduate level courses, at least 27 hours of undergraduate preparatory coursework or their equivalent are required of all M.B.A. students. Students with an undergraduate major in business may be prepared to enroll immediately in graduate level courses. Students who do not have an undergraduate major in business are expected to complete the necessary prerequisite preparatory coursework. With permission of the dean, students can enroll in graduate level courses in areas for which they have completed the prerequisites before completing all of the preparatory coursework.

Preparatory Coursework

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLAW</td>
<td>Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>FIN</td>
<td>Principles of Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>MATH</td>
<td>Applied Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MKTG</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>ACCT</td>
<td>Foundations of Accounting or ACCT301</td>
<td>3</td>
</tr>
<tr>
<td>ECON</td>
<td>Foundations of Economics or ECON301 and ECON302</td>
<td>3</td>
</tr>
<tr>
<td>MGMT</td>
<td>Foundations of Management or MGMT301 and MGMT340</td>
<td>3</td>
</tr>
<tr>
<td>MGMT</td>
<td>Foundations of Managerial Statistics or STAT361 and STAT362</td>
<td>3</td>
</tr>
<tr>
<td>CPSC</td>
<td>Foundations of Computers and Information Systems or MIS301</td>
<td>3</td>
</tr>
</tbody>
</table>

Degree Requirements

In addition to university requirements, students must successfully pass competency examinations in elementary and intermediate algebra and written communication or complete appropriate courses in algebra and/or written communication.

A thesis is optional for M.B.A. students. The thesis option provides an opportunity for intensive study of a problem chosen by the student. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Each student selecting the thesis option will be required to submit a thesis proposal to a faculty member. If the proposal is approved, a thesis advisor and examining committee will be appointed by the dean or his designee. A candidate who is approved for the thesis option will be required to defend the thesis orally. If a thesis is presented in partial fulfillment of the requirements of the degree, the candidate must present a minimum of 27 graduate credit hours. The thesis must be completed within one year after it is approved.

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT</td>
<td>Accounting for Administrative Control</td>
<td>3</td>
</tr>
<tr>
<td>ECON</td>
<td>Problems in Managerial Economics</td>
<td>3</td>
</tr>
<tr>
<td>FIN</td>
<td>Problems in Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT</td>
<td>Problems in Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MGMT</td>
<td>Problems in Production Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT</td>
<td>Business Policy and Strategy</td>
<td>3</td>
</tr>
<tr>
<td>MKTG</td>
<td>Problems in Marketing Management</td>
<td>3</td>
</tr>
</tbody>
</table>
Public Administration

The College of Business and Public Administration offers a graduate degree program in public administration leading to the degree of Master of Public Administration (M.P.A.). The graduate public administration major prepares middle and upper level managers in the public sector with the techniques and methods of personnel work, budgeting, organizing, and other functions necessary for further promotion. Students pursuing a degree in public administration will acquire the skills and tools which can provide the perspective and base on which to build a successful administrative career.

Special Admission Requirements
Besides meeting university criteria, applicants must have an undergraduate GPA of at least 2.50.

Recommended Preparation
In order to ensure that students have a satisfactory command of public administration fundamentals before taking graduate level courses, at least 12 hours of undergraduate preparatory coursework or their equivalent are required of all M.P.A. students. Students with an undergraduate major in public administration may be prepared to enroll immediately in graduate level courses. Students who do not have an undergraduate major in public administration are expected to complete the necessary prerequisite preparatory coursework. With permission of the dean, students can enroll in graduate level courses in areas for which they have completed the prerequisites before completing all of the preparatory coursework.

Preparatory Coursework

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PADM</td>
<td>Introduction to Public Administration</td>
<td>3</td>
</tr>
<tr>
<td>STAT</td>
<td>Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ECON</td>
<td>Public Finance</td>
<td>3</td>
</tr>
<tr>
<td>POLS</td>
<td>American National Government or POLS320, Local Governmental Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

Degree Requirements
In addition to university requirements, students must successfully pass a competency examination in written communication or complete an appropriate course in written communication.

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PADM</td>
<td>Seminar in Public Budgeting</td>
<td>3</td>
</tr>
<tr>
<td>PADM</td>
<td>Seminar in Urban Government</td>
<td>3</td>
</tr>
<tr>
<td>PADM</td>
<td>Seminar in Public Organization Theory</td>
<td>3</td>
</tr>
<tr>
<td>PADM</td>
<td>Seminar in Public Policy</td>
<td>3</td>
</tr>
<tr>
<td>PADM</td>
<td>Seminar in Public Management</td>
<td>3</td>
</tr>
<tr>
<td>PADM</td>
<td>Seminar in Public Planning</td>
<td>3</td>
</tr>
<tr>
<td>POLS</td>
<td>Seminar in American Institutions and Values</td>
<td>3</td>
</tr>
</tbody>
</table>
## Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PADM 880</td>
<td>Internship (Public Administration)</td>
<td>3*</td>
</tr>
<tr>
<td>PADM 852</td>
<td>Seminar in Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>PADM 855</td>
<td>Master’s Research Paper</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three credit hours, with advisor’s approval, from the areas of social sciences, communications, health, or other areas appropriate to the student’s career and educational goals........3

**Total** 33

**NOTE:** *Students with career experience in the public sector may substitute for PADM880 three hours of coursework in social studies, communications, health, or other areas appropriate to the student’s career and educational goals subject to approval of advisor.*
College of Education

Counseling (M.A.)
Education (M.A.)
Educational Administration and Supervision (M.A.)
Multicategorical Special Education (M.A.)
Psychology (M.A.)
School Counseling (M.A.)

The College of Education prepares graduate students to be professionally competent in the areas of education, psychology, and counseling.

The college offers graduate majors in education, counseling, school counseling, psychology, and multicategorical special education. In addition, the college offers a master's degree and certification programs in educational administration and supervision in partnership with Chicago State University and Northeastern Illinois University.

Certification

State certification is available in the following areas: educational administration and supervision, special education, school counseling, and school psychology.

Collegial Policies

Student Study Plan
All students are required to develop a student study plan during the first trimester of enrollment in the college; they may not engage in advance registration or enroll for courses after that time if they have not done so. The student should make an appointment with the advisor to develop a student study plan, preferably before the first enrollment, but not later than one month after the beginning of the first trimester.

General Admission and Degree Requirements
All applicants must meet university admission and degree requirements. (See "Admission" and "Degree Requirements" sections.)

Specific Major Requirements
Following are detailed requirements for all the graduate majors in the College of Education. Some majors have special admission requirements in addition to university requirements. The specific degree requirements for each major are noted as well.

Counseling

The counseling major prepares individuals to enter counseling and psychology-related professions with a special focus on urban community settings. Students may receive skill preparation for direct service to clients; for diagnostic, consultative and evaluative services; and for community intervention. Possible employing agencies and institutions include mental health clinics and hospitals, corporations, governmental social agencies, public and private schools, community colleges, various community intervention programs, and correctional institutions. This major also prepares students for advanced graduate work at other institutions. A two-trimester practicum placement is required.
Recommended Preparation
Prior to admission, students should have completed the following undergraduate prerequisite courses with a grade of "B" or better: abnormal psychology, developmental psychology, and research methods or statistics.

Admission to Candidacy
Students may apply for degree candidacy only after they have earned at least a grade of "B" in prerequisite courses: abnormal psychology and a survey of developmental psychology—these courses may not be used to fulfill degree requirements and may be taken at the undergraduate level or at another institution (see Division of Psychology and Counseling Student Handbook for procedures). The award of degree candidacy status is contingent upon a student's earning a grade of "B" or better in COUN630, COUN810, and COUN844 or COUN845 and upon receiving the positive recommendation of the candidacy committee (see Division of Psychology and Counseling Student Handbook for details). Students must apply for candidacy within two weeks of the start of the trimester in which degree candidacy is sought. The candidacy committee will inform students of their candidacy status within six weeks. Students should refer to the Division of Psychology and Counseling Student Handbook for further details.

Degree Requirements
Beyond meeting university requirements, students must complete a practicum sequence* at an approved site and receive a positive recommendation. Enrollment in practicum requires prior admission to candidacy and meeting other requirements outlined in the Division of Psychology and Counseling Student Handbook which is available from the degree program advisor. Application deadlines for practicum are as follows: fall trimester, July 15; winter trimester, November 5; spring/summer trimester, March 15. Practicum is a two-trimester course sequence. Priority in assignments is based on date of achieving candidacy.

Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 630</td>
<td>Counseling and Psychotherapy: Introduction</td>
<td>3</td>
</tr>
<tr>
<td>COUN 810</td>
<td>Beginning Counseling and Human Relation Skills</td>
<td>3</td>
</tr>
<tr>
<td>COUN 843</td>
<td>Advanced Theories in Counseling and Therapy</td>
<td>3</td>
</tr>
<tr>
<td>COUN 847</td>
<td>Group Dynamics and Intervention</td>
<td>3</td>
</tr>
<tr>
<td>COUN 868</td>
<td>Counseling Psychology Practicum I: Agency Systems</td>
<td>3</td>
</tr>
<tr>
<td>COUN 869</td>
<td>Counseling Psychology Practicum II: Clinical Skills</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements

Select three hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 605</td>
<td>Tests and Measurements</td>
<td>3</td>
</tr>
<tr>
<td>COUN 826</td>
<td>Research Literature in Counseling and Psychotherapy</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 633</td>
<td>Community Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 636</td>
<td>Human Service Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:***

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 844</td>
<td>Individual Counseling and Therapy: Child/Adolescent</td>
<td>3</td>
</tr>
<tr>
<td>COUN 845</td>
<td>Individual Counseling and Therapy: Adult</td>
<td>3</td>
</tr>
</tbody>
</table>

Select 12 hours from:***

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 827</td>
<td>Human Sexuality</td>
<td>3</td>
</tr>
<tr>
<td>COUN 850</td>
<td>Group Therapy in Transactional Analysis</td>
<td>3</td>
</tr>
<tr>
<td>COUN 852</td>
<td>Group Counseling: Child/Adolescent</td>
<td>3</td>
</tr>
<tr>
<td>COUN 853</td>
<td>Adlerian Family Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 854</td>
<td>Advanced Individual Therapy Techniques: Child</td>
<td>3</td>
</tr>
<tr>
<td>COUN 855</td>
<td>Advanced Individual Therapy Techniques: Adult</td>
<td>3</td>
</tr>
<tr>
<td>COUN 856</td>
<td>Group Counseling: Adult/Adolescent</td>
<td>3</td>
</tr>
<tr>
<td>COUN 857</td>
<td>Behavior Therapy</td>
<td>3</td>
</tr>
<tr>
<td>COUN 859</td>
<td>Family Therapy Techniques</td>
<td>3</td>
</tr>
<tr>
<td>COUN 860</td>
<td>Marriage and Couple Therapy</td>
<td>3</td>
</tr>
</tbody>
</table>

Total 39
NOTES: • A two course practicum sequence in college counseling (COUN848 and COUN863) is available to students with career interests in that area. Application to these practica follows the same procedure as the one for a practicum placement in an agency.

• • The nonselected course may be chosen as part of the twelve hours of selectives listed below.

• ** At least nine hours must involve direct student/client contact.

Education

This major is designed to provide continuing professional development of classroom teachers in elementary and secondary schools and in early childhood education.

The major includes a set of required core courses developed to expand the student's understanding of the psychology of learning, curriculum issues, and educational research. In addition, the major offers a series of courses in each of the following specific instructional areas: computer education, early childhood education, elementary language arts education, elementary mathematics education, instructional development, and reading. In addition to the above series, a sequence of instructional development courses is also available to those students from school districts supporting participation of their employees.

The focus of the degree program is on professional development and emphasizes the effective application of available knowledge in practical situations.

Special Admission Requirements

Besides meeting university criteria, applicants must: (1) demonstrate adequate professional education preparation by submitting either a copy of a standard teaching certificate or verification by a school official of at least one-year, full-time, paid teaching experience within the last six years; (2) have earned at least a 2.5 grade point average in the last 60 hours of undergraduate coursework; and (3) have earned at least a 3.0 grade point average for all graduate education courses attempted.

Recommended Preparation

Prior to application, applicants should have taken the Graduate Record Examination General Test. They should submit scores at the time of application. Students who have not taken the GRE prior to admission must do so during their first trimester of enrollment in the major.

Prerequisite courses, including those required as prerequisites in a specific instructional area sequence, must be completed before taking the respective graduate courses. Students may petition to demonstrate competency in prerequisite areas.

Admission to Candidacy

In addition to university requirements for admission to candidacy, to qualify for degree candidacy in this major, a student must: (1) have submitted scores for GRE General Test; (2) satisfy the writing proficiency requirement*; (3) have completed EDUC810 and PSYC818; (4) have completed at least two courses in the student's chosen instructional area sequence with at least a "B" in each course; (5) have completed all prerequisites for any remaining coursework on the student's study plan; (6) apply for candidacy after having earned a minimum of 12 and a maximum of 18 graduate level credit hours; and (7) have demonstrated adequate professionalism in the field as judged by a committee of faculty appointed by the dean of the college.
Unsuccessful applicants to candidacy will not be permitted registration in courses in the degree program. More detailed information on candidacy is available through the division office or the student's advisor.

**Degree Requirements**

**Core Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 818</td>
<td>Learning Theory</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 810</td>
<td>Educational Research</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 825</td>
<td>Curriculum Development</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 83B</td>
<td>Academic Evaluation and Assessment</td>
<td>3</td>
</tr>
</tbody>
</table>

**Select one of the following options:**

**Thesis Option**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 890</td>
<td>Graduate Thesis</td>
<td>3</td>
</tr>
</tbody>
</table>

**Non-thesis Option**

Select an additional 3 hours from courses numbered 600 or above that relate specific instructional area subject to approval of advisor.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 86E</td>
<td>Graduate Seminar in Education</td>
<td>3</td>
</tr>
</tbody>
</table>

**Additional Requirements**

Select 18 hours from one of the following instructional areas:

**Mathematics Education**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 532</td>
<td>Teaching Math to Low Achieving Students</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 732</td>
<td>Topics in Mathematics Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 833</td>
<td>Teaching Enrichment Mathematics in the Elementary School</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 83A</td>
<td>Strategies and Resources for Teaching School Geometry</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 854</td>
<td>Individualizing Mathematics Instruction</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73M</td>
<td>Educational Applications of the Microcomputer: Mathematics</td>
<td>3</td>
</tr>
</tbody>
</table>

**Language Arts**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 853</td>
<td>Advanced Methods of Teaching Language Arts</td>
<td>3</td>
</tr>
<tr>
<td>ELED 81A</td>
<td>Teaching Writing in the Elementary Classroom</td>
<td>3</td>
</tr>
<tr>
<td>EGED 518</td>
<td>Language, Teaching and Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 848</td>
<td>Teaching Reading in the Content Areas</td>
<td>3</td>
</tr>
<tr>
<td>COMS 570</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**Select three hours from:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELED 844</td>
<td>Reading Strategies for Individualizing Instruction</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73L</td>
<td>Educational Applications of the Microcomputer: Language Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

**Reading**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELED 850</td>
<td>Advanced Methods of Teaching Reading</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 842</td>
<td>Reading Diagnosis</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 846</td>
<td>Reading Remediation in the Classroom</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 848</td>
<td>Teaching Reading in the Content Areas</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 86A</td>
<td>Practicum in Reading</td>
<td>3</td>
</tr>
</tbody>
</table>

**Select three hours from:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDCP 73R</td>
<td>Educational Applications of Microcomputer: Reading</td>
<td>3</td>
</tr>
<tr>
<td>ELED 844</td>
<td>Reading Strategies for Individualizing Instruction</td>
<td>3</td>
</tr>
</tbody>
</table>

**Early Childhood**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 81A</td>
<td>Advanced Early Child Development</td>
<td>3</td>
</tr>
<tr>
<td>ELED 725</td>
<td>History and Philosophy of Early Childhood Education</td>
<td>3</td>
</tr>
<tr>
<td>ELED 736</td>
<td>Curriculum and Instruction in Early Childhood Education</td>
<td>3</td>
</tr>
<tr>
<td>ELED 834</td>
<td>Individualizing Pre-Kindergarten Curriculum and Instruction</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 801</td>
<td>Child and Family in the Community</td>
<td>3</td>
</tr>
</tbody>
</table>

**Select three hours from:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELED 818</td>
<td>Early Childhood Assessment</td>
<td>3</td>
</tr>
<tr>
<td>ELED 738</td>
<td>Health and Nutrition for the Young Child</td>
<td>3</td>
</tr>
</tbody>
</table>
**Educational Computing**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDCP 50A</td>
<td>Introduction to Microcomputers in Education</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 61A</td>
<td>Evaluating Microcomputer Software</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 85A</td>
<td>Integrating Microcomputer-Based Education</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 86A</td>
<td>Practicum in Microcomputer Education</td>
<td>3</td>
</tr>
</tbody>
</table>

*Select one of the following three sequences:*

**A. Classroom Instruction**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSC 62A</td>
<td>Programming in BASIC</td>
<td>3</td>
</tr>
</tbody>
</table>

*Select one of the following courses:*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDCP 73A</td>
<td>Educational Applications of the Microcomputer: Educational Administration</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73L</td>
<td>Educational Applications of the Microcomputer: Language Arts</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73M</td>
<td>Educational Applications of the Microcomputer: Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73R</td>
<td>Educational Applications of the Microcomputer: Reading</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73S</td>
<td>Educational Applications of the Microcomputer: Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73Z</td>
<td>Educational Applications of the Microcomputer: Science</td>
<td>3</td>
</tr>
</tbody>
</table>

**B. Programming**

*Select two of the following courses:*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSC 65S</td>
<td>Advanced BASIC and Graphics in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 64A</td>
<td>Programming in Pascal</td>
<td>3</td>
</tr>
<tr>
<td>CPSC 50C</td>
<td>Programming in LOGO</td>
<td>3</td>
</tr>
</tbody>
</table>

**C. Instructional Design**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>I&amp;T 75S</td>
<td>Computer Based Training I</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 75A</td>
<td>Designing Microcomputer-Based Instruction</td>
<td>3</td>
</tr>
</tbody>
</table>

**Instructional Development**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 70H</td>
<td>Science of Teaching: Teaching Learning Processes</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 70J</td>
<td>Science of Teaching: Teaching Learning Principles</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 70K</td>
<td>Science of Teaching: Application of Processes and Principles</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 70M</td>
<td>Science of Teaching: Conferencing Skills</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 81K</td>
<td>Science of Teaching: Internship I</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 81M</td>
<td>Science of Teaching: Internship II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total with Thesis Option**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>33</td>
</tr>
<tr>
<td></td>
<td>with Non-Thesis Option</td>
<td>36</td>
</tr>
</tbody>
</table>

**NOTES:**

* Students must satisfy, before being permitted to enroll for a second trimester, the Division of Education writing proficiency requirements by either passing a writing proficiency examination or by achieving a score of 500 on the verbal measure of the GRE General Test.

** The thesis option provides an opportunity for intensive study of a problem chosen by the student and approved by the thesis committee. The thesis option is limited to students who have a 3.5 grade point average in all graduate courses and who have recommended by at least two faculty in the Division of Education and approved by the chairperson of the division. The thesis must be completed within one year after thesis proposal is approved. The candidate will be required to defend the thesis orally before its final acceptance.

‡ As part of EDUC86E, the student will be required to pass a comprehensive examination encompassing the core and specific instructional area.
Educational Administration and Supervision

The Educational Administration and Supervision program is a cooperative venture involving faculties from Governors State, Chicago State, and Northeastern Illinois Universities. The curriculum provides background and specific skills necessary for employment as a school business manager, an elementary or secondary school principal, a supervisor, a curriculum consultant, a department chairperson, or a community college administrator. The curriculum includes a number of courses that provide essential knowledge and skills for continued growth in positions of educational leadership.

Students admitted to the master of arts degree program must elect one of three concentrations: educational administration, chief school business official, or community college administration.

Certification

Completion of the degree program leads to the Illinois Administrative Certificate with the General Administration, or Chief School Business Official endorsement, depending on the concentration selected. The state does not provide certification in community college administration. Completion of the educational administration concentration meets the Chicago Board of Education course requirements for administrative and supervisory positions.

Special Admission Requirements

Besides meeting university criteria, applicants must have: (1) a GPA of 2.75 on a 4.0 scale for the last 60 hours of undergraduate study (Note: Student’s with a GPA of 2.5 through 2.749 may petition for conditional admission to the major.); (2) written recommendations from two school administrators or supervisors; and (3) for admission to the educational administration concentration, written verification by a district superintendent or personnel officer that the applicant has two years full-time teaching or school service personnel experience in a school approved by the Illinois State Board of Education; or for admission to the chief school business official concentration, written verification by a district superintendent, personnel officer, or chief school business official that the applicant has two years school business management experience in schools approved by the Illinois State Board of Education. Experience in higher education is desirable for admission to the community college administration concentration, but the applicant is not required to present written verification.

Degree Requirements

In addition to university degree requirements, to assure the opportunity for students to draw from a variety of resources available from the participating universities, students must complete at least six credit hours of coursework from Chicago State University or from Northeastern Illinois University instructors. Also, students must successfully complete: a supervised practicum, a comprehensive examination, and the Illinois and United States Constitution examination.

Chief School Business Official Concentration

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>24</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public School Finance</td>
<td>3*</td>
</tr>
<tr>
<td>Collective Negotiations</td>
<td>3*</td>
</tr>
<tr>
<td>EDUC 810 Educational Research</td>
<td>3</td>
</tr>
<tr>
<td>EDCP 73A Educational Applications of the Microcomputer:</td>
<td></td>
</tr>
<tr>
<td>Educational Administration</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 810 Introduction to Educational Administration</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 840 School Law</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 865 Practicum in Administration and Supervision I</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 866 Practicum in Administration and Supervision II</td>
<td>3</td>
</tr>
</tbody>
</table>
Additional Requirements

Select nine hours from the following specialty courses with advisor’s approval:

- EDAD 801 Leadership and Staff Relations ............................................. 3
- MIS 512 Management Information Systems ............................................ 3
- ACCT 830 Financial Reporting Theory ................................................ 3
- ACCT 855 Audit Theory and Philosophy ................................................ 3
- FIN 860 Financial Institutions ............................................................. 3
- PADM 812 Seminar in Public Budgeting ................................................ 3

Total 33

NOTE: * As part of this cooperative degree program, these courses are taught by faculty from Chicago State and Northeastern Illinois Universities.

Community College Administration Concentration

Core Requirements

- EDAD 810 Introduction to Educational Administration .......................... 3
- EDAD 820 The Community College ...................................................... 3
- EDAD 823 Community College Administration ....................................... 3
- EDAD 801 Leadership and Staff Relations .............................................. 3
- EDAD 720 School-Community Relations ............................................... 3
- EDUC 810 Educational Research .......................................................... 3
- PSYC 815 Learning Processes: Adults ................................................... 3
- EDAD 865 Practicum in Administration and Supervision I ....................... 3
- EDAD 866 Practicum in Administration and Supervision II ....................... 3

Additional Requirements

Select six hours from the following specialty courses with advisor’s approval:

- EDCP 73A Educational Applications of the Microcomputer:
  - Educational Administration ............................................................. 3
- EDUC 815 Socio-Cultural Factors and Children’s Learning .................... 3
- EDUC 825 Curriculum Development .................................................... 3
- EDAD 840 School Law .......................................................................... 3
- EDAD 850 Seminar: Educational Policies and Issues ............................... 3

Total 33

Educational Administration Concentration

Core Requirements

- EDAD 810 Introduction to Educational Administration .......................... 3
- EDAD 818 Supervision of Classroom Teachers ....................................... 3
- EDAD 801 Leadership and Staff Relations .............................................. 3
- EDUC 815 Socio-Cultural Factors and Children’s Learning .................... 3
- EDAD 720 School-Community Relations ............................................... 3
- EDAD 815 Elementary and Secondary School Administration and Supervision
  .................................................
- EDUC 810 Educational Research .......................................................... 3
- EDAD 865 Practicum in Administration and Supervision I ....................... 3
- EDAD 866 Practicum in Administration and Supervision II ....................... 3
Additional Requirements

Select six hours from the following specialty courses with advisor's approval:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC</td>
<td>825 Curriculum Development</td>
<td>3</td>
</tr>
<tr>
<td>EDAD</td>
<td>840 School Law</td>
<td>3</td>
</tr>
<tr>
<td>EDAD</td>
<td>850 Seminar: Educational Policies and Issues</td>
<td>3</td>
</tr>
<tr>
<td>EDCP</td>
<td>73A Educational Applications of the Microcomputer:</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Educational Administration</td>
<td></td>
</tr>
</tbody>
</table>

Total 33

Educational Administration and Supervision Certificate-Only Programs

For candidates who already possess a master's degree and are interested in certification only, the following sequences are provided for each of the state certificates. Admission into these sequences requires: (1) a master's degree from a regionally accredited college or university; (2) written recommendations from two school administrators or supervisors; (3) evidence of successful completion of the Illinois and United States Constitution examination; and (4) for admission to the educational administration sequence, written verification by a district superintendent or personnel officer, that the applicant has two years full-time teaching or school service personnel experience in a school approved by the Illinois State Board of Education; or for admission to the chief school business official sequence, written verification by a district superintendent, personnel officer, or chief school business official that the applicant has two years school business management experience in schools approved by the Illinois State Board of Education.

The curricula can also enable persons with master's degrees to attain Illinois endorsements including: (1) the General Administrative Endorsement, and (2) Chief School Business Official Endorsement.

Certificate Requirements

Chief School Business Official Certificate Sequence

The candidate must complete the following 21 credit hours of graduate level coursework at Governors State University or their equivalents at Chicago State University and/or Northeastern Illinois University:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDAD</td>
<td>810 Introduction to Educational Administration</td>
<td>3*</td>
</tr>
<tr>
<td>EDCP</td>
<td>73A Educational Applications of the Microcomputer:</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Educational Administration</td>
<td></td>
</tr>
<tr>
<td>EDAD</td>
<td>840 School Law</td>
<td>3</td>
</tr>
<tr>
<td>EDAD</td>
<td>865 Practicum in Administration and Supervision I</td>
<td>3**</td>
</tr>
<tr>
<td>EDAD</td>
<td>866 Practicum in Administration and Supervision II</td>
<td>3**</td>
</tr>
</tbody>
</table>

Total 21

NOTES: * As part of this cooperative certificate program, these courses are taught by faculty from Chicago State and Northeastern Illinois universities.

** These courses must be taken at Governors State University.
**Educational Administration Certificate Sequence**

The candidate must complete the following 24 credit hours of graduate level coursework at Governors State University or their equivalents at Chicago State University and/or Northeastern Illinois University:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDAD 810</td>
<td>Introduction to Educational Administration</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 818</td>
<td>Supervision of Classroom Teachers</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 801</td>
<td>Leadership and Staff Relations</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 815</td>
<td>Socio-Cultural Factors and Children's Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 720</td>
<td>School-Community Relations</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 815</td>
<td>Elementary and Secondary School Administration and Supervision</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 865</td>
<td>Practicum in Administration and Supervision I</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 866</td>
<td>Practicum in Administration and Supervision II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total** 24

NOTE: * These courses must be taken at Governors State University.

---

**Multicategorical Special Education**

The multicategorical special education major prepares experienced teachers to teach mentally retarded, learning disabled, and socially/emotionally disordered students. While a range and degrees of handicaps will be addressed, focus will be upon the mildly handicapped, taking cognizance of the overlap among the categorical groupings. Graduates of the program are able to function effectively in a variety of educational settings: the special classroom, the regular classroom, the resource room, and as consultants to educators, ancillary staff, and parents.

**Certification**

The program is approved by the Illinois State Board of Education and leads to the Standard Special Certificate endorsed in Educable Mentally Handicapped, Learning Disabilities, and Social/Emotional Disorders.

**Special Admission Requirements**

Besides meeting university criteria, applicants must: (1) provide evidence of one year full-time, paid teaching experience at the elementary or secondary level during the past six years while holding a valid teaching certificate; (2) have taken SPED510 or equivalent; and (3) have at least a 2.50 grade point average (A - 4.0) in the last 60 hours of undergraduate coursework. Applicants not meeting the first criterion above may petition for admission but must complete EDUC499, Student Teaching: Special Education, in addition to all other requirements.

**Admission to Candidacy**

In addition to university requirements for admission to candidacy, to qualify for degree candidacy in this major, a student must: (1) have completed a minimum of 12 hours and no more than 18 hours of graduate credit in the major to include: Educational Research, Learning Characteristics of Mildly Handicapped Students, Behavioral Characteristics of Mildly Handicapped Students, and Methods for Teaching the Mildly Handicapped with a grade of “B” or better in each course; (2) have satisfied the writing and reading proficiency requirements*; (3) have demonstrated adequate professionalism in the field as judged by the multicategorical special education degree committee; and (4) have applied for candidacy to the committee which will review the student’s progress, advise the student, and act upon the application.
Degree Requirements
Beyond university degree requirements, students must complete a master’s project during SPED855, Graduate Seminar in Multicategorical Special Education, which will be reviewed and evaluated by the degree committee and receive degree committee recommendation for graduation.

Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 810</td>
<td>Educational Research</td>
<td>3</td>
</tr>
<tr>
<td>SPED 820</td>
<td>Learning Characteristics of Mildly Handicapped Students</td>
<td>3</td>
</tr>
<tr>
<td>SPED 831</td>
<td>Behavioral Characteristics of Mildly Handicapped Students</td>
<td>3</td>
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<tr>
<td>SPED 840</td>
<td>Special Education Practicum I</td>
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</tr>
<tr>
<td>SPED 846</td>
<td>Methods for Teaching Mildly Handicapped Students</td>
<td>3</td>
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<tr>
<td>EDCP 735</td>
<td>Educational Applications of the Microcomputer: Special Education</td>
<td>3</td>
</tr>
<tr>
<td>ELED 528</td>
<td>Methods of Diagnosing and Remediating Reading Difficulties</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 532</td>
<td>Teaching Mathematics to Low Achieving Students</td>
<td>3</td>
</tr>
<tr>
<td>SPED 850</td>
<td>Special Education Practicum II</td>
<td>1</td>
</tr>
<tr>
<td>SPED 619</td>
<td>Psychological Diagnosis of Individuals with Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>SPED 855</td>
<td>Graduate Seminar in Multicategorical Special Education</td>
<td>4</td>
</tr>
<tr>
<td>SPED 860</td>
<td>Consultative Techniques for Special Education</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 36

NOTE: * Students must satisfy the Division of Education writing and reading proficiency requirements.

Psychology

The College of Education offers a graduate degree program in Psychology leading to the degree, Masters of Arts. Students electing this major will be prepared for: (1) employment as researchers and evaluators in public and private settings; (2) teaching in community colleges and high schools (if appropriately certified); and (3) certification as a school psychologist in Illinois. The program requires study in the traditional areas of psychology and permits intensive study in student’s area(s) of interest. Students pursuing goals other than school psychology prepare a thesis under close faculty supervision. Students pursuing preparation in school psychology follow a rigorous program of studies in traditional areas of psychology, assessment, and other selected areas to provide appropriate knowledge and skill to identify, evaluate, and assist in remediating problems exhibited by both “normal” and “handicapped” school children. In addition to specified coursework, students pursuing this option complete a practicum and a post-graduate internship. The school psychology option requires extensive preparation and typically requires a two and a half year commitment in addition to the year long internship.

Certification

The school psychology option under this major is approved by the Illinois State Board of Education and leads to the School Service Certificate endorsed in School Psychology. Recommendation for the certificate is contingent upon satisfactory completion of a post-graduate Internship in School Psychology (PSYC920).
### Recommended Preparation
While an undergraduate major in psychology is strongly recommended, students without a psychology background may be admitted to the major and enroll for courses. All students must show evidence of having earned a grade of "B" or better in the following prerequisites (or their equivalent): Abnormal Psychology (PSYC430), Child Development (PSYCS12), Learning Cognition (PSYC620), Personality Theory (PSYC530), Social Psychology (PSYC535), Research Methods (PSYC560), and Statistics (STAT468).

### Admission to Candidacy
Students may apply for degree candidacy only after they have earned at least a grade of "B" in prerequisite courses: PSYC430, PSYC512, PSYC520, PSYC530, PSYC535, PSYC560, and STAT468. These courses may not be used to fulfill degree requirements and may be taken at the undergraduate level or at another institution (see Division of Psychology and Counseling Student Handbook for procedures). The award of degree candidacy status for a student seeking certification as a school psychologist is contingent upon a student’s earning a grade of "B" or better in PSYC605, COUN630, COUN810, and PSYC853. The award of degree candidacy status for a student selecting the thesis option is contingent upon a student's earning a grade of "B" or better in PSYC812, PSYC828, PSYC829, and STAT860. Students must apply for candidacy within two weeks of the start of the trimester in which degree candidacy is sought. The candidacy committee will inform students of their candidacy status within six weeks. Students should refer to the Division of Psychology and Counseling Student Handbook for further details.

### Degree Requirements
In addition to university requirements, students must: (1) maintain at least a 3.0 GPA with no more than two "C's" in required courses; (2) if seeking certification as school psychologists, complete PSYC843 and PSYC865; or if not seeking such certification, complete STAT860 and PSYC890; (3) receive positive endorsement from the practicum supervisor or the thesis/project committee; and (4) if seeking certification as school psychologist, complete in addition COUN630, COUN639, COUN810, COUN844, COUN851, COUN853, and SPED810.

#### Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 821</td>
<td>Graduate Seminar in Abnormal Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 826</td>
<td>Graduate Seminar in Social Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 828</td>
<td>Graduate Seminar in Cognitive Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 829</td>
<td>Graduate Seminar in Human Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 853</td>
<td>Human Neuropsychology I: Brain Function</td>
<td>3</td>
</tr>
</tbody>
</table>

Select one of the following options:

- **Thesis Option:**
  - STAT 860 Advanced Statistics in Behavior Science .................................. 3
  - PSYC 890 Graduate Thesis/Project .................................................. 4

- **School Psychology Certification Option:**
  - PSYC 843 Nonbiased and Pluralistic Assessment of Children ............ 3
  - PSYC 865 Practicum and Consultation in School Psychology ............ 4

#### Additional Requirements

Select twelve hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 843</td>
<td>Advanced Theories in Counseling and Therapy</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 555</td>
<td>Theories and Treatment of Emotional Disturbance in Children I</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 558</td>
<td>Theories and Treatment of Emotional Disturbance in Adults</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 605</td>
<td>Tests and Measurements</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 810</td>
<td>Cultural Aspects of Mental Health</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 820</td>
<td>Graduate Seminar in Psychoanalytic Theory</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 822</td>
<td>Seminar in Human Memory</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 824</td>
<td>Graduate Seminar in the History of Psychology</td>
<td>3</td>
</tr>
<tr>
<td>COUN 826</td>
<td>Research Literature in Counseling and Psychotherapy</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 854</td>
<td>Human Neuropsychology II: Clinical Assessment</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 855</td>
<td>Individual Assessment I: Intelligence</td>
<td>3</td>
</tr>
</tbody>
</table>

Total with Thesis Option  
with School Psychology Certificate Option

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
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<tbody>
<tr>
<td></td>
<td>[with Thesis Option]</td>
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</tr>
<tr>
<td></td>
<td>[with School Psychology Certificate Option]</td>
<td>55</td>
</tr>
</tbody>
</table>
School Counseling

The major in school counseling (K-12) prepares professionals to work in elementary, middle, and secondary schools as counselors, guidance workers, career, and vocational counselors. The major provides an academic core in psychology and counseling. The coursework that leads to certification is prescribed in order to meet state requirements. All students must complete a practicum in a school setting for one trimester which is typically a minimum of one full day per week. School practica are available only during the fall or winter trimesters. Students are admitted from a variety of backgrounds, but experience in educational settings is extremely helpful in seeking employment.

Certification

This curriculum is approved by the Illinois State Board of Education and leads to the School Service Personnel Certificate with an endorsement in guidance. Applicants for this certificate must hold, or be eligible for, a standard Illinois teaching certificate.

Recommended Preparation

No specific undergraduate major is required. Before admission students should have earned a grade of at least a “B” in the following undergraduate prerequisite courses: three hours in statistics and three hours in research methodology. Qualification for Illinois State Teacher Certification is needed in order to obtain the Illinois School Service Personnel Certificate with Guidance Endorsement upon completion of the program.

Admission to Candidacy

Students may apply for degree candidacy only after they have earned at least a grade of “B” in the following prerequisite courses: statistics and research methodology—these courses may not be used to fulfill degree requirements and may be taken at the undergraduate level or at another institution (see the Division of Psychology and Counseling Student Handbook for procedures). The award of degree candidacy status is contingent upon a student’s earning a grade of “B” or better in PSYC605, COUN630, COUN810 and COUN844. Students must apply for candidacy within two weeks of the start of the trimester in which degree candidacy is sought. The candidacy committee will inform students of their candidacy status within six weeks. Students should refer to the Division of Psychology and Counseling Student Handbook for further details.
Degree Requirements

In addition to university requirements, students must: (1) complete the approved practicum experiences*; (2) obtain a positive recommendation from degree program faculty who will review work done at the practicum site; and (3) maintain at least a 3.0 grade point average with no more than two “C’s” in required courses.

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>PSYC 510</td>
<td>Adolescence</td>
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<tr>
<td>PSYC 512</td>
<td>Child Development</td>
<td>3</td>
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<tr>
<td>PSYC 605</td>
<td>Tests and Measurements</td>
<td>3</td>
</tr>
<tr>
<td>COUN 630</td>
<td>Counseling and Psychotherapy: Introduction</td>
<td>3</td>
</tr>
<tr>
<td>COUN 639</td>
<td>Behavior Problems</td>
<td>3</td>
</tr>
<tr>
<td>COUN 640</td>
<td>Career Education in Schools</td>
<td>3</td>
</tr>
<tr>
<td>COUN 810</td>
<td>Beginning Counseling and Human Relation Skills</td>
<td>3</td>
</tr>
<tr>
<td>COUN 844</td>
<td>Individual Counseling and Therapy: Child/Adolescent</td>
<td>3</td>
</tr>
<tr>
<td>COUN 851</td>
<td>Consultation and School Staff Development</td>
<td>3</td>
</tr>
<tr>
<td>COUN 852</td>
<td>Group Counseling: Child/Adolescent</td>
<td>3</td>
</tr>
<tr>
<td>COUN 853</td>
<td>Adlerian Family Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 858</td>
<td>Administration of Student Personnel Services</td>
<td>3</td>
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</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 865</td>
<td>Practicum in Elementary School Counseling</td>
<td>6*</td>
</tr>
<tr>
<td>COUN 867</td>
<td>Practicum in Secondary School Counseling</td>
<td>6*</td>
</tr>
<tr>
<td>EDAD 720</td>
<td>School-Community Relations</td>
<td>3</td>
</tr>
<tr>
<td>COUN 861</td>
<td>Parent Study Group Leadership</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 852</td>
<td>Personality and Vocational Assessment</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 45

NOTE: * Enrollment in practicum requires prior admission to candidacy and meeting other requirements outlined in the student handbook for these programs which is available from the program advisor. Application for practicum in the winter trimester must be made by November 15 and by July 15 for the fall trimester. Practicum is not offered in the spring/summer trimester. Practicum requires at least one full day per week at an assigned site during the trimester. Priority in assignments is based on the date of achieving candidacy.
College of Health Professions

Alcoholism Sciences (M.H.S.)
Communication Disorders (M.H.S.)
Health Administration (M.H.A.)
Health Professions Education (M.H.S.)
Nursing (M.S.N.)

The graduate degree programs in the College of Health Professions prepare students for a variety of employment opportunities in the health field, either through career changes or advancement within a profession. All majors provide extensive field experiences and exposure to, or participation in, research activities through a vast network of hospitals and medical centers in the Chicago region. Traditional lecture-discussion and seminar courses provide the theoretical bases for the clinical and research experiences. The college offers a few courses of general interest to students in the other colleges, but most courses are designed to meet the professional education needs of the various majors. The college also provides credit and noncredit continuing education courses and workshops for health professionals at many off-campus locations throughout the Chicago region.

Certifications and/or Accreditations

The graduate health administration major is accredited by the Accrediting Commission on Education for Health Services Administration.

The graduate communication disorders major is approved by the Illinois State Board of Education and leads to the Standard Special Certificate endorsed in Speech and Language Impaired. Graduates are eligible to apply for the Certificate of Clinical Competence in Speech-Language Pathology of the American Speech-Language-Hearing Association. Previous graduates have been extremely successful in obtaining this certification.

General Admission and Degree Requirements

All applicants must meet university admission and degree requirements. (See Admission and Degree Requirements sections.)

Specific Major Requirements

Following are detailed requirements for all the graduate majors in the College of Health Professions. Some majors have special admission requirements in addition to university requirements. The major admission requirements are noted where they apply. The specific degree requirements for each major are noted as well. Students must develop a study plan during their first trimester of enrollment. This is the first step toward achieving graduate candidacy status. Once the study plan has been approved and signed by the advisor and division chairperson, the advisor's signature will not be required on the registration form. (Courses which require permission of the instructor will require that instructor's signature on the "written permission" line of the registration form.) It is the responsibility of the student to enroll, in the proper sequence, in courses which fulfill the requirements of the approved study plan. Courses in which the student enrolls that are not on the study plan may not be applicable to degree requirements. Any changes in the study plan must be approved by the advisor and division chairperson. Students should consult advisors and this Catalog for prerequisite, specific major, and university degree requirements.
Alcoholism Sciences*  

The alcoholism sciences major is designed to prepare individuals to enter this developing professional career field. Students study the use and abuse of alcohol in our society. The curriculum is based on the premise that alcoholism is a complex phenomenon which requires an interdisciplinary academic approach. To work as a professional in the field, alcoholism specialists need theoretical and empirical knowledge of psychology and sociology. They also need knowledge of epidemiology, education, and community health approaches to prevention, as well as background in the political, legal, and historical development of the field. Alcoholism specialists must also have a working knowledge of planning, management, and evaluation of services.

As specialists in the areas of alcoholism treatment, administration, prevention, and research, graduates of the major in alcoholism sciences are prepared to be leaders in the field.

*NOTE: At the time of publication, a request was pending to change the title of this major to: “Alcoholism and Drug Abuse Sciences.”

Recommended Preparation

While two or more years experience in the alcoholism field and an undergraduate major in alcoholism sciences or a related field are strongly recommended, applicants without a background in alcoholism sciences may apply to the major; however, these applicants must complete the following undergraduate prerequisite coursework as early as possible during graduate study: Alcoholism: The Recovery Process (ALC505) and/or Alcoholism: A Systems Approach (ALC518).

Admission to Candidacy

In addition to university requirements, to qualify for degree candidacy in this major, a student must: (1) have completed the core courses ALC720, ALC815, ALC825 and ALC835 with no more than one grade of “C”; and (2) have no more than two grades of “C” for all courses.

Until degree candidacy status is attained, a student will not be permitted to enroll in Alcoholism: Internship Seminar (ALC865), Internship: (Alcoholism) (HLSC880), or Graduate Thesis/Project: (Alcoholism) (HLSC890).

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALC 720</td>
<td>Substance Abuse Prevention</td>
<td>3</td>
</tr>
<tr>
<td>ALC 815</td>
<td>Alcoholism: Treatment Issues</td>
<td>3</td>
</tr>
<tr>
<td>ALC 825</td>
<td>Etiology and Epidemiology of Substance Abuse</td>
<td>3</td>
</tr>
<tr>
<td>ALC 835</td>
<td>Alcoholism: Program Planning, Management &amp; Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>ALC 865</td>
<td>Alcoholism: Internship Seminar</td>
<td>1</td>
</tr>
<tr>
<td>HLSC 880</td>
<td>Internship: (Alcoholism)</td>
<td>6</td>
</tr>
<tr>
<td>HLSC 890</td>
<td>Graduate Thesis/Project: (Alcoholism)</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALC 610</td>
<td>Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>STAT 520</td>
<td>Statistical Methods</td>
<td>3</td>
</tr>
<tr>
<td>SOSC 590</td>
<td>Social Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>HLSC 830</td>
<td>Analytical Epidemiology</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three hours from:

*NOTE: At the time of publication, a request was pending to change the title of this major to: “Alcoholism and Drug Abuse Sciences.”
Communication Disorders

The graduate major in communication disorders prepares students to work as professional speech-language pathologists in a variety of settings, including schools, hospitals, mental health centers, and private practice. Preparation is accomplished through extensive academic and external practicum experience in both speech-language pathology and audiology.

Certification

Graduates are eligible for the Illinois Standard Special Teaching Certificate endorsed in Speech and Language Impaired. Graduates are also eligible to take the certification examination offered by the American Speech-Language-Hearing Association.

Special Admission Requirements

Besides meeting university criteria, applicants must: (1) have a GPA of 2.75 or better on a 4.0 scale for all undergraduate work attempted prior to the award of the baccalaureate degree; and (2) submit three letters of recommendation from faculty in the applicant’s undergraduate major indicating that they would accept the applicant into their own program, thereby providing an assessment of potential ability as a graduate student in the program and the ability to carry out work in the field.

All applicants will be admitted conditionally pending verification of adequate speech and hearing to function as a speech pathologist.

Any applicant without preprofessional preparation in communication disorders, who meets all other admission requirements, may enroll in the curriculum. All admitted students must complete all communication disorders undergraduate requirements, but may enroll in graduate courses after satisfactorily completing the prerequisites for those courses.

Admission to Candidacy

In addition to university requirements, to qualify for degree candidacy in this major, the student must: (1) apply for candidacy after earning a minimum of 12, and a maximum of 18 graduate credit hours, with a minimum grade of “B” in each course, from at least two faculty in the major; (2) demonstrate adequate oral communication abilities, (3) demonstrate adequate auditory discrimination ability, and (4) demonstrate adequate interpersonal skills. Skill levels noted in items (2), (3), and (4) above are evaluated based on the professional judgment of faculty and administrators through regular reviews of student progress. Unsuccessful applicants will not be permitted to complete the degree program. More detailed candidacy information is available through the communication disorders division.

Degree Requirements

**Core Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDIS 810</td>
<td>Voice Disorders</td>
<td>3</td>
</tr>
<tr>
<td>CDIS 813</td>
<td>Language Disorders of Children</td>
<td>3</td>
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</table>

Select at least four hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALC 563</td>
<td>Impact of Alcoholism in the Work Place</td>
<td>1</td>
</tr>
<tr>
<td>ALC 565</td>
<td>Women and Alcohol</td>
<td>1</td>
</tr>
<tr>
<td>ALC 567</td>
<td>Alcohol and Black Americans</td>
<td>1</td>
</tr>
<tr>
<td>ALC 601</td>
<td>Alcoholism: Experimental Approaches to Treatment</td>
<td>2</td>
</tr>
<tr>
<td>ALC 620</td>
<td>Alcoholism: Social Control Models</td>
<td>2</td>
</tr>
<tr>
<td>COUN 544</td>
<td>Family Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 856</td>
<td>Group Counseling: Adult/Adolescent</td>
<td>3</td>
</tr>
</tbody>
</table>

or other alcoholism specific courses as approved by advisor.

Total 32
Health Administration

The health administration major prepares students to assume middle management positions and, after the requisite years of experience, top executive positions in large health care institutions. The purpose of the major is to train administrators who will be able both to manage and develop various health service organizations and programs and also to facilitate improved health status and well being of individuals in their service area. The graduates of the master’s degree program find employment with hospitals, mental health institutions, and neighborhood health centers, as well as a variety of governmental and private health care programs, such as HHS offices, health insurers, and health related professional associations.

Accreditation

The major is accredited by the Accrediting Commission on Education for Health Services Administration (ACEHSA).

Special Admission Requirements

Besides meeting university criteria, applicants must: (1) have a GPA of 2.5 on a 4.0 scale for the last 60 hours of undergraduate coursework, or a minimum cumulative graduate GPA of 3.0 for nine or more hours of graduate credit; (2) must submit three standard evaluation forms which support the applicant for graduate study in health administration. (The evaluations must be from previous academic faculty in the major and/or from current or previous supervisors if employed, or the applicant may petition for a waiver or substitution of references if unemployed or out of school more than five years.) All students admitted to the health administration major must submit a completed division questionaire prior to registration. The questionaire is used for advisement purposes. It is recommended that the questionnaire be submitted at the time of application.

Evaluation of applicants will be based on the type and amount of work experience, skills possessed, potential in the field as addressed by standard reference forms and coursework taken and degree earned. Students not meeting division criteria may petition through the Office of Admis­sions.

Recommended Preparation

An undergraduate major in one of the following fields is recommended: health administration, business administration, allied health disciplines, behavioral sciences, or public administration. Students without appropriate background may enroll in the major but will be required to com­plete undergraduate prerequisite coursework as follows: three hours in Management Accounting
for Health Care Organizations (ACCT402), three hours in statistics, three hours in economics (principles, micro, or foundations), and three hours in Foundations of Management (MGMT501) (or three hours of an undergraduate principles of management course). Students may seek a waiver from prerequisites by submitting a written request with supporting documentation to their advisor for evaluation during their first trimester of enrollment.

Admission to Candidacy
In addition to university requirements in qualifying for degree candidacy in this major, the student must: (1) have earned a grade of “B” or better in three of the following four courses: HLAD801, HLAD805, HLAD810, and HLAD815; (2) apply for candidacy after earning a minimum of nine, and a maximum of 18 graduate-level credit hours; (3) have demonstrated adequate oral and written communication abilities appropriate for the profession; and (4) have demonstrated adequate interpersonal skills appropriate for the profession.

Skill levels noted in Items (3) and (4) above are evaluated based on the professional judgment of the faculty and administrators through regular review of student progress. Unsuccessful applicants to candidacy will not be permitted further registration in courses in the degree program. More detailed candidacy information is available through the division office or the student’s advisor.

Degree Requirements
Beyond meeting university requirements a student: (1) may apply no more than one course with a grade of “C” toward degree requirements; (2) must earn a grade of “B” or better in the practicum course (HLAD865 or HLAD880); and (3) must successfully pass the comprehensive examination. In meeting degree requirements, a student may retake any course or the comprehensive examination only once.

Core Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLAD 801</td>
<td>Health Care Sociology</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 805</td>
<td>Applied Research Methods for Health Administration</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 810</td>
<td>Health Care Organization: Problems and Policies</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 815</td>
<td>Economics of Health Administration</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 818</td>
<td>Health Care Policy</td>
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</tr>
<tr>
<td>MIS 825</td>
<td>Management Information Systems for Health Admin.</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 835</td>
<td>Health Care: Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 837</td>
<td>Health Care Law</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 840</td>
<td>Health Care: Financial Management</td>
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<tr>
<td>HLAD 845</td>
<td>Organizational Theories in Health Admin.</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 850</td>
<td>Strategic Planning for Health Admin.</td>
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</tr>
<tr>
<td>HLAD 855</td>
<td>Hospital Management</td>
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</tr>
<tr>
<td>HLAD 865</td>
<td>Health Administration: Field Experience</td>
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<tr>
<td>HLAD 880</td>
<td>Internship: Residency (multi-trimester, minimum of six months)</td>
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Select five hours from:

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<tr>
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<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>HLAD 865</td>
<td>Health Administration: Field Experience</td>
<td>5</td>
</tr>
<tr>
<td>HLAD 880</td>
<td>Internship: Residency (multi-trimester, minimum of six months)</td>
<td>5</td>
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</tbody>
</table>

Additional Requirements

Select nine hours from among the following courses or any other courses in the university that are appropriate to the student’s study plan with advisor’s approval:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLAD 648</td>
<td>Health Administration: Marketing for Health Care Services</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 820</td>
<td>Health Care Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 823</td>
<td>Quality Assurance for Health Care</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 828</td>
<td>Ambulatory Care: Issues and Problems</td>
<td>3</td>
</tr>
<tr>
<td>HLAD 830</td>
<td>Health Administration: Lecture Series</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 50
Health Professions Education

Health professions education is a graduate level career advancement and retraining major for health practitioners who wish to be educators and for educators who wish to teach health. The curriculum is based upon a foundation of educational skills essential to promote health. Completion of the curriculum will enable an already certified teacher to obtain additional certification in health through transcript evaluation.

Certification

Completion of this degree program may qualify teachers holding the Illinois elementary or secondary certificate to teach health in public schools.

Special Admission Requirements

Besides meeting university criteria, applicants must: (1) have an undergraduate degree which indicates training in either a recognized health field or a teacher training program and (2) meet one of the credential requirements of actual, or eligibility for, registration, certification, or licensure in a recognized allied health occupation, or possess teacher certification. In addition, practical experience in the student's occupation is recommended before entering the program.

Admission to Candidacy

In addition to university requirements, to qualify for degree candidacy in this major, a student must have completed 12 hours of required core courses with a grade point average of 3.0 or better for those specific courses.

Degree Requirements

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLPE 810</td>
<td>Health Education Program Planning</td>
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</tr>
<tr>
<td>HLPE 820</td>
<td>Health Professions Education: Continuing Education</td>
<td>6</td>
</tr>
<tr>
<td>HLSC 830</td>
<td>Analytical Epidemiology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 815</td>
<td>Learning Processes: Adults</td>
<td>3</td>
</tr>
<tr>
<td>HLPE 825</td>
<td>Health Professions Education: Values Clarification Techniques</td>
<td>4</td>
</tr>
<tr>
<td>Select four hours from:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HLPE 860</td>
<td>Health Professions Education: Practicum</td>
<td>4</td>
</tr>
<tr>
<td>HLSC 890</td>
<td>Graduate Thesis/Project</td>
<td>4</td>
</tr>
</tbody>
</table>

Additional Requirements

Select nine hours from the following courses based upon student's career goals, subject to approval of advisor:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLPE 815</td>
<td>Assessment of Health Instruction</td>
<td>3</td>
</tr>
<tr>
<td>HLSC 610</td>
<td>Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>HLPE 620</td>
<td>Health Professions Education: Current Trends and Issues</td>
<td>3</td>
</tr>
<tr>
<td>HLPE 630</td>
<td>Special Issues in Community Health</td>
<td>3</td>
</tr>
<tr>
<td>HLPE 802</td>
<td>School Health Programs</td>
<td>3</td>
</tr>
<tr>
<td>HLSC 80A</td>
<td>Health Promotion</td>
<td>3</td>
</tr>
</tbody>
</table>

Total 32

Nursing

The graduate nursing major provides a master's degree program for nurses who have a baccalaureate degree in nursing. The curriculum is designed for the commuting, full-time employed student who may complete the program on a part-time basis. The major prepares nurses, to function as clinical specialists in restorative nursing, teachers of
nursing and administrators of nursing services. Students apply research concepts, theories and skills in developing one of these functional roles in advanced nursing practice. The clinical specialists use clinical expertise to improve the quality of client care with selected populations in specific acute, chronic, or community health care environments. The teacher is prepared to teach nursing in associate degree or baccalaureate programs. The nurse administrator is prepared to assume beginning administrative positions in nursing service organizations.

Special Admission Requirements
Besides meeting university criteria, applicants must:

1. Have acquired a baccalaureate with a major in nursing in an approved nursing program from a regionally accredited college or university.

2. Have verifiable employment as a registered nurse for at least two of the past five years, or have graduated from a baccalaureate nursing program within the last two calendar years. Students must have letter(s) verifying employment from employer(s) forwarded to the Office of Admissions.

3. Have current and valid licensure as a registered nurse in the state of Illinois.

4. Have a cumulative GPA of 2.50 (4.0 scale) in all undergraduate coursework and a 3.0 (4.0 scale) GPA with no grade less than "C" in all upper division nursing courses.

5. Carry current nursing malpractice/liability insurance.

6. Submit three letters of recommendation which provide evidence of leadership potential, work experience, and communication skills; two letters of recommendation must be submitted by the student's former college/university nursing instructors, and one from a nonacademic source.

7. Submit a one-page biographical sketch and a statement of personal goals for pursuing a graduate degree in nursing.

Applicants who do not meet the GPA requirements or who have graduated from nongraded baccalaureate programs must take the following battery of ACT-PEP nursing examinations and must achieve a composite score of 300 or above: Health Restoration: Area I (#425), Health Restoration: Area II (#477), Health Support: Area I (#530), Health Support: Area II (#577), and Professional Strategies, Nursing (#426).

Applicants whose credentials are from countries other than the United States must have their credentials evaluated through the Office of Admissions. These applicants will be required to take and pass the "Test of English as a Foreign Language" (TOEFL) with a score of 550 or above.

Applicants must assume all responsibility for fees associated with testing. All credentials must be submitted to the Office of Admissions. No applicant can be fully admitted to the program until all required credentials are on file in the Office of Admissions. Students not meeting admission criteria may petition for admission through the Office of Admissions. Admission to the program does not carry with it nor guarantee admission to degree candidacy.

Recommended Preparation
Before applying for admission, applicants should have taken the GRE General Test. They should submit scores at the time of application. Students who have not taken the GRE prior to admission must do so during their first trimester of enrollment in the major.

Before admission to candidacy, students must have completed the following undergraduate coursework: three hours in Research Methodology (PSYC 560), three hours in Statistics (STAT 468), and five hours in Nursing: Health Assessment (NURS 330).

Admission to Candidacy
In addition to university requirements to qualify for degree candidacy in this major, the student must have: (1) removed any conditions of admission; (2) completed prerequisite courses in statistics, research methodology, and physical assessment (Note: These courses may not be used
to fulfill degree requirements and may be taken at the undergraduate level or at another institution; (3) submitted scores for the GRE General Test; (4) completed the courses NURS710, NURS720, NURS730, and NURS740; and (5) filed an application for candidacy that has been completed in conjunction with their graduate nursing advisor.

Students who have not been awarded degree candidacy may not enroll for courses in the nursing functional areas. Students may repeat only once a graduate nursing course in which they received an "F."

**Degree Requirements**

Beyond meeting university requirements, students must: (1) pass, during the last trimester of the student’s program, an oral comprehensive examination over the major area of study. This examination may be repeated only once; and (2) complete all degree requirements within a three-year period from the date on which the student formally enrolls for study after having been admitted. Candidates who are unable to meet this requirement may petition to have their credentials and degree plans reevaluated. Such candidates must expect to meet any additional requirements implemented after their initial enrollment.

**Core Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 710</td>
<td>Nursing: Theories and Models</td>
<td>3</td>
</tr>
<tr>
<td>NURS 720</td>
<td>Theoretical Foundations of Role Preparation in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 730</td>
<td>Nursing Research</td>
<td>3</td>
</tr>
<tr>
<td>NURS 740</td>
<td>Concepts in Advanced Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURS 82A</td>
<td>Seminar and Practicum in Advanced Clinical Nursing</td>
<td>4</td>
</tr>
<tr>
<td>NURS 890</td>
<td>Graduate Thesis/Project (in functional area)</td>
<td>3</td>
</tr>
</tbody>
</table>

Select one of the following areas of functional role preparation with advisor's approval:

- **Restorative Nursing:**
  - NURS 82B Clinical Specialist in Restorative Nursing | 3|
  - NURS 845 Seminar and Practicum in Restorative Nursing | 4|

- **Teaching of Nursing:**
  - NURS 830 Curriculum and Instruction in Nursing | 3|
  - NURS 850 Seminar and Practicum in Teaching Nursing | 4|

- **Nursing Administration:**
  - NURS 835 Nursing Administration | 3|
  - NURS 855 Seminar and Practicum in Nursing Administration | 4|

**Additional Requirements** (6 hours)

Select six hours with advisor's approval from courses which reflect the student's interest in a functional area.

**Total** | 32
Course Descriptions

Course Numbering

Courses offered at Governors State University are identified by a three or four letter abbreviation of the academic discipline plus a three digit number (e.g., ACCT 302 identifies an accounting course). Course descriptions are listed alphabetically by academic discipline and in ascending numerical order.

The first digit of a course indicates scholastic level and also provides information regarding restriction to undergraduate and/or graduate student enrollment:

- 300-499 Upper division undergraduate courses;
- 500-599 Courses open generally to both undergraduate and graduate students; credit awarded based on student level, and credit requirements differ for undergraduate versus graduate students;
- 600-799 Graduate level courses, open to undergraduate students only by permission;
- 800-999 Courses open to graduate students only.

The second and third digits are used to distinguish between courses within an academic discipline.

Course Listings

Samples:

**ECON 810** Labor Economics (3)
Study of the development and structure of the labor movement, wage determination, and public policy toward labor. Prerequisites: ECON301 and ECON302. FALL.

**ART 561** Painting: Development of a Theme (2-4)
Students select a theme and/or motif and create works to achieve a painting unified through the development of the theme. Prerequisite: Permission. SPRING-SUMMER even years.

**COUN 868** Counseling Psychology Practicum 1: Agency Systems (3)
Practice eight hours per week in an approved agency site. Development of critical analysis of the agency as a human service delivery system. Prerequisite: Candidacy, permission of instructor, and successful preapplication. FALL, WINTER, offered in SPRING-SUMMER based upon demand.

Each course listing has three or four elements:

1. **Boldface**—indicates course number, title, and credit hours. Credit hours are shown in parentheses following the course title. Where courses are offered for variable credit, the range of credit hours is shown. Credit hours followed by a “+” are graded only on a pass/no credit basis. Courses marked with [ ] are offered in a televised format; those tagged with [ - •] are correspondence courses.

2. Following the title line of each course is a brief statement describing the content of the course.

3. Certain courses have special preparatory requirements; these are identified in italics following the word **prerequisite(s)**. Students lacking specified prerequisites are not eligible to enroll in that course.

4. The last element for each course listing identifies the TRIMESTER(S) in which the course is to be offered. Odd or even designations refer to the last digit of a calendar year.
Accounting

ACCT 301 Financial Accounting (3)
Emphasizes the beginning accounting cycle and integrates accounting principles and their applications to business objectives, financial statement preparation, flow of resources, noncurrent assets, theory of liabilities, equities, inventory evaluation, depreciation methods, budgeting, and a development of accounting principles. Emphasis is given to financial accounting information useful to investors, economists, the general public, and other external groups. FALL, WINTER, SPRING-SUMMER.

ACCT 302 Managerial Accounting (3)
Focuses on analysis of managerial accounting, an examination of the information needed for planning and controlling, and an investigation of the manner in which accounting can provide the information. Emphasizes accounting as a management information tool. Prerequisite: ACCT301 or equivalent. FALL, WINTER, SPRING-SUMMER.

ACCT 331 Cost Accounting I (3)
Includes exposure to a broad range of cost accounting concepts and their terminology. Measurement and accumulation of costs will include such topics as direct and indirect costs, the rationale behind the cost allocation procedures, cost-volume relationships, and the application of burden. Prerequisite: ACCT301 or equivalent. FALL, SPRING-SUMMER.

ACCT 332 Cost Accounting II (3)
An advanced study of cost accounting and decision-making concepts, objectives, and terminology essential to the cost accountant's role in business. Includes cost-volume ratios, cost accumulation for product costing, job order and process costing, performance measurement, transfer pricing, internal control, subjective probabilities, CPA applications, and operations research. Prerequisite: ACCT331. FALL, WINTER.

ACCT 351 Intermediate Accounting I (3)
Focuses on the study of problems in financial accounting measurement including determination of periodic income, revenue recognition, cost allocation, flow of funds, inventory valuation, depreciation, liability recognition, and equity measurement. Prerequisite: ACCT301 or equivalent. FALL, WINTER.

ACCT 352 Intermediate Accounting II (3)
Continuation of Intermediate Accounting I. Prerequisite: ACCT351. WINTER, SPRING-SUMMER.

ACCT 355 Accounting Information Systems (3)
Introduction to the flow of accounting information in organizations. Emphasizes accounting control, data base management and the role of computer facilities in bridging the gap between accounting information systems and electronic data processing systems. Prerequisites: MIS390; ACCT301 and ACCT302 or equivalent. SPRING-SUMMER.

ACCT 370 Accounting Theory (3)
Provides a frame of reference for the basic objectives, postulates, and principles of financial reporting. Includes theories relating to income determination, measurement of cash, and other reserve flow. Emphasizes study of accounting statements and their form of presentation. Prerequisites: ACCT351 and ACCT352. WINTER.

ACCT 402 Management Accounting for Health Care Organizations (3)
Covers accounting concepts and their application to health care organizations. Includes cost finding and cost analysis, budgeting, ratio analysis, responsibility accounting, and standard cost accounting. Designed for CHP health administration students and other students with an interest in this area. Prerequisite: ACCT301 or permission. FALL, WINTER, SPRING-SUMMER.
ACCT 410 Advanced Accounting (3)
Application of accounting practice for an understanding of the complexities comprising business and finance. Examines corporate combinations and the special applications of measurement and realization principles in such matters as consolidations, conglomerates, pooling of interests, and international operations. Prerequisites: ACCT351 and ACCT352. FALL, SPRING-SUMMER.

ACCT 421 Tax Accounting I (3)
The study of individual income taxation. Students obtain a broad appreciation of the tax structure and its role, both as a source of revenue and as a device to control the economy. Prerequisite: ACCT301 or equivalent. FALL.

ACCT 422 Tax Accounting II (3)
The study of business taxation. Topics include the tax consequences of the formation, operation, consolidation, and termination of business organizations. Prerequisite: ACCT421 or permission of instructor. WINTER.

ACCT 440 Audit Concepts and Standards (3)
Deals with the standards, concepts, objectives, techniques, reports, and ethics of both the independent and internal auditor. Special attention is given to statements on auditing procedures, statistical sampling, and EDP in auditing. Prerequisite: ACCT301 or equivalent. WINTER.

ACCT 45A Advanced Auditing (3)
Sequel to ACCT440. The study in greater depth and breadth of generally accepted auditing standards and their applications with emphasis on the utilization of statistical methods in auditing and on auditing EDP systems. Prerequisites: ACCT440, MIS301, STAT361. SPRING-SUMMER.

ACCT 450 Governmental Accounting, Budgeting, and Finance (3)
A study of fund accounting used in governmental units, hospitals, colleges, and universities. Includes the study of budgetary accounting, appropriations, encumbrances, internal checks and audits, yardsticks for performance, and public financing for effective administration of these units and organizations. Prerequisite: ACCT301. SPRING-SUMMER.

ACCT 470 Independent Study: . . . (3)
Independent study is intended to provide better students the opportunity to study a topic of their own choice in accounting under professional supervision. Only the student who is prepared to devote considerable time and effort should undertake an independent study. The student contemplating a course in independent study should first have in mind a definite area for investigation within accounting, and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

ACCT 501 Foundations of Accounting (3)
Studies the concepts of financial and managerial accounting. Develops an ability to understand, interpret, and analyze financial data. Includes accounting systems and control, and behavior of cost data. This course satisfies the accounting prerequisite in the M.B.A. program but does not apply as a graduate level course toward the M.B.A. degree. Prerequisite: Graduate student status. FALL, WINTER.

ACCT 530 Accounting and Computer Integration (3)
Uses computer programming and accounting principles for financial and managerial accounting applications. Specific applications include analysis of performance reports, break-even, job-order cost, and payroll. General system analysis of basic data processing, programming, and accounting records and their integrated applications are included. Prerequisite: ACCT355. Not scheduled to be offered in AY86-87.

ACCT 801 Accounting for Administrative Control (3)
Offers an in-depth exposure to the management control process, including organizing and evaluating data for decision making under conditions of uncertainty. M.B.A. students with
a cost accounting background must take ACCT850, Problems in Cost Accounting, to satisfy
the M.B.A. accounting requirement. A student's requirement will be determined during
advisement. Prerequisite: ACCT302 or ACCT501. FALL, WINTER, SPRING-SUMMER.

ACCT 810 Accounting for Health Service Organizations (3)
Covers accounting applications as utilized in health service institutions. Includes the im-
 pact of price level changes, management information systems, various applications of in-
ternal control, hospital and governmental administration, various aspects of cost factors
pertaining to service oriented institutions, and responsibility accounting. Especially de-
dsigned for CHP health administration students and other students desiring special
knowledge in this area. Prerequisite: CHP health administration student or permission.
SPRING-SUMMER.

ACCT 820 Accounting Information Systems (3)
Studies the information dimensions of the decision making process throughout the
organization, and the role accounting plays. Emphasis is on the conceptual framework
within which the system functions and the actual design and implementation of an
accounting information system for managing the sole proprietorship, partnership, and cor-
poration. Prerequisite: ACCT331 or equivalent. Not scheduled to be offered in AY86-87.

ACCT 830 Financial Reporting Theory (3)
The study of problems in financial accounting measurement including determination of
periodic income, revenue recognition, cost allocation, flow of funds, inventory valuation,
depreciation liability recognition, and equity measurement. Prerequisite: open only to
students in professional careers in accounting series. Offered in WINTER based upon de-
mand.

ACCT 840 Applied Financial Accounting (3)
The study of the application of financial accounting principles to such topics as combina-
tions, consolidations, conglomerates, pooling of interests, multinational operations.
Governmental accounting will also be discussed. Prerequisite: open only to students in
professional careers in accounting series. Offered in SPRING-SUMMER based upon de-
mand.

ACCT 850 Problems in Cost Accounting (3)
Exposure to a broad range of cost accounting concepts and cost accumulation. Includes
cost accounting concepts for decision making and terminology essential to the cost ac-
countant's role in business. Prerequisite: ACCT331 or equivalent, or permission. Offered in
WINTER based upon demand.

ACCT 855 Audit Theory and Philosophy (3)
Deals with the standards, concepts, objectives, techniques, reports, and ethics of both the
independent and internal auditor. Special attention is given to statements on auditing pro-
cedures, statistical sampling, and EDP in auditing. Prerequisite: ACCT501 or equivalent.
FALL.

ACCT 860 Problems in Tax Accounting (3)
Offers a managerial approach to taxation through emphasis on tax problems as they affect
business enterprise transactions. Considers the tax structure and its role, both as a source
of revenue and as a device to control the economy. Prerequisite: ACCT501 or equivalent.
Offered in WINTER based upon demand.

ACCT 870 Independent Study: ... (3)
Independent study is intended to provide better students the opportunity to study a topic of
their own choice in accounting under professional supervision. Only the student who is
prepared to devote considerable time and effort should undertake an independent study.
The student contemplating an independent study should first choose a definite area for in-
vestigation within accounting and an instructor to sponsor the work. Prerequisite: Permis-
sion of instructor and dean. Offered based upon demand.
ACCT 890 Graduate Thesis/Project: . . . (6)†
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Students interested in pursuing the doctorate degree in business should select the thesis option. Prerequisites: Permission; last trimester of M.B.A. student's program of study. Offered based upon demand.

Alcoholism Sciences

ALC 340 Alcoholism: A Study of Addiction (3)
Provides an overview of the far reaching problem of alcoholism in American society. Covers the causes, symptoms, manifestations, and treatment of alcoholism. Prerequisite: Not open to students in alcoholism sciences. FALL.

ALC 50A Current Topics in Substance Abuse: A Lecture Series (1)
Provides both majors and non-majors an opportunity to participate in and discuss a variety of current topics relative to substance abuse. The presenters will be experts in the fields of substance abuse treatment and psychopharmacology. Offered based upon demand.

ALC 50C Alcohol, Drugs, and the Athlete (1)
Provides information regarding the particular types of denial that the athlete may exhibit, ways in which to detect problems, and alternate approaches for both parents and coaches to utilize in assisting the problem athlete. Offered based upon demand.

ALC 50E Driving Under the Influence (1)
Provides an overview of issues affecting the prevention and solution of problems related to driving under the influence of alcohol. Includes discussion of national and state policies; law enforcement; community action; and professional involvement in assessment, education, and treatment of affected individuals. Offered based upon demand.

ALC 50F Shame and Guilt in Treatment and Recovery (1)
Examines the phenomenology of shame and guilt, the differences between these concepts, and the importance of each to treatment and recovery. Reviews the twelve-step way of life and its therapeutic implications and examines them in the context of shame and guilt. Prerequisite: Knowledge of the A.A. twelve-step model. Offered based upon demand.

ALC 50G Children of Alcoholics (1)
Reviews research and theory related to the effects of parental substance abuse, particularly alcohol abuse, on the psychosocial development of children. Participation is useful in developing education, intervention, treatment, and aftercare plans for COAs. Prerequisites: Previous coursework in alcoholism sciences or family counseling. Offered based upon demand.

ALC 500 Substance Abuse: Current Concepts (3)
Examines the physiological, psychological, and sociological aspects of drug abuse and includes historical and contemporary patterns. Examines past and present drug abuse treatment modalities and analyzes the factors and institutions at the local, state, and national level that affect the delivery of drug abuse services. Includes legal and ethical issues in drug abuse. FALL, WINTER, SPRING-SUMMER.

ALC 501 Alcohol and Subcultures (3)
Prepares alcoholism counselors to work in a metropolitan area with persons from various cultures. Examines culturally determined values, lifestyles, and expectations underlying the behavior of clients. FALL, SPRING-SUMMER.
176 Alcoholism Sciences

ALC 502 Alcoholism Group Treatment Planning (1)
Studies definitions and goals of group treatment with alcoholics. Emphasizes the facilitator's role in the process, with special attention to an innovative approach utilizing the group in the task of establishing treatment plans and subsequent accountability and evaluation. Offered based upon demand.

ALC 505 Alcoholism: Recovery Process (3)
The recovery process for the alcoholic is examined, tracing the stages from isolation through individual and group involvement. Within the context of the recovery process, the student learns the importance of human communication through enhanced awareness of self and others and has the opportunity to experience a simulated recovery process of the alcoholic. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

ALC 51A Drug Use Among the Elderly (1)
Explores the nature of aging, the aging population, the use or misuse and abuse of alcohol and other drugs among the elderly. Focuses on prevention and treatment issues and programs related to working with the elderly with particular emphasis on development of service networks combining senior citizen and substance abuse services providers. Offered based upon demand.

ALC 51E Substance Abuse Among the Handicapped (1)
Provides professionals who work with the handicapped with accurate information about substance use and abuse and provides substance abuse professionals with information on the special needs and problems of the handicapped client. Offered in FALL based upon demand.

ALC 515 Alcoholism: Self-Help Groups (3)
Focuses on the 12 steps and the 12 traditions of Alcoholics Anonymous as well as the knowledge and skills necessary to effectively refer family, friends, and/or clients to the appropriate self-help group. Other self-help groups will be reviewed briefly. FALL, WINTER.

ALC 518 Alcoholism: A Systems Approach (3)
Focuses on the knowledge, skills, and attitudes needed for intervening with alcoholics. Topics include tasks and objectives of alcoholism counseling, roles of counselors in a variety of service settings, and contemporary professional concerns of counselors. FALL, WINTER, SPRING-SUMMER.

ALC 52A Alcoholism/Employee Assistance Programs in Business and Industry (3)
Overviews alcohol problems affecting business and industry. Examines how to plan and implement a program designed to intervene before such problems become severe. Topics covered include work behaviors of drug and alcohol abusers, confrontation strategies, program development, supervisory training, and assessment and referral procedures. Offered based upon demand.

ALC 520 Alcoholism and Sexuality (1)
Emphasizes the relationships among alcoholism, biological functions, personal attitudes, societal attitudes, and psychological/sexual problems. Self-awareness exercises and values clarification lead to personal or professional growth in preparation for alcoholism counseling. Offered based upon demand.

ALC 560 Sobriety Planning (1)
Focuses on development of a structured recovery program and teaching the patient recovery skills necessary in maintaining abstinence. Deals with responses and attitudes necessary for remission and the relationship between AA and the professional counselor. Offered based upon demand.

ALC 561 Counseling with Gay and Lesbian Alcoholics (1)
Examines information and attitude assessment about homosexuality and specific approaches needed when working with gay alcoholics; geared toward the alcoholism counselor. Offered based upon demand.
ALC 563 Impact of Alcoholism in the Work Place (1)
Provides an overview of employees' assistance programming and the many elements involved in this process. Emphasizes practical skills and applied knowledge as well as on the necessary supporting theory. Includes research and theories and their application in concrete organizational situations. Offered based upon demand.

ALC 565 Women and Alcohol (1)
Examines women's cycles, divorce, fetal alcoholism syndrome, and other subjects related to female alcoholism. Offered based upon demand.

ALC 566 Milieu Therapy: Creative Therapy Techniques for On-going Treatment (1)
Provides the Alcoholism counselor with tools to be used with talk therapy in working with the Alcoholic and his family. Deals with both individuals and groups. Offered based upon demand.

ALC 567 Alcohol and Black Americans (1)
Focuses upon special problems leading to and resulting from alcoholism in black Americans. Includes special emphasis upon the counselor's role in working with black Americans. Offered based upon demand.

ALC 568 How To Talk to Children About Drinking (1)
Provides an approach to communicating with children about drinking problems. Concentrates on four areas: dealing with children's anger, how a parent can resolve conflict, getting children to listen, and being a consultant to your child. The parent effectiveness theory of Dr. Thomas Gordon forms the basis for this course. Offered based upon demand.

ALC 570 Diagnosing Alcoholism: Practical Guidelines (1,2)
Provides an understanding of diagnostic methods for differentiating physiological alcoholism in the early, middle, and chronic stages. Also, deals with nonphysiological alcoholism and diagnosis of alcoholism when accompanied by other diseases. Offered based upon demand.

ALC 571 Alcoholism: Dysfunctional Families (3)
Examines the effects of alcoholism upon family relationships. Prerequisite: ALC504 or permission. Offered based upon demand.

ALC 572 Treating Alcoholism: Clinical Skills Training (1,2)
develops counseling skills for use with alcoholism patients in a clinical setting. Offered based upon demand.

ALC 573 Counseling for Relapse Prevention (1,2)
Develops skills in alcoholism prevention and intervention for the professional counselor. Offered based upon demand.

ALC 574 Counseling for Family Recovery (1,2)
Provides understanding of the family response to alcoholism. Explores methods to facilitate recovery in the alcoholic and change in individual family members, and the family unit. Offered based upon demand.

ALC 576 Workshop: Teenage Substance Abuse (1)
Focuses on understanding prevention and treatment of substance abuse in teenagers. Offered based upon demand.
ALC 577 Alcoholism, Grief, and Recovery (1)
Explores the relationships of alcoholism to grief and loss. Examines the dynamics of grief and bereavement, in the experiences of both the active and recovering alcoholic and the alcoholic's family. Examines methods for treatment. Offered based upon demand.

ALC 578 Educating the Alcoholism Patient (1)
Identifies special learning needs of alcoholism patients and methods for meeting those needs. Analyzes what an alcoholism patient needs to know and why. Develops skills for designing and implementing patient education as a part of treatment. Offered based upon demand.

ALC 579 Interpersonal Aspects of Alcoholism and Recovery (1)
Focuses on examining and evaluating the relationship between interpersonal experiences and their relationship to the alcoholism recovery process. Offered based upon demand.

ALC 601 Alcoholism: Experimental Approaches to Treatment (1-3)
Covers a variety of experimental or controversial approaches being used in alcoholism treatment. Examples include biofeedback, behavioral approaches, controlled drinking, and nutritional approaches. Offered based upon demand.

ALC 610 Psychopharmacology (3)
Reviews the functions of the human nervous system before exploring the basic principles of psychopharmacology. For each classification of psychoactive drugs, students examine the historical patterns of use and development, the physiological mechanisms of action, and the various effects resulting from drug use. Prerequisite: Permission. WINTER, SPRING-SUMMER.

ALC 620 Alcoholism: Social Control Models (2)
Considers the role of society in the development and consequences of alcohol use and alcoholism. Reviews various sociological perspectives on the use and abuse of alcohol. Analyzes the social policy implications for the control of alcohol abuse and alcoholism. Offered based upon demand.

ALC 701 Reality Therapy and Alcoholism Counseling (1)
Presents the principles of reality therapy and demonstrates skills that can be utilized in alcoholism counseling. Offered based upon demand.

ALC 71A Drugs in the School (3)
Examines the prevalence of substance use and abuse in the schools; the etiology of such use/abuse; the pharmacology of abusable drugs as it relates to the physiological, psychological, and social development of youth; and methods of preventing, intervening, and/or treating substance use/abuse among youth and adolescents. Designed for teachers, counselors, and administrators in K through 12 schools as well as parents and other interested members of the community. Offered based upon demand.

ALC 720 Substance Abuse Prevention (3)
Reviews historical developments in substance abuse prevention strategies. Deals with planning, implementation, and evaluation of both school-based and community-based prevention programs. Considers current prevention strategies and future prospects of prevention programming. FALL, WINTER.

ALC 805 Workshop: Adolescents, Alcohol, and Abuse (2)
Helps school personnel deal with the issues of alcohol use and abuse and with the youth for whom it is a problem. Offered based upon demand.

ALC 815 Alcoholism: Treatment Issues (3)
Examines issues relative to treating alcoholics; common characteristic resistance mechanisms and behavioral disorders. Focuses special attention on personal requisites of counselors. Prerequisite: ALC505 or ALC518. FALL, WINTER, SPRING-SUMMER.
ALC 820 Alcoholism: Alcohol Dependency Workshop (2)
Emphasizes counseling and guidance for special health education personnel in dealing with alcohol dependency. Will be conducted in nine weekly three-hour sessions plus six months post training evaluation session. Offered based upon demand.

ALC 825 Etiology and Epidemiology of Substance Abuse (3)
Selected biological, psychological, and sociocultural perspectives on substance use and abuse are examined. Basic epidemiological research strategies are reviewed. Epidemiological studies on substance use and abuse are evaluated in terms of their implications for etiology, treatment, prevention, and program management. Prerequisite: HLPE830, SOSC590, or STAT520. FALL, WINTER.

ALC 835 Alcoholism Program Planning, Management, and Evaluation (3)
Discusses the philosophy and historical development of alcoholism services. Reviews the processes involved in planning, managing, and evaluating alcoholism programs. Topics include proposal writing and funding issues, needs assessment and community analysis, organizational development, leadership styles, decision making, personnel issues, and evaluation strategies. WINTER, SPRING-SUMMER.

ALC 865 Alcoholism: Internship Seminar (1)
Problems and issues encountered by students during their internships are presented and constructively critiqued by students and faculty. Prerequisites: Candidacy status and concurrent enrollment in HLSC880, Internship in Alcoholism. FALL, WINTER, SPRING-SUMMER.

Anthropology

ANTH 310 Cultural Anthropology (3)
An introductory course focusing on the study of people living in small scale and rural societies. FALL, WINTER, SPRING-SUMMER.

ANTH 411 Urban Anthropology (3)
Emphasizes anthropological studies of people living in urban settings. Explores the potential use of cultural anthropological tools for understanding human life in urban settings in both developed and developing nations. WINTER; offered in SPRING-SUMMER based upon demand.

ANTH 50A Anthropology in Film (3)
Introduction to world cultures, past and present, and to human nature through the use of classic ethnographic films. Focuses on the development of a cross-cultural understanding of central problems of human existence and how different peoples at different times solve them. FALL, WINTER.

ANTH 51A Heritage: Civilization and the Jews (3)
An anthropological survey of Jewish culture, thought, and history against the backdrop of the civilizations in which the Jews have lived. Using research from archaeology, historical linguistics, and religious ethnography, the course charts the story of the Jews over a 5000-year period and presents major theories of cultural contact and diffusion. Offered based upon demand.

ANTH 520 Latin American Indians: Past and Present (3)
Examines different Indian cultures of Latin America and how they have been affected by the western economic, political, and sociocultural systems. SPRING-SUMMER.

ANTH 620 Anthropology for Planners (2,4)
Teaches how to observe and record the cultural and social features of urban environments (status and ritual, use of space, ethnicity, popular symbols and archetypes, religion, technology, and ideology) that are the human bases for future planning. Emphasizes a methodology of impact assessment that is used to project social and cultural consequences of different planning options. Not scheduled to be offered in AY86-87.
ANTH 80A Visual Models in Anthropology (3)
Advanced survey of the major subfields of anthropology (physical, archaeological, cultural, and linguistic) designed to integrate state-of-the-art discoveries and theoretical insights within each of these specialties through the concentration upon visual models (human form, cosmological schemes, sacred artifacts, semiotics, measures, maps). Prerequisite: A bachelor's degree in a discipline suitable to the pursuit of intercultural studies (e.g. political science, anthropology, sociology, history, international studies, ethnic studies). WINTER.

Art

ART 404 Ceramics (3)
Covers basic concepts of clay handling. Includes pottery and sculptural forms using handbuilding, casting, and wheel methods. Prerequisite: Not open to art majors. FALL, SPRING-SUMMER.

ART 410 Artforms (3)
Designed for those desiring an upper division introduction or review of the concepts, media, norms of criticism, and economics of art. Includes studio tours and museum assignments in addition to readings and classroom lectures. Offered based upon demand.

ART 420 Design: Drawing for Graphic Impact (3)
Exploration of graphic drawing techniques using a wide range of materials such as pen and ink, ink and wash, and silver point through a series of drafting exercises, emphasis on developing dynamic drawing skills and personal style. Prerequisite: Permission. SPRING-SUMMER even years.

ART 425 Design: 2-D Design Principles (3)
An examination of the principles and elements of design with a two dimensional context. Studio assignments will focus on problem solving with the interrelated aspects of line, shape, color, form, value, texture, and space on an advanced level. Prerequisite: Permission. SPRING-SUMMER.

ART 470 Independent Study: . . . (1-4)
Individual reading, research, and/or project in art under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

ART 500 Topics in Art: . . . (1-3)
In a series of presentations using outside resources, specific developments, skills, new creative approaches, and issues are considered. Series may be repeated for different subjects. Prerequisite: Specific prerequisite(s) will vary depending on particular series. FALL; offered in other terms based upon demand.

ART 504 Graphic Design Production (3)
Exploration and manipulation of various graphic design production materials. Development of photographically produced transparencies and subsequent exposure of these transparencies onto graphic design transfer materials. WINTER, even years.
ART 506 Graphic Design I (3)
Thorough investigation of graphic layout, different kinds of layouts, and scaling. Familiarization with paste-up for a variety of formats and the student's individual solutions to a variety of layout problems. Prerequisite: Permission. FALL.

ART 507 Graphic Design II (3)
Continuation of ART506 with focus on problems of graphic design. Discussion of unified design approaches with emphasis on the student's individual solutions. Prerequisite: ART506. WINTER.

ART 514 American Art and Architecture: . . . (3)
A survey of early colonial, 18th century, and 19th century architecture, painting, sculpture, decorative, and graphic arts. In addition to lectures and required readings, this course will include student research and oral presentations on selected topics. Offered based upon demand.

ART 516 Great Artists: . . . (3)
Provides an in-depth analysis of a select group of master artists. Examines the lives and works of eminent artists and the social, political, and artistic climate in which they worked. Also analyzes thematic and stylistic development, theoretical concerns of the artists, and their influence on other artists. Offered based upon demand.

ART 517 Art Since 1945 (3)
Examines artistic movements and theories of the western world since 1945. Emphasizes the art of the European and American tradition with some attention to European cultures. Studies contemporary artists, their philosophies, and the socio-political and intellectual climate of the period. Analyzes paintings, sculpture, graphic arts, and architecture cross-culturally. WINTER.

ART 518 Women Artists (3)
An historical survey of western female artists with special emphasis on American female artists of the 19th and 20th centuries. Examines the lives and works of eminent female artists and the social, political, and artistic climate in which they worked. There will be an analysis of the thematic and stylistic development and theoretical concerns of female artists and a comparative analysis between male and female expressions in the visual arts. SPRING-SUMMER.

ART 519 20th Century Art and Architecture (3)
Surveys 20th century art and architecture and familiarizes the student with the art, philosophies, socio-political, and intellectual climate of the period. Analyzes paintings, sculpture, graphic arts, and architecture from different cultural perspectives. FALL, odd years.

ART 520 Western Art Seminar: . . . (2,3)
Art objects from European tradition before the 19th century are selected for study with a view to artistic theories and an analysis of symbolic content. WINTER, odd years.

ART 521 Art of the South Pacific (2,3)
A survey of art from the South Pacific including the islands of Polynesia, Melanesia, Micronesia, and the island-continent of Australia. Examines the stylistic classifications and ethnographic contexts. WINTER, odd years.

ART 523 Pre-Columbian Art: . . . (3)
Survey of the art and architecture of ancient America with reference to archaeology and early historic descriptions. Emphasizes specific regions listed in course subheading. Students may repeat this course for up to 6 hours under different subheadings. FALL.

ART 525 Art of First Americans (American Indians) (2-4)
A survey of North American Indian art from prehistoric contexts to the 19th century with attention to eastern United States, greater southwest, prairies, plains, and Pacific coast. WINTER, even years.
ART 526 Graphic Design Processes: . . . (2-4)
Offers students the opportunity to do individualized research in illustration and/or typography. Course may be repeated with permission of instructor. Prerequisite: Permission. FALL.

ART 527 African Art: . . . (3)
Survey of art in African archaeology and the styles and functions of art in traditional societies of west or central Africa. Students may repeat this course for up to 6 hours under different subheadings. SPRING-SUMMER.

ART 530 Non-Western Art Seminar: . . . (2,3)
Art objects from the Far East or Indian Asia are selected for lectures, oral reports, and group discussion. The object's relation to specific contexts of human behavior are examined as well as the ramifications of style in noting uniqueness and commonality. May be repeated for up to 6 hours. WINTER, even years.

ART 531 Sculpture: 3-D Design in Fabrication Processes (3)
Explores design of three-dimensional forms. Emphasizes the individual's ability to design forms that comply with the principle and requirements of the problems as they are stated and assigned. Deals with the major methods of shaping materials, modeling, constructing, carving, and manipulation. Prerequisites: Sculpture, ceramics, lower division 3-D design, or sculpture or a minimum of three lower division art studio courses. WINTER.

ART 533 Sculpture: Fiber, Clay, Metal (3)
Presents techniques of fabrication with combined materials. Deals with clay, metal, and wood in macrame and other fine art fabrication techniques. Students will complete a work. Prerequisite: Permission. SPRING-SUMMER.

ART 535 Sculpture: Metal (3)
Explores the problems of small scale sculpture (even years) and jewelry art metals (odd years) in both nonferrous and ferrous metal forming and fabrication. Students will solve design problems using various joining methods. Prerequisite: Permission. WINTER.

ART 539 Sculpture: Advanced Metal Workshop (2-4)
Varied metal problems are considered including fusion welding, soldering, and casting. Student presents a written proposal indicating the area of metal work to be pursued. Prerequisites: ART535, and permission. FALL.

ART 541 Sculpture: 3-D Wood (2-4)
Entails both the applied technical overview and the analysis of theory of approach. Various works and artists will be observed through reading and slides. Emphasizes aesthetics of art form and design. For the student who has intermediate or advanced exposure in sculpture. Prerequisite: Permission. FALL.

ART 543 Sculpture: Ceramics (3)
Intermediate treatment of handbuilt clay projects. Combines the problems of sculpture and ceramics. Prerequisite: Permission. SPRING-SUMMER.

ART 545 Sculpture: Advanced Figure Modeling (3)
An advanced class in modeling from life. Emphasis is on the figure as a total form and sculptural whole. Consideration placed on structure and anatomy of the figure and their relationship to sculptural form. Work proceeds from the building of the armature to the final molding. Prerequisites: ART531 or ART533 or equivalent; permission. SPRING-SUMMER.

ART 555 Painting Composition (2,3)
For advanced painting students. Specifically emphasizes the problems of composition. Formal concerns of painting as well as other concerns of painting such as content and stimulus will be emphasized. Allows each student to pursue the maximum individual instruction permitted in a formal group course. Course may be repeated with instructor's approval. Prerequisite: Permission. FALL.
ART 558 Painting and Drawing Composition (2,3)
For advanced undergraduate and graduate students in painting and drawing. Emphasizes the problems of composition and the relationship between painting and drawing. Students are expected to present a written proposal on the content of their paintings. Course may be repeated with instructor's approval. Prerequisite: Permission. WINTER.

ART 561 Painting: Development of a Theme (2-4)
Students select a theme and/or motif and create works to achieve a painting unified through the development of the theme. Prerequisite: Permission. SPRING-SUMMER, even years.

ART 563 Painting: Special Problems (2-4)
Students express themselves visually in their works and demonstrate ability to analyze and criticize their works and the works of others. For advanced undergraduate and graduate students in painting. SPRING-SUMMER.

ART 571 Printmaking Processes: . . . (3,4)
Offers students the opportunity to do individualized research in lithography and/or serigraphy. Course may be repeated for a total of 9 hours with instructor's approval. Prerequisite: Permission. WINTER.

ART 573 Printmaking: Intaglio, Black-White/Color Woodcut (3,4)
Offers students the opportunity to do individualized research in intaglio, woodcut and/or color woodcut. Course may be repeated for a total of 9 hours with instructor's approval. Prerequisite: Permission. FALL, SPRING-SUMMER.

ART 581 Printmaking: Advanced Studio (2-4)
Offers an opportunity for advanced printmaking students to practice and improve printmaking techniques. Individual proposals required from each student will determine the nature of the work to be undertaken for the course. Course may be repeated with instructor's approval. Prerequisites: ART 571, ART 573. SPRING-SUMMER.

ART 805 Art and Society (3)
Examines the behavioral aspects of artistic production and the use of art objects in various societies including our own with special emphasis on integrating historical data on the role and status of artists. FALL, even years.

ART 810 Studies in Art: . . . (3)
Offers graduate students the opportunity to do individualized research in a particular area of art history or art studio. Prerequisite: Permission. FALL, WINTER.

ART 820 Art Seminar: . . . (3)
Focuses on research approaches, theory, techniques, and materials related to special topics. Designed to prepare students for a professional life and career in art. Prerequisite: Permission. SPRING-SUMMER.

ART 855 Graduate Painting Composition (2,3)
Specifically emphasizes the student's ability to employ compositional elements and painting. The development of painting compositions will be achieved by a number of preparatory studies and sketches; and final compositions are presented in the paintings. Course may be repeated with instructor's approval. Prerequisite: Permission. WINTER.

ART 860 Graduate Printmaking (2-4)
Allows the graduate student time to perfect skills from intermediate through advanced. Students are expected to work with the professor through class sessions and individual critiques to accomplish their printmaking goals. Individual student proposals will determine the nature of the work to be undertaken. Course may be repeated with instructor's permission. Prerequisite: Permission. FALL.
Bilingual-Bicultural Education

**ART 865 Sculpture: Graduate Studio (2-4)**
Provides experience with studio problems the student would not ordinarily complete without special assistance. Offers opportunity to work on long-term projects unhampered by the restraints of a strictly formal class. Course may be repeated with instructor's approval. 
Prerequisite: Permission. WINTER.

**ART 870 Graduate Research: ... (1-4)**
Individual reading, research and/or project in art under the supervision of the faculty. 
Prerequisite: Permission. Offered based upon demand.

**ART 890 Graduate Thesis/Project: ... (1-6)**
Provides the student in art the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in art. 
Prerequisite: Permission of advisor. Offered based upon demand.

Bilingual-Bicultural Education

**BBED 51A Introduction to Bilingual-Bicultural Communication (3)**
Introduces students to issues of bilingualism, bidialectism, language development, language attitudes, non-verbal communication in bilingual settings, and language assessment. These issues are directly related to the student's own experience through assessment of the student's linguistic proficiency. Prerequisites: Successful completion of the GSU writing proficiency exam and the College of Education's reading proficiency exam or permission. Students must have a minimum level of bilingual competency for participation in this course, as determined by the scores on the pre-test. FALL.

**BBED 520 Foundations of Bilingual Education (3)**
Presents an interdisciplinary overview of the history, philosophy, sociology, culture, psychology, and legislation of the field. Deals with current issues of importance to bilingual-bicultural education. Requires ten hours of field experience. Prerequisites: EDUC310, BBED51A; or permission of instructor. FALL.

**BBED 525 Assessment of Bilingual Students (3)**
Studies current trends in testing and the specific role of tests in the bilingual classroom. Examines selection and interpretation of language, achievement, diagnostic, and intellectual assessments for limited English proficient students. Also discusses current trends and issues relevant to assessment of bilingual students. Prerequisite: BBED520, or permission of instructor. WINTER.

**BBED 530 Methods and Materials For Teaching in Bilingual Programs (3)**
Prepares students to function effectively in a bilingual classroom. Identifies and examines specialized instructional strategies, materials, and evaluation stemming from various theories of teaching and learning. Introduces students to curriculum development including the development of culturally relevant units and lesson plans. Requires ten hours of field experience. Prerequisites: BBED520; ELED370; or permission of instructor. WINTER.

**BBED 535 Methods of Teaching Reading and Language Arts to Bilingual-Bicultural Students (3)**
Prepares students to teach language arts and reading in Spanish as well as English as a second language to Spanish speaking, limited English proficient students. Focuses on planning and implementing reading strategies for the following three methods: onomatopoeic, global, and eclectic, and applies the principles of linguistics to the teaching of English pronunciation, structure, and vocabulary to non-native speakers of English. Ten hours of field work required. Prerequisite: BBED525. Offered based upon demand.

**BBED 538 Ethnic Minorities in the United States (3)**
An overview of the ethnic minority groups in the United States and their impact on the school curriculum. Reviews concepts, methods, techniques, materials, and resources as applied to school settings. Not scheduled to be offered in AY86-87.
Psychological Implications of Bilingual-Bicultural Education (3)
Identifies factors, problems, materials, and instructional strategies appropriate to the
education of bilingual-bicultural children. Offered based upon demand.

Spanish Language Arts Instruction (2,3)
Develops Spanish language skills of listening, speaking, reading, and writing for Spanish-
speaking children. Students diagnose and remediate language inference in the first and
second language. Offered based upon demand.

Reading Strategies in the Bilingual Classroom (3)
Develops and enhances knowledge and skills associated with instruction of reading in the
bilingual classroom. Students will plan and implement reading strategies. Requires five to
ten hours of field work. Offered based upon demand.

Biological Science Foundations I (3)
Covers animal classification, cell structure, the concept of the life cycle, and the operations
of meiosis and mitosis. Cellular respiration is also covered. Examines animal biology in-
cluding structure, function and embryonic development from conception to birth. De-
dsigned for nonscience majors. FALL, WINTER; offered in SPRING-SUMMER based upon
demand.

Biological Science Foundations II (3)
Covers plant classification and plant life cycles; photosynthesis, Mendelian genetics, the
structure and operations of DNA, the structure and function of flowering plants, and the
fundamental principles of ecology and evolution. Designed for nonscience majors.
WINTER, SPRING-SUMMER; offered in FALL based upon demand.

Biological Science Foundations Laboratory (1)
Provides a series of laboratory and/or field activities appropriate to the topics covered in
Biology 305 and 306. Emphasizes both knowledge and skills in laboratory operations.
Designed for nonscience majors. Prerequisite: BIOL305 or BIOL306 or concurrent enroll-
ment. WINTER, SPRING-SUMMER.

Human Evolution (3)
Covers the principles of evolution and the history of evolutionary thought. Considers the
development of biological anthropology and the human fossil record. Presents an account
of human evolution based on an interpretation of the fossil record. FALL, WINTER,
SPRING-SUMMER.

Animal Behavior (3)
Covers the study of animal behavior including evolution of behavior, animal perception,
learning, reproductive ecology, and social behavior. Designed specifically for nonscience
students—science students see BIOL455. Open to all interested students. Offered based
upon demand.

Plant Diversity Lecture (2)
Covers the comparative life cycle adaptations found in the plant kingdom. Studies in detail
all of the divisions, together with their associated classes and orders. Explores vegetative
morphology of gametophytes and sporophytes, the processes of gametogenesis and
sporogenesis, propagule dispersal, and methods of asexual reproduction. Illustrates and
discusses in detail the life cycles of selected genera. Prerequisites: General biology or
BIOL305, BIOL306, and BIOL307. SPRING-SUMMER.

Plant Diversity Laboratory (1)
Involves laboratory experiments and activities appropriate to the topics covered in
BIOL316. Specifically, prepared slides, preserved specimens, and live material are pro-
vided for laboratory study. These materials are comprised of selected genera representing the divisions, major classes and orders of the plant kingdom. **Prerequisite:** Concurrent enrollment in BIOL316. **SPRING-SUMMER.**

**BIOL 320 Animal Diversity (2)**
Covers the morphological diversity, life cycles, ecological relationships, and evolutionary adaptations found in the animal kingdom. Major animal phyla, together with their associated classes, are studied in detail. **Prerequisites:** General Biology or BIOL305, BIOL306, and BIOL307; and concurrent enrollment in BIOL321. **WINTER.**

**BIOL 321 Animal Diversity Laboratory (1)**
Includes laboratory experiments and activities correlated with topics covered in BIOL320. Prepared slides, preserved specimens, and live material are provided for laboratory study. These materials are comprised of selected genera representing major phyla of the animal kingdom. **Prerequisites:** General Biology or BIOL305, BIOL306, and BIOL307; and concurrent enrollment in BIOL320 is required. **WINTER.**

**BIOL 322 Ecology: Basic Principles (3)**
Examines the major principles of ecology as applied to the functioning of natural ecosystems. Emphasizes population processes, the organization of biotic communities, energy flow, and nutrient cycling in natural environments. Designed for science majors. **Prerequisites:** General Biology or BIOL305 and BIOL306. **FALL.**

**BIOL 340 Genetics (3)**
Covers meiosis and mitosis, Mendelian genetics, sex determination, linkage and crossing over. Explores in detail the molecular biology of gene structure and expression. Studies also the basic principles of population genetics. **Prerequisites:** General Biology, CHEM322 and CHEM323. **WINTER, odd years.**

**BIOL 360 Comparative Anatomy (3)**
Introduces the anatomy of the chordates, treating the structure and functioning of the major vertebrate organ systems from a comparative and evolutionary perspective. **Prerequisite:** Zoology, BIOL320 and BIOL321 or equivalent. **WINTER.**

**BIOL 361 Comparative Anatomy Laboratory (1)**
Examines in detail the structure of the vertebrate body. Emphasizes the dissection of a series of vertebrate types. **Prerequisite:** Concurrent enrollment in BIOL360. **WINTER.**

**BIOL 370 Cell Biology (2)**
Emphasizes the ultrastructure, biochemical composition, metabolism, and proliferation of cells and considers research techniques used to study cell structure and function. **Prerequisites:** General Biology (or permission of instructor) and CHEM322 and CHEM323. **SPRING-SUMMER.**

**BIOL 371 Cell Biology Laboratory (1)**
Covers laboratory experiments and demonstrations associated with BIOL370. **Prerequisite:** Concurrent enrollment in BIOL370. **SPRING-SUMMER.**

**BIOL 430 Microbiology (3)**
Considers the function of bacteria and fungi in natural and disturbed environments. Primary emphasis on the techniques for detecting, culturing, and identifying bacteria. Introduces the basic morphology and physiology of fungi and bacteria from soil, air, and water. Considers the function of bacteria and fungi in natural and disturbed environments, and introduces the basic morphology and physiology of algae and fungi found in soil, air, and water. **Prerequisites:** General biology and chemistry; concurrent enrollment in BIOL431. **WINTER, even years.**

**BIOL 431 Microbiology Laboratory (1)**
Covers laboratory experiments associated with BIOL430. **Prerequisite:** Concurrent enrollment in BIOL430. **WINTER, even years.**
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<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>BIOL 444</td>
<td>Physiologic Systems I (2)</td>
<td>Includes cellular and chemical bases of physiology, and the muscular, cardiovascular, and immunological systems. Prerequisites: 3 hours of general biology or anatomy and physiology; 3 hours general chemistry. Organic chemistry is strongly recommended. FALL, WINTER.</td>
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<tr>
<td>BIOL 445</td>
<td>Physiologic Systems I Laboratory (1)</td>
<td>Covers laboratory experiments associated with BIOL444. Prerequisite: Concurrent enrollment in BIOL444. FALL, WINTER.</td>
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<tr>
<td>BIOL 446</td>
<td>Physiologic Systems II (2)</td>
<td>Includes renal, pulmonary, nervous, and gastrointestinal functions. Prerequisite: BIOL444. FALL, WINTER.</td>
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<tr>
<td>BIOL 447</td>
<td>Physiologic Systems II Laboratory (1)</td>
<td>Covers laboratory experiments associated with BIOL446. Prerequisite: Concurrent enrollment in BIOL446. FALL, WINTER.</td>
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<tr>
<td>BIOL 450</td>
<td>Animal Physiology (3)</td>
<td>Emphasizes general physiological principles by examining the cell and organ physiology of major body systems including the nervous, musculoskeletal, immune, cardiovascular, respiratory, digestive, and excretory systems. Considers comparative physiological adaptations where appropriate among specific vertebrate and invertebrate animals. Prerequisites: BIOL370, BIOL371, CHEM322, and CHEM323. FALL.</td>
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<tr>
<td>BIOL 451</td>
<td>Animal Physiology Laboratory (1)</td>
<td>Covers laboratory experiments and demonstrations associated with BIOL450. Prerequisite: Concurrent enrollment in BIOL450. FALL.</td>
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<tr>
<td>BIOL 455</td>
<td>Ecology of Animal Behavior (3)</td>
<td>Introduction to the biology of animal behavior with focus on its evolutionary and ecological bases. Provides concepts necessary for more advanced study in the area. Prerequisites: General biology (lower division); open to science division students only. FALL.</td>
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<tr>
<td>BIOL 460</td>
<td>Plant Physiology Lecture (3)</td>
<td>Covers the functional anatomy of cells and tissues of flowering plants. Regarding cells, emphasis is placed on the ultrastructure and function of the plant cell wall. Gross anatomy stresses the functional tissues of roots, stems, and leaves. Also covers the physiology of water relations, mineral nutrition, photosynthesis, and hormonal regulation of growth and development. Prerequisites: BIOL370, BIOL371, CHEM322, and CHEM323. FALL.</td>
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<tr>
<td>BIOL 461</td>
<td>Plant Physiology Laboratory (1)</td>
<td>Involves laboratory experiments and activities appropriate to the topics covered in BIOL460. Prepared slides and preserved specimens will be provided for laboratory investigation of the functional anatomy of flowering plants. A variety of experiments on photosynthesis, water potential, mineral nutrition, and hormonal control of growth and development will be performed. Prerequisite: Concurrent enrollment in BIOL460. FALL.</td>
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<tr>
<td>BIOL 470</td>
<td>Independent Study: . . . (1-4)</td>
<td>Individual reading, research and/or project in biology under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.</td>
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<tr>
<td>BIOL 480</td>
<td>Internship: . . . (1-4)</td>
<td>Designed to provide students in biology with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.</td>
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<tr>
<td>BIOL 516</td>
<td>Human Genetics (3)</td>
<td>This science course for nonscience majors considers the biological basis for human genetics, emphasizing mitosis and meiosis, Mendelian and sex-linked inheritance, mutations, inheritance disorders, genetic engineering, and genetic counseling. SPRING-SUMMER, even years.</td>
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</table>
BIOL 522 Ornithology (1)
Introduces ornithology, focusing on the basic morphology, physiology, ecology, and behavior of birds. Places particular emphasis on bird vocalizations, territoriality, life history data, and the structure of bird communities. Prerequisites: Zoology, BIOL320 and BIOL321, or equivalent; or permission of instructor. WINTER.

BIOL 523 Ornithology Laboratory (2)
Focuses on the identification of birds in the field by both visual and auditory characteristics. Weekly field trips allow students to become familiar with the majority of resident and migratory birds of Northeastern Illinois. Prerequisites: Concurrent enrollment in BIOL522; and Zoology, BIOL320 and BIOL321 or equivalent; or permission of instructor. SPRING-SUMMER.

BIOL 555 Mammalogy (2)
Emphasizes the common characteristics of mammals generally. Specific attention to the mammals of the Great Lakes region in terms of distribution, morphology, physiology, and behavior. Prerequisite: BIOL322 or equivalent. FALL.

BIOL 556 Mammalogy Laboratory (1)
Provides laboratory experiences associated with BIOL555. Prerequisite: Concurrent enrollment in BIOL555. FALL.

BIOL 560 Plant Systematics (2)
Covers various systems of classification from both modern and historical perspectives, the effect of evolutionary theory on systematics, for example, parallelism and convergence. Compares phylogenetic and natural systems. Introduces students to a variety of taxonomic keys covering broad and localized geographic areas. Prerequisite: General biology. SPRING-SUMMER even years.

BIOL 561 Plant Systematics Laboratory (1)
A study of the flowering plants of the Chicago region with emphasis on identification, classification, and nomenclature. Prerequisite: Concurrent enrollment in BIOL560. SPRING-SUMMER even years.

BIOL 620 Ecological Methods (2)
Emphasizes principles and techniques used in the collection and analysis of ecological data. Exposes students to a variety of field methodologies and statistical tools for data analysis. Prerequisites: BIOL322 and STAT520 or equivalent. FALL.

BIOL 621 Ecological Methods Laboratory (1)
Provides students with extensive experience in the collection and analysis of ecological data. Thorn Creek Nature Preserve, a temperate, deciduous forest community, will be the principle study area. Prerequisite: Concurrent enrollment in BIOL620. FALL.

BIOL 632 Aquatic Ecology (2)
An integrated treatment of Aquatic Ecology, focusing on the chemical, physical and biological processes which structure aquatic environments. Prerequisite: BIOL322 or equivalent. SPRING-SUMMER.

BIOL 633 Aquatic Ecology Laboratory (1)
Provides a selected set of laboratory and field exercises aimed at illustrating the major processes occurring in aquatic systems. Prerequisite: Concurrent enrollment in BIOL632. SPRING-SUMMER.

BIOL 64A Toxicology (3)
Emphasizes toxicological principles by examining biological and chemical factors influencing toxicity, toxicologic quantitation and testing methods, the impact of natural and synthetic toxins on the environment and health, regulations, and risk assessment. Prerequisites: BIOL370, BIOL371, CHEM322, and CHEM323 and either CHEM544, CHEM545 or BIOL450, BIOL451. WINTER, even years.
<table>
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<tr>
<td>BIOL 655</td>
<td>Animal Behavior Field Studies I (2)</td>
<td>Covers basic concepts and techniques underlying the study of animal behavior in the field. Focuses on techniques and research methods relevant to animal conservation and management. Prerequisite: BIOL315 or BIOL455. WINTER.</td>
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<tr>
<td>BIOL 656</td>
<td>Animal Behavior Field Studies I Laboratory (1)</td>
<td>Provides field work experiences associated with BIOL655. Prerequisite: Concurrent enrollment in BIOL655. SPRING-SUMMER.</td>
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<tr>
<td>BIOL 666</td>
<td>Plant Microenvironments Lecture (2)</td>
<td>Covers environmental and endogenous mechanisms controlling the various phases typical of the flowering plant life cycle such as: seed germination, flowering and fruit ripening. Prerequisites: BIOL460 and BIOL461; CHEM322 and CHEM323 strongly recommended. WINTER.</td>
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<tr>
<td>BIOL 667</td>
<td>Plant Microenvironments Laboratory (1)</td>
<td>Students participate in a series of laboratory and/or field activities appropriate to the topics covered in BIOL666. Each laboratory activity centers on the physiology of a specific phase in the flowering plant life cycle. Prerequisite: Concurrent enrollment in BIOL666. WINTER.</td>
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<tr>
<td>BIOL 740</td>
<td>Comparative Animal Physiology (2)</td>
<td>Emphasizes the comparative physiology of specialized adaptations of major body systems including osmoregulation, thermoregulation, sensory physiology, altitude and diving physiology, endocrinology, navigation, communication, and energy expenditure. Prerequisites: BIOL450 and BIOL451; organic chemistry strongly recommended. WINTER.</td>
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<tr>
<td>BIOL 741</td>
<td>Comparative Animal Physiology Laboratory (1)</td>
<td>Covers laboratory experiments and demonstrations associated with BIOL740. Prerequisite: Concurrent enrollment in BIOL740. WINTER.</td>
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<tr>
<td>BIOL 755</td>
<td>Field Studies: Animal Ecology (3)</td>
<td>In-depth participation in ongoing research on animal ecology being conducted by faculty. Covers the range of practical considerations in doing field research plus extensive focused field experience. Topic rotates year-to-year among faculty involved in animal studies. See listed professor for specific details. Prerequisites: BIOL655 and BIOL656. SPRING-SUMMER.</td>
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<tr>
<td>BIOL 766</td>
<td>Field Studies: Plant Ecology (3)</td>
<td>Students develop an understanding of the history, vegetation and geology of a natural wildlife habitat. The specific habitat is chosen by the instructor, and it may be terrestrial, aquatic or marine. Emphasis is given to studies of plant ecology of the area, but its geology and human history are also examined. Prerequisite: Permission. SPRING-SUMMER.</td>
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<tr>
<td>BIOL 822</td>
<td>Population Biology (4)</td>
<td>Studies the major current hypotheses of animal population regulation. Readings cover population dynamics, ecology of predation/competition and possible roles of internal physio-behavioral mechanisms such as stress and dispersal. Prerequisites: BIOL322 and BIOL455 or equivalents. WINTER.</td>
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<tr>
<td>BIOL 855</td>
<td>Experimental Design for Laboratory and Field (3)</td>
<td>Covers a broad range of research designs for simple to complex factorial. Deals with relationships between experimental design and statistics. Includes practice in deriving unique experimental designs for specific research problems. To be taken before thesis project work. Prerequisite: STAT520 or equivalent. WINTER.</td>
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<td>BIOL 856</td>
<td>Seminar in Animal Ecology (2)</td>
<td>Reading and discussion of selected topics in animal ecology. Potential areas include evolution, population biology, behavior or physiological ecology. Prerequisite: Permission. FALL, odd years.</td>
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BIOL 866 Seminar in Plant Ecology (2)
Reviews the literature in various areas of plant ecology. Student selects a topic from among three broad areas: plant-plant interactions, plant-animal interactions, and plant-environment interactions and reviews the available literature. Students present a synopsis of the literature in the form of a seminar and a written report. Prerequisite: Permission. FALL, even years.

BIOL 870 Graduate Research: . . . (1-4)
Individual reading, research and/or project in biology under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

BIOL 880 Internship: . . . (1-4)
Designed to provide students in biology with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

BIOL 890 Graduate Thesis/Project: . . . (1-6)
Provides the student in biology the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in biology. Prerequisite: Permission of advisor. Offered based upon demand.

BIOL 899 Thesis Presentation in Biology (1)
Students provide oral and written accounts of their theses. The oral accounts will be seminars on their research projects in a format similar to the presentation of papers at professional meetings. The written account will follow thesis guidelines for graduate level work. Students should enroll during the final trimester of their research or the following trimester. Prerequisite: Permission of advisor. FALL, WINTER, SPRING-SUMMER.

Business Education

BUED 360 Business Communication (3)
Presents a comprehensive treatment of basic principles of verbal and nonverbal business communications, including business letters, memoranda, reports, oral communication, and technical report writing. Prerequisite: ENGL381 or equivalent. FALL, WINTER, SPRING-SUMMER.

BUED 451 Principles and Problems in Business Education (3)
Designed to acquaint students with the evolution and philosophy of business education. Includes the status, structure, and problems related to the current business education curriculum. SPRING-SUMMER.

BUED 452 Methods of Teaching Basic Business (3)
Deals with methods and techniques of creating, facilitating, and administering effective teaching and learning experiences in basic business. Prerequisites: College coursework in accounting, business law, economics, marketing, and/or management. FALL.

BUED 453 Methods of Teaching Office Skill Subjects (3)
Deals with methods, arrangements, content, objectives, materials, standards, and techniques of teaching shorthand, typewriting, and other office education skills. Prerequisites: Typewriting and/or shorthand. WINTER.

BUED 454 Methods of Teaching Bookkeeping and Related Subjects (3)
Deals with methods and techniques of creating, facilitating, and administering effective teaching-learning experiences in bookkeeping, accounting, and the like. Prerequisite: Accounting, 3 credit hours. SPRING-SUMMER.

BUED 470 Independent Study: . . . (3)
Independent study is intended to provide better students the opportunity to study a topic of their own choice in business education under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study.
Students contemplating an independent study should choose a definite area for investigation within business education and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

BUED 490 Field Experience: Business Education (3)†
Enables students to experience the ongoing office operations in educational institutions. Limited to undergraduate students in the business teacher education major. Prerequisites: BUED451 and BUED452. Offered based upon demand.

BUED 495 Practicum in Business Education (6)†
Synthesizing experience for business teacher education students. Provides the opportunity to gain new knowledge and insights in a secondary school setting. (Students must apply for the practicum no later than three months prior to the trimester in which they plan to enroll for the practicum.) Prerequisites: BUED451, BUED452, EDUC310, and PSYC320. Offered based upon demand.

BUED 808 Word Processing/and Spreadsheets for Business Education (3)
Focuses on advanced features of both the Apple Writer II* and VisiCalc®. Emphasizes production of various documents using both packages. Prerequisites: BUED830 or equivalent. Offered based upon demand.

BUED 80B Database Management in Business Education (3)
Introduces teachers and administrators to the concept of databases, development of databases and factors to be considered in managing database systems. Prerequisites: BUED808 and BUED830. Offered based upon demand.

BUED 810 Survey of Business, Consumer, and Vocational Education (3)
Acquaints students with the major issues in selected subjects. Deals with current business education, with special emphasis on consumer and vocational education topics. Offered based upon demand.

BUED 815 Research in Business Education (3)
Enables students to gain familiarity with methods of research in education for business and provides for examination and evaluation of significant research studies in business education. Offered based upon demand.

BUED 820 Methods of Teaching Business Nonskill Subjects (3)
Deals with facilitating effective learning situations in the teaching of business nonskill subjects and provides the opportunity for analyzing the elements and patterns of curriculum plans. Offered based upon demand.

BUED 822 Methods of Teaching Business Skill Subjects (3)
Analysis of methods, arrangements, and techniques of creating, administering, and facilitating effective learning situations in the teaching of business skill subjects. Prerequisite: Permission. Offered based upon demand.

BUED 830 Seminar in Business Education: . . . (3)
Advanced study of concepts and methodology pertinent to selected aspects of business education. Current research and practices in the field will be used extensively. See schedule for special topic(s). Offered based upon demand.

BUED 832 Seminar in Office Education: . . . (3)
Advanced study of concepts and methodology pertinent to selected aspects of office education. Current research and practices in the field will be used extensively. See schedule for special topic(s). Offered based upon demand.

BUED 835 Innovative Methods in Business Education (3)
Explores current research and teaching practices relating to the development and classroom use of individualized instruction, large-group and small-group methods, audio-
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visual techniques, games, and other modes of innovative instruction in business education. Assesses value and relevance of innovative methods in business education. Offered based upon demand.

BUED 840 Organization and Administration of Cooperative Business Education Programs (3)
Deals with designing and implementing a total cooperative business education program including curricula. Discusses vocational education laws, identifying and securing training sites, preparing an effective training plan, and implementing effective public relations. Offered based upon demand.

BUED 845 Coordinating Techniques of Cooperative Vocational Education Programs (3)
This is the second of two courses required for high school teacher-coordinators to be certified with the Illinois State Vocational Education Department. Focuses on the development of program policy, functioning with school and community personnel, and recruitment and selection of students. Also includes location and development of training stations, placement of students, and legal considerations and related instructions. Offered based upon demand.

BUED 870 Independent Study: . . . (3)
Independent study is intended to provide better students with the opportunity to study a topic of their own choice in business education under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within business education, and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

BUED 890 Graduate Thesis/Project: . . . (3)†
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Students interested in pursuing the doctorate degree in business should select the thesis option. Prerequisite: Permission of advisor or committee. Offered based upon demand.

Business Law

BLAW 320 Legal Environment of Administration (3)
Focuses on public law and the organization. Examines the organization's relationship to employees, customers/clients, competitors, governmental bodies, and the public interest. Discusses administrative law policy and procedure in such substantive areas as labor law, consumer protection, antitrust, securities law, and environmental protection. WINTER, SPRING-SUMMER.

BLAW 325 Business Law I (3) [10]
An introduction to the American legal system followed by study of the following substantive areas of law: contracts, personal property, bailments, sales, agency. The principles discussed are applicable to personal as well as business use and nonbusiness students wanting to become more knowledgeable "consumers of law" are encouraged to enroll. FALL, WINTER, SPRING-SUMMER.

BLAW 326 Business Law II (3) [10]
The study of law relating to business organization and the financing of transactions. Topics include partnerships, corporations, securities regulation, commercial paper, credit, secured transactions, and bankruptcy. Prerequisite: BLAW325. FALL, WINTER, SPRING-SUMMER.
Chemistry

**CHEM 306 Chemical Science Foundations I (3)**
Introduces the fundamental principles of chemical science and examines material changes in our universe that are the result of chemical processes. Designed for non-science majors. *Prerequisite: MATH310. FALL; offered in other terms based upon demand.*

**CHEM 307 Chemical Science Foundations Laboratory (3)**
Covers basic laboratory techniques as performed on a variety of samples. Illustrates fundamental chemical principles and environmental analyses through laboratory experiments. Designed for education majors. *Prerequisite: CHEM306, or equivalent. WINTER; offered in other terms based upon demand.*

**CHEM 308 Chemical Science Foundations II (3)**
Continuation of CHEM306. Covers chemical reactions, equilibrium, reaction rates, carbon chemistry, and introduction to the chemistry of living systems. *Prerequisite: CHEM306. WINTER; offered in other terms based upon demand.*

**CHEM 315 Analytical Chemistry (3)**
Covers fundamental methods of chemical analysis. Discusses acid-base, solubility and redox equilibrium, volumetric, gravimetric, potentiometric, and spectrophotometric analytical methods and separation techniques. *Prerequisites: One year of freshman chemistry with laboratory, algebra, and concurrent enrollment in CHEM316. SPRING-SUMMER.*

**CHEM 316 Analytical Chemistry Laboratory (1)**
Covers laboratory experiments associated with CHEM315. Classical laboratory techniques including volumetric titrations, gravimetric analysis, potentiometry, spectrometric analysis, and chemical separations are performed. *Prerequisite: Concurrent enrollment in CHEM315. SPRING-SUMMER.*

**CHEM 322 Organic Chemistry Lecture (3)**
One trimester survey course in organic chemistry designed for students in related fields as well as those interested in chemistry. Organic functional groups are emphasized. *Prerequisite: One year of general chemistry. FALL, WINTER; offered in SPRING-SUMMER based upon demand.*

**CHEM 323 Organic Chemistry Laboratory (1)**
Covers laboratory experiments associated with CHEM322. *Prerequisite: Concurrent enrollment in CHEM322. FALL, WINTER; offered in SPRING-SUMMER based upon demand.*

**CHEM 366 Physical Chemistry I: Lecture (3)**
Covers properties and theories of gases, mechanisms of atoms and molecules, molecular energies, and the laws of thermodynamics. Conducted in a lecture/problem-solving format. *Prerequisites: Differential and integral calculus, two semesters of general chemistry, and one semester of analytical chemistry. FALL.*

**CHEM 367 Physical Chemistry I: Laboratory (1)**
Laboratory experiments are performed covering molecular weight determinations using a high vacuum line, heats of solution using a solution calorimeter, heats of combustion using a bomb calorimeter and elementary laboratory glass blowing. *Prerequisite: CHEM366 or concurrent enrollment. FALL.*

**CHEM 368 Physical Chemistry II: Lecture (3)**
Continuation of CHEM366. Theory includes chemical equilibria, phase equilibria, and multi-component systems, elementary kinetics, elementary electrochemistry and elementary photochemistry conducted in a lecture/problem-solving format. *Prerequisite: CHEM366. WINTER.*
CHEM 369 Physical Chemistry II: Laboratory (1)
Laboratory experiments are performed covering the determination of an equilibrium constant using a UV-VIS spectrophotometer, colligative properties using a freezing point depression and a boiling elevation apparatus and kinetics using a polarimeter. Prerequisite: CHEM368 or concurrently. WINTER.

CHEM 426 Instrumental Analysis (3)
Surveys basic instrumental analysis including gas chromatography, liquid chromatography, atomic absorption spectroscopy, infra-red and ultra-violet spectroscopy and nuclear magnetic resonance spectrometry. Prerequisites: One year each analytical chemistry and organic chemistry. FALL.

CHEM 427 Instrumental Analysis Laboratory (1)
Covers laboratory experiments associated with CHEM426. Prerequisite: Concurrent enrollment in CHEM426. FALL.

CHEM 433 Advanced Inorganic Chemistry (3)
Focuses on the structure and bonding of inorganic compounds, extension of acid-base theory, coordination chemistry, and the descriptive chemistry of selected elements. A systematic approach based on the theoretical and empirical generalizations inherent in the periodic table. Prerequisite: CHEM368. FALL even years.

CHEM 434 Advanced Inorganic Chemistry Laboratory (1)
An introduction to the experimental study of the synthesis, decomposition, and stability of a variety of inorganic compounds. Prerequisite: CHEM433 or concurrent enrollment. FALL even years.

CHEM 455 Chemical Literature (1)
Acquaints students with major sources in chemical information literature, and provides guidance and practice in their efficient utilization. Includes use of indexes, abstracts, the card catalog, computer database searching and other sources to identify specific information resources in chemistry. Studies how information is organized and stored for retrieval as well as specialized data compilations such as the Sadlier Standard Spectra. Includes online computer search of Chemical Abstracts. Prerequisites: One year each of general chemistry and organic chemistry; open to chemistry majors only. SPRING-SUMMER even years.

CHEM 470 Independent Study: . . . (1-4)
Individual reading, research and/or project in chemistry under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

CHEM 480 Internship: . . . (1-4)
Designed to provide students in chemistry with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

CHEM 505 Environmental Chemistry Lecture (3)
Covers chemical principles and their application to environmental problems. Topics include: the source, chemical composition, nature and effects of principal pollutants. Also covers the treatment and disposal of domestic and industrial waste and techniques for detecting and analyzing chemical pollutants. Prerequisites: CHEM323 and CHEM427. SPRING-SUMMER.

CHEM 506 Environmental Chemistry Laboratory (1)
Practical work with highly analytical chemistry content to monitor the environment. Analytical methods involve gathering and storage of environmental samples for chemical analysis; chromatographic and other techniques for the separation of chemical compounds; and computational methods for presenting analytical results and assessing their precision, accuracy and significance. Prerequisite: CHEM505 or concurrent enrollment. SPRING-SUMMER.
CHEM 510 Water Quality Analysis (2)
Examines the application of chemical analysis techniques to determine the levels of beneficial and undesirable impurities in natural water systems. Focuses on the most common chemical analyses performed in the assessment of water quality and includes the study of sampling techniques, sample preservation measures, and laboratory procedures. Covers chemical reaction processes relevant to understanding both the analysis techniques and environmental significance of properties/constituents being measured. Prerequisite: Analytical chemistry. SPRING-SUMMER.

CHEM 511 Water Quality Analysis Laboratory (1)
Covers laboratory experiments associated with ESCI595. Prerequisite: Concurrent enrollment in CHEM510. SPRING-SUMMER.

CHEM 522 Advanced Organic Chemistry (3)
A one trimester advanced topic course in organic chemistry. Organic reaction mechanisms are emphasized. Prerequisite: CHEM322 or equivalent. WINTER; offered in SPRING-SUMMER based upon demand.

CHEM 523 Advanced Organic Chemistry Laboratory (1)
Covers laboratory experiments associated with CHEM522. Prerequisite: Concurrent enrollment in CHEM522. WINTER; offered in SPRING-SUMMER based upon demand.

CHEM 530 Physical Chemistry III (3)
An introduction to the quantum theory of atoms, molecules, and crystals, the quantum theory of valence, atomic and molecular spectroscopy, statistical mechanics and thermodynamics, and intermolecular forces. Prerequisite: CHEM368. SPRING-SUMMER even years.

CHEM 544 Biochemistry: Lecture (3)
An introduction to biochemistry, including enzymes, reaction sequences and control mechanisms. Prerequisite: One year organic chemistry or permission. FALL, SPRING-SUMMER.

CHEM 545 Biochemistry: Laboratory (1)
Laboratory component of CHEM544. Prerequisite: CHEM544 must be taken concurrently. FALL, SPRING-SUMMER.

CHEM 550 Polymer Chemistry (3)
Introduction to polymer science covering basic concepts, basic structures, kinds of polymerization, copolymerization, stereochemistry, physical states and transitions, solubility, molecular weight, viscous flow, mechanical properties, structure-property relationships, degradation and stabilization, additives, analysis and identification, technology of plastics, fibers, elastomers, and coatings. Prerequisites: Organic and physical chemistry. SPRING-SUMMER odd years.

CHEM 622 Chromatography (3)
Examines the theory of chromatographic separations with basic experimental work with thin-layer chromatography, gas-liquid chromatography, and high performance liquid chromatography. Prerequisites: Analytical and organic chemistry. WINTER.

CHEM 623 Chromatography Laboratory (1)
Covers laboratory experiments associated with CHEM622. Prerequisite: Concurrent enrollment in CHEM622. WINTER.

CHEM 646 Radiochemistry (3)
The use of radioisotopes as tools for chemical, environmental and biological studies has become widespread. This course is designed to familiarize the student with the necessary background in the field and also with the techniques and equipment used. Includes an introduction to radioactivity theory, interactions of radiation with matter, use of detection equipment and applications to chemical and environmental problems. Prerequisites: CHEM368, or analytical chemistry, physics and calculus. SPRING-SUMMER even years.
CHEM 647 Radiochemistry Laboratory (1)
Covers laboratory experiments associated with CHEM566. Equipment used includes geiger counters, liquid scintillation counter and a gamma ray detector. Prerequisite: Concurrent enrollment in CHEM646. SPRING-SUMMER even years.

CHEM 655 Electrochemistry (3)
Introduces the theory and practice of electrochemical techniques with a focus on electroanalytical methods. Presents the techniques of potentiometry, conductance measurements, coulometry and voltammetry. Includes new developments in electrochemical detection, spectroelectrochemical studies and chemically modified electrodes. Prerequisite: CHEM368. FALL odd years.

CHEM 656 Electrochemistry Laboratory (1)
Covers laboratory experiments associated with CHEM655. Prerequisite: Concurrent enrollment in CHEM655. FALL odd years.

CHEM 666 Spectrochemistry (3)
Covers modern optical methods of analysis from the microwave to the gamma ray region of the electromagnetic spectrum. Topics include spectroscopy associated with ultraviolet-visible, infrared, emission, flame, atomic absorption, atomic fluorescence, Raman, microwave, fluorescence, phosphorescence, refractometry, spectropolarimetry, circular dichroism, turbidimetry, nephelometry, x-ray, nuclear magnetic resonance, electron spin resonance, gamma ray and Mossbauer techniques. Prerequisites: Analytical chemistry and one year of organic chemistry. WINTER.

CHEM 667 Spectrochemistry Laboratory (2)
Covers laboratory experiments associated with CHEM666. Hands-on experience with the A.A., UV-VIS, IR, NMR and fluorescence spectrometers are available through comprehensive laboratory experiments. Prerequisite: Concurrent enrollment in CHEM666. WINTER.

CHEM 744 Analytical Biochemistry (2)
Presents basic procedures for cell fractionation and for isolation and characterization of biopolymers. Prerequisite: CHEM544. FALL.

CHEM 745 Analytical Biochemistry Laboratory (1)
Covers laboratory experiments associated with CHEM744. Student isolates organelles and biopolymers and characterizes them by techniques which include photomicrography, spectrophotometry, polyacrylamide electrophoresis, fluorometry, nephelometry and ultracentrifugation. Prerequisite: Concurrent enrollment in CHEM744. FALL.

CHEM 801 Chemistry Models Workshop (1)
A workshop on the construction of molecular and ionic, atomic and molecular orbital space-filling models. Designed for high school and college chemistry teachers. Prerequisite: Background in chemistry appropriate to high school and college chemistry teachers. Offered based upon demand.

CHEM 822 Gas Chromatography/Mass Spectra (3)
Examines the theory and practice of gas, liquid chromatography/mass spectrometry. Environmental samples are routinely used for analysis. Prerequisite: CHEM622. SPRING-SUMMER.

CHEM 862 Photochemistry (3)
A study of the laws and theory of photochemistry. Topics include the theory of the excited state, electronic spectra of excited states, transients and their behavior, experimental techniques, photochemical processes in the gas phase, mechanisms of organic photochemical reactions, photochromism and industrial applications. Laboratory experiments give practical experience to the theory covered in class. NOTE: This is not a photography course—for that see PHOT510. Prerequisites: CHEM368 and CHEM666. SPRING-SUMMER.
CHEM 866 Chemical Equilibrium Theory (3)
Examines the chemical composition of aquatic systems, including interactions between constituents treated according to rigorous equilibrium, formulations and graphical approximations. Emphasis on acid-base, redox, solubility, and complexation. Activities include instruction on the use of appropriate computer hardware and software, demonstrations of problem-solving techniques, and in-class problem-solving. Prerequisite: CHEM368 or equivalent; and concurrent enrollment in CHEM867. FALL even years.

CHEM 870 Graduate Research: . . . (1-4)
Individual reading, research and/or project in chemistry under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

CHEM 880 Internship: . . . (1-4)
Designed to provide students in chemistry with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

CHEM 890 Graduate Thesis/Project: . . . (1-6)
Provides the student in chemistry the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student’s interests in chemistry. Prerequisite: Permission of advisor. Offered based upon demand.

CHEM 899 Thesis Presentation in Chemistry (1)
Students completing their graduate thesis will present a seminar on their research project in a format similar to a presentation of a paper at a professional meeting. Students should enroll during their final trimester of thesis research or for the following trimester. Prerequisite: Permission of advisor. FALL, WINTER, SPRING-SUMMER.

Communication Disorders

CDIS 304 Phonetics (3)
Studies the transcription of speech using the international phonetic alphabet and the manner, type, and place of articulation of each of the sounds of American speech. FALL.

CDIS 310 Introduction to Communication Disorders (3)
Study of the four major types of communication disorders, their effects on the communicatively impaired individual, and basic remediation programs. FALL.

CDIS 322 Speech and Language Development (3)
Study of the normal development of speech and language, the processes that affect this development, and basic concepts of linguistics and psycholinguistics. FALL.

CDIS 330 Hearing Science (3)
Study of sound generation and transmission, instrumentation, anatomy and physiology of the hearing mechanism, psychoacoustics, psychophysical methods, and acoustics of speech. WINTER.

CDIS 33A Introduction to Sign Language (2)
Designed to enable the student to acquire basic conversational sign language skills. Discusses deaf awareness, and the different systems of signed communication. Offered based upon demand.

CDIS 330 Hearing Science (3)
Study of sound generation and transmission, instrumentation, anatomy and physiology of the hearing mechanism, psychoacoustics, psychophysical methods, and acoustics of speech. WINTER.

CDIS 345 Speech Physiology (3)
Examines the anatomy, physiology, and neurology of the process of respiration, resonance, phonation and articulation in speech and language production. Prerequisite: CDIS310. FALL.

CDIS 350 Analysis of Verbal Behavior (3)
Introduces principles of behavior therapy. Emphasizes processes involved in reinforcement, punishment, escape and avoidance behavior. Class project requires application of behavior principles to the analysis of normal speech and language behavior. FALL, SPRING-SUMMER.
CDIS 401 Articulation Disorders (3)
Focuses on the study of normal and disordered articulation, including evaluation and management procedures for persons with articulation disorders. Prerequisites: CDIS304, CDIS310, and CDIS322. WINTER.

CDIS 410 Introduction to Clinical Audiology (3)
Introduction to audiometric acoustics and instrumentation, basic pure tone threshold testing, basic speech audiometry. Prerequisite: CDIS330. SPRING-SUMMER.

CDIS 420 Introduction to Rehabilitative Audiology (3)
Introductory examination of amplification, auditory training, speech reading, speech and language of the hearing impaired, as well as education of the hearing impaired. Prerequisite: CDIS330. SPRING-SUMMER.

CDIS 430 Diagnostic Methods in Communication Disorders (3)
Examines formal and informal procedures for assessing disorders of human communication. Covers report writing, administering an oral peripheral examination, gathering case history information and conducting an interview. Prerequisites: CDIS304, CDIS310, CDIS322, AND CDIS401. WINTER, SPRING-SUMMER.

CDIS 440 American Dialects: Issues and Educational Implications (3)
Covers the major sociolinguistic concepts and applies them to the analysis of dialectical differences and the cultures from which they were derived. WINTER, SPRING-SUMMER.

CDIS 470 Independent Study: . . . (1-B)
Individual reading, research and/or project in communication disorders under the supervision of the faculty. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

CDIS 480 Internship: . . . (1-B)
Designed to provide students in communication disorders with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

CDIS 510 Speech and Language Characteristics of Exceptional Students (3)
Study of normal and disordered speech and language development with special emphasis on aspects relevant to classroom teachers and special educators. SPRING-SUMMER.

CDIS 80A Nonspeech Communication: Comprehensive Program Planning (3)
Addresses the expanding field of communication systems for nonspeaking individuals. Stresses the areas of assessment, selection techniques, determination of symbol systems, design of communication aides, and the use of devices in the classroom and living environments. Designed for Speech-Language Pathologists and Special Educators. Prerequisites: CDIS813 for speech-language pathologists, or SPED510 for special educators, or equivalents. Offered based upon demand.

CDIS 80B Recent Developments in Fluency Disorders (3)
Emphasizes therapeutic applications of recent advances in research on stuttering. Designed for the practicing speech/language pathologists, it covers current clinical and scientific issues in dysfluency. Prerequisite: CDIS825 or equivalent. Offered based upon demand.

CDIS 80F Recent Developments in Adult Neurologic Speech and Language Disorders (3)
Focuses on recent research literature in aphasia, dysarthria, and apraxia and applied therapeutic intervention strategies. Designed for practicing speech/language pathologists, it explores current clinical and scientific issues in speech and language disorders resulting from neurological impairment. Prerequisites: CDIS836 or equivalents. Offered based upon demand.

CDIS 800 Current Trends in Public School Speech-Language Pathology (3)
Focuses on recent developments in diagnostic and therapeutic procedures as well as on professional issues such as public law 94-142. Designed for school speech pathologists. Prerequisite: Bachelor's or master's degree in speech pathology. Offered based upon demand.
CDIS 801 Recent Developments in Childhood Language Disorders (3)
Emphasizes current clinical practice in language disorders and related conditions. Review of recent literature and presentations will cover diagnostic and therapeutic procedures. Designed for speech-language pathologists. Prerequisite: Bachelor's or master's degree in speech pathology. Offered based upon demand.

CDIS 803 Recent Developments in Organic Speech Disorders (3)
Review of recent literature in craniofacial anomalies, laryngectomy, dysphagia, and myofunctional problems. Considers etiologies and therapeutic procedures for organic disorders. Prerequisite: Bachelor's or master's degree in speech pathology or audiology. Offered based upon demand.

CDIS 81A Topics in Phonologic Disorders (3)
Review and update of developments in assessment and therapeutic intervention with phonologically disordered children and adults. Prerequisites: CDIS 401 and CDIS 854 or equivalents. Offered based upon demand.

CDIS 818 Topics in Voice Disorders (3)
Review and update of developments in assessment and therapeutic intervention with vocally disordered children and adults. Prerequisites: CDIS 810 and CDIS 858, or equivalents. Offered based upon demand.

CDIS 81C Current Topics: .. (3)
Explores current clinical and scientific issues in communication disorders. Designed for practicing speech/language pathologists and audiologists and focuses on significant topics in speech, language, and hearing. Topics will vary; may be repeated for credit. Prerequisites: Vary depending on topic. Offered based upon demand.

CDIS 81E Instrumentation in Hearing Science and Audiology (3)
Covers fundamentals of electrical circuit analysis and applications in hearing science and audiology. Describes acoustic signal measurement and analysis techniques, and signal generation and control. Critically reviews currently used audiometric standards and calibration procedures. Facilitates proficiency in utilization and calibration of basic instrumentation in audiology through laboratory experience. Prerequisite: CDIS 330 or equivalent. Offered based upon demand.

CDIS 810 Voice Disorders (3)
Covers the investigation of functional and organic voice disorders, including causes, acoustic products, and physiologic correlates. Examines diagnostic and management procedures. Prerequisites: CDIS 310, CDIS 330, and CDIS 345. FALL, WINTER.

CDIS 813 Language Disorders of Children (3)
Examines the major clinical syndromes associated with language disorders of children. Emphasizes diagnostic and remediation procedures. Prerequisites: CDIS 310, CDIS 322, and CDIS 350. FALL, SPRING-SUMMER.

CDIS 816 History, Philosophy, and Professional Aspects of Communication Disorders (3)
Study of the history of the field, influences of related disciplines and the current status of certification, licensure, and third-party payments. Prerequisites: CDIS 345, CDIS 410, CDIS 430, CDIS 810, and CDIS 813. FALL, SPRING-SUMMER.

CDIS 818 Behavior Principles in Communication Disorders (3)
Applies behavior principles to the evaluation and remediation of speech and language disorders. Presents methods of analyzing and recording communicative behavior. Emphasizes techniques of writing behavioral objectives and individual education plans for therapeutic intervention. Prerequisites: CDIS 330 and CDIS 430. FALL, SPRING-SUMMER.

CDIS 820 Clinical Audiology (3)
Covers the concepts, administration, and interpretation of the basic audiologic evaluation. Topics include pure-tone air conduction and bone conduction threshold audiometry,
assessment of speech recognition threshold and suprathreshold speech recognition ability, clinical masking procedures, and acoustic immittance measurements. Prerequisites: CDIS330, CDIS410, and CDIS420. FALL, WINTER.

CDIS 825 Stuttering Seminar (3)
Examines the various theories of stuttering and their corresponding therapies. Attention to current stuttering research, development, and implementation of a stuttering therapy program. Prerequisites: CDIS310 and CDIS350. WINTER, SPRING-SUMMER.

CDIS 83A Anatomy, Physiology, and Pathology of the Auditory System
Covers anatomy, physiology, and embryology of the peripheral and central auditory systems. Examines pathologies affecting the auditory system and associated audiological findings. Provides an overview of surgical/medical management. Prerequisites: CDIS330, CDIS345, CDIS820, or equivalents. Offered based upon demand.

CDIS 83B Pediatric and Geriatric Audiology (3)
Examines major etiologies underlying hearing impairment in the pediatric population. Discusses identification programs for neonates and children. Emphasizes differential diagnostic case history, behavioral observations, audiological test procedures, and parent management and counseling. Addresses audiological considerations of the aging population. Prerequisite: CDIS820 or equivalent. Offered based upon demand.

CDIS 830 Speech and Language of the Hearing Impaired (3)
Studies voice and articulation variations of the hearing impaired person. Includes semantic and syntactic structure of language of the deaf, sign language, approaches to deaf education, speech and language therapy for the deaf child. Prerequisites: CDIS304, CDIS310, CDIS322, CDIS330, CDIS345, CDIS410, and CDIS420. FALL, WINTER.

CDIS 833 Motor Speech Disorders (3)
Investigates the motor speech disorders resulting from neurological impairment. Emphasizes differential diagnoses and remediation of the dysarthrias and apraxia. Includes communication and related disorders of cerebral palsy. Prerequisites: CDIS345, CDIS350, CDIS401, and CDIS810. FALL, WINTER.

CDIS 836 Aphasia Seminar (3)
Examines the historical, neuro-anatomical, etiological and linguistic aspects of aphasia. Analyses diagnostic and remediation procedures. Prerequisites: CDIS310, CDIS322, and CDIS350. FALL, SPRING-SUMMER.

CDIS 84A Differential Evaluation of the Auditory and Vestibular Systems (3)
Focuses on advanced behavioral methods designed to provide differential diagnosis of pathology in the peripheral and central auditory systems. Examines principles and clinical applications of electrophysiological evaluation of the auditory system with emphasis on electrocochleography, auditory brainstem response, and middle and late latency responses. Reviews anatomy and physiology of the vestibulo-ocular system. Covers principles and clinical applications of electroneystagmography (ENG). Prerequisites: CDIS820, CDIS83A, or equivalents. Offered based upon demand.

CDIS 840 Communication Disorders in Craniofacial Anomalies (3)
Investigates the diagnostic and consultative aspects of communication disorders associated with cleft lip and palate, congenital palatopharyngeal insufficiency, and syndromes of the head and neck. Examines anatomy, physiology, and embryology of the craniofacial structures. Prerequisites: CDIS330, CDIS345, CDIS350, and CDIS401. WINTER, SPRING-SUMMER.

CDIS 845 Advanced Rehabilitative Audiology (3)
Examines theoretical aspects of normal and abnormal speech perception. Deals with hearing aid selection, counseling the hearing impaired client, material development and program development for aural rehabilitation. Prerequisites: CDIS330, CDIS410, and CDIS420. FALL, WINTER.
CDIS 85A Amplification: Electroacoustics, Selection, and Use (3)

CDIS 850 Practicum in Audiology: Assessment (1)
External practicum in audiology assessment at a hospital or diagnostic center. Includes pure tone and speech tests, history taking and report writing. Prerequisites: CDIS 820 and permission. FALL, WINTER, SPRING-SUMMER.

CDIS 852 Practicum in Audiology: Rehabilitation (2)
External practicum in rehabilitative audiology with hearing impaired elementary school or high school students or hearing-impaired retarded young adults. Includes diagnosis, lesson planning, therapy, and report writing. Prerequisites: CDIS830, CDIS845, and permission. FALL, WINTER, SPRING-SUMMER.

CDIS 854 Practicum in Speech Pathology: Public School (5)
Requires 100 clinical hours of speech pathology practicum in a public school setting. Included are group therapy, individual therapy, screening, and diagnostics. Prerequisites: CDIS310, CDIS330, CDIS345, CDIS350, CDIS410, CDIS430, CDIS813 and permission. FALL, WINTER.

CDIS 856 Practicum in Speech Pathology: Mental Health Center (3)
Provides experience in individual and group therapy, diagnostics, consultations, training of paraprofessional, and interdisciplinary staffings in mental health setting. Prerequisites: CDIS350, CDIS813, CDIS854 and permission. FALL, WINTER, SPRING-SUMMER.

CDIS 858 Practicum in Speech Pathology: Hospital (3)
Provides experience in individual and group therapy, diagnostics, consultations, and interdisciplinary staffings in a medical setting. Prerequisites: CDIS810, CDIS833, CDIS836, CDIS856, and permission. FALL, WINTER, SPRING-SUMMER.

CDIS 870 Independent Study: . . . (1-8)
Individual reading, research and/or project in communication disorders under the supervision of the faculty. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

CDIS 880 Internship: . . . (1-8)
Designed to provide students in communication disorders with supervised practical experience in applied settings. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

CDIS 890 Graduate Thesis/Project: . . . (1-8)
Provides the student in communication disorders the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in communication disorders. Prerequisite: Permission of advisor. FALL, WINTER, SPRING-SUMMER.

Communication Studies

COMS 310 Concepts in Communication (3)
Examines the communication process on the basic levels and contexts of communication. Analyzes theories and research techniques in communication science; examines verbal, nonverbal, and intercultural communication behaviors; and analyzes the vital electronic and mass communication processes in light of their significant broad ramifications. Students carry out a research project concerning a communication transaction. FALL, WINTER; offered in SPRING-SUMMER based upon demand.
COMS 33A Interpersonal Skills (3)
Focuses on face-to-face interaction and inter-group relations combining knowledge about human communication with practice in interpersonal skills. Utilizes the laboratory method for learning to establish and develop communicative relationship with others. WINTER.

COMS 420 Communication Research (3)
Explores basic concepts, terms and procedures of communication research. Surveys research methods and instruments, their strengths, weaknesses, and applications. Students prepare and implement a research proposal. FALL, SPRING-SUMMER.

COMS 450 Communication Dynamics in Organizations and Communities (3)
Examines communication networks and power structure of a real community. Studies assumptions needed to understand the relationship between public and interpersonal messages in the community. Students give reports to seminar after completing thirty hours of SIM and field survey work. WINTER.

COMS 46A Argumentation and Public Advocacy (3)
Study of argumentation, that is, evidence, reasoning, and construction of briefs; practice in formal and informal forms of debate and public discourse on current public questions. Prerequisite: COMS 460, a public speaking course or permission of instructor. WINTER; offered in SPRING-SUMMER based upon demand.

COMS 460 Persuasive Speaking (3)
Examines major theories of persuasion especially as related to oral communication. Applies these theories to interpersonal, social, political, and organizational change. Students develop and present persuasive messages and study persuasive campaigns. Prerequisite: A basic communication skills course. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COMS 470 Independent Study: . . . (1-4)
Individual reading, research and/or project in interpersonal communication under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

COMS 50A Communication Workshop: . . . (1-3)
Designed to apply concepts of human communication to a specific social/professional setting. Topics of this workshop vary according to the specific content areas being covered. Focuses on developing in workshop participants practical knowledge and skills of communication that are crucial to a given social/professional context. WINTER; offered in other terms based upon demand.

COMS 531 Listening (3)
Examines the styles of listening in communication and applies them in the different contexts of the communication process. Develops sensitivity and effective listening skills in human interaction. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COMS 532 Nonverbal Communication (3)
Students examine nonverbal elements of human communication, consider body movement, space behavior, time orientation and management, and aesthetic and environmental factors. Students analyze nonverbal aspects of work, study, sports, leisure, or other interpersonal settings in terms of their function, value, and meaning. FALL.

COMS 533 Group Communication (3)
Examines principles of group interaction in the decision-making process, with emphasis on the dynamic effects of leadership style, risk taking, and feedback techniques. Involves theory and practice with groups. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COMS 538 Conflict Management (3)
Explores constructive conflict to initiate change. Examines the channeling of spontaneous conflict to create resolution, and the releasing of chronic conflict to aid in harmonious rela-
tions among people in work situations. Integrates theory and technique from behavioral sciences with insights about the work force. WINTER; offered in other terms based upon demand.

COMS 560  Communication and Social Change (3)
Surveys social/psychological theories and insights about social change. Analyzes methods and processes of communication in the diffusion process in education, agriculture, industry, social programs, business, and science. Explores social/cultural/ethical implications of social change. Designs a comprehensive communication program for introducing social change in a real community or an organization. FALL: offered in WINTER based upon demand.

COMS 561  Technology and Human Communication (3)
Examines communication and computer technology in terms of their influence on society and the day-to-day living of citizens of technological societies. Studies the impact of communication and computers in such areas as business, industry, education, and the home and considers future trends. SPRING-SUMMER; offered in FALL based upon demand.

COMS 565  Advertising as Communication (3)
Examines the nature and process of communication as it relates to advertising. WINTER; offered in other terms based upon demand.

COMS 567  Advertising Strategy (3)
Draws from behavioral sciences concepts to explain consumer behavior and decision process models. Uses application research techniques to examine psychological, sociological, and cultural aspects of the consumer as related to advertising strategy. FALL; offered in WINTER based upon demand.

COMS 570  Intercultural Communication (3)
Surveys communication transactions between members of differing cultures and studies of definitions, models, values, beliefs, customs and attitudes which affect intercultural communication. Relates culture to social perception and communication patterns. Examines culture-specific as well as universal modes of communication and identifies factors that impede effective intercultural understanding. FALL; offered in other terms based upon demand.

COMS 571  Culture and Communication Process (3)
Relates culture and verbal/nonverbal communication behaviors. Examines differences in customs, philosophy and religion, social institutions, language structure, values, and attitudes. Explores the future of intercultural communication. SPRING-SUMMER.

COMS 620  Content Analysis in Communication (3)
Analyzes framework for study of symbolic behavior. Includes acquisition comprehension and use of language; theory of message analysis; qualitative and quantitative methods; survey methods of content analysis; problems of inference, reliability, validity. Students write and implement research proposal. WINTER odd years.

COMS 630  Managing Communication Systems (3)
Students identify nine features, nine postulates and four network diagrams of a functioning organization; apply at least one theoretical approach to improving the management of communication within an organization of their choice; and submit the suggestion for adoption by the members. Consists of simulations and seminar reports by students. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

COMS 631  Philosophy of Human Communication (3)
Examines how and why we communicate from the perspectives of objective and subjective philosophies. Studies various theories of communication and their philosophical foundations. Prerequisite: COMS310 or equivalent background. FALL.
COMS 635 Interpersonal Communication (3)
Focuses on the importance of sensitivity to various communications. Examines feedback, empathy, levels of interdependence, perception, inference, observation, selectivity processes, and rumor transmission. WINTER, SPRING-SUMMER.

COMS 650 Organizational Communication, Change, and Development (3)
Analysis of the human elements in the functioning of an organization. Students will develop a plan to act as a change agent, apply organizational development techniques for instituting the change, and evaluate the results of the efforts. FALL, SPRING-SUMMER.

COMS 681 Semantics and Communication (3)
Describes language as a map of referent phenomena and objects and as levels of abstraction in relation to thought, experience and behavior; examines and assesses the impact of verbal and nonverbal communication behavior; indicates and develops clear and effective communication in terms of articulate patterns of speech and language usage. WINTER even years.

COMS 810 Communication Theory (3)
Identifies elements of human communication failures, synthesizes approaches to theory. Prerequisite: COMS310. FALL, WINTER.

COMS 820 Graduate Communication Research (3)
Examines advanced methods of design and data analysis in communication research. Topics include field/lab research design, intercultural research problems, sampling reliability and validity tests, quantitative/qualitative analysis, bivariate/multivariate analysis, time series analysis, sociometric analysis, and report writing. Prerequisites: COMS420, CPSC515, COMS620 or equivalent. FALL, WINTER.

COMS 853 Public Relations and Communication (3)
Study of public relations, its media and messages. Students utilize case studies of public relations strategies in at least two organizations and design a campaign to improve the public image of an organization. Prerequisite: COMS550 or equivalent. WINTER; offered in FALL based upon demand.

COMS 860 Communication Training (3)
Examines various approaches to developing and implementing communication training programs. Theories of interpersonal communication are utilized in identifying and evaluating interpersonal effectiveness. Particular emphasis is given to training programs that are designed to help individuals maximize effectiveness in dealing with members of different ethnic/cultural groups. SPRING-SUMMER.

COMS 870 Graduate Research: . . . (1-4)
Individual reading, research, and/or project in interpersonal communication under the supervision of the faculty. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

COMS 880 Internship: . . . (1-4)
Designed to provide students in interpersonal communications with supervised practical experiences in applied settings. Prerequisites: Permission. FALL, WINTER, SPRING-SUMMER.

COMS 890 Graduate Thesis/Project: . . . (1-6)
Provides the student in interpersonal communication the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in interpersonal communication. Prerequisite: Permission of advisor. FALL, WINTER, SPRING-SUMMER.
Computer Science

CPSC 30A Introduction to Computer Technology (3)
Covers computer hardware, software, applications, and future technology. Presents an overview of all aspects of computer technology via readings, video tapes, and microcomputer lab exercises. Major topics include: evolution of the computer industry, interactive and batch processing systems, input and output processes and devices, information systems interfaces, internal processing and data representation, file organization and database concepts, data communication, application software, programming languages, operating systems and systems software, systems analysis and design, and computers in society. Provides extensive hands-on use of microcomputers. Introduces students to the BASIC language. Prerequisite: MATH310, MATH320, or MATH325. FALL, WINTER, SPRING-SUMMER.

CPSC 320 Computer Programming: BASIC (3)
An introduction to computer programming in BASIC that includes writing numerous programs. Students will analyze problems, develop algorithms to solve these problems, and write well-documented BASIC programs corresponding to these algorithms using BASIC input/output operations, numeric and string constants and variables, control statements, arrays, functions and subroutine, and data files. Students should allow ample time in their schedules for programming outside of class. A substantial portion of this time must be spent at a computer facility. Prerequisite: MATH310, MATH320, or MATH325. FALL, WINTER, SPRING-SUMMER.

CPSC 330 Computer Programming: FORTRAN (3)
A first course in the use of the FORTRAN language. Technical and business applications will be studied. Students will write programs and solve them on both batch processing and time-shared computer systems. Prerequisite: MATH325. SPRING-SUMMER.

CPSC 34C Computer Programming: C (3)
Introductory study of C programming language. Covers data types, control flow, functions and program structure, pointers and arrays, input and output techniques. Involves extensive use of the Sage IV microcomputer under the UNIX operating system. Prerequisite: MATH325. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

CPSC 340 Computer Programming: Pascal (3)
Study of the Pascal programming language. Top-down structured programming technique will be taught. Topics include control statements, data types, control structures, arrays and strings, records and sets, nested structures and recursions. Prerequisite: MATH325. FALL, WINTER, SPRING-SUMMER.

CPSC 351 Computer Programming: COBOL (3)
Presents the fundamentals of computer programming and the ANSI COBOL computer language. These fundamentals will be applied to various business and/or statistical situations. The course will also cover discussion of input/output devices, software considerations, and basic forms design. Prerequisite: MIS301, CPSC320, or equivalent. FALL.

CPSC 368 Computer Programming: PC Assembler (3)
Introduces the 8088 microprocessor, information representation inside machine, 8088 assembly language (DEBUG, ASM and MASM), the PC/DOS operating system, and the use of some BDOS functions to do I/O and file manipulations. The environment to run the assigned program is IBM PC or XT. Prerequisite: At least have had one high level programming language. WINTER.

CPSC 360 Computer Programming: Basic Assembly Language (3)
Introduces IBM 370 mainframe assembly program language, the data representation inside the machine, the coding techniques and debugging method. The environment to run the assigned homework is IBM 370 mainframe via network. Prerequisite: At least have had one high level programming language. FALL, SPRING-SUMMER; offered in WINTER based upon demand.
CPSC 370 Systems Analysis and Design (3)
Introduction to the systems development process. Covers the system life cycle, current system documentation through use of classical and structure tools and techniques for describing process flows, data flows, data structures, file designs, input and output designs, and program specifications. Also covers information gathering and reporting activities and transition into systems analysis and design. Prerequisites: CPSC30A, MIS301, or equivalent. FALL, WINTER, SPRING-SUMMER.

CPSC 400 Programming Methodology (3)
A fundamental course for all students majoring or minoring in computer science. Covers basic concepts of computer systems, problem solving and algorithm development, program structures, data types, program development methods and style, elementary data structures, and elementary analysis of algorithms. Students should be prepared to spend a minimum of five hours per week in the computer lab to complete assignments for this course. Prerequisites: CPSC340, MATH340 and 3 hours of high level programming language in addition to CPSC340. FALL, WINTER, SPRING-SUMMER.

CPSC 420 Software Engineering (3)
Develops an engineering approach to the software life cycle of planning, development, and maintenance. Covers system definition, software scoping and estimation requirements analysis, modularity, information hiding, cohesion and coupling, software complexity, data flow and structure, design methodology, software testing, and maintenance methodology. Students will participate in a software engineering project to provide an applied focus for study. Prerequisites: CPSC370 and CPSC440. FALL; offered in other terms based upon demand.

CPSC 425 External File Processing (3)
Introduction to the concepts and techniques of processing data on bulk storage devices; and the application of data structures and file processing techniques. Prerequisite: CPSC440 or concurrent enrollment. FALL; offered in other terms based upon demand.

CPSC 43A Computer Architecture (3)
Introduces the organization and structuring of major hardware components of computers, the mechanics of information transfer and control within a digital computer system, and the fundamentals of logic design. Includes topics on: basic logic design, coding, number representation and arithmetic, and computer architecture. Prerequisites: MATH340, CPSC360. WINTER; offered in other terms based upon demand.

CPSC 435 Operating Systems (3)
Covers the major concept areas of operating system principles, the interrelationships between the operating system and the architecture of computer systems. Major topics are: dynamic procedure activation, system structure, evaluation, memory management, process management and recovery procedures. Prerequisite: CPSC440. FALL; offered in WINTER, based upon demand.

CPSC 44N Data Communication and Computer Networks (3)
Study of communication systems and applications; common carriers; communication media, modes, and protocols; message formats; terminal types; network hardware; design of local area and distributed networks; transmission bandwidth; integrity; and communication system planning. Prerequisites: CPSC425, CPSC435 or concurrent enrollment. WINTER; offered in other terms based upon demand.

CPSC 440 Data Structures (3)
Advanced data structures with continuing emphasis on writing well-designed, structured programs. Major topics include: arrays stacks and queues, linked lists, trees, graphs, internal and external sorting, symbol tables, and files. Prerequisites: CPSC460, CPSC400 or concurrent enrollment.* FALL, WINTER, SPRING-SUMMER.

CPSC 445 Database Systems (3)
Applications program development in a database environment with emphasis on loading, modifying, and querying a database using a higher level language. Topics include storage
device characteristics, sequential access, random access, indexed organization, direct
organization, data structures, trees, hierarchical models, network models, relational
models, and fundamentals of database management. Lecture plus three hours per week of
lab. Prerequisite: CPSC425. WINTER; offered in other terms based upon demand.

CPSC 45A Database Programming (3)
Covers advanced programming in a database environment using block structured
languages, database query language interfaces, and program development languages.
Prerequisite: CPSC445 or concurrent enrollment. Offered based upon demand.

CPSC 45B Organization of Programming Languages (3)
Covers the organization of programming languages, especially the run-time behavior of
programs; introduces the formal study of programming languages; continues the develop­
ment of problem solution and programming skills. Includes topics on: language definition
structure, data types and structures, control structures and data flow, run-time considera­
tions, interpretive languages, lexical analysis and parsing. Prerequisite: CPSC440. FALL,
SPRING-SUMMER; offered in other terms based upon demand.

CPSC 450 Design and Analysis of Algorithms (3)
Development and analysis of algorithms for problem-solving in computer science. Em­
phasizes issues of complexity of algorithms, efficiency and reliability. Includes as topics:
sorting, searching, approximation methods, and heuristics. Prerequisites: CPSC440 and
MATH355. SPRING-SUMMER; offered in other terms based upon demand.

CPSC 46A Numerical Methods (3)
Includes topics on: floating-point arithmetic, direct and iterative methods for solving
systems of linear equations, error analysis and norms, eigenvalues and eigenvectors, root­
finding methods, polynomial interpolation, numerical differentiation and integration, and
linear and nonlinear least squares. Introduction to subroutine packages. Students should
allow ample time in their schedules for working with a computer outside of class. Pre­
requisites: MATH355 and any one of CPSC320, CPSC330, or CPSC340. FALL; offered in other
terms based upon demand

CPSC 46B Artificial Intelligence (3)
Covers artificial intelligence frameworks, methodology, and applications. Includes topics
on: AI problems and problem spaces, basic problem-solving methods, game playing,
knowledge representation, planning systems, expert systems, natural language processing,
perception, learning, and AI languages and systems. Prerequisites: CPSC440 and
MATH355. SPRING-SUMMER; offered in other terms based upon demand.

CPSC 46G Computer Graphics and Computer Aided Design (3)
A survey of hardware and software used for interactive computer graphics, with applica­
tions to various areas such as business graphics, art, and CAD systems. Topics include:
graphics, hardware, and packages for both mainframes and microcomputers, two- and
three-dimensional graphics, windowing, clipping, transformations, hidden line removal,
surface modeling, solid modeling, and graphics standardization (GKS, CORE, etc.).
Students should be prepared to spend considerable time outside of class at a computer or
terminal on homework assignments and the final project. Prerequisites: CPSC440,
MATH355. FALL; offered in other terms based upon demand.

CPSC 46M Theory of Automata and Computability (3)
An introduction to theoretical computer science topics and their hierarchical interconnec­
tions. Introduces basic results relating to formal models of computation. Includes topics
on: finite state concepts, formal grammars, computability, and Turing machines. Pre­
requisites: CPSC440, MATH355. Offered based upon demand.

CPSC 46P Computer Science Project Planning (1)
For computer science majors in their next-to-last trimester of study. Provides an organized
framework for planning the student's application project to be implemented in CPSC465
during the last trimester of study. Prerequisites: Permission and CPSC420 or concurrent
enrollment. FALL, WINTER; offered in SPRING-SUMMER based upon demand.
CPSC 465 Computer Science Project Implementation (2)
For computer science majors during the last trimester of study. Serves as a synthesizing focus for application of computer science concepts and methods to a real computer science problem. Projects which were planned in CPSC46P will be implemented. Prerequisites: CPSC46P and permission. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

CPSC 470 Independent Study: . . . (1-4)
Individual reading, research, and/or project in computer science under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

CPSC 480 Internship: . . . (1-4)
Designed to provide students in computer science with supervised experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

CPSC 50C Programming in LOGO (3)
Provides experience with use of the graphical (TURTLEGRAPHICS), character string and numerical capabilities of the LOGO computer programming language. Emphasizes educational applications. Requires computer programming and substantial use of a computer outside of class. Prerequisite: MATH310 or MATH320. SPRING-SUMMER; offered in other terms based upon demand.

CPSC 510 Foundations of Computers and Information Systems (3)
Provides an appreciation of computer technology (hardware and software) with emphasis on business application. Enables students to logically structure simple business problems, represent them as flow charts, and/or decision trees. Includes discussion of elementary concepts of systems analysis, data structures, and business applications on microcomputers. Introduces students to various business-oriented computer languages, with a detailed study of either BASIC or RPG. Students solve a number of business problems on a computer. This course does not apply as a graduate level course toward the M.B.A. degree. Prerequisite: Graduate student status. FALL, WINTER, SPRING-SUMMER.

CPSC 60A Computer Technology: Concepts and Applications (3)
A comprehensive introduction to computer hardware, software, applications, and future technology. Explores all aspects of computer technology via readings, video tapes, and discussions. Requires students to complete research paper or an application project. Not available for credit for computer science majors. Prerequisite: MATH310, MATH320, or MATH325. FALL, WINTER, SPRING-SUMMER.

CPSC 62A Programming in BASIC (3)
Provides a fundamental level of working knowledge of computers and computer programming. Presents a general introduction to computing concepts, operations, and programming. Requires completion of a project on a topic acceptable to the instructor. Prerequisites: MATH310, MATH320, or MATH325. FALL, WINTER, SPRING-SUMMER.

CPSC 64A Programming in Pascal (3)
Introductory study of the Pascal programming language. Focuses on top-down, structured programming techniques. Topics include control statements, data type control structures, arrays and subscripts, records and sets, nested structures, and recursion. Requires completion of a project. Prerequisites: MATH310 or MATH325, or MATH325. FALL, WINTER, SPRING-SUMMER.

CPSC 655 Advanced BASIC and Graphics on Microcomputers (3)
Covers disk file I/O, cursor or addressing, manipulation of string variables and arrays, user written functions, and other features of a popular version of BASIC language. Discusses concepts of structured programming and techniques for the handling of large programs. Includes elementary programming of computer graphics. Prerequisite: CPSC320 or CPSC62A. Offered based upon demand.

CPSC 870 Graduate Research: . . . (1-4)
Individual reading, research, and/or project in computer science under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.
Counseling

COUN 470 Independent Study: . . . (1-6)
Individual reading, research and/or project in counseling under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

COUN 470P Independent Study: . . . (1-6)
Individual reading, research and/or project in counseling under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

COUN 50A Stress Control: Rational Emotive Therapy Techniques in Stress Reduction (3)
Helps students identify the self-defeating and destructive attitudes and behaviors that lead to burnout and other stress related symptoms. Focuses on development of a rational philosophy leading to emotional muscle rather than an analysis of the difficulties in today's environment. Offered based upon demand.

COUN 50B Workshop in Neurolinguistic Programming (2)
Provides theory, methods and skill training in neurolinguistic programming by an instructor certified in NLP; for therapists, counselors and psychologists. Offered in WINTER based upon demand.

COUN 50E Neuro-Linguistic Programming Workshop II: Clinical Applications (2)
Focuses on integrating and consolidating linguistic and behavioral skills and processes introduced in COUN50B and on teaching more advanced NLP theory, techniques, and applications to expand and refine clinical skills. Prerequisite: COUN50B or equivalent. Offered based upon demand.

COUN 500 Incest: Parent-Child Abuse (1)
Includes the effect on the victim, treatment issues in working with child and adult victims and the abuser, legal issues, curricula on sexual abuse for use in classrooms. Offered based upon demand.

COUN 506 Divorce and the Effects of Change on the Family (2)
Attention directed to the changing structure of the American family. An appraisal of the impact of change on children and adolescents as well as their differential capacity to cope. Primary emphasis on factors relating to divorce. Offered based upon demand.

COUN 510 Physical and Sexual Abuse of Children (3)
Provides an overview of the nature of child abuse. Includes legal and ethical issues involved in definition, identification and treatment, and current theories of causation and treatment. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

COUN 544 Family Counseling (3)
Provides a beginning understanding of the family as a social system, and the concepts involved in family counseling. Students analyze their role in their own family system. Prerequisite: PSYC555, PSYC558, COUN630, or ALC505. FALL; offered in other terms based upon demand.

COUN 548 Alternate Approaches to Traditional Psychotherapy (3)
Introduces students to alternate therapeutic strategies such as body therapy, communication therapy, gestalt therapy, neurolinguistic programming, and psychodrama. FALL; offered in other terms based upon demand.

COUN 606 Evaluation of Human Services (3)
Study of strategies to plan and implement evaluation programs in human service systems. Offered based upon demand.
COUN 608 Guidance for Children (3)
A course for teachers to develop and implement guidance activities in the classroom. Includes value clarification procedures. Offered based upon demand.

COUN 610 Crisis Intervention (3)
Study of crisis intervention techniques and use of community resources in crises. Attention to such crises as death, drug induced collapse, suicide threats, physical abuse, runaway children and other psychologically stressful events. Offered based upon demand.

COUN 630 Counseling and Psychotherapy: Introduction (3)
Introduces students to the field of counseling psychotherapy. Covers major theories and techniques, ethics, client population, and legal considerations. FALL, WINTER, SPRING-SUMMER.

COUN 633 Community Counseling (3)
Study of communities, their relationship to local, county, and federal governments, and their role in problem solving. Students diagnose and assess community problems and attitudes and describe how the political power structure of the community affects human service systems. FALL, WINTER, SPRING-SUMMER.

COUN 636 Human Service Systems (3)
Examines organizational and administrative processes in human service systems. Considers various short and long range programs and their positive and negative effects. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COUN 639 Behavior Problems (3)
Classification, analysis, and remediation of typical behavior problems experienced in the home and classroom. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COUN 640 Career Education in Schools (3)
Examines current theories of career development. Includes collection, organization and interpretation of educational and occupational data for personal career development. SPRING-SUMMER.

COUN 704 Reality Therapy for Counselors and Therapists I (2)
Contrasts how reality therapy differs from conventional psychotherapy. Presents various applications useful in working with juvenile delinquents, criminal offenders, the emotionally upset, alcohol and drug abusers, and others. Offered based upon demand.

COUN 705 Reality Therapy for Counselors and Therapists II (2)
This course, taught in workshop fashion, emphasizes advanced application of reality therapy techniques. Prerequisite: COUN704. Offered based upon demand.

COUN 714 Workshop: Conflict Management and Crisis Intervention (1)
Workshop provides information, methods, and planning skills for teachers to help them minimize crisis conditions and manage conflicts in normal classroom situations. Special attention to students under the influence of drugs. Offered based upon demand.

COUN 80A School Counselor Assessment (3)
Presents the current status of school counseling in Illinois and a survey of the needed knowledge, skills, and ethics for school counseling. Covers typical organizational structures, job descriptions, and career opportunities. Includes a comprehensive assessment.
and examination schedule, based on course presentations and student work, to determine whether the student possesses the specific skills and knowledge required for certification in Illinois and readiness to enroll in a school-based practicum. Prerequisites: Currently employed by the Chicago Public School District; has a master's degree from a recognized teacher education institution; assigned by the Chicago School district to a counseling position; and does not qualify for certification as a school counselor by the state of Illinois. Offered based upon demand.

COUN 808 Counseling Skills (3)
Designed to develop and enhance counseling skills required for working with children and adolescents. Intended for students who are employed as counselors in the Chicago Public Schools. Prerequisite: COUN80A. Offered based upon demand.

COUN 803 Information Services in Guidance (3)
Provides background for professionals (teachers, counselors, others) to organize vocational information, employment trends, and personal information for effective use by students and adults. Offered based upon demand.

COUN 805 Rational Emotive Therapy: Techniques for Counselors and Teachers (3)
Includes philosophy and theory of rational emotive therapy. Examines current innovations in rational therapy, the relation of RET to other areas of cognitive-behavior therapy, and supportive research. Includes working in a school situation, setting treatment goals, and designing homework assignments. Offered based upon demand.

COUN 810 Beginning Counseling and Human Relation Skills (3)
Designed to be taken simultaneously with COUN630. Provides students with experience in human relations laboratory, focusing on basic communication skills and the development of beginning counseling skills. Prerequisite: COUN630 or concurrent enrollment. FALL, WINTER, SPRING-SUMMER.

COUN 811 Community College Counseling (3)
Techniques and strategies of counseling in community colleges, area vocational centers, and professional schools. Students are expected to spend considerable time in an off-campus setting. Offered based upon demand.

COUN 818 Workshop on Depression (2)
Study of the causes and the cures of depression from the humanistic/holistic view of human nature. Specific attention to transactional analysis, the redecision model. Prerequisites: COUN630 and COUN810. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COUN 826 Research Literature in Counseling and Psychotherapy (3)
Provides counselors and psychotherapists with methods and criteria to locate and evaluate research literature on counseling and psychotherapy. Emphasizes examination and understanding of research questions and findings. Prerequisites: PSYC544, PSYC560 or COUN630. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

COUN 837 Management of Counseling Programs (3)
Provides an overview of methods used in the management of counseling programs in schools, agencies, or businesses. Focuses on unique management skills needed by counseling practitioners. Offered based upon demand.

COUN 838 Counseling Employees in the Workplace (3)
Introduction to the concept of employee assistance programs. Deals with design, implementation, and evaluation of counseling programs in business and industry. Offered based upon demand.

COUN 840 Advanced Techniques: ... (3)
Intensive study of specific advanced techniques or topics in the field of psychology and counseling. Allows students to work intensively in a specialized study area not normally available in the general curriculum. Topic dependent upon faculty expertise and student need. Prerequisite: COUN844 or COUN845 or permission. Offered based upon demand.
COUN 843 Advanced Theories in Counseling and Therapy (3)
Study of advanced readings and presentations on problems encountered in counseling and therapy. Includes the application of DSM III categories and key dynamic theoretical concepts. Examines the causes of emotional difficulties and the interventions recommended in the literature. Prerequisites: COUN630 and COUN810, or PSYC544; and an abnormal psychology course, and a developmental psychology course. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

COUN 844 Individual Counseling and Therapy: Child/Adolescent (3)
Focuses on the development and refinement of counseling skills required for working with children and adolescents. Emphasizes data gathering through observation, analysis of the counseling process, and the development of counseling and consultative strategies. Prerequisites: Minimum grade of B in COUN630 and COUN810; and an abnormal psychology course. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COUN 845 Individual Counseling and Therapy: Adult (3)
Application of theory and practice in individual counseling and therapy with adults. Prerequisites: Minimum grade of B in COUN630 and COUN810; and an abnormal psychology course. FALL, WINTER, SPRING-SUMMER.

COUN 846 Reality Therapy (3)
Apply techniques and skills of reality therapy in counseling sessions with adults. Study concepts and orientations of Glasser, Harrington, and Haley toward mental health, including work with families. Prerequisite: COUN810 or COUN844. Offered based upon demand.

COUN 847 Group Dynamics and Intervention (3)
Application of basic knowledge of the roles, functions and dynamics among group leaders and group participants; covers group process theory and the research pertaining to group process; students analyze the interaction within a live group. Prerequisite: COUN810. FALL, WINTER, SPRING-SUMMER.

COUN 848 Practicum in College Counseling: Structure and Functions (3)
The first course of the college counseling practicum sequence focuses on the structure and function of the community college and its service to the community. Prerequisites: Candidacy, permission of instructor and successful reapplication. Offered based upon demand.

COUN 849 Practicum in Prevention Skills (4)
A community-based practicum, the culminating experience for students interested in community counseling. Focuses on aspects of primary prevention. Prerequisites: COUN606, COUN633, COUN810, COUN864, and SOCW595. Offered based upon demand.

COUN 850 Group Therapy in Transactional Analysis (3)
Study of and participation in the TA group therapy model created by Eric Berne. The student will be at times both the therapist and the client. The major focus will be here/hnow script work, awareness and redecision by contracts. Prerequisite: PSYC518 or SEM101 by I.T.A.A. WINTER; offered in other terms based upon demand.

COUN 851 Consultation and School Staff Development (3)
Examines theories, functions, and skills required of consultants in schools and other settings. Students will use consultation skills with client. Prerequisite: COUN630. FALL; offered in other terms based upon demand.

COUN 852 Group Counseling: Child/Adolescent (3)
Study of major group counseling theories and approaches. Attention to major authors and specific group counseling techniques. Development and analysis of one ongoing group for children and one ongoing group for adolescents. Prerequisite: COUN844. FALL; offered in other terms based upon demand.

COUN 853 Adlerian Family Counseling (3)
Introduces students to Adlerian approach to family counseling. Using the Adlerian perspective, students conduct two family counseling sessions and analyze family interac-
COUN 854 Advanced Individual Therapy Techniques: Child (3)
Covers advanced skills in using verbal and nonverbal techniques in individual therapy with children. Includes study of relevant theory, application of treatment techniques and evaluation of their effectiveness. Prerequisite: COUN844. FALL; offered in other terms based upon demand.

COUN 855 Advanced Individual Therapy Techniques: Adult (3)
Covers advanced interviewing skills in individual therapy with adults. Includes study of relevant theory, application of treatment techniques, and evaluation of their effectiveness. Prerequisite: COUN845. FALL; offered in other terms based upon demand.

COUN 856 Group Counseling: Adult/Adolescent (3)
Study and practice of basic interviewing skills and treatment techniques in group counseling or group therapy with adolescents and adults. Prerequisites: COUN845, COUN847. FALL; offered in other terms based upon demand.

COUN 857 Behavior Therapy (3)
Advanced study and application of behavioral therapy techniques with adults and children. Prerequisite: COUN844 or COUN845. SPRING-SUMMER; offered in other terms based upon demand.

COUN 858 Administration of Student Personnel Services (3)
Study of rationale and program for guidance services. Special attention to analyzing, evaluating, and integrating administrative theory. Prerequisite: Should be taken immediately prior to or during practicum. WINTER; offered in other terms based upon demand.

COUN 859 Family Therapy Techniques (3)
Study and practice of concepts and techniques of family therapy. Students demonstrate system's techniques with actual clients. Prerequisites: COUN847 and COUN852; or COUN856. WINTER; offered in other terms based upon demand.

COUN 860 Marriage and Couple Therapy (3)
Deals with approaches to counseling which focus on couple interactions rather than individual pathology. Students demonstrate basic techniques of couple therapy with actual clients. Prerequisites: COUN845, COUN847. WINTER; offered in other terms based upon demand.

COUN 861 Parent Study Group Leadership (3)
Student initiates, develops, conducts, and maintains a successful ten-week parent study group. Special emphasis on training parents to identify problems in the home and providing techniques to deal with them. Prerequisites: COUN639, COUN853. WINTER; offered in other terms based upon demand.

COUN 862 Life Style Analysis (3)
Covers analysis of life style data of self and clients. Preparation of case study report on the life style diagnosis of practicum clients. Prerequisite: COUN853. SPRING-SUMMER; offered in other terms based upon demand.

COUN 863 Practicum in College Counseling: Clinical (3)
Application of counseling, consulting, assessment, and guidance skills in a college setting. Requires minimum of 15 school days at sites arranged for by the university. Prerequisite: COUN848. Offered based upon demand.

COUN 864 Practicum in Counseling and Consultation—Agency (4)
A community-based practicum. Students practice consultation and counseling skills as functioning members of an agency. Prerequisites: COUN606, COUN633, COUN810, and SOCW595. Offered based upon demand.
Criminal Justice

COUN 865 Practicum in Elementary School Counseling (6)†
Application of counseling, consulting, assessment, and guidance skills in an elementary school setting. Requires minimum of 15 school days. Prerequisites: Students must have achieved counseling competencies acceptable to the screening committee for practicum sites (see Division of Psychology and Counseling Student Handbook for details). All other coursework must be completed, with grades as specified for the degree program; or all work in skill building courses completed with grades as specified for the degree program, and sufficient progress made in remaining courses to clearly demonstrate to the practicum screening committee that completion is near. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COUN 866 Practicum in Leadership in Transactional Analysis (1,2)†
A laboratory in transactional analysis. Students use knowledge of TA to act as group leaders. Prerequisites: Laboratory in TA, or passing TA101 taught by a certified member of the I.T.A.A., and permission of the instructor. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

COUN 867 Practicum in Secondary School Counseling (6)†
Application of counseling, consulting, assessment and guidance skills in a secondary school setting. Requires minimum of 15 school days at sites arranged by the university. Prerequisites: Students must have achieved counseling competencies acceptable to the screening committee for practicum sites (see Division of Psychology and Counseling Student Handbook for details). All other coursework must be completed, with grades as specified for the degree program; or all work in skill building courses completed with grades as specified for the degree program, and sufficient progress made in remaining courses to clearly demonstrate to the practicum screening committee that completion is near. WINTER; offered in other terms based upon demand.

COUN 868 Counseling Psychology Practicum I: Agency Systems (3)†
Practice eight hours per week in an approved agency site. Development of critical analysis of the agency as a human service delivery system. Prerequisites: Candidacy, permission of instructor, and successful preapplication. FALL, WINTER, SPRING-SUMMER.

COUN 869 Counseling Psychology Practicum II: Clinical Skills (3)†
Continuation of COUN868. Practice eight hours per week in an approved agency site. Completion of final master project integrating academic and clinical skills. Prerequisite: COUN868. FALL, WINTER, SPRING-SUMMER.

COUN 870 Independent Study: . . . (1-6)
Individual reading, research and/or project in counseling under supervision of faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

COUN 870P Independent Study: . . . (1-6)†
Individual reading, research and/or project in counseling under supervision of faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

COUN 890 Graduate Thesis/Project: . . . (6)†
A student works closely with advisor and/or three faculty members (principal advisor, secondary advisor in specialty area, scope advisor outside specialty area) developing and completing original thesis/project proposal. Prerequisite: Permission of advisor or committee. Offered based upon demand.

Criminal Justice

CJUS 310 Criminal Justice Organization and Process (3)
Studies current structures and procedures of American criminal justice. Presents various comprehensive theories useful for analysis and reform. FALL, WINTER, SPRING-SUMMER.
CJUS 320 Correctional Process (3)
Examines research on the social psychological effects of confinement. Studies the prison as a social system with its own norms and peculiarities. Critically analyzes similarities between prisons and other sub-systems such as mental hospitals. FALL, SPRING-SUMMER.

CJUS 330 Issues in Juvenile Justice and Delinquency (3)
Explores the development of the juvenile court and the system of juvenile justice in the U.S.; Studies contemporary issues in juvenile justice and approaches to prevention, control and treatment of delinquency. FALL, WINTER.

CJUS 340 Judicial Process and Issues for Criminal Justice (3)
Includes a survey of jurisdiction, organization, policies, and procedures of courts and the judicial system. Analyzes issues related to the administration of criminal justice from arrest to incarceration or release. Prerequisite: CJUS310. WINTER, SPRING-SUMMER.

CJUS 430 Communication in Public Administration (3)
Provides a conceptual framework to examine communication in public service agencies and other administrative settings. Explores ways to improve communication skills for persons in public service agencies. FALL, SPRING-SUMMER.

CJUS 435 Law Enforcement and the Ghetto (3)
Examines past and present relations among ghetto dwellers and police in America and the causes of antagonism between the groups. WINTER.

CJUS 440 Crime Causation Theories and Social Control (3)
Examines historical and current criminology theory and practice. Analyzes concepts and practices of crime and criminal behavior and society’s response to them. Examines the law, offenders, victims, forms of crime, and the criminal justice system. Students will consider various aspects of criminology theory and formulate their own perspective which takes into account societal pressures and research about crime, rehabilitation, and recidivism. FALL, WINTER.

CJUS 445 New Dimensions in Corrections (3)
Analyzes current approaches used in federal, state and local correctional and related agencies. Examines discrepancies between new theories implemented by criminal justice decision makers, and the actual outcome of theoretical applications. Prerequisite: CJUS320. FALL, WINTER.

CJUS 450 Women in Prison (3)
Examines of the unique problems faced by women in prison. Focuses special attention on their rehabilitation and integration back into the community. Prerequisite: CJUS320. SPRING-SUMMER.

CJUS 470 Independent Study: . . . (3)
Independent study is intended to provide better students the opportunity to study a topic of their choice in criminal justice under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within criminal justice and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

CJUS 480 Internship: . . . (3)
Designed to combine individual career counseling and work outside of the classroom in combination with institutional learning settings. Prerequisite: Permission of advisor and cooperative education coordinator. FALL, WINTER, SPRING-SUMMER.

CJUS SSS Workshop in Criminal Justice Planning (3)
Explores the planning process and introduces students to the examination of critical issues in criminal justice planning. Not scheduled to be offered in AY86-87.
CJUS 560 Program Design and Change in Public Administration (3)
Development of a research study in a public service agency. Includes conceptualization, research methodologies and skills to design and implement a social change strategy. Not scheduled to be offered in AY86-87.

Economics

ECON 301 Principles of Microeconomics (3)
Studies price formation, demand, and production decisions. Examines the individual and interrelated behavior of consumers, firms and industries. FALL, WINTER, SPRING-SUMMER.

ECON 302 Principles of Macroeconomics (3)
Studies the economy as a whole, dealing with economic data, behavior, and theory at the aggregate level of the economy. Examines income, output, employment, prices, and other variables in terms of their measurement, determination, and policy implication. FALL, WINTER, SPRING-SUMMER.

ECON 310 Consumer Economics (3)
Study of the changing role of consumers, the consumption of goods and services and the alternatives open to the consumer in the economic environment. Prerequisites: ECON301, ECON302. WINTER.

ECON 320 Economic Development of Minority Communities (3)
A survey of the literature with an emphasis on both understanding the issues surrounding the concept of ghetto economic development and the development of basic skills to analyze proposals that arise to meet this objective. FALL, SPRING-SUMMER.

ECON 325 Comparative Economic Theory (3)
Comparative analysis of contemporary economic theories, their evolution and current impact. Prerequisites: ECON301 AND ECON302. Offered based upon demand.

ECON 350 Money and Banking (3)
Studies the U.S. monetary system in the areas of money, institutions, and policy. Concentrates on analysis of money and its functions, the mechanics of the commercial banking system and its determination of the money supply, federal reserve system's functions and policy instruments, the impact and effectiveness of monetary policy on the public, commercial banks and the treasury and its overall impact on the economy. Prerequisites: ECON301, ECON302. FALL, SPRING-SUMMER.

ECON 405 Public Finance (3)
Surveys the development and economic effects of government expenditures, revenues and indebtedness with special reference to selected tax and budgetary problems commonly faced by administrators and government officials. FALL, WINTER, SPRING-SUMMER.

ECON 410 Intermediate Macroeconomics (3)
Deals with the aggregate level of economic activity. Analyzes the methodology of national income accounts, development of goods, money and labor markets, and the impact and effect of policy instruments. Uses models to develop the interdependence of markets in the determination of the aggregate level of economic activity. Prerequisites: ECON301, ECON302. FALL, WINTER.

ECON 420 Managerial Economics: The Economics of the Firm (3)
Deals with analysis and theoretical constructs of microeconomics applied to managerial decision making. Emphasizes consumer demand, production and cost analysis, business behavior, market performance, and growth equilibrium. Prerequisites: ECON301, ECON302, MATH355, and STAT362. FALL, WINTER.
ECON 430 International Trade and Finance (3)
Examines theory of international trade and factor movements, international monetary relations, balance of payments, foreign exchange markets, and the development of alternative international money systems. Also covers theory of tariffs and current issues in U.S. trade policy. Prerequisites: ECON301, ECON302. Not scheduled to be offered in AY86-87.

ECON 435 Comparative Economic Systems (3)
Study of differences between popular political labels and sets of factors that actually distinguish working economic systems. Prerequisites: ECON301, ECON302. Not scheduled to be offered in AY86-87.

ECON 440 History of Economic Thought (3)
Deals with the evolution of economic concepts and tools of analysis. Studies mercantilism, physiocracy, and other economic problems as well as with the contributions of leading economic thinkers—Smith, Malthus, Ricardo, Marx, Mill, Marshall, and Keynes. Prerequisites: ECON410, ECON420. SPRING-SUMMER.

ECON 450 Regional Economic Development (3)
Economic analysis of land allocation and other resources in the environment. Emphasizes global and local changes which accompany growth or decline of regions. Highlights the role of real estate-related occupations in the economic process. FALL.

ECON 470 Independent Study: . . . (3)
Independent study is intended to provide better students an opportunity to study a topic of their choice in economics under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within economics and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

ECON 500 Workshop: Give and Take—An Economics Course for Teachers (1)
Designed to provide teachers with a variety of teaching techniques to teach high school students basic economics and consumer economics concepts. The give and take curriculum is a major priority of the Joint Council on Economic Education. Offered based upon demand.

ECON 501 Foundations of Economics (3)
Study of the concepts of macro and microeconomics at an advanced level. Satisfies the economics prerequisites for the M.B.A. This course does not apply as a graduate level course toward the M.B.A. degree. Prerequisites: MATH325, graduate student status. WINTER, SPRING-SUMMER.

ECON 502 Economics for Teachers (3)
Provides elementary and high school teachers with an overview of the concepts most essential to economic understanding and helps them develop teaching materials and strategies. Restricted to elementary and secondary educators. Prerequisite: Permission of instructor. Offered based upon demand.

ECON 533 Economic Development in Latin America (3)
Study of the economic struggles of the Latin American peoples through an analysis of the role the economy has played in the past, and is now playing in the modernization process, in the political process and in the culture of Latin America. WINTER.

ECON 60A Workshop on Economic Development (1)
Examines the economic development situation in the south suburbs and suggests models and their usefulness for the subregion. Prerequisite: Previous background in economics and politics of development, or permission of instructor. Offered based upon demand.

ECON 60B Understanding Taxes: Whys and Hows (1)
Covers such topics as how taxes influence behavior, the criteria of a good tax, types of taxes, tax incidence, and the latest changes in the U.S. tax code. Teachers will work with a
variety of instructional activities designed to show students how taxation influences decisions they made and how it affects people of all ages and from all walks of life. Offered based upon demand.

**ECON 61A Improving High School Economics Instruction (3)**
Focuses on economics teachers' evaluation and use of curriculum materials designed for high school economics instruction. Includes evaluation of films, video tapes, computer software, textbooks, workbooks, simulations, model lessons and other instructional materials. Involves the design and development of lessons and units appropriate for high school economics courses. Offered based upon demand.

**ECON 61B National Economic Issues Forum (3)**
Examines differing points of view on a variety of national and international economic issues such as inflation, unemployment, international trade, health care, education, defense spending, social spending, the budget deficit, productivity, social security, and welfare reform. Includes outside speakers, examination of curriculum materials, and participation in consensus decision making with business, labor and community leaders. Offered based upon demand.

**ECON 640 Economics for Business and Consumer Educators (3)**
Presents basic economic concepts as well as business structure, consumer credit, and insurance. Includes guest speakers from businesses and government agencies. Intended for consumer and business educators. Restricted to elementary and secondary educators. **Prerequisite:** Permission of instructor. Offered based upon demand.

**ECON 645 Trade-Offs: An Economics Course for Elementary Teachers (3)**
Revolves around the film series "Trade-Offs" that was produced for elementary students. Lectures emphasize the concepts used in the films, and the teachers will develop lessons. Restricted to elementary and secondary educators. Offered based upon demand.

**ECON 650 Consumer Economics for Teachers (3)**
Features an in-depth study of consumer topics. Includes credit, purchasing, insurance, investments, money management, and an overview of the American economic system. **Prerequisite:** Nonteachers require permission of instructor. Offered based upon demand.

**ECON 660 Economic Change and Career Opportunities (3)**
Concentrates on structural changes in the U.S. economy, and how these changes affect career patterns and curriculum needs of schools. Designed for counselors and teachers. Focuses on how the economy works, and more about the careers of today and tomorrow. Offered based upon demand.

**ECON 808 Macroeconomics for Teachers (3)**
Provides in-depth coverage of macroeconomic concepts such as measuring economic performance, public finance, inflation, unemployment, fiscal policy, and monetary policy. Emphasizes various theories on controlling the economy such as Keynesian, Monetarist, supply management, and rational expectations. **Prerequisites:** ECON302, ECON640 or equivalent. Offered based upon demand.

**ECON 80C Microeconomics for Teachers (3)**
Provides in-depth coverage of microeconomic concepts such as markets and prices, supply and demand, competition and market structure, market failures and the role of government. Emphasizes methods of teaching these concepts to high school students. Offered based upon demand.

**ECON 800 Workshop on Secondary Economic Education (1)**
Updates knowledge in key areas of economic and consumer education, and provides information on the latest innovations in curriculum development and evaluation techniques in consumer education and economic education. Designed for high school consumer education and economic education teachers. This course is limited to school districts that work with the Governors State University Office of Economic Education. Offered based upon demand.
ECON 801 Problems in Managerial Economics (3)
Applies microeconomics theories to the problem of most efficient use of resources within and between the organization, and the economic system. Utilizes macroeconomics theories to forecast the future economic environment. Studies compromising techniques to reach an optimum of objectives when maximization remains elusive. Prerequisites: ECON301, ECON302, MATH355, STAT362. FALL, WINTER.

ECON 810 Labor Economics (3)
Study of the development and structure of the labor movement, wage determination, and public policy toward labor. Prerequisites: ECON301, ECON302. Not scheduled to be offered in AY86-87.

ECON 815 Economic Development (3)
Deals with economic development as a progressive division of labor. Includes progressive technological specialization and its effect upon economic development. Prerequisites: ECON410, ECON420. SPRING-SUMMER.

ECON 825 Monetary Economics (3)
Concerned with money, monetary institutions and policy in a modern developed economy. Relates how money demand and supply behavior affect the economy and its impact on policy. Prerequisite: ECON350 or permission. WINTER.

ECON 870 Independent Study: . . . (3)
Independent study is intended to provide better students an opportunity to study a topic of their choice in economics under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within economics and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

ECON 890 Graduate Thesis/Project: . . . (6)†
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Students interested in pursuing the doctorate degree in business should select the thesis option. Prerequisites: Permission; last trimester of M.B.A. student's program of study. Offered based upon demand.

Education

EDUC 310 Foundations of Education (3)
Presents an interdisciplinary and developmental overview of the historical, philosophical, and sociological factors that have influenced American education. Identifies and critically analyzes contemporary issues and trends such as teacher accountability, school desegregation, cultural pluralism, and bilingual/multicultural education. Includes ten hours of field experiences related to the learning disabled and other exceptional learners and those with culturally distinctive backgrounds. FALL, WINTER, SPRING-SUMMER.

EDUC 38A Clinical Experience I (1)
Provides background in the science of teaching and experience in identifying effective instructional strategies. Combines 10 hours of in-class work with 30 hours of observation and assistance in classroom settings. Prerequisites: PSYC320, SPEDS10, EDUC310, or concurrent enrollment in ELED370. FALL, WINTER, SPRING-SUMMER.

EDUC 416 Academic Measurement and Evaluation in the Classroom (3)
Develops an awareness of the rationale and methods for assessing, evaluating, and reporting student progress in the classroom. Features development of skills in identifying, selecting, and using assessment instruments and reporting techniques. Emphasizes assessments and reporting in specific areas such as reading, mathematics, and language arts. Offered based upon demand.
EDUC 43A Methods of Teaching Mathematics in the Middle Grades (3)
Introduces prospective teachers to techniques of presenting mathematics to students in grade 6 through 8. Emphasizes the role of instructional materials, the applications of mathematics in the "real" world, and the types and levels of mathematical knowledge. Offered based upon demand.

EDUC 45A Student/Teacher Internship in a Cultural Institution (2)
Trains teachers to develop focused field trip experiences that require students to interact with the exhibits by observing, questioning, hypothesizing, comparing and contrasting, drawing conclusions, and creating verbal, written, or artistic expressions of their experiences. Prerequisite: Eligibility for student teaching. Offered based upon demand.

EDUC 45B Clinical Experience II (2)
Provides experiences in processes and procedures that promote effective classroom assessment and management. Combines 15 hours of in-class work with 60 hours of observation and assistance in classroom settings. Prerequisite: EDUC38A. FALL, WINTER.

EDUC 470 Independent Study: . . . (1-6)
Individual reading, research, and/or project in education under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

EDUC 470P Independent Study: . . . (1-6)
Individual reading, research, and/or project in education under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

EDUC 499 Student Teaching: . . . (5,9)
Provides the teacher candidate with directed experiences in planning, organizing and instructing pupils within a regular classroom of an Illinois public school. A student is supervised by a Governors State University faculty member and a school-based cooperating teacher. Includes 12 weeks of full-time classroom experience. Prerequisite: Consent of the coordinator of field experiences. FALL, WINTER.

EDUC 522 Outdoor Education (3)
Provides requisite skills for individuals to more fully enjoy outdoor living while preserving the resources of the natural environment. Applies knowledge of outdoor life to recreational use of the environment through individual and group camping experiences. SPRING-SUMMER; offered in other terms based upon demand.

EDUC 532 Teaching Mathematics to Low Achieving Students (3)
Examines the characteristics and needs of low achieving students. Explores a wide variety of topics related both to mathematics content and teaching strategies. Emphasizes diagnostic and evaluative procedures as well as models for teaching mathematics to children with special needs. Prerequisite: ELED424 or equivalent. FALL, WINTER, SPRING-SUMMER.

EDUC 535 Education of Minorities in the U.S. (3)
Examines the history of the schooling of ethnic and racial minority groups in urban America. Focuses on both the public and parochial schools in the acculturation of minority children and adults. Presents ethnic case histories of educational achievement and historical background of issues such as mental testing, desegregation, and tracking. FALL, WINTER, SPRING-SUMMER.

EDUC 545 Rights of Teachers (1)
Focuses on the rights and responsibilities of teachers, using relevant legal cases. Offered based upon demand.

EDUC 565 Behavior Problems in the Classroom (3)
Deals with behavior and attitudes in the classroom. Emphasizes diagnosis and change of typical behavior problems experienced by teachers. FALL; offered in other terms based upon demand.
EDUC 60A Theory and Methods of Teaching College Subjects (3)
Covers the application of theory and methods for teaching in collegial and other adult learning environments. Emphasizes part-time teaching of college subjects. Offered based upon demand.

EDUC 60B Internship College Teaching (3)
Provides supervised experience in teaching at the community college level in the student's area of specialization. Prerequisite: EDUC60B. Offered based upon demand.

EDUC 61A Field Experience in Bilingual Education (3)
Provides a supervised field experience in bilingual education for limited English proficiency students. Includes experiences in language proficiency assessment and development of curriculum in reading, teaching English as a second language, and other selected subject areas. Requires 90 hours field work and fulfills the clinical experience requirements of the state for approval in transitional bilingual education. Prerequisites: BBED525, ENGL508, or permission. Offered based upon demand.

EDUC 62A Topics in Education: . . . (1-3)
Experts in the field present selected topics covering new developments in the field of education. Includes discussion of the topics and the implications for theory and practice. Participants have an opportunity to discuss the new developments and, where appropriate, apply the techniques and skills. Offered based upon demand.

EDUC 70H Science of Teaching: Teaching Learning Processes (3)
Examines critical decisions teachers make, provides theoretical perspective to inform this decision-making, and provides opportunity to gain experience in identifying and critiquing elements of decision-making. Prerequisites: Practicing elementary and secondary teacher; limited to employees of cooperating school districts. Offered based upon demand.

EDUC 70J Science of Teaching: Teaching Learning Principles (3)
Focuses on the instructional process. Presents the concepts of motivation, reinforcement, and learning theory and the application of these concepts in classroom teaching. Prerequisite: EDUC70H or concurrent enrollment. Offered based upon demand.

EDUC 70K Science of Teaching: Application of Processes and Principles (3)
Focuses on application of theoretical and practical learning acquired in previous courses in this sequence. Focuses on developing the understanding and skills necessary to analyze teaching behavior with emphasis on predicting and evaluating teaching outcomes. Prerequisite: EDUC70J. Offered based upon demand.

EDUC 70M Science of Teaching: Conferencing Skills (3)
Focuses on the application of analytical skills and knowledge acquired in previous courses in this series to conferencing with other teachers regarding their teaching performance. Includes the application of communicative theory to conferencing. Prerequisite: EDUC70K. Offered based upon demand.

EDUC 710 Open Education: Theory and Implementation (3)
Explores the theoretical and philosophical assumptions underlying the open classroom. Provides the student with an opportunity to implement the open classroom by developing interest centers, observing open classrooms, and doing a project that brings together theory and practice. Offered based upon demand.

EDUC 732 Topics in Math Education (3)
Studies the selected topics currently of concern in the improvement of curriculum, instruction, and learning processes in school mathematics. Includes topics such as calculators, computers, and mathematics education; cognitive development and mathematics learning; enrichment of the elementary mathematics curriculum; and self-esteem, anxiety, and motivation of mathematics learners. Requires 20 hours of field work. Prerequisites: Background in methods of teaching and educational psychology and ELED424 or equivalent; or permission of instructor. WINTER.
EDUC 733 Innovation Processes in Education (3)
Develops capabilities for successful application of the principles/strategies that facilitate and improve learning, and that introduce, implement, and manage innovation in educational systems. Offered based upon demand.

EDUC 742 Health Concerns of Classroom Teachers (3)
Presents concepts of preventive health and intervention based on ecological principles. Focuses on drugs, reproduction, nutrition, disease, and safety. Requires five to ten hours of field work. Offered based upon demand.

EDUC 746 Psychology of Art in Education (3)
Prepares teachers to recognize and interpret normative and idiosyncratic elements in the art of preschool, primary, and elementary school-age children. Provides practical experience in designing, implementing, and evaluating meaningful art experiences for young children. For graduate credit, students collect and interpret the art work of an individual child. Requires five to ten hours of field work. Offered based upon demand.

EDUC 78A Methods of Teaching Computer Literacy to Elementary School Children (3)
Provides experienced teachers with instruction regarding computer education and experience in working with children learning about computers and is taught in conjunction with a computer camp for school-aged children. Prerequisite: A course, or demonstrated competency, in computer literacy, or special permission. Offered based upon demand.

EDUC 801 Child and Family in the Community (3)
Focuses on the experience in families, cultural differences, child raising practices, communication patterns, and life stress which will affect the young child, his/her view of self and others in his/her family, school, and community. Explores ways in which the schools can be relevant to the needs of varieties of families and identifies support networks in the community. Prerequisite: PSYCB1A or permission of instructor. WINTER; offered in other terms based upon demand.

EDUC 81K Science of Teaching: Internship I (3)
Provides students an opportunity to complete an assessment of a problem in the managing curriculum in their teaching area and an assessment of their teaching skills. Prerequisites: A grade of "A" in EDUC70M; written evidence of employing district's willingness to cooperate; and instructor's permission. Offered based upon demand.

EDUC 81M Science of Teaching: Internship II (3)
Designed to provide students with supervised practical experience in implementing plans for improving curriculum and teaching performance. Prerequisites: EDUC81K and written evidence of willingness of student's employing district to participate. Offered based upon demand.

EDUC 810 Educational Research (3)
Covers planning, conducting, and evaluating classroom research. Emphasizes proper use of research in classroom settings to develop solutions to problems. Prerequisites: Statistics or permission of instructor. FALL, WINTER, SPRING-SUMMER.

EDUC 815 Socio-Cultural Factors and Children's Learning (3)
Explores the interaction of sociological and cultural factors as these relate to children's ability to learn. Examines the implications for school administrators and teachers. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

EDUC 819 Improving Learning Environments (3)
Helps teachers examine and practice strategies for providing nonthreatening and supportive learning environments. Emphasizes skills for improving interpersonal relationships and for fostering growth and expression of creativity and self-confidence. Offered based upon demand.

EDUC 82F Sports Communication Skills for Coaching (1)
Examines communication skills especially appropriate for counseling. Deals with verbal and written skills, different audiences, and different media. Offered based upon demand.
EDUC 82M Supervision of Student Teaching (2)
Designed for experienced teachers and administrators associated with teacher education programs. Topics covered include background information on the purposes and rationale for student teaching components in teacher preparation programs, the roles and responsibilities of various persons involved in the supervision process, and intended outcomes of the clinical experience. Prerequisite: Three years teaching or administrative experience. SPRING-SUMMER.

EDUC 821 Meaningful Evaluation Beyond Testing (3)
Provides insights into ways to improve the process of measuring and grading pupil achievement. Offered based upon demand.

EDUC 825 Curriculum Development (3)
Identifies factors and processes considered in curriculum planning, instructional design, and development. Includes the assessment of plans for organization of the curriculum and the theory and the application of curriculum principles. Students participate in the curriculum development process both in groups and individually. FALL, WINTER, SPRING-SUMMER.

EDUC 826 Culture/Communication and the Classroom Teacher (3)
Examines relationship between culture, socialization, and education. Applies theories and concepts of intercultural communication to urban school setting. Identifies cultural elements and verbal/nonverbal communication behaviors that impede understanding among teachers/students. Develops specific methods to improve communication effectiveness in the classroom. Offered in FALL and WINTER based upon demand.

EDUC 827 Issues in Social Studies Education (3)
Examines developments and trends in teaching social studies. Evaluates controversial issues in social studies. Analyzes global education, problems of democracy, and the place of teaching the future in social studies. Offered based upon demand.

EDUC 83A Strategies and Resources for Teaching School Geometry (3)
Examines the scope and sequence of geometric content in the elementary and junior high school mathematics curriculum. Explores the strategies and resources currently available for the teaching of this content. Emphasizes the teaching of geometry at the junior high school level, and on the development of thinking skills. Prerequisite: ELED424 or equivalent. WINTER; offered in FALL based upon demand.

EDUC 832 Contemporary Issues in American Education (3)
Explores the following contemporary issues: financing public and private education, bilingual-multicultural education, quantity vs. quality in education, teacher accountability, equality of educational opportunity, school desegregation, traditional vs. nontraditional approaches to education, who should be educated and to what extent, and what is the purpose of education. Focuses on developing insights and strategies related to these issues. Offered based upon demand.

EDUC 833 Teaching Enrichment Mathematics in Elementary School (3)
Examines the identification and teaching of the mathematically able students. Explores materials and activities which guide students to deeper considerations of standard topics. Includes geometry, graphing, problem-solving, calculator, and computer-assisted instruction. Some field work required. Prerequisite: ELED424 or equivalent. SPRING-SUMMER; offered in WINTER based upon demand.
EDUC 837 Sports Management Systems (3)
Study of administration of sport and recreative fields. Analysis of various administrative and leadership structures. Offered based upon demand.

EDUC 842 Reading Diagnosis (3)
Identifies factors which inhibit success in reading and analyzes resultant reading difficulties. Strengthens skills in diagnostic procedures in classroom settings. FALL, WINTER, SPRING-SUMMER.

EDUC 846 Reading Remediation in the Classroom (3)
Reviews and extends students' skills in the use and critical evaluation of teaching methods and materials for remediating reading difficulties in the classroom. Emphasizes development of teacher-made as well as the use of commercially produced materials. Prerequisite: EDUC842. WINTER, SPRING-SUMMER.

EDUC 848 Teaching Reading in the Content Areas (3)
Surveys the strategies and materials which facilitate learners' reading and study skills in the content area. Topics covered include development of reading lessons, affective and cognitive growth, readability demands, vocabulary development, comprehensive skills, etc. Prerequisite: One prior course in reading or permission of instructors. FALL, WINTER, SPRING-SUMMER.

EDUC 852 Advanced Methods of Teaching Social Studies (3)
Prepares teachers to teach citizenship, functions of law, and legal concepts using mock trials and case studies. Includes analysis, preparation, and demonstration of the case study method of teaching; methods of decision-making; and observations of court trials. Offered based upon demand.

EDUC 853 Advanced Methods of Teaching Language Arts (3)
Introduces classroom teachers to theory and practice in the field of elementary language arts including classroom applications for teaching speaking, listening, and writing skills. Emphasizes an integrated approach to language arts instruction through incorporation of grammar, usage, spelling, and handwriting conventions into daily oral and written composition experiences. Prerequisite: ENGL531. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

EDUC 854 Individualizing Mathematics Instruction (3)
Examines purpose and procedures of individualizing mathematics instruction in classroom settings. Identifies, evaluates, and applies formal and informal assessment procedures and current existing individualized mathematics programs. Focuses on personalized diagnostic/evaluative mathematics instruction in a specified learning environment. Requires 20 hours of field work. Prerequisite: EDUC532 or equivalent. FALL; offered in other terms based upon demand.

EDUC 86A Practicum in Reading (3)
Provides a supervised clinical practicum experience in diagnostic and remedial tutorial work for disabled readers in elementary schools. Meets the ISBE requirements for partial fulfillment of the reading specialist qualification. Prerequisites: EDUC842, EDUC846, and EDUC848. FALL, WINTER.

EDUC 86E Graduate Seminar in Education (3)
Reviews selected current topics in education. Culminating course for non-thesis option graduate students in education. Requires the writing of a research paper related to the student's field of study. Prerequisites: Completion of 27 semester hours of study and admission to candidacy in the M.A. in Education. FALL, WINTER, SPRING-SUMMER.

EDUC 870 Independent Study: . . . (1-6)
Individual reading, research, and/or project in education under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.
EDUC 870P Independent Study: . . . (1-6)†
Individual reading, research, and/or project in education under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

EDUC 890 Graduate Thesis: . . . (3)†
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have had a thesis proposal approved by a minimum of two faculty in the Division of Education, the division's chairperson and by the dean of the College of Education. Students interested in pursuing the doctorate degree in education should select the thesis option. Prerequisite: Admitted to candidacy. FALL, WINTER, SPRING-SUMMER.

Educational Administration and Supervision

EDAD 720 School-Community Relations (3)
Analyzes communities as learning resources for the school and as a major determinant of school curriculum. Special attention to family and community cultural values. (Graduate students carry out a project in a school community.) FALL, SPRING-SUMMER.

EDAD 80A Topics in Educational Administration: . . . (1-3)
Examines selected topics covering areas of current concern in the field of educational administration. Addresses implications for theory and applications to practice. Requires synthesis of plans and structures based on analysis and evaluation of contrasting views on the course topic. Prerequisites: Vary depending on topic. SPRING-SUMMER.

EDAD 801 Leadership and Staff Relations (3)
Provides educators with a knowledge of theories of leadership, motivation, leader-staff relations, innovation, and stress. Deals with application of this knowledge to the administration of educational organizations. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

EDAD 810 Introduction to Educational Administration (3)
Introduction to organization, administrative tasks, leadership behavior, roles of school personnel, and policy formation. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

EDAD 815 Elementary and Secondary School Administration and Supervision (3)
Introduces the prospective administrator to various features of elementary and secondary school level administration. Organizational structure, administrative roles, and responsibilities are identified, analyzed, and discussed. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

EDAD 818 Supervision of Classroom Teachers (3)
Focuses on major elements of a supervisory relationship with classroom teachers and on the development of ability to facilitate learning between adults. FALL, WINTER, SPRING-SUMMER.

EDAD 820 The Community College (3)
Studies the community college as a unique type of educational institution. Surveys the historical development, philosophical bases, control, curriculum, and students in the community college system. Prerequisite: EDAD 810, or permission of instructor. FALL.

EDAD 823 Community College Administration (3)
Examines college administration in different areas of college operations. Focuses on policy-setting processes. Prerequisites: EDAD 810, EDAD 820. WINTER; offered in FALL based upon demand.
EDAD 840 School Law (3)
Explores the legal basis of the school and the relations between social problems and federal and state court decisions. Includes legal rights of administrators, teachers, parents, and students. Focuses on court decisions on due process, equality, and malpractice. WINTER; offered in FALL based upon demand.

EDAD 850 Seminar: Educational Policies and Issues (3)
Provides an understanding of educational policies at the state, local, and federal levels. Includes legal and political issues involving state and federal educational programs for bilingual and handicapped students. WINTER.

EDAD 865 Practicum in Administration and Supervision I (3)*
Provides a school setting in which the student develops and utilizes a variety of administrative and supervisory skills. Focuses on budget, curriculum, and personnel matters. Prerequisite: Permission. FALL. WINTER, SPRING-SUMMER.

EDAD 866 Practicum in Administration and Supervision II (3)*
Provides an extended experience in a school setting in which the student develops and utilizes a variety of administrative and supervisory skills. Considers evaluation techniques, collective bargaining, public relations, and preparation of reports. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

Educational Computing

EDCP 50A Introduction to Microcomputers in Education (3)
Examines the impact and use of microcomputers in today's educational system, particularly as they apply to the introduction, use, and evaluation of the microcomputer as an instructional and managerial aid. Students discuss and apply strategies for assessing needs and the selection of hardware and software at an introductory level. FALL. WINTER, SPRING-SUMMER.

EDCP 61A Evaluating Microcomputer Software (3)
Enhances the student's ability to select and use microcomputer software and hardware. Activities center around the development of selection criteria for software. Students experience a hands-on approach to judging and selecting microcomputer software to meet educational objectives and needs. Prerequisite: EDCP50A or permission of the instructor. FALL, WINTER, SPRING-SUMMER.

EDCP 73A Educational Applications of the Microcomputer: Educational Administration (3)
Provides the student with direct content and skill area applications of the microcomputer for use in educational administration. Topics covered include applications of microcomputers, selecting appropriate hardware and software, and administrative uses, such as written communication, record management (student and personnel), and budget management. Prerequisites: EDCP50A, EDCP61A, or permission of instructor. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

EDCP 73L Educational Applications of the Microcomputer: Language Arts (3)
Provides the student with content and skill area applications of the microcomputer for use in language arts education. Topics covered include word processing, developmental and remedial activities in language study, grammar, written composition, vocabulary, and spelling; as well as the assessment of hardware and software needs and the use of commercial and teacher-made materials. Prerequisites: EDCP50A, EDCP61A, or permission of instructor. FALL; offered in other terms based upon demand.

EDCP 73M Educational Applications of the Microcomputer: Mathematics (3)
Provides the student with direct content and skill are applications of the microcomputer for use in mathematics education. Topics covered include developmental, remedial, enrichment, corrective and adaptive instruction, assessing hardware and software needs, use of commercial and teacher-made materials. Prerequisites: EDCP50A, EDCP61A, or permission of instructor. FALL; offered in other terms based upon demand.
Elementary Education

EDCP 73R Educational Applications of the Microcomputer: Reading (3)
Provides the student with direct content and skill area applications of the microcomputer for use in reading education. Topics covered include developmental, remedial, enrichment, corrective and adaptive instruction in classroom and clinic, assessing hardware and software needs, use of commercial and teacher-made materials. Prerequisites: EDCP50A, EDCP61A, or permission of instructor. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

EDCP 73S Educational Applications of the Microcomputer: Special Education (3)
Investigates the use of microcomputers in special education and the multitude of uses this technology offers the handicapped. Includes emphasis on user-oriented applications of the microcomputer, classroom problem-solving techniques, and computer assisted instruction (CAI). Prerequisite: SPEDS10. FALL, WINTER, SPRING-SUMMER.

EDCP 73Z Educational Applications of the Microcomputer: Science (3)
Enables students to evaluate, utilize, and develop computer software for use in science classrooms. Involves reviewing available science software, testing software in the classroom, and developing programs for use with science courses. Prerequisite: EDCP50A or permission of instructor. Offered based upon demand.

EDCP 75A Designing Microcomputer-Based Instruction (3)
Provides the student with advanced skill development in the design and utilization of computer assisted instruction and management. Students complete an extensive analysis of instructional tasks, microcomputer materials, design requirements, and the actual development of a complete software package. Prerequisites: I&TT755, EDUCB25. WINTER; offered in FALL based upon demand.

EDCP 85A Integrating Microcomputer-Based Education (3)
Provides students with a synthesis of computer education issues. Topics covered include uses and abuses of microcomputers, future roles of microcomputers, educational staffing and training issues, hardware and software cost analyses, promoting computer literacy, and other related issues. Prerequisite: EDCP50A. WINTER, SPRING-SUMMER.

EDCP 86A Practicum in Microcomputer Education (3)
Provides a supervised practicum experience in microcomputer education and instruction. Students work with learners in either a classroom, laboratory, or computer camp setting assisting the learners in developing proficiency in either the use of microcomputers or skill development in a subject area through the use of a microcomputer. Prerequisite: EDCP85A. SPRING-SUMMER.

Elementary Education

ELED 370 Methods of Teaching (3)
Provides the student with linkage between theory, philosophy, and methodology. Introduces the prospective teacher to the foundations of methodology and to the myriad of decisions that teachers have to make. Apprises students of a variety of approaches to lesson planning and unit planning, with special emphasis on the needs of culturally diverse students. Includes ten hours of field experience. Prerequisite: PSYC320. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

ELED 380 Methods of Teaching Language Arts (3)
Introduces the prospective teacher to programs of language arts instruction at the elementary level; including methods, materials, goals, and management strategies for teaching oral and written communication, spelling, composition, and handwriting. Prerequisites: PSYC320, ELED370 or concurrent enrollment. FALL, WINTER, SPRING-SUMMER.

ELED 410 Introduction to Modern Education (3)
Identifies and describes classroom and school procedures, teacher roles, and curriculum systems in urban elementary schools. Requires five to ten hours of field work. Offered based upon demand.
ELED 424 Methods of Teaching Elementary Math (3)
Introduces prospective teachers to the content, methodology, and instructional materials for elementary school mathematics program. Emphasizes application of knowledge from learning theory, diagnostic/prescriptive teaching, and individual differences in selecting, organizing, and presenting mathematical content for elementary school children. Pre-requisites: At least six hours of college-level mathematics, having met the university requirement for computational competency, PSYC320 and ELED370 or concurrent enrollment. FALL, WINTER SPRING-SUMMER.

ELED 426 Methods of Teaching Reading (3)
Surveys the various phases of reading in their relation to a modern program of education and the place of reading in the curriculum. Emphasizes modern practices in the classroom teaching of reading. Prerequisites: PSYC320, ELED370 or concurrent enrollment. FALL, WINTER, SPRING-SUMMER.

ELED 430 Language Concerns of Classroom Teachers (3)
Provides preservice teachers with a background in theories, strategies, and methods of teaching language arts. Requires five to ten hours of field work. Offered based upon demand.

ELED 442 Methods of Teaching Social Studies (3)
Examines learning materials which are useful for teaching social studies in grades K-9. Demonstrates how to teach social studies with a variety of materials and activities. Illustrates methods of teaching social science theories, concepts, and generalizations. Pre-requisite: A college course in U.S. history or government, PSYC320, ELED370 or concurrent enrollment. FALL, WINTER, SPRING-SUMMER.

ELED 469 Classroom Management Strategies (2)
Introduces students to principles and practices of managing instruction within the classroom. Focuses on student-teacher rapport, grouping strategies, motivation, problem-solving, and decision-making within the context of a humanistic environment. To be enrolled concurrently with Student Teaching. Prerequisites: Completion of all professional and other teacher education requirements; grade of "C" or better in each methods course; permission required through submission of student teaching petition; and concurrent enrollment in EDUC499. FALL, WINTER.

ELED 516 Physical and Recreational Activities for Elementary Schools (2)
Deals with teaching skills for the playground and in the gymnasium. Offered based upon demand.

ELED 528 Methods of Diagnosing and Remediating Reading Difficulties (3)
Familiarizes prospective teachers with formal and informal assessment procedures in reading. Students will analyze test data, administer and interpret tests, plan and implement remedial activities for several pupils in classroom settings. Requires a minimum of 20 hours of field work. Prerequisites: ELED380, ELED426 or enrollment in the multicategorical special education major. FALL, WINTER.

ELED 60A Workshop: Matching Teaching/Learner Styles (3)
Covers various methodologies in presenting material in the classroom. Involves matching teacher and learner styles, with awareness that children learn in different ways. Examines ways the curriculum can be synchronized with individual differences to maximize learner's effectiveness. Offered based upon demand.

ELED 61A Writing Across the Curriculum (1)
Examines the many ways in which elementary students can use writing as a tool for content area learning. Participants in the class will develop activities that allow students to write down observations, notes and questions, to write up field trips, class projects, and events, and to write out directions, explanations, and problems. Explores cross-disciplinary themes as a vehicle for integrating various content areas. Prerequisite: At least one undergraduate or graduate class in language arts. Offered based upon demand.
ELED 618 Teaching Writing As A Thinking Process (1)
Participants investigate the relationship between thinking and writing skills. Class participants will work with models of thinking behaviors developed by J. P. Guilford, Benjamin Bloom, and Hilda Taba and will explore teacher behaviors that stimulate higher level thinking and will develop classroom activities that promote the generation and organization of ideas by elementary students in oral and written composition assignments. Prerequisite: At least one undergraduate course in language arts or reading. Offered based upon demand.

ELED 719 Survey of Early Childhood Education Programs (3)
Students observe and analyze different facilities for children from birth up to six years. Small groups will identify the needs of very young children and site visits will provide the basis for student assessment of how young children's needs are being met. Offered based upon demand.

ELED 725 History and Philosophy of Early Childhood Education (3)
Examines historical and philosophical ideas about the nature and importance of early learning. Students will examine and discuss their own attitudes and goals for early childhood education. Prerequisite: PSYCB1A. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

ELED 731 Parenting: The Early Years (3)
Highlights the needs of children from birth to six years. Explores a variety of ways adults can meet those needs. Offered based upon demand.

ELED 732 Piagetian Theories in Math Education (3)

ELED 736 Curriculum and Instruction in Early Childhood Education (3)
Examines unique qualities of early learning. Emphasizes development of curriculum and instruction in specific areas of learning including art, music, literature, reading instruction, math, and natural and social science for prekindergarten children. Includes 15 hours of field work. Prerequisite: PSYCB1A. FALL; offered in other terms based upon demand.

ELED 738 Health and Nutrition for the Young Child (3)
Reviews the relevant literature and research on the effects of nutritional factors on physical and cognitive development. Examines educational implications. SPRING-SUMMER.

ELED 81A Teaching Writing in the Elementary Classroom (3)
Research based course designed to assist classroom teachers in developing a year long written composition program for elementary grade students. Class participants will work with a three step writing process that leads students from pre-writing experiences to finished compositions, stories, and reports. Knowledge of current theory and research in writing will be applied to classroom processes through which students acquire writing skills. Prerequisite: At least one undergraduate course in language arts or methods of language arts. SPRING-SUMMER; offered in other terms based upon demand.

ELED 818 Early Childhood Assessment (3)
Studies the history and issues of early childhood assessment. Provides experiences in selecting, administering, and interpreting various assessment techniques and materials. Prerequisite: PSYCB1A. WINTER.

ELED 830 Current Issues in Early Childhood Education (3)
Examines different viewpoints on several current issues. Emphasizes decision-making processes used in resolving issues. Offered based upon demand.
230 English and Literature

ELED 831 Teaching to Limited English Proficient Students (3)
Examines techniques and strategies for teaching various content areas to students with limited proficiency in English. Prerequisites: EDUC310, SPEDS10, and PSYC320. Offered based upon demand.

ELED 832 Teaching Arithmetic Operations (3)
Study of the basic arithmetic which underlies the elementary school curriculum. Covers techniques of teaching basic arithmetic concepts to children. Examines current elementary school mathematics curricula and materials, including games and laboratory activities. SPRING-SUMMER; offered in other terms based upon demand.

ELED 834 Individualizing Prekindergarten Curriculum and Instruction (3)
Analyzes techniques for individualizing instruction in specified content areas. Examines, selects, and applies techniques for: assessing levels of functioning, selecting activities and materials for each content area, and devising/selecting methods for evaluating student progress. Requires 15 hours of field work. Prerequisite: ELED736. SPRING-SUMMER; offered in other terms based upon demand.

ELED 844 Reading Strategies for Individualizing Instruction (3)
Study of individualization and the language-reading process. Focuses on pupil variability and personalized diagnostic instruction in a specified learning environment. Prerequisite: EDUC842. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

ELED 850 Advanced Methods of Teaching Reading (3)
Reviews and discusses various methods of teaching reading at elementary and junior high levels. Discusses various theoretical models of learning to read and their application in classroom. Evaluates methods of teaching reading in the light of current learning and information processing theories. FALL, WINTER, SPRING-SUMMER.

English and Literature

ENGL 310 Writing Principles (3)
Emphasizes principles, techniques, form, and style in writing. FALL, WINTER, SPRING-SUMMER.

ENGL 311 English Literature I (3)
Surveys a selection of literary masterpieces from Anglo-Saxon origins through the Middle Ages and the English Renaissance to the Restoration and eighteenth century. FALL.

ENGL 312 English Literature II (3)
Surveys a selection of literary masterpieces in English literature from the Romantic period through the Victorian and Modern periods to the present. WINTER.

ENGL 316 Chicano and Puerto Rican Struggle Through Literature (3)
Covers the history of the Chicano movement and the Puerto Rican experience in the U.S.A. Studies the writings by Alana, Barris, Burma and others focusing on Chicano and Puerto Rican literature and reflecting their struggles and concerns. WINTER.

ENGL 321 American Literature I (3)
Focuses on the major writers, works, and related background in American literature before 1865. FALL.

ENGL 322 American Literature II (3)
Focuses on the major writers, works, and related background in American literature after 1865. SPRING-SUMMER.

ENGL 330 Studies in Literature (3)
Brings literature into the life of the educated citizen. Students will study consequential works of English, American, and world literature as a prologue to a lifetime of reading. FALL, WINTER, SPRING-SUMMER.
ENGL 381 Advanced Writing (3)
Covers form, style, and the mechanics of writing persuasive, information essays and other
documents. Designed as an upper-division writing course to enhance and improve student
writing ability. FALL, WINTER, SPRING-SUMMER.

ENGL 382 Technical and Professional Communications (3)
Examines through case-studies and professional documents the numerous and varied
forms of written and spoken communication in business and the professions. Emphasizes
the importance of all aspects of communication in contemporary industry, business, and,
where applicable, health sciences, computer technology, and other professions. Pre­
requisites: ENGL381 or equivalent. FALL, WINTER; offered in SPRING-SUMMER based
upon demand.

ENGL 41A Studies in Rhetoric (3)
Emphasizes a singular aspect of rhetoric: classical rhetoric; the relationship of composition
theory and literature; research in rhetoric, composition, and computing; and so on.
Focuses also on the student's ability to write analytically about the readings. FALL.

ENGL 470 Independent Study: . . . (1-4)
Individual reading, research, and/or project in English under the supervision of the faculty.
Prerequisite: Permission. Offered based upon demand.

ENGL 501 Introduction to Linguistics (3)
Provides a comprehensive introduction to the ways in which linguistics describe language,
Focusing especially on English. Explores all levels of linguistic structure from sound
(phonetics and phonology) to meaning and use (semantics and pragmatics). Examines ma­
jor issues and subdisciplines in the systematic study of language, including dialects,
Prescriptivism, and language abuse, style, historical change, usage and definitions of stan­
dards, and the differences between speech and writing. FALL, WINTER, SPRING-
SUMMER.

ENGL 508 Teaching English as a Second Language (3)
Application of linguistic principles and various methods of language instruction to the
teaching of English language skills to individuals learning English as a second language.
Emphasizes techniques for effective utilization of first language skills in second language
learning. Curricula and materials will be examined. Offered based upon demand.

ENGL 510 Major English Authors: . . . (3)
Concentrated study of selected authors. Students may take course for credit more than
once, because the authors selected change from year to year. WINTER, SPRING-SUMMER.

ENGL 511 African Novel (3)
A critical analysis of the literature written by selected major African writers. Not scheduled
to be offered in AY86-87.

ENGL 512 Black Literature I: 1760-1900 (3)
Generally surveys black prose from colonial period to 1900. Covers a wide variety of works
from several genres, with a major emphasis on prose embracing the slave narratives and
early black fiction. FALL, WINTER, SPRING-SUMMER.

ENGL 513 Black Literature II: 1900-41 (3)
Provides a model for approaching black literature from a variety of literary and
sociocultural perspectives, with a special emphasis on the Harlem renaissance and major
authors, including Paul Laurence Dunbar, Charles Chessnut, and James Weldon Johnson.
WINTER.

ENGL 514 Black Literature III: 1941-Present (3)
Continuation of Black Literature II. Embraces all genres and extends chronologically from
World War II to the present. The main focus is on authors such as Wright, Baldwin, Ellison,
Margaret Walker, Alice Walker, and Toni Morrison, as well as black writers of the civil
rights movement. SPRING-SUMMER.
ENGL 515 Major Black Authors: . . . (3)
Individual Black writers will be studied in depth. Students may register in this course for credit more than once as the authors studied vary from year to year. WINTER; offered in FALL based upon demand.

ENGL 520 Major American Authors: . . . (3)
Individual American writers will be studied in depth. Students may take course for credit more than once, as the authors studied vary from year to year. FALL, WINTER, SPRING-SUMMER.

ENGL 521 Comparative Latin American Literature (3)
Studies the Latin American novel. Covers major writers of different Latin American countries and the poetry of protest and revolution in the 20th century. WINTER.

ENGL 522 Novel of the Mexican Revolution (3)
Studies the literary works during the Mexican Revolution. Not scheduled to be offered in AY86-87.

ENGL 523 Protest and Revolution in Latin American Literature (3)

ENGL 531 Children's and Adolescent Literature (3)
Introduces the student to the variety of literature available for children and adolescents. Examines establishing criteria for selection of literature for children and adolescents, including criteria related to reading levels, student interests, quality of materials, and psychological, cultural, and social issues. FALL, WINTER, SPRING-SUMMER.

ENGL 532 Literature of Immigrant Children (3)
Readings and analysis of fiction produced by the immigrant children, the white ethnics, who emigrated to the U.S. in the late 19th century. Set in context with mainstream American writers and American black literature. SPRING-SUMMER.

ENGL 535 Literature and History: . . . (3)
Explores the relationships between ideas which have political, social, and historical importance and the developments in history for which these ideas have consequences. Topics include the 1920s and modern Europe (19th and 20th centuries) and will vary from year to year. WINTER.

ENGL 54A Literary Criticism (3)
Examines major approaches to criticism as a means of critiquing literature from a variety of perspectives on a variety of levels. FALL.

ENGL 540 Bible as Literature in Social Context (3)
Introduces the diverse literary genres of biblical literature in their social/cultural setting. Utilizes the recent knowledge of archeology, linguistics, and Near Eastern studies. WINTER.

ENGL 541 Chinese Literature and Culture (3)
Introduces Chinese culture through the progress and splendor of its literature. Emphasizes the different literary genres presented by the major writers of China, the structures of the language, and their varying influences on Chinese culture. FALL.

ENGL 545 Persuasion Analysis (3)
Studies modern persuasion techniques used by advertising, political parties, and the government. Examines specific counter-propaganda techniques. Designed primarily for high school teachers who teach persuasion and propaganda analysis, consumer education, and the like. FALL.
ENGL 551 Shakespeare's Plays (3)
Reading and analysis of Shakespeare's plays, including history plays, comedies, tragedies, and romances. Graduate students will address textual problems. FALL.

ENGL 56A Literary Genre: . . . (3)
Examines the form, content, and history of the development of the various genre of literature in English, including poetry, dramatic literature, narrative fiction, the essay, and modern variations. This is a variable offering and may be taken more than once under different subtitles. Not scheduled to be offered in AY86-87.

ENGL 560 Philosophical Themes in Contemporary Literature (3)
Examines philosophical ideas embodied in literary works of art and presents a methodology of thematic studies in literature. FALL.

ENGL 57A Computers and Composition (3)
Focuses on the use of word processing and computer-aided instruction as part of the writing process. Where possible, students will review available software (CAL) packages. FALL.

ENGL 570 Rhetorical Theory and Practice (3)
Examines the history of rhetoric and composition, and contemporary issues in rhetorical theory and pedagogical practice. Develops the student's abilities as a writer. WINTER.

ENGL 58A Special Topics: . . . (1-3)
Experts in the field present selected topics in writing, language, and literature. Includes the discussion of the topics and the implications for theory and practices. Because of varying topics, this course may be taken more than once. Offered based upon demand.

ENGL 590 Research Techniques (3)
Instruction and practicum in research techniques ranging from basic library skills to advanced methods of information storage and retrieval. SPRING-SUMMER.

ENGL 592 Historical Studies in the English Language (3)
Focuses on the historical development of English language studies. Emphasizes the major contemporary theories of grammar including structural, transformational, tagmemic, and traditional. Also examines two major approaches to language—psycholinguistic and sociolinguistic. WINTER.

ENGL 620 Women in Latin American Literature (3)
Studies literary works produced by women in Latin America. Includes a critical analysis of other works which reflect the role women play in society. WINTER, SPRING-SUMMER.

ENGL 820 Critical Analysis: Latin American Literature (3)
Studies the major approaches to criticism with emphasis on critical writing. Includes the study of Spanish and Latin American literary criticism. WINTER.

ENGL 830 Seminar: Advanced Composition and Rhetorical Theory (3)
Focuses on extensive readings in a major area of composition, rhetorical, and critical theory. Where appropriate, seminar participants will investigate the relationship of theory to college-level practice. WINTER.

ENGL 835 Seminar: Social Novel (3)
Studies the indigenous novel as an expression of and reaction to the social, political, and economic conditions of select cultural groups. FALL, SPRING-SUMMER.

ENGL 840 Seminar: Philosophy in Literature (3)
Focuses on philosophical themes in literature. Offers a forum at an advanced level where thematic studies are the focus of investigation in literary works. WINTER.
ENGL 845 Seminar: English Literature (3)
Studies a selected period of English literature including: Medieval, English Renaissance, Restoration and Eighteenth Century, Romantic and Victorian, Modern and Post Modern. Literature of a period is related to historical, political, social, and religious currents of the times. Students concentrate on a period of their choice. FALL.

ENGL 850 Seminar: American Literature (3)
Focuses on extensive readings on one period in American literature. Typically, students read both primary literary works and secondary critical and historical analyses. SPRING-SUMMER.

ENGL 870 Graduate Research: . . . (1-4)
Individual reading, research, and/or project in English under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

ENGL 890 Graduate Thesis/Project: . . . (3)
Provides the student in English the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in English. Prerequisite: Permission of advisor. Offered based upon demand.

English Education

EGED 518 Language, Teaching, and Learning (3)
Exploration of contemporary theories of language, reading, and the teaching thereof. Particularly related to the teaching and learning of children. Prerequisite: ENGL501 or ENGL592. WINTER.

EGED 523 Methods of Teaching English (3)
Focuses on the various components of the secondary school English curriculum in which students should develop competencies in order to meet the full range of responsibilities of the teacher of English. Includes study in the English language, literature, composition, listening, and reading emphases. This course is appropriate for those students who plan to teach English in the secondary school or teach language arts in the elementary school. Prerequisites: Twenty-five hours of English and/or literature courses. FALL; offered in WINTER based upon demand.

EGED 528 Teaching Reading in High School (3)
Examines the vocabulary, comprehension, literature appreciation, and study skills which should be included in the reading component of the English curriculum. Provides students with skills for teaching reading in secondary school content subjects. Prerequisite: ENGL501 or ENGL592. SPRING-SUMMER.

EGED 690 Workshop for Teachers of Writing (1-3)
Emphasizes the method and practice of teaching writing. Focuses on methods of motivating students, pre-writing, free writing, style development, revision, and evaluation. Prerequisite: Graduate student status. SPRING-SUMMER; offered in other terms based upon demand.

EGED 810 Advanced Methods of Teaching English (3)
Designed for inservice teachers and graduate students with teaching experience to enhance their skills and knowledge of English teaching methods. Emphasizes practicality by providing students with specific teaching suggestions and includes an examination of research evidence and sound theory. Familiarizes students with content which should be taught in an effective English curriculum as well as suggested activities for teaching that content. Not scheduled to be offered in AY86-87.
Finance

FIN 301 Principles of Financial Management (3)
Deals with theory and practice of the financial management function in planning, raising, and directing the efficient allocation of funds within the firm. Prerequisites: ACCT302, ECON301, and STAT361. FALL, WINTER, SPRING-SUMMER.

FIN 340 Survey of the Real Estate Industry (3)
A survey course for degree-seeking students without a real estate background. Examines relationship of real estate to the business community. Introduces brokerage operations, finance, investment, valuation, and property management. Reviews the legal framework of the industry and introduces other facets of real estate for further study or specialization. Note: Students who have completed six hours of real estate should not enroll for credit. FALL.

FIN 341 Fundamentals of Real Estate Lending (3)
Examines real estate loans as a significant part of the investment portfolio for financial institutions. Discusses these institutions and their procedures for investment, and governmental activities affecting these activities as well as other changes in the financial markets that affect them. Not scheduled to be offered in AY86-87.

FIN 342 Fundamentals of Real Estate Valuation (3)
A study of the nature of real property and value, influences of value on real property, the appraisal process, city and neighborhood data analysis, highest and best use, building inspection, and three approaches: value-cost, market data, and income. Attention will also be given to the appraisal report and professional standards and practices. Not scheduled to be offered in AY86-87.

FIN 343 Sales Techniques and Real Estate Brokerage (3)
Focuses on training a salesperson in the practical application of innovative sales psychology as well as other operational problems for managers of a residential and commercial real estate brokerage including listing, assessing, selling, and financing real estate. Prerequisite: FIN340 or equivalent. Not scheduled to be offered in AY86-87.

FIN 344 Construction Scheduling and Cost Estimating (3)
Improves ability to control and properly cost the construction process. Coursework includes terminology, methods and materials, measurement and the typical sequences of construction projects, and reading and working from plans and specifications. Examines standard cost data sources and how they are used in the development or valuation of real estate. Not scheduled to be offered in AY86-87.

FIN 430 Financial Institutions (3)
Explores the development and role of financial intermediaries in the savings-investment process and compares investment and loan policies of the major financial institutions. Prerequisites: FIN301, ECON301. WINTER.

FIN 435 Estate Planning (3)
Covers basics needed for developing and updating an estate plan, its creation, conservation, and disposition. Includes topics on identifying and harmonizing life goals and life styles, investment options, life insurance, guardianships, trusts, wills, and the newly revised federal estate and gift tax law. Not scheduled to be offered in AY86-87.

FIN 440 Insurance and Risk Management (3)
Analyzes the nature and scope of the various risk exposures generally facing individuals and profit and nonprofit organizations. Examines alternate methods of dealing with risk exposures, including the use of insurance as a risk-handling device. Features topics on personal risks, property risks, third-party liability risks, and the nature and types of insurance contracts. Students will learn to apply risk management techniques to their professional and personal affairs. SPRING-SUMMER.
FIN 441 Real Estate Property Management (3)
Focuses on the application of management techniques to the specialized field of real estate. Covers historical background and operating techniques, as well as the scope of professional real estate management. **Prerequisite:** FIN340. Not scheduled to be offered in AY86-87.

FIN 442 Single Family Residential Appraisal (3)
Emphases the application of appraisal fundamentals in the residential field including condominiums and cooperatives. Covers the process of collecting and analyzing city, neighborhood, site, and market data as well as the use of property inspections. Emphasizes current practical applications through extensive use of problems and case studies. Reviews narrative techniques as well as current forms used in appraisal reports. **Prerequisite:** FIN342 or equivalent. Not scheduled to be offered in AY86-87.

FIN 445 Analysis of Financial Statements (3)
Uses computer simulation to facilitate understanding and application of certain tools and techniques of analysis. Includes flow of funds, forecasting, and discounted cash flow. **Prerequisite:** FIN301. WINTER.

FIN 448 Real Estate Investment Analysis (3)
Combines the skills from federal income tax accounting and financial mathematics and uses these for a formal analysis of real estate investments. The completion of this course places the student’s knowledge equivalent to the content offered with course CI 101 by the REALTORS National Marketing Institute. **Prerequisite:** FIN340 or equivalent. Not scheduled to be offered in AY86-87.

FIN 450 Financial Markets (3)
Deals with analysis of the flow of funds through financial institutions and markets with the purpose of understanding and predicting market conditions. Covers types of financial instruments, term structure of interest rates, investment policies of financial institutions, efficiency of financial markets, and the effects of monetary and fiscal policies upon financial markets. **Prerequisite:** FIN301. FALL.

FIN 460 Investments (3)
Involves study of the principles of investment securities with varying degrees of risk and return. Includes topics on investment risk, historical risk-return relationships, valuation of alternative financial instruments, technical analysis, procedures of the securities industry, formula investing, tax considerations, investment companies, and personal investment policy. **Prerequisite:** FIN301. FALL.

FIN 470 Independent Study: . . . (3)
Independent study is intended to provide better students with the opportunity to study a topic of their choice in finance under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within finance and an instructor to sponsor the work. **Prerequisite:** Permission of instructor and dean. Offered based upon demand.

FIN 801 Problems in Financial Management (3)
Covers the problems faced by the financial officer in management of funds in the business firm. Emphasizes developing skills and techniques to implement capital expenditure policies, solving short-term and long-term financing problems, and establishing dividend policies. **Prerequisites:** FIN301, MATH355, and STAT361. FALL, WINTER.

FIN 830 Financial Markets (3)
Covers analysis of the financial markets with emphasis on understanding and predicting interest rates and stock prices. Includes topics on structure and behavior of interest rates, flow of funds analysis, operation of security markets, portfolio policies of financial institutions, effect of monetary and fiscal policies of financial markets, capital market theory, and measurement of market efficiency. **Prerequisite:** FIN801. FALL.
FIN 850 Investments (3)
Studies the principles of investment in securities with varying degrees of risk and return. Includes topics on investment risk, historical risk-return relationships, valuation of alternative financial instruments, technical analysis, procedures of the securities industry, formula investing, tax considerations, investment companies, and personal investment policy. Prerequisites: FIN301, STAT361. SPRING-SUMMER.

FIN 855 Analysis of Financial Statements (3)
Emphasizes external accounting rather than internal or managerial. Covers analytical tools and techniques of financial analysis, bases which underlie the preparation of financial statements, distortions to which income determination and asset and liability measurement are subject, and processes and methodology of financial statement analysis. Prerequisites: FIN301, ACCT351, and ACCT352. Not scheduled to be offered in AY86-87.

FIN 860 Financial Institutions (3)
Presents a detailed study of the total financial sector of the economy from the point of view of individual financial institutions. Provides analysis of policies, practices, and regulation of commercial banks; savings and loan associations; financial, insurance, and investment companies; relevant governmental agencies; and others. Prerequisite: FIN801. WINTER.

FIN 865 Advanced Financial Management (3)
An intensive study of theories and analytical tools with emphasis on their application to the solution of various financial problems of business firms. Includes topics on working capital management, capital expenditure decisions, estimation of the cost of capital and dividend policy decision. Prerequisites: FIN801, STAT362. SPRING-SUMMER.

FIN 870 Independent Study: . . . (3)
Independent study is intended to provide better students with the opportunity to study a topic of their choice in finance under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within finance and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

FIN 890 Graduate Thesis/Project: . . . (6)
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Students interested in pursuing the doctorate degree in business should select the thesis option. Prerequisite: Permission of advisor or committee. Offered based upon demand.

Geography

GEOG 31A Physical Geography (3)
Features investigations into the natural systems of the earth and their relationship to human activities. Includes examinations of the earth's energy, water, and nutrient balances and how these balances influence and are influenced by human activities. Examines soils, climates, hydrology, tectonic activity, landforms, vegetation from a global as well as urban perspective. Emphasizes understanding the various natural systems and how they relate to the built environment. FALL, WINTER.

GEOG 32A Economic Geography (3)
Examines the spatial and environmental aspects of economic activity. Covers the economics of prehistory and continues through the origin of agriculture and cities. Investigates aspects of the global and regional economy including urban systems, agricultural systems, forestry, mineral resources, and ocean resources. Not scheduled to be offered in AY86-87.
Geology

GEOL 322 Geological Science Foundations (2)
Describes the earth's physical environments in terms of geologic processes. Emphasizes weathering, erosion, deposition, glaciation, tectogenesis, and volcanism. Explores developmental history and possible future of landforms. Designed for nonscience majors. Offered based upon demand.

GEOL 323 Geological Science Foundations Laboratory (2)
Covers laboratory and field work associated with GEOL322. Prerequisite: GEOL322 or concurrent enrollment. Offered based upon demand.

GEOL 533 Geological Field Studies: Upper Mississippi Valley (3)
A field study of the physical and historical geology of the Upper Mississippi Valley and drift-free area. Emphasis is on site history and developmental processes. This is a five-day trip with on-campus work preceding and following. Prerequisites: Eight hours of earth science and eight hours of biology or permission of instructor. Offered based upon demand.

GEOL 544 Geological Field Studies: Grand Canyon Area (3)
A six-day field trip with preparatory classwork and laboratories. Focuses on dry-land processes of geochemical alteration of rocks and erosion, and the historical development of the Grand Canyon area. Prerequisites: Eight hours of earth science and eight hours of biology or permission of instructor. Offered in SPRING-SUMMER based upon demand.

GEOL 585 Soil Ecology (3)
A study of soils in Illinois in relation to their taxonomy, ecology, and land-use planning. Examines characteristics of the great soil groups, associations and series in relation to soil forming processes, and vegetational ecology. Lab and field surveys include identification and mapping of soils in Illinois. Includes a discussion of the management of Illinois soils as a natural resource important in land use decisions. Prerequisite: BIOL322 or equivalent. Offered based upon demand.

GEOL 622 Landforms of the Chicago Area (3)
Provides environmentalists an understanding of geological processes which have acted on the Great Lakes region. Emphasizes geologic history and present day landforms of the Chicago area and the Great Lakes region. Includes fundamentals of glaciation, erosion, soil development, and environmental implications of geologic processes. Prerequisite: A course in earth science is recommended but not required. Offered based upon demand.

GEOL 803 Earth Science Field Studies: Glacial Geology (3)
Field studies of glacial processes in northern Illinois. Field samples of rocks and minerals studied in the laboratory. Collection and analysis of field data used to describe specified geologic sites. Prerequisite: GEOL322 and GEOL323, or equivalent. Offered based upon demand.

GEOL 804 Earth Science Field Studies: Fluvial Geology (3)
Field study of stream erosion and deposition. Simulations and lab studies used to analyze processes. Field observations used to prepare a description of a specified site. Prerequisites: GEOL322 and GEOL323, or equivalent. Offered based upon demand.

Health Administration

HLAD 325 Health Care Organization (3)
Provides a basic understanding of the components and organization of the health care delivery system in the United States. FALL, WINTER, SPRING-SUMMER.

HLAD 330 Medical Ethics (3)
Presents some of the major ethical problems confronting society, the health care system, and the health care administrator. Each student will be encouraged to synthesize a per-
sonal professional philosophy to deal with the ethical dilemmas inherent in health services delivery. FALL, WINTER.

**HLAD 340 Medical Sociology (3)**
Applies sociological knowledge, concepts, and methodologies to health care processes for the purpose of enhancing the understanding of health administrators on the dynamics of interaction between patients and providers. FALL, WINTER.

**HLAD 355 Health Care and Politics (3)**
Study of federal, state, and local legislative, regulatory, and political processes, and their effect on the health care system and its professions. Deals with ways to interact with those processes. FALL, SPRING-SUMMER.

**HLAD 430 Ambulatory Care System Management (3)**
Provides technical knowledge to organize, direct, coordinate, plan, and control ambulatory care programs. Focuses on medical group management with applications and illustrations drawn from HMO programs. Includes topics on governance, the medical staff, logistic systems, facility design, and marketing. Explores the administrative dimension of primary care practice. WINTER.

**HLAD 445 Mental Health Administration (3)**
Describes the unique environmental and organizational context of mental health and developmental disabilities programs. Discusses problems related to applying traditional management techniques. WINTER.

**HLAD 450 Health Planning (3)**
Deals with the history of the development of health planning in the United States. Examines principles, policies, and tools related to the planning process including the authority, structure, and function of health systems agencies. **Prerequisites:** HLAD325 and statistics. WINTER, SPRING-SUMMER.

**HLAD 460 Health Care Economics (3)**
Applies economic analysis to health and health care services. Examines the concept of health as human capital. Investigates special features of the supply, demand, distribution, and economic impact of health care delivery. **Prerequisite:** ECON301 or equivalent. WINTER, SPRING-SUMMER.

**HLAD 465 Health Care: Legal Aspects (3)**
Discusses legal implications and ramifications of conduct in health services administration. Introduces principles of administrative law which form the foundation of decision making processes in the health services arena. **Prerequisite:** HLAD325 and statistics. FALL, SPRING-SUMMER.

**HLAD 470 Independent Study: . . . (1-8)**
Individual reading, research, and/or project in health administration under the supervision of the faculty. **Prerequisite:** Permission. Offered based upon demand.

**HLAD 480 Internship: . . . (1-8)**
Designed to provide students in health administration with supervised practical experiences in applied settings. **Prerequisite:** Permission. Offered based upon demand.

**HLAD 490 Health Administration Practicum (3)**
Designed to provide students with terminal experiences integrating classroom learning and the field of practice. Reinforces and reviews competencies gained in health administration and gives students an opportunity to achieve professional growth and administrative skills. **Prerequisite:** Advanced students in undergraduate health administration only. Offered based upon demand.

**HLAD 503 Current Topics in Health Administration: . . . (1-3)**
Provides continuing education for hospital administrators. Covers components of management such as budgeting, finance, personnel, planning, task analysis, team building, and the changing work force. Offered based upon demand.
HLAD 506 Institutional Management: Health Administration (3)
Discusses reading and research in the areas of health care, as well as direct investigation of
an administrative problem fundamental to hospital/nursing home administration. Pre-
requisite: MGMT301. Offered based upon demand.

HLAD 520 Introduction to Long Term Care (3)
Provides a basic orientation to the long-term care continuum, including both nursing
homes and noninstitutional alternatives such as home health agencies and adult day care.
Examines the long-term care needs of the elderly, and actual and proposed public policy
responses to those needs. FALL, WINTER, SPRING-SUMMER.

HLAD 525 Nursing Home Administration (3)
Examines principles in the management of skilled nursing facilities and related institutions
for the chronically ill and disabled elderly. Explores issues in the regulation and reimburse-
ment of nursing homes in Illinois. WINTER, SPRING-SUMMER.

HLAD 648 Health Administration: Marketing for Health Care Services (3)
Deals with market research principles for health care organizations. Covers approaches to
strategic planning, implementation, and promotion. FALL, SPRING-SUMMER; offered in
WINTER based upon demand.

HLAD 801 Health Care Sociology (3)
Reviews basic concepts of medical sociology. Examines conceptualization and deter-
minants of health and illnesses. Explores utilization and termination of health care process
and evaluates performance of health care systems. FALL, WINTER, SPRING-SUMMER.

HLAD 805 Applied Research Methods for Health Administration (3)
Examines the application of research methods to the administrator's decision-making
process. Topics covered include the relevance of research for policy decision-making,
common measures and statistics used by health administrators, the application of various
research methods to health administration, an introduction to computer statistical software
packages, and an introduction to information systems. Prerequisite: Statistics. FALL,
WINTER.

HLAD 810 Health Care Organization: Problems and Policies (3)
Deals with current issues in modern health care delivery systems. Addresses issues from
both theoretical and pragmatic perspectives. Prerequisite: Health Administration graduate
students and others with instructor's permission. FALL, WINTER.

HLAD 815 Economics of Health Administration (3)
Application of basic economic tools of analysis to the study and solution of health care
delivery problems. Prerequisite: Competency in basic economic concepts, or permission of
instructor. FALL, WINTER.

HLAD 818 Health Care Policy (3)
Enables the student to describe, analyze, evaluate, and apply basic policy approaches to
both American and international health care issues. Prerequisite: HLAD801. FALL,
WINTER.

HLAD 820 Health Care Program Evaluation (3)
Study of specific topics in evaluating health care programs. Special attention to the concept
of program, analysis of evaluation system models, measurement, causality, advantages and
disadvantages of internal and external evaluation, and analysis and critique of published
evaluations. Prerequisite: Statistics. WINTER.

HLAD 823 Quality Assurance for Health Care (3)
Examines various medical care quality assessment approaches. Students plan institutional
quality assurance programs for hospitals, ambulatory care settings, long-term care
facilities, and other health care facilities. Prerequisite: HLAD810 or permission. SPRING-
SUMMER.
HLAD 828 Ambulatory Care: Issues and Problems (3)
Examines the changing health care policy framework and the shift towards ambulatory care services. Addresses primary care, illness prevention, and health promotion issues. Discusses neighborhood health centers, HMOs and out-patient departments with attention to medical records and administrative procedures. FALL.

HLAD 830 Health Administration: Lecture Series (3)
Health practitioners discuss many of the issues and problems of the contemporary American health care delivery system. Major topics include the role of government, value and ethical considerations, the hospital and the consumer, and issues of manpower, financing and quality of care. Prerequisite: Graduate standing in health administration or permission. Auditors are encouraged and welcome. Offered in FALL based upon demand.

HLAD 835 Health Care: Human Resource Management (3)
Focuses on human resource management, programs, and policies. Addresses recruitment of health professionals and auxiliaries, manpower requirements, staffing, training, development, examination of qualifications standards, performance review, motivation, and employee morale. Examines methods of developing leadership in supervisory health managers, issues of wage and salary administration, and unionization problems. FALL, WINTER, SPRING-SUMMER.

HLAD 837 Health Care Law (3)
Focuses on corporate administrative and regulatory law significant for hospital and health services administration. Examines types of corporate structuring, the concepts of holding companies with both for-profit and not-for-profit subsidiaries, and the complexities of multi-institutional corporations. Prerequisite: HLAD810. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

HLAD 840 Health Care: Financial Management (3)
Provides an overview of the primary facets of health care financial management. Prerequisites: ACCT402, HLAD810, and HLAD815. FALL, WINTER, SPRING-SUMMER.

HLAD 845 Organizational Theories in Health Administration (3)
Studies organizational and managerial theories relevant and unique to effective administration of health care institutions. Organization is perceived as an open system which requires constant interaction with environment. WINTER, SPRING-SUMMER.

HLAD 850 Strategic Planning for Health Administration (3)
Covers the strategic planning process in the competitive health care field, including definition of mission, external analysis, goal development, and generation of alternatives and their selection. Prerequisites: HLAD810 and statistics. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

HLAD 855 Hospital Management (3)
Examines unique problems and characteristics of health care organizations, primarily hospitals, and their implications on management and relations with the community. Features guest speakers, practitioners, case-study analysis, and class participation. Prerequisite: HLAD810. FALL, WINTER.

HLAD 86A Advanced Management in Health Administration (3)
Advanced course in Health Service Management using case method instruction. Full comprehension of the unique organization and environment of hospital administration will be applied to actual problems recorded in case studies. Prerequisite: HLAD855 or permission of instructor. FALL, WINTER.

HLAD 865 Health Administration Field Experience (5)
Capstone course in health administration. Students apply theories and principles of classroom learning in health care facility. The field experiences provide opportunities for development, integration, and reinforcement of competence. Prerequisite: Permission of instructor at least three months in advance and have successfully passed the comprehensive examinations. Offered based upon demand.
Health Professions Education

Hlad 870 Independent Study: . . . (1-8)
Individual reading, research, and/or project in health administration under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

Hlad 880 Internship: . . . (1-8)
Designed to provide students in health administration with supervised practical experiences in applied settings. Prerequisite: Permission and have successfully passed the comprehensive examinations. FALL, WINTER, SPRING-SUMMER.

Hlad 890 Graduate Thesis/Project: . . . (1-8)
Provides the student in health administration an opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in health administration. Prerequisite: Permission of advisor. Offered based upon demand.

Health Professions Education

Hlpe 315 Health Professions Education Instruction (3)
Designed to introduce health professions students to the skills and processes involved in health professions education in both clinical and didactic settings. Develops skills in planning health professions education programs, delivering health professions education programs, and evaluating health professions education programs. Prerequisite: Enrollment in health sciences or nursing majors. WINTER.

Hlpe 620 Health Professions Education: Current Trends and Issues (3)
Explores current trends and issues in allied health education. Focuses upon present and projected educational policy issues affecting educational institutions that prepare allied health personnel. Examines credentialing, length, and complexity of the training program, accreditation, and professional social control. Prerequisite: Open to anyone with sufficient background to be able to read and discuss current literature about health professions education. Offered based upon demand.

Hlpe 630 Special Issues in Community Health (3)
Emphasizes organizational patterns and functions of voluntary and government health agencies. Details role of the school health team in the analysis of community health programs in the greater Chicago area. SPRING-SUMMER.

Hlpe 802 School Health Programs (2)
Presents an overview of the principles, philosophy, and development of school health programs in the U.S. Emphasizes the concepts of "healthful school living" and community participation in school health programs. Focuses on developing a team framework among teachers, health service personnel, parents, and pupils. Prerequisite: Students must be certified teachers enrolled in the health professions education major or have permission of the instructor. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

Hlpe 810 Health Education Program Planning (3)
Exposes the school health education student to current approaches in the development and evaluation of health education curricular designs. Discusses curriculum assessment techniques. Focuses on the philosophical and historical foundations of health education. FALL, WINTER.

Hlpe 815 Assessment of Health Instruction (3)
Examines assessment procedures employed in health education and allied health training programs. Emphasizes the development of valid and reliable instruments to assess health behaviors, attitudes, and skills. Prerequisite: HLPE810 or permission of instructor. SPRING-SUMMER.
HLPE 820 Health Professions Education: Continuing Education (6)
Considers educational strategies and issues of adult continuing education. Intended for those involved with continuing education programs for the health professions. **Prerequisite:** Students must meet the qualifications for admission to one of the graduate curricula in the College of Health Professions at Governors State University. WINTER.

HLPE 825 Health Professions Education: Values Clarification Techniques (4)
Exposure to a wide variety of teaching strategies which can be subsumed under the title of "values clarification techniques." Strategies incorporate the personal goals and values of learners in the educational process. Participants select strategies which appear to have the most potential for their particular teaching needs. FALL.

HLPE 860 Health Professions Education: Practicum (4)
Students apply concepts, theories, and strategies for teaching to instruction in their specific fields. Students planning to enroll should contact the instructor at least a month in advance of enrolling so that a suitable placement can be arranged. **Prerequisite:** Permission. WINTER.

Health Sciences

HLSC 305 Contemporary Health Issues (3) [10]
Identifies and examines major health issues of our time. Designed to counteract apathy, dispel myths, and provide accurate information upon which to make decisions affecting individual and social health. National leaders representing a range of thought and documentary film footage are utilized. FALL, WINTER, SPRING-SUMMER.

HLSC 35A Descriptive Epidemiology (3)
Study of disease processes in populations. Infectious, chronic, social and substance abuse conditions are considered as they affect the health of a community and larger population. Students consider present and future professional roles in dealing with epidemiological problems in workplace and community of residence. FALL.

HLSC 470 Independent Study: . . . (1-8)
Individual reading, research, and/or project in the health sciences under the supervision of the faculty. **Prerequisite:** Permission. Offered based upon demand.

HLSC 480 Internship: . . . (1-8)
Designed to provide students in the health sciences with supervised practical experiences in applied settings. **Prerequisite:** Permission. Offered based upon demand.

HLSC 50A A Survey of DRGs (1)
Provides basic information regarding the Diagnosis Related Group (DRG) method of payment with emphasis on impact of DRGs on the health care industry. Formal presentations from a diverse group of leaders, practitioners and policymakers, panel discussions, and structured group discussions are used to facilitate an understanding of the problems facing health care professionals as well as the approaches employed by other professionals to offset the impact of DRGs. Offered based upon demand.

HLSC 51A Dynamics of Health and Illness (3)
Focuses on analysis of problems and issues regarding attainment and maintenance of health and how to take control of one's life during illness. Emphasizes how to negotiate for professional health/illness care for self and family, what to do when catastrophic illness occurs, how to implement health self-care principles and practices, how to survive hospitalization, and how to cope with conflicting values regarding health and illness. FALL, SPRING-SUMMER.

HLSC 510 Death and Dying for the Health Care Professional (3)
Examines current attitudes toward death and dying. Explores ways in which the professional helps the patient and family deal with a terminal illness. Offered based upon demand.
HLSC 610 Nutrition (3)
Provides knowledge necessary for nutrition and diet therapy. Discusses cultural, economic, and social factors of food habits. FALL, WINTER, SPRING-SUMMER.

HLSC 80A Health Promotion (3)
Explores the factors influencing our current concepts of health and wellness. Examines new developments in maintaining optimal levels of wellness in society. Focuses upon health promotion programs in business and industry designed to reduce health risk. SPRING-SUMMER.

HLSC 830 Analytical Epidemiology (3)
Advanced health concept course. Includes human ecology of disease processes in groups and communities. Covers analysis of consumer health sources and resources in dealing with epidemic problems, indices of community health and their usefulness to health centers and schools, and promotion of healthful living on a group and community basis. FALL, SPRING-SUMMER.

HLSC 870 Independent Study: . . . (1-8)
Individual reading, research, and/or project in the health sciences under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

HLSC 880 Internship: . . . (1-8)
Designed to provide students in the health sciences with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

HLSC 890 Graduate Thesis/Project: . . . (1-8)
Provides the student in the health sciences an opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in the health sciences. Prerequisite: Permission of advisor. Offered based upon demand.

History

HIST 310 American Economic History (3)
An historical examination of the development of the American economy with special emphasis on the process of modernization and its effect on agriculture, commerce-industry, worker-employer relationships, and the value system of the people. FALL.

HIST 311 U.S. History I (3)
Provides an historical examination of the United States from the founding of the colonies through the Civil War with special emphasis on religion, nation building, economic development and modernization, and the sectional conflict. FALL.

HIST 312 U.S. History II (3)
Provides an historical examination of the United States from the Civil War through World War II with special emphasis on industrialization, immigration, urbanization, reform, and World War I and II. WINTER.

HIST 316 African History (3)
Examines the African legacy and its contributions to the world. While the Atlantic coast slave trade, colonial domination, and rule are discussed, the primary focus is on African people, the history of their societies, institutions, thoughts and cultures rather than on the study of white men in Africa. SPRING-SUMMER.

HIST 50B Family History: Genealogical Studies (3)
Provides an overview of the field of genealogy and family history. Focuses on the historical method of conducting original research including principles and procedures related to survey, interviewing, and historical research. Offered based upon demand.
HIST 501 The History of Illinois and Its Constitution (3)
A survey of the political, constitutional, and social history of the state of Illinois from 1700 to the present. FALL.

HIST 51A Ethnics in the Chicago Region (3)
Surveys the history of ethnic groups in the Chicago area with attention to both the national and local context of ethnic interaction and the impact of ethnicity on the economic, social, political, and religious development of the metropolitan area. SPRING-SUMMER.

HIST 511 Ancient Greece I (4)
A study of Greek civilization from the end of the Persian War to the rise of Macedon, centering on Athens. FALL, WINTER.

HIST 512 Ancient Greece II (4)
Continuation of HIST 511. FALL, WINTER.

HIST 520 American Urban History (3)
Presents an historical examination of the process of modernization and its effect on the American city and people. Emphasizes migration and mobility, family roles, machine politics, and various reform movements. WINTER.

HIST 525 Readings in American History: . . . (3)
Student selects a topic in American history from a prescribed list, reads a number of designated works on that topic, and answers several essay-type final examination questions. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

HIST 53A Russian History Since 1900 (3)
Examines the history of Russia in the twentieth century. Major topics include the revolution, the Stalin era, World War II, and the cold war. Focuses in part on the contemporary social history of the Russian people. Though there are no prerequisites, a basic understanding of the chronology of world history in the twentieth century would be helpful. FALL.

HIST 540 Black Experience in the U.S. (3)
Surveys black experience from 1500-1941. Emphasizes the various aspects of slavery, the Civil War, reconstruction, and the black experience during World War I and World War II periods. WINTER, SPRING-SUMMER.

HIST 541 Black Women in American History (3)
A socio-historical study of the black woman from slavery to 1970. An examination of the role she has played in the black struggle and her contributions to their survival. FALL, SPRING-SUMMER.

HIST 542 Caribbean History (3)
Studies comparative colonial patterns in the Caribbean. Emphasizes the development of slave populations, social systems, and the concept of hierarchy in the Caribbean. SPRING-SUMMER.

HIST 544 History of Civil Rights (3)
Examines the black struggle to secure human and civil rights in the United States. Black protest, court decisions, and legislation after 1953 are emphasized. Not scheduled to be offered in AY86-87.

HIST 545 American Negro Slavery (3)
A general survey of the traditional interpretations of black slavery in America and an attempt to assess them in the light of recent studies. FALL, SPRING-SUMMER.

HIST 547 Latin American History (3)
Surveys the major periods in Latin American history. Describes and analyzes the major economic, political, social, and cultural structures of pre-Columbian, colonial, and modern Latin America. FALL.
Instructional and Training Technology

HIST 550 Women in American History (3)
Examines the history of American women from the colonial period to the present with special emphasis on how and in what ways the status of women has changed. FALL.

HIST 601 Vietnam, A Television History (3)
Provides a background on Vietnam and its people from 1945 to 1975. Analyzes societal and external influences on U.S. foreign policy in relation to the historical and political context of the period. Examines the impact of the war on American society. FALL, WINTER.

HIST 720 Philosophy of History (3)
Deals with patterns in the history of mankind. Explores nature of historical change, value, purpose, and meaning of various historical phases. Offered in WINTER based upon demand.

HIST 780 Local History: Resources and Methods (3)
An examination of basic resources and methods for local and community history. Students will be involved with specific research projects. SPRING-SUMMER; offered in WINTER based upon demand.

HIST 830 Graduate Seminar in Historical Studies (3)
Examines the nature of history by reading and evaluating two or more designated works on selected topics in American history. SPRING-SUMMER.

HIST 840 Research in African-American History (3)
Addresses serious research upon significant topics and issues related to the black experience in the United States and western hemisphere. FALL, WINTER.

Instruction and Training Technology

I&TT 510 Introduction to Instructional and Training Technology (1)
This course enables students to analyze the field of educational technology, human resource development, instructional development and training. Includes: what professionals do, definitions, associations, periodicals, current issues, self-assessment on competencies. The course requires (1) visit to a local instructional and training technology department in business and industry organizations, (2) joining a professional association related to the field, (3) attending local meetings of a professional association related to the field. FALL.

I&TT 52A Training Topics: . . . (1-3)
Offers study in various topics as applied to the training field. Subject matter may include stand-up training techniques, identifying and analyzing performance problems, examining the role of the computer in the training field and television and its use in training. Offered based upon demand.

I&TT 520 Training Product Design (3)
Students design, produce, and evaluate a half hour instructional product. Includes goal analysis, learner entry characteristics, behavioral objectives, criterion-referenced tests, instructional strategy, media selection, prototype production, prototype tryout and revision. FALL.

I&TT 755 Computer Based Training I (3)
Enables student to analyze the components of a system; evaluate different types of computer systems; analyze and compare CAI and CMI; write a CAI lesson and flowchart; includes broad exposure to theories. FALL, WINTER, SPRING-SUMMER.

I&TT 760 Computer Based Training II (3)
Enables students to evaluate flowcharts; write frame material from CAI lesson and flowchart; perform cost-benefit analysis of a CAI course; write report documenting development, implementation, and evaluation of cost benefits of CAI course. Prerequisite: I&TT 755 Offered based upon demand.
I&TT 810 Training Course Development (3)
Enables students to: develop specifications for a complete training course, including all components from I&TT 520 plus: needs analysis; setting constraints; detailed job/task analysis; concept elaboration; learning hierarchy; enabling objectives; course, unit, and lesson maps; events of instruction; implementation plan including instructor’s manual; and course development documentation report. Prerequisite: I&TT 520 or equivalent. WINTER.

I&TT 815 Training Techniques (3)
Enables students to: conduct instructor-led training sessions including following pre-designed instructor roles and tasks, developing lesson plans, applying appropriate training techniques for individual and group situations and selecting and using media in training presentations. FALL.

I&TT 820 Principles of Message Design (3)
Applies principles of message design to instructional strategies, media selection and materials specifications. Emphasizes perception, memory, attitude change, adult learning, and text design. Prerequisites: I&TT 510 and I&TT 520. WINTER.

I&TT 825 Research in Instructional and Training Technology (3)
This course will enable students to evaluate the status of instructional and training technology as a field and profession including: current research, organizational, societal, ethical, and value issues raised. It requires attendance at a national ID/training/HRD related professional society conference. Prerequisites: 18 credit hours in I&TT. WINTER.

I&TT 830 TV for Training and Instruction (3)
Involves the development and production of a televised unit of instruction specifically for training settings and aimed at solving learning and/or performance problems. Small studio production includes instructional design principles, message design principles, graphics, and special effects. Prerequisites: I&TT 520, MCOM 530, or equivalent. SPRING-SUMMER; offered in WINTER based upon demand.

I&TT 840 Evaluating Human Resource Development Systems (3)
Examines techniques of evaluation of human resource development systems. Includes analysis of philosophy, personnel, management, policies, budget and facilities. Students will design a human resource development system on the basis of evaluation study. Prerequisites: I&TT 510 and I&TT 520. WINTER even years.

I&TT 843 Managing Human Resource Development Systems (3)
Study of how to produce HRD/training management plan. Includes a philosophy of training and development, an analysis of training needs, training policies, procedures, programs, schedules and structures, and organizational charts. Prerequisites: I&TT 510, I&TT 820, I&TT 840, and I&TT 860. FALL odd years.

I&TT 847 Evaluation/Cost Benefit Analysis in Instructional and Training Technology (3)
Focuses on evaluation of a training product or course. Includes formative and summative evaluation. On basis of evaluation students prepare report, calculate cost benefit, and revise course or product. Prerequisite: I&TT 510 and I&TT 810; or I&TT 840. FALL.

I&TT 852 Solving I&T Performance Problems (3)
Enables students to identify and analyze problems in I&T that are performance rather than training based; develop and synthesize data instrumentation, incentives, and motive solutions to performance problems; apply and evaluate performance engineering theory; and write a report explaining the process used and problems and solutions identified. Prerequisites: I&TT 840, or I&TT 810 and I&TT 847. SPRING-SUMMER.

I&TT 856 Consulting Teamwork in I&T (3)
Student works as a member of an instructional development team to develop and evaluate an ID/training package. Includes working closely with subject matter expert. Prerequisite: I&T 810 and I&T 847; or I&T 840. FALL.
I&TT 858 Project Management in Instructional and Training Technology (3)
Examines role of project management in the organization. Emphasizes defining the project, developing time management network, estimating costs, planning timetables, scheduling resources, writing management plan, and writing project proposal and report. 
Prerequisites: I&TT810 and I&TT847 and I&TT852 or I&TT840. WINTER.

I&TT 860 Seminar: Instructional and Training Technology in Business (1)
Enables students to analyze how the business and industry environment is affected by the bottomline-profit motive and how instructional and training techniques must be modified and adapted to that context. Analyzes the roles each professional plays in the development of training/HRD programs in a business and industry environment. Prerequisites: At least three I&TT courses. SPRING-SUMMER.

I&TT 865 Advanced Field Project (1)
Provides students in instructional and training technology with opportunities to apply specific career skills/interests in a business/industrial/medical/education setting. Prerequisites: Minimum 9 graduate hours in I&TT and permission. Offered based upon demand.

I&TT 870 Graduate Research: . . . (1-4)
Individual reading, research and/or project in instructional and training technology under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

I&TT 880 Internship: . . . (1-4)
Designed to provide students in instructional and training technology with supervised practical experiences in applied settings. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

I&TT 891 I&TT Masters Project I (2)
Includes design of a project in a real setting including proposal and appropriate design components. Covers synthesis and application of theory and advanced methods learned in the curriculum. Prerequisites: At least 25 graduate hours in I&TT. FALL, WINTER, SPRING-SUMMER.

I&TT 892 I&TT Masters Project II (2)
Further development of synthesis and application of methods begun in I&TT891. Prerequisite: I&TT891 or concurrent enrollment. FALL, WINTER, SPRING-SUMMER.

Intercultural Studies

ICS 310 Introduction to Intercultural Studies (3)
A comparative approach to research for assembling intercultural resources. Emphasis on the understanding of African/Hispanic cultures in national, regional, and international contexts. Comparative methods will be emphasized. FALL, SPRING-SUMMER.

ICS 320 Dynamics of the Spanish Language (3)
Study of the Spanish language at both beginning and advanced levels of understanding. Focuses on different approaches and techniques to increase fluency in a second language. SPRING-SUMMER.

ICS 322 Critical Writing for Bilingual Students (3)
Focuses on the development of English reading and writing skills. Students study English and Spanish syntactic structures and problems these present in translation. Offered based upon demand.

ICS 375 Intercultural Research Methods (3)
Focuses on research techniques and methodology for study of comparative and cross-cultural phenomenon. Emphasizes techniques for implementing interdisciplinary research. FALL, SPRING-SUMMER.
ICS 465  Multiple Projects in Community Research (3)
Advanced fieldwork for students in the final trimester of study. Emphasizes intercultural aspects of policy and sociocultural community research. WINTER, SPRING-SUMMER.

ICS 470  Independent Study: . . . (1-4)
Individual reading, research, and/or project in intercultural studies under supervision of faculty. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

ICS 480  Internship: . . . (1-4)
Designed to provide students in intercultural studies with supervised practical experiences in applied settings. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

ICS 530  Third World Conference (1-3)†
Weekend conference using workshops and seminars to focus on sociopolitical, humanistic and historical policy problems and issues of “third world” communities in national, interregional, and international contexts. WINTER, SPRING-SUMMER.

ICS 532  African Politics (3)
Examines the problem of social and political change on the African continent. Evaluates selected paradigms and concepts in terms of the historical scope and range of national and interregional situations. FALL, WINTER, SPRING-SUMMER.

ICS 533  Education and Development in the Third World (3)
Addresses the broad concept of development from the educational perspective. Examines the colonial educational legacy and post-colonial reform efforts to introduce new programs and approaches in education which aim at closing the resource gap between urban and rural sectors. Not scheduled to be offered in AY86-87.

ICS 535  Third World in Perspective: An Interdisciplinary Survey (3)
Uses distinguished guest lecturers to survey the broad range of issues confronting the third world’s struggle to escape from the cycle of poverty. Focuses on the major forces that have contributed to the underdevelopment of this sector of the globe. Evaluates alternative strategies and models for resolving the crisis of third world underdevelopment. FALL.

ICS 540  Hispanic Experience in U.S. (3) ¬
Examines the historical process that led to Latino migration to the United States. Focuses on the economic, political, social, and cultural conditions which shape the life of the Latino in American society. FALL, WINTER, SPRING-SUMMER.

ICS 541  Ethnicity, Culture, and Politics (3) ¬
Explores the interrelations between ethnicity, culture, and politics in American political life. Examines these concepts in an effort to understand culture, society, race, ethnicity, and their relationship to politics and society. FALL, WINTER, SPRING-SUMMER.

ICS 543  Paul Robeson: Workshop/Seminar—Achievements and Contributions (2)
Comprehensive survey of the life and times of Paul Leroy Robeson, Sr. Students examine published and unpublished works by Robeson and others, including film and audio recordings. Not scheduled to be offered in AY86-87.

ICS 546  Caribbean Cultures (1,2)
A comparative study of the Afro-French, Hispanic, and commonwealth Caribbean. Emphasizes history, art, music, language, and cultures from a Caribbean perspective. Not scheduled to be offered in AY86-87.

ICS 547  Cultural Geography (3)
Includes a discussion of the nature of culture and surveys the main distribution of the populations of the human race and their broad distinguishing characteristics and cultures. Traces the global movement of populations together with the movement of their cultural influences among other peoples and cultures. WINTER, SPRING-SUMMER.
ICS 548 African Civilizations (3)
A study of African people and their various cultural differences. Focuses on correcting misconceptions of Africa and the Africans through readings from a wide selection of publications. FALL, WINTER.

ICS 562 Philosophical Foundations of Third World Societies (3)
Examines philosophical foundations of third world societies. Not scheduled to be offered in AY86-87.

ICS 571 Psychology of Latinos (3)
A study of Latino ways of thinking, feeling, and behaving. Examines problems of intercultural communication involving Latinos and members of other ethnic groups. Offered based upon demand.

ICS 572 Problems of Latino Family (3)
A study of the main characteristics of the Latino family and the ways in which these influence the adaptation of Latinos to Anglo society. Offered based upon demand.

ICS 575 Church and Politics in Latin America (3)
Examines the role of the Catholic church in the dynamics of political power in Latin America from an historical as well as sociological perspective. Focuses on the impact of religious beliefs on the movements espousing social justice. Not scheduled to be offered in AY86-87.

ICS 810 Seminar: Comparative Research Methods (3)
Examines the logic of comparative and cross-cultural analysis and a variety of standard research techniques. Applies the comparative method to the data of the different disciplines in the social and behavioral sciences. FALL, SPRING-SUMMER.

ICS 820 Comparative Latin American Cultures (3)
Surveys societal as well as regional patterns of social organization and culture that exist today in Latin America. Emphasizes processes of change and cultural contact and isolation. WINTER.

ICS 821 Spanish Language and Culture (3)
Emphasizes development of reading, writing, and oral skills and acquisition of new vocabulary. Provides an introduction to Latin American culture and society. Offered based upon demand.

ICS 825 Seminar in Comparative Urbanization (3)
Discussion and analysis of the social, economic, and political problems of urbanization in technologically advanced and less advanced societies. Offered based upon demand.

ICS 830 Seminar: Comparative Race Relations (3)
Analysis and comparison of the dynamics of racial conflict and cooperation in the United States and selected industrial societies. FALL; offered in SPRING-SUMMER based upon demand.

ICS 840 Modern Olympism (3)
Focuses on the values and symbols associated with olympism. Traces the history and growth of olympism as a world concept. Offered in SPRING-SUMMER based upon demand.

ICS 845 Seminar: International Law and Organization (3)
Studies the fundamental rules of international law and organizations in relation to the state, nonpolitical organizations, and individuals. Discusses cases, statutes, and treaties. SPRING-SUMMER.

ICS 870 Graduate Research: . . . (1-4)
Individual reading, research, and/or project in intercultural studies under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.
ICS 880 Internship: . . . (1-4)
Designed to provide students in intercultural studies with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

ICS 890 Graduate Thesis/Project: . . . (1-6)
Provides the student in intercultural studies an opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in intercultural studies. Prerequisite: Permission of advisor. Offered based upon demand.

Management

MGMT 301 Principles of Management (3)
Introduces classical management, behavioral and management science. Reviews the fundamental functions of management emphasizing the interrelationships between planning, organizing, directing, and controlling different models of organizational behavior. Both the impact of organizations upon participants and the impact of participants upon organizations are studied. Examines the management science approach to solving production and operational management problems. FALL, WINTER, SPRING-SUMMER.

MGMT 320 Personnel Management (3)
Designed for first line supervisors and students interested in becoming personnel specialists. Views personnel planning, selection, placement, and follow-up as part of the overall management process. Guest speakers are utilized extensively. The course concludes with the opportunity for the student to practice using personnel tools and basic tests. Prerequisite: MGMT301. FALL.

MGMT 340 Production Management (3)
Discusses applications of management science and analysis to the production function. Emphasizes operations management as it relates to product development, plant location and layout, production cost analysis, work measurement, work simplification, safety management, and quality control. Prerequisite: STAT361. FALL, WINTER, SPRING-SUMMER.

MGMT 342 Job Design and Measurement (3)
Presents the underlying theory and basic methodology for the most commonly used work measurement techniques. A systems approach is developed through the study of methods, materials, tools, and equipment for the purpose of determining the most economical way of doing the job, for standardizing methods, and determining time requirements. Prerequisites: MGMT340, STAT362. FALL.

MGMT 401 Organizational Behavior (3)
Analyzes the behavior of people in organizations. Discusses organizational motivation, leadership, group behavior, communication, and decision-making. This is an extension and intensification of the behavioral portion of MGMT301 Principles of Management. Prerequisite: MGMT301. FALL, WINTER, SPRING-SUMMER.

MGMT 410 International Business (3)
Presents an introduction and overview of the economic, social, and political aspects of international/multinational business theory and practice. Provides a foundation for students who wish to acquire greater knowledge and expertise in this rapidly expanding field. SPRING-SUMMER.

MGMT 421 Labor Relations (3)
Introduces the study of management-union relations and the problems that arise for the enterprise in the managing of the union relationship as part of the personnel function. Considers the structure, aims, and objectives of the union institution; the manner in which management deals with unions, management structure, and objectives in collective bargaining; the resolution of management-union disputes; and government regulation of collective bargaining. Prerequisite: MGMT301. FALL.
MGMT 422 Behavioral Research in Business (3)
Designed to assist students who have had only a limited background in research and statistics. Emphasizes the language of research and the practical application of research designs to business. Prerequisite: STAT361. SPRING-SUMMER.

MGMT 423 Compensation and Incentive Systems (3)
Deals with a wide range of pay theories together with certain precise methods of building compensation scales. Introduces the pay survey and requires development of an individual project. Considers problems of compensation and fringe benefits in times of high inflation. Prerequisite: MGMT320 or MGMT421. WINTER.

MGMT 424 Selection and Placement of Personnel (3)
Deals with recruiting, selecting, placing, and evaluating personnel. Concentrates on effective matching of people to jobs. Sample job specifications are developed and closed circuit TV role playing is used. Prerequisite: MGMT320. Not scheduled to be offered in AY86-87.

MGMT 425 Labor Markets (3)
Analysis of labor force, labor supply, wages, and unemployment in terms of labor marketing experience and current theories. Appraisal of effects of unions and government policies on the economic position of labor. Prerequisite: ECON301, ECON302. WINTER.

MGMT 426 Personnel Training and Management Development (3)
Reviews the various internal and external sources and techniques of training the work force. Prerequisite: MGMT320. Not scheduled to be offered in AY86-87.

MGMT 43A Purchasing (3)
Provides a comprehensive approach to the purchasing function and responsibilities for maintaining the four major procurement factors of quality, quantity, time, and price. Emphasizes the scope of authority and responsibility of purchasing in an organization, including objectives, relationships to other departments, procedures, sources of supply, determination of price, make, buy, or lease decisions, value analysis, systems contracting, operations, research, and legal and ethical aspects of procurement. Prerequisite: MKTG301. WINTER.

MGMT 438 Quality Management (3)
Provides an introduction to the economic and management aspects of quality control of products and processes. Statistical concepts and tools related to the design and implementation of acceptance sampling plans and control charts for statistical process control will be discussed. Topics covered include Control Charts for variables (X and R charts), Control charts for Attributes (p-charts and c-charts), Operating Characteristic (OC) curves, Producer and Consumer Risks, Lot Tolerance Percent Defective, Acceptance Quality Level, Quality Circles, Quality Assurance, etc. Prerequisite: STAT361. FALL, SPRING-SUMMER.

MGMT 430 Small Business Administration (3)
Focuses on understanding the principles and techniques of management in relation to a small business. Studies fundamental aspects of the managerial process, including planning, organizing, staffing, directing, and controlling. Studies marketing, finance, and computers as they relate to small business. FALL, WINTER.

MGMT 442 Materials and Logistics Management (3)
Focuses on purchasing, operations, and transportation/physical distribution management functions. Prerequisite: MGMT340. WINTER.

MGMT 443 Production and Inventory Control Systems (3)
Considers the concepts and methods for planning, scheduling, and controlling manufacturing operations. Includes machine loading, applications for short-run production and continuous production. Studies tooling, equipment, and production of manufactured and processed products. Presents applications of the management science method including forecasting demand, scheduling production, controlling inventories, linear programming, waiting line, simulation, and statistical techniques for controlling production. Prerequisite: MGMT340. WINTER.
MGMT 445 Seminar in Production and Operations Management (3)
Focuses attention on the application of quantitative analysis, systems analysis, and other
dynamic techniques to current operations problems. Readings, problems, classroom
discussions, and group participation are required of all students. Individualized projects
are possible, which will be presented and evaluated in group sessions. Open to seniors on­
lv. Prerequisite: MGMT340. SPRING-SUMMER.

MGMT 448 Business and the Public Interest (3)
Explores the role of the corporation in modern society and its responsibilities to the public
government and the economic and social well-being of the nation. SPRING-SUMMER.

MGMT 469 Business Policy (3)
This capstone course of the undergraduate business administration curriculum is designed
to integrate the various functional areas of business administration through case discussion
that applies management, finance, production, marketing, economics, and accounting
principles to solving business problems. Prerequisite: Last course in undergraduate pro­
gram; open to degree seeking BPA students only. FALL, WINTER, SPRING-SUMMER.

MGMT 470 Independent Study: . . . (3)
Independent study is intended to provide better students the opportunity to study a topic of
their choice in management under professional supervision. Only students prepared to
devote considerable time and effort should undertake an independent study. Students con­
templating an independent study should first choose a definite area for investigation within
management and an instructor to sponsor the work. Prerequisite: Permission of instructor
and dean. Offered based upon demand.

MGMT 50A People and Organizations I (3) [T]
Explores the structure and purpose of power in organizations and how sociological ap­
proaches can give new insights to people and organizations. Examines problem-solving in
organizations and how to relate them to reality and everyday use. Offered based upon de­
mand.

MGMT 50B People and Organizations II (3) [T]
Continuation of MGMT50A. Offered based upon demand.

MGMT 501 Foundations of Management (3)
Analyzes human behavior in organizations, the management function and the application
of management science to the production process. Introduces the analysis of organization
as systems. This course is designed for graduate students who have not taken MGMT301
and MGMT340 or their equivalents. Does not apply as a graduate level course toward the
MBA degree. Prerequisite: Graduate student status. FALL, SPRING-SUMMER.

MGMT 51A Administration of Non-Profit Organizations (3)
Stresses the relationship between the principles of business administration management
and institutional management. Emphasizes the differences in goal setting and attainment
and dependence upon different sources for their funds. Discusses the importance of
volunteerism for a broad base of support and validation of need. Not scheduled to be of­
fered in AY86-87.

MGMT 510 Foundations of Managerial Statistics (3)
Provides the graduate student with sufficient statistical background for the graduate major
in business administration. Includes descriptive statistics, sampling procedures, interval
estimations, significance testing, correlation, regression, and the analysis of variance. The
course is fast paced and intensive. Students desiring a more leisurely introduction to the
subject should take Statistics for Management I and II. Prerequisite: MATH325. FALL,
SPRING-SUMMER.

MGMT 511 Statistical Data Processing for Business (3)
Deals with the systematic collection, analysis, and interpretation of business data. Topics
include principles of measurement, concept of statistical design of experiments, sampling
methods, handling missing data, efficient coding, and analysis using package programs.
Approximately 50% of course time will be devoted to computer applications. Prerequisites: STAT361, MGMT310 or permission. Offered based upon demand.

MGMT 516 Production Problems and Analysis (3)
Production planning, machine operations, and materials for the manufacture of a product. Problems include the analysis of the elements of production scheduling and control, balancing work stations on production lines, and simulating plant layout. Prerequisite: MGMT340 or permission. Offered based upon demand.

MGMT 525 Collective Bargaining (3)
The study of collective bargaining is approached through the analysis of two situations: handicraft industry and craft unionism, and massive production industry and industrial unionism. Differences are noted in the distributive, extractive, and service industries and among professional associations. Prerequisite: MGMT320 or permission.

MGMT 530 International Management (3)
Study of complexity of the problems of international management. Deals with organization structure, technology, behavioral systems, institutional differences, and future of international management. FALL.

MGMT 810 Problems in Organizational Behavior (3)
Study of the development of organization theory and critical examination of its value for explaining organizational change and phenomena. Prerequisite: MGMT301 or MGMT501. FALL, WINTER.

MGMT 820 Problems in Personnel Management (3)
Includes exploration of the various theories of personality development and motivation. Examines factors, both internal and external, to the organization and their influence on personnel planning. Deals with current issues and research in the area of personnel management. Prerequisite: MGMT320. SPRING-SUMMER.

MGMT 825 Problems in Industrial Relations (3)
Deals with problems arising from employer-labor relationship. Studies theories of work, problems in organization, manpower management and industrial relations research. Prerequisite: MGMT320 or MGMT810. FALL.

MGMT 840 Problems in Production Management (3)
Includes the study of analytical methods in production and design of production systems. Emphasizes the major economic problems of production management, mathematical programming, statistical analysis, inventory analysis, and certainty models. Prerequisites: MGMT340 or MGMT501; STAT362. FALL, WINTER.

MGMT 845 Small Business Management (3)
Includes techniques applicable to the operation of most small businesses. FALL, WINTER.

MGMT 849 Business Policy and Strategy (3)
Capstone course of the graduate business administration curriculum designed to integrate the various operating functions of a business. Shows the business as a system and demonstrates those special coordinating skills and knowledge which are necessary at the upper-levels of an organization. Uses case analysis and assigned readings. Prerequisite: Last trimester of student's program; open to degree seeking BPA students only. FALL, WINTER, SPRING-SUMMER.

MGMT 870 Independent Study: . . . (3)
Independent study is intended to provide better students an opportunity to study a topic of their choice in management under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation in management and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.
Management Information Systems

MGMT 890  Master's Thesis (6)†
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Students interested in pursuing the doctorate degree in business should select the thesis option. Prerequisites: Permission; last trimester of MBA student's program of study. Offered based upon demand.

Management Information Systems

MIS 301  Introduction to Management Information Systems (3)
Provides an overview of business data processing and management information systems. Covers introductory concepts of computer technology, nature of computer application in business systems analysis techniques, and problem solving. Includes introduction to and use of BASIC computer programming in business-related problems. FALL, WINTER, SPRING-SUMMER.

MIS 39A  Business Microcomputer Application (3)
Introduction to the major business applications available for use on microcomputers including hands-on experience with various software packages. Focuses on student use of electronic spreadsheet, word processing, database and graphics programs as well as accessing other computer sources through telecommunications. Prerequisite: MIS301. FALL, WINTER, SPRING-SUMMER.

MIS 410  Software Evaluation (3)
Deals with methodologies and strategies for the review and evaluation of selected applications packages. Emphasizes the procedures to evaluate packages and the related costs and efficiencies in the business context. Prerequisites: CPSC351, CPSC370. Not scheduled to be offered in AY86-87.

MIS 451  Computer Systems Management (3)
Provides a complete overview of the major issues, topics, and problems confronting the data processing manager. Topics covered include planning and organization, staffing, security control, standards and documentation, working with consultants, and financial and legal considerations. The course attempts to provide a broad understanding of data processing management concepts. Prerequisites: MIS301, CPSC320 or equivalent, and CPSC370. Not scheduled to be offered in AY86-87.

MIS 46A  Business Information Retrieval and Database Management (3)
Introduction to the management of the database systems. Management problem-solving will be related to the output of the databases to include: the development of business strategies, competitive analysis, internal analysis of cost, and other selected business subjects. Commercial software will be reviewed for performance and advantage. This course will cut across functional management lines and show a relationship between the external and internal environment and the business firm. Prerequisite: CPSC370. WINTER, SPRING SUMMER.

MIS 46B  Business Simulation and Modeling (3)
Introduction to the uses of computers and microcomputers in creating models of business systems and simulations of business system outcomes. Covers the place of management gaming and the development of heuristic models. Introduces use of simulation languages, such as GPSS. Prerequisites: STAT362, MIS301. WINTER.

MIS 46C  Telecommunications and Distributed Data Systems (3)
Discussion of the fundamental terminology and operations of a data communication network including interactive systems, distributed data processing, word processing, and local area networks. Prerequisites: MIS46A, CPSC370. FALL, SPRING-SUMMER.
MIS 460 Introduction to Management Sciences (3)
Surveys the fundamentals of quantitative approaches to management decisions including linear programming, forecasting, queuing and inventory systems. Applications focus on business problems at an elementary level. Prerequisite: STAT362. WINTER.

MIS 51A Introduction to WordStar (1)
Introduces WordStar, a screen-oriented word processing system with integrated printing. Both initial entry of text and alteration of text previously entered are displayed directly on the screen. Most formatting functions take place immediately, resulting in the display printout. Prerequisite: Familiarization with the Apple II computer. Offered based upon demand.

MIS 51B Introduction to Multiplan (1)
An introduction to Multiplan, an electronic worksheet that contains a large grid of entries (255 rows long and 63 columns wide) for words, numbers, and formulas. Prerequisite: Familiarization with the Apple II computer. Offered based upon demand.

MIS 51C Introduction to dBase II (1)
Introduces dBase II, a relational database management system that runs on microcomputers. Demonstrates use for straightforward data recording and retrieval applications, or for highly sophisticated integrated data base applications. Prerequisite: Familiarization with the Apple II computer and review of the June, 1984, issue of Popular Computing articles on database software. Offered based upon demand.

MIS 512 Management Information Systems (3)
Presents the basic concepts of design, development, and implementation of MIS in organizations. Develops an appreciation of modern computer systems and information processing technology. Studies methods to identify information requirements, factors to be considered in designing reporting systems, information system structures, relationship between information structures and organizational variables. Students develop an information processing perspective of organizations. Prerequisite: MIS301 or CPSC510. WINTER.

MIS 515 Forecasting Techniques (3)
Presents modern forecasting methods including horizontal, trend, quadratic, adaptive smoothing, trigonometric and seasonal forecasting models, adaptive control and Box-Jenkins models. Examines forecast errors and tracking models and uses and abuses of forecasting. Prerequisite: STAT362 or MGMT510. FALL, SPRING-SUMMER.

MIS 825 Management Information Systems for Health Administration (3)
Investigates the current status of MIS in hospital administration. Prepares students for the computer assisted management process of the future. Knowledge of basic computer science is required, and it is recommended that the student have knowledge of or experience in hospitals. FALL, WINTER.

MIS 830 Problems in Management Information System (3)
Studies the application of the computer to managing the information system of organizations. Examines information requirements and systems and use of the information structure as a basis for the most effective use of the computer. Prerequisite: MIS301. SPRING-SUMMER.

Marketing

MKTG 301 Principles of Marketing (3)
Introduces the managerial approach to marketing. Includes study of markets, institutions, and the environment in which business and nonbusiness enterprises operate. Emphasizes marketing decision process regarding the marketing mix, marketing program, and selected applications. Prerequisite: ECON301. FALL, WINTER, SPRING-SUMMER.

MKTG 320 Consumer Behavior (3)
Draws on the behavioral sciences to provide insight into consumer needs, wants, and behavior in the marketplace. Emphasizes how the manager in business and nonbusiness
organizations can build an understanding of the individual consumer into the marketing decisions of goods and/or services. Provides an overview of the role of consumer research. Prerequisites: MKTG301. FALL, SPRING-SUMMER.

MKTG 430 Marketing Management: Product and Price Strategies (3)
Considers the need to generate and evaluate product and price strategies. Topics typically include market analysis, market segmentation and positioning, market measurement and forecasting, product life-cycles, new product, product line and portfolio decisions, brand and warranty decisions. pricing for seasonal demand shifts, pricing to deter entry of rivals, pricing for segmented markets and for multi-market and multi-product firms, internal pricing, and after-product pricing, psychological considerations in retail pricing. Lectures are supplemented by problems, cases, and/or a simulation exercise. Prerequisites: MKTG301. FALL, WINTER.

MKTG 431 Retailing Operations and Management (3)
Study of retailing as an integral part of the economic system. Examines retailing from the manufacturer's perspective, considering the retailer as a distribution channel. Focuses on the management of the retail firm based on the substantial body of economic and behavioral theories. Prerequisites: MKTG301. FALL.

MKTG 433 Retailing Policies (3)
Reviews the retailing decision process and the formulation of retailing policies. Emphasizes the strategic variables in the retailing mix. Considers the role of environmental factors in the development and implementation of retailing policies. Uses cases to apply theory and practice. Prerequisite: MKTG301 or MKTG430. FALL, SPRING-SUMMER.

MKTG 435 Retail Location Planning Strategy (3)
Discusses selection of the location of individual stores, location arrangements for multi-unit chains, response to changing business conditions, the planning of shopping centers, and the redevelopment of downtown areas. Emphasizes the study of the trade areas and market potential of retail stores and shopping centers in terms of geography of market centers. Prerequisites: MKTG301, MKTG430. WINTER.

MKTG 440 Marketing Logistics and Distribution (3)
Deals with the role of distribution in the marketing mix of product, price, and promotion, with emphasis on channel structure and logistical decisions. Topics include exchange and market intermediaries, types of channels and their use, structure of retailing and wholesaling, selectivity and the degree of directness in channel decisions, customer service decisions, inventory management, transportation modes, warehousing decisions, and sales forecasting. Lectures will be supplemented by problems and/or cases. Prerequisites: STAT361, MKTG301. WINTER.

MKTG 450 Promotional Strategies (3)
Considers the development and implementation of the various elements of the marketing communications program. Advertising, personal selling, publicity, public relations, and sales promotion are examined as the base for developing effective policies and strategies for communicating with markets. Opportunities are provided to examine the marketing communications problems of nonbusiness as well as business operations. Prerequisite: MKTG301. FALL, SPRING-SUMMER.

MKTG 460 Marketing Research (3)
Studies the research process as an aid to planning and decision-making in marketing management. Topics include the role of research and information systems in defining and planning research needs, obtaining marketing information, and identifying target markets. Attention also given to product and advertising research and market and sales analysis. Prerequisites: MKTG301, STAT361. WINTER.

MKTG 470 Independent Study: . . . (3)
Independent study is intended to provide better students the opportunity to study a topic of their choice in marketing under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students con-
templating an independent study should first choose a definite area for investigation within marketing and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

MKTG 570 Sales Organizations (3)
Concerned with the design, development and analysis of sales organizations, sales department relations, personnel management in the selling field, sales budgets and cost analysis and their impact on the sales organization, and sales territories and quotas. Includes the role of the sales executive in coordinating and controlling the marketing mix. Considers current issues related to sales organizations. Prerequisite: MKTG301. FALL.

MKTG 572 Industrial Marketing (3)
Examines planning, organizing, and controlling industrial marketing activities. Studies industrial products and services and how they are marketed. Includes classification of industrial products and customers, buying procedures, applications of new product development and planning procedures, sales engineering, marketing research, pricing practices, promotion applications, logistics, after sale service, and other topics. Prerequisite: MKTG301. WINTER.

MKTG 580 Marketing for Nonprofit Organizations (3)
An introduction to marketing concepts and tools and their applications to nonprofit organizations. Compares and contrasts different aspects of nonbusiness and business marketing. Considers the impact of publics and the environment in developing nonbusiness marketing programs. Prerequisite: MKTG301. SPRING-SUMMER.

MKTG 801 Problems in Marketing Management (3)
Reviews the marketing decision process with emphasis on recognition and analysis of marketing problems, generation and evaluation of alternative solutions, and development of plans and strategies for implementing chosen solutions. Provides an overview of current issues and developments in marketing. Prerequisite: MKTG301. FALL, WINTER, SPRING-SUMMER.

MKTG 805 Buyer Behavior (3)
Review of the literature of buyer behavior with emphasis on central concepts and methods. An advanced treatment of motivations, perceptions, demographics, buyer search for information, models of buyer behavior, consumerism, and public policy is provided. Prerequisite: MKTG430 or MKTG801. Not scheduled to be offered in AY86-87.

MKTG 810 Marketing Information: Methods and Analysis (3)
An advanced treatment of the various methods in which a marketing research problem can be addressed. Develops recognition and appreciation of the environmental factors and their impact on marketing information. Focuses on the creative application and critical evaluation of the procedures of marketing information through the use of case method and research projects. Prerequisite: MKTG460 or MKTG801. Not scheduled to be offered in AY86-87.

MKTG 815 Retailing Structure and Policies (3)
Reviews the literature of retailing with emphasis on structure and policies. Offers an advanced treatment of major topics, including the marketing concept, consumer and environmental dynamics, strategic planning, and marketing strategy, organizational structure, personnel management, retail pricing, vendor relationships, store location, design and layout. Prerequisites: MKTG430 or MKTG801. SPRING-SUMMER.

MKTG 820 International Marketing (3)
Examines the role of marketing in economic development. Covers several contemporary issues in international marketing, including the impact of multi-national corporations on the world economy. Discusses different techniques of entering international markets, the basic elements underlying the development of an international marketing mix, and the forms of organization used in international marketing. Prerequisite: MKTG801. WINTER.
MKTG 870 Independent Study: . . . (3)
Independent study is intended to provide better students an opportunity to study a topic of their choice in marketing under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within marketing and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

MKTG 890 Graduate Thesis/Project: . . . (3)†
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Students interested in pursuing the doctorate degree in business should select the thesis option. Prerequisites: Permission; last trimester of MBA student's program of study. Offered based upon demand.

Mathematics

MATH 310 Intermediate Algebra (3)
Covers the real number system, linear and quadratic equations, polynomials, rational expressions, exponents and radicals, graphing functions and relations, systems, of equations, exponential and logarithmic functions. Prerequisites: high school algebra and geometry. FALL, WINTER, SPRING-SUMMER.

MATH 320 Mathematical Structures and Concepts (3)
An introductory content-oriented mathematics course for future teachers of mathematics. Topics include: sets, number systems, integers, rational and irrational numbers, some algebraic structures, the metric system of measurement, ratio and proportion, linear equations and inequalities, relations and functions, graphing, transformation geometry, tessellations and probability and statistics. Prerequisite: MATH310. FALL, WINTER.

MATH 325 College Algebra (3)
Review of algebra including: factoring and operations with polynomials; exponents and radicals; first and second degree equations and inequalities; absolute value; rational, exponential, logarithmic, and inverse functions and graphs. Designed to prepare students for statistics and/or applied calculus courses. Prerequisite: MATH310 or equivalent. FALL, WINTER, SPRING-SUMMER.

MATH 330 Geometry (3)
Covers topics in geometry selected from modern elementary geometry, including transformations, Euclidean constructions, introduction to projective and non-Euclidean geometries, and geometric aspects of plane trigonometry. Prerequisites: High school geometry, MATH320, MATH325. FALL; offered in other terms based upon demand.

MATH 340 Discrete Mathematics (3)
An introduction to mathematical induction, sets, relations, functions, Venn diagrams, truth tables, propositional calculus, combinatorics, graphs, directed graphs, Boolean algebra, lattices, difference equations, recursion, discrete probability, random numbers, queues, algorithms, and representations of algorithms. Prerequisite: MATH320 or MATH325. FALL, WINTER, SPRING-SUMMER.

MATH 355 Applied Calculus (3)
A survey course for business students and others needing only one course in calculus. Covers basic concepts, methods and applications of differential and integral calculus. The entering student should have a solid command of algebraic and graphical methods. Theory is presented and illustrated with examples drawn from business, economics, and natural
systems. The course provides a foundation for more advanced courses in calculus, economics, science, and operations research. Prerequisite: MATH325, or equivalent. FALL, WINTER, SPRING-SUMMER.

MATH 36A Theory of the Calculus of One Variable (3)
Second course in calculus, emphasizing the theoretical foundations of the differential and integral calculus of a single independent variable. Topics include: graphs and functions; limits, continuity and the derivative; techniques of differentiation; applications of derivatives and antiderivatives; the integral and its applications; natural logarithm and exponential functions; hyperbolic and circular trigonometric functions; conic sections and polar coordinates; techniques of integration; L'Hospital's rule; Taylor series; introduction to ordinary differential equations. Prerequisite: MATH355. WINTER.

MATH 36B Multivariable Calculus (3)
Third course in calculus, with emphasis on the differential and integral calculus of several independent variables. Topics include: vectors; vector-valued functions; curves and surfaces; functions of several variables; partial differentiation; multiple integration; vector analysis; introduction to differential forms; Taylor series for several variables; introduction to partial differential equations. Prerequisite: MATH36A. SPRING-SUMMER.

MATH 440 Linear Algebra (3)
An introduction to linear algebra and matrices. Topics include systems of equations, determinants, vector spaces, subspaces, linear independence and bases, linear transformations and matrices, rank, nullity, diagonalization, quadratic forms. Includes discussion of applications of matrices in economics, linear programming, graph theory, game theory, statistics and/or numerical analysis. Prerequisite: MATH355 or equivalent. Offered based upon demand.

MATH 450 Principles of Operations Research (3)
Introduction to the principles and methods of operations research. Draws upon calculus, statistics and probability as prerequisites. Topics include: the systems approach, linear programming, queueing theory, inventory theory, decision analysis, PERT/CPM, integer programming and simulation. Prerequisites: MATH340, MATH355, STAT521. WINTER; offered in other terms based upon demand.

MATH 455 Differential Equations (3)
A basic course in differential equations covering existence, uniqueness, homogeneous equations, first order and simple higher order equations, linear constant coefficient equations and simultaneous equations. Introduction to numerical analysis concepts and available computer packages for numerical solutions. Prerequisite: MATH355. MATH440 is recommended. Offered based upon demand.

MATH 470 Independent Study: . . . (1-4)
Individual reading, research, and/or project in mathematics under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

MATH 500 Mathematics, Applications and Methods (3)
Examines some of the important concepts in science and mathematics as they are applied to technology. Emphasizes algebra, trigonometry and geometry and the application of these concepts. Prerequisite: MATH325 or equivalent. Offered based upon demand.

MATH 610 Treatment of Experimental Data (3)
Covers types of measurement, choice of suitable instruments, resolution and accuracy of instruments, estimation of precision and accuracy of measurements, systematic and random errors, scientific notation, operations with significant figures, distribution of random errors, standard error, identification of doubtful measurements, correlation and propagation of random errors, error analysis, factor analysis, representation of data by tables, graphs, and equations, identifying the form of equation, method of least squares, graphical and numerical interpolation, differentiation, and integration. Designed for Chemistry majors. Prerequisites: MATH355 and STAT520, or equivalent. MATH440 is recommended. FALL odd years.
MATH 870 Graduate Research: . . . (1-4)
Individual reading, research and/or project in mathematics under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

Media Communications

MCOM 420 Media and Society (3)
Surveys the development and influence of the mass media including print, broadcasting, and film. Examines psychological, social, cultural, political, and economic impact of media. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

MCOM 440 Television Production (4)
Presents fundamental production techniques in color studio. Students design, write, and produce basic formats increasing in complexity; crew all positions including camera, lighting, audio, video switcher; and demonstrate creative ability. FALL, SPRING-SUMMER.

MCOM 445 Writing for Radio and Television (3)
Exercises and script writing for radio and television. SPRING-SUMMER; offered in WINTER based upon demand.

MCOM 450 Writing for Print Media (3)
Presents basic skills relevant to working for weekly or daily newspapers, magazines, house organs, and public relations channels. Emphasizes conventional journalistic style and structure and includes editing, copy editing, and writing of captions and headlines. WINTER.

MCOM 470 Independent Study: . . . (1-4)
Individual reading, research, and/or project in media communications under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

MCOM 480 Internship: . . . (1-4)
Designed to provide students in media communications with supervised practical experiences in applied settings, both on and off campus. Students may work in specialized areas in Governors State University's Instructional Communications Center under supervision of ICC staff. May be repeated. Prerequisites: Prior production courses in area of work; permission. Offered based upon demand.

MCOM 505 Media Symposium: . . . (1)†
A workshop exploring selected issues in depth. Faculty of the media program are joined by media professionals, social critics, community leaders, and public officials as well as other university faculty. FALL; offered in WINTER based upon demand.

MCOM 510 Theory and History of a Free Press (3)
Examines theories of a free press and evolution of the First Amendment. Considers contemporary notions of mass media freedoms, limits and responsibilities, and relevance of Milton, Mill, Jefferson, and other free press thinkers to current media problems. Also considers media ethics. WINTER odd years; offered in other terms based upon demand.

MCOM 535 Television: Remote Color Techniques (3)
Considers nonstudio production using portable video equipment. Provides practical experience in both remote shooting and editing. Prerequisite: MCOM440 or permission. FALL; offered in SPRING-SUMMER based upon demand.

MCOM 539 Advanced Color Television Production (4)
Emphasizes sophisticated uses of production skills in color facility. Particular attention is devoted to lighting, audio, and beginning post production. Prerequisites: MCOM440, or permission. WINTER.
MCOM 540 Film Seminar: . . . (3)
Presents selected topics in film aesthetics, history, and genre analyses. May be repeated for credit under different topics. FALL; offered in other terms based upon demand.

MCOM 542 Film and TV Documentary (3)
Examines style and influence of key documentary filmmakers. Identifies film techniques used to document events. Analyzes issues in documentary filmmaking. Describes effects documentary film has on perception of events and issues. WINTER.

MCOM 544 Video Editing Techniques (3)
Provides students with in-depth experiences in mechanical and electronic video editing. Covers the aesthetic and technical aspects of editing with specific emphasis on the demonstration of skills in different forms of editing such as assemble editing, insert editing, match frame editing, editing without decks, and computer editing. Editing machines used include 3/4", 1/2", VHS, and 1" formats. Offered based upon demand.

MCOM 55A Introduction to Public Relations (3)
Introduces the beginning student to the public relations profession and to the tools used by practitioners. Presents the history and philosophy of public relations, and trains the student in the techniques of preparing public relations plans to satisfy the needs of both private businesses and public institutions/organizations. Prerequisite: MCOM450 or permission. Offered based upon demand.

MCOM 55B Public Relations Case Studies (3)
Provides an in-depth study of several actual public relations cases. Exposes students to a series of imaginary public relations situations that permit students to develop their own solutions and approaches to the problems which have been related in the various scenarios. Prerequisite: MCOM55A. Offered based upon demand.

MCOM 550 Newswriting and Reporting (3)
Emphasizes interviewing and research skills. Covers speeches and meetings, single and multi-source articles. FALL.

MCOM 555 Broadcast Journalism (3)
Principles and practices for the broadcast journalist. Translates theory into practical experience by covering stories for radio and television. Laboratory experiences, including Electronic News Gathering (ENG), are an essential part of the course. Prerequisite: Prior media or journalism course. SPRING-SUMMER; offered in FALL based upon demand.

MCOM 560 Women in the Media (3)
Examines historical and contemporary role of women communicators — reporters, publishers, editors, broadcasters, filmmakers. Analyzes image of women as expressed in American media, both general and women's media, from 17th century to present. SPRING-SUMMER odd years.

MCOM 565 Broadcasting in America (3)
Examines the development, structure, content, context, and influences of the broadcast media. WINTER.

MCOM 567 Children and Television (3)
Explores children's television programming and its impact. Evaluates such programming in terms of its production quality, social values, and educational entertainment values. Identifies resources of children's television viewing in relation to development of the child. FALL.

MCOM 570 Media Workshop: . . . (1-4)†
Specific media technologies, skills and issues are considered in a series of workshops using outside resources. Workshops may be repeated for different subjects. Prerequisites: Will vary depending upon specificity of particular workshop. Offered based upon demand.
MCOM 575  Creative Dramatics (4)
Explodes techniques and skills of guiding people through improvisational experiences and theatre games. Encompasses material both conceptually and experientially. Students participate in a number of different class activities. Offered in SPRING-SUMMER based upon demand.

MCOM 580  Chicago Media Laboratory (2)
Uses the Chicago media environment for on-site seminars and observation of production processes at various television, radio, film, and print media outlets. Students develop their own case study and participate in a class planned seminar. Offered in FALL, WINTER based upon demand.

MCOM 590  Media Team Field Project (4)
Advanced production students apply and are selected for a media team. The team develops an interrelated set of media projects around a specific environment. A week or more is spent on location at additional cost to the student. Final projects are then presented for public exhibition and display. Prerequisite: Permission. SPRING-SUMMER.

MCOM 601  Creative Dramatics Workshop (1-3)
Introduces the creative dramatics process to classroom teachers for use in many subject areas. Includes explanation, demonstration and discussion of theatre games, exercises and other techniques that will help provide sensory experiences for children, and contribute to a more humanistic approach to education. Prerequisite: Graduate standing or permission of instructor. FALL, WINTER, SPRING-SUMMER.

MCOM 610  Media Communications Law (3)
Identifies, details, and evaluates various contemporary issues in media law from the perspective of the communicator. Includes free speech principles, First Amendment issues, libel, broadcast regulation, right of privacy, copyright, fair trial/free press. FALL.

MCOM 631  Writing for Film/Video (3)
Advanced script writing class for students who understand terminology, production fundamentals, and creating visual sequences for film. Prerequisite: Writing class in film and television, or experience in script writing for film or television. WINTER.

MCOM 651  Investigative and Specialized Reporting (3)
Analyzes and applies investigative reporting approaches and techniques, emphasizing interviewing and scientific research methods. Covers several beats including education, science, business, crime, politics, and urban affairs. Prerequisite: Prior journalism coursework or experience. SPRING-SUMMER.

MCOM 660  Non-Broadcast Media Operations (3)
Provides students with experience in non-broadcast TV in corporate operations, including services provided by departments in businesses, industries, educational institutions, medical facilities, and government departments (including the military). Emphasizes the uses of non-broadcast TV for instruction, information, promotion, public relations training, employee orientations, production controls, and corporate communication. Incorporates several field trips and guest speakers to address issues. Offered based upon demand.

MCOM 702  Workshop: Television I (1)
 Regards television as a communication medium and educational tool. Practical projects center around the design and development of instructional programs for classroom use and utilization of various television and media equipment. Offered based upon demand.

MCOM 730  Television Directing (4)
Studio-oriented course on the techniques of television directing. Focuses on television aesthetics and unique aspects of medium. Prerequisites: MCOM440, MCOM539, or permission. FALL.
MCOM 740 Trends in Communications Technologies (3)
Examines the emerging communications technologies, including communications satellites; video distribution systems, including cable, instructional television fixed service, low-power television; pay television; videotex and teletext; video cassettes and discs; editing systems and other increasingly miniaturized and computerized camera and tape equipment. Focuses on the utilization of the technology and, in the case of programming as we have known it, the content available or planned and the quality of production. Offered based upon demand.

MCOM 750 Feature and Review Writing (3)
Advanced writing for students interested in staff or free-lance careers in professional journalism. Lab work may be published and emphasizes the interrelationship of style and content. Covers profiles, color stories, and reviews of various arts and media. Prerequisite: Prior journalism coursework or experience, or permission. WINTER.

MCOM 755 Telecommunication Management (3)
Focuses on qualitative and quantitative methodologies and designs appropriate for media research, including content analysis, survey research, experimental design, institutional analysis, and market research. Prerequisite: COMS420 or equivalent. SPRING-SUMMER.

MCOM 760 Mass Media and Politics (3)
Investigates the use and impact of mass media, particularly the electronic broadcast media, upon the political process. Considers both the role and function of media through specific case studies, with particular attention given to current political campaigns. Offered based upon demand.

MCOM 765 Topics in Popular Culture (2)
Examines the nature of popular culture through major topics or themes including movies, music, sports, and politics. Examines how popular culture fosters political and social change. SPRING-SUMMER even years.

MCOM 803 Contemporary Issues: . . . (3)
A graduate seminar exploring a selected issue in media, communication, or popular culture. May be repeated for credit. FALL, WINTER, SPRING-SUMMER.

MCOM 830 Graduate Seminar in Media Communications (3)
Examines classic literature in mass communications as way of understanding origins and theoretical bases of the discipline, and as way of assessing its current status. Considers the teaching of communications at various levels. FALL.

MCOM 845 Graduate Media Research (3)
Examines management of broadcasting, cablecasting, and corporate media. Focuses on management functions in various sized markets, including personnel, programming, community relations, and promotion. Also considers emerging challenges to managers, such as impact of new technologies, and changing laws and regulations. FALL.

MCOM 870 Graduate Research: . . . (1-4)
Individual reading, research, and/or project in media communications under supervision of faculty. Prerequisite: Permission. Offered based upon demand.

MCOM 880 Internship: . . . (1-4)
Designed to provide students in media communications with supervised practical experiences in applied settings, both on and off-campus. Students may work in specialized areas in Governors State University's Instructional Communication Center. May be repeated. Prerequisites: Permission and experience in medium of work. Offered based upon demand.

MCOM 890 Graduate Thesis/Project: . . . (1-6)
Provides the student in media communications an opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in media communications. Prerequisite: Permission of advisor. Offered based upon demand.
Medical Technology

MEDT 320 Clinical Laboratory Science: Medical Technology Practicum I (3)
The first of a series of six practica which cover the practical and theoretical study of clinical laboratory science. The student medical technologist is introduced to analytical techniques and procedures, and is expected to correlate these with the basic scientific principles upon which the methodologies are based. The focus of study is in the area of clinical chemistry, hematology and microbiology. Prerequisites: Enrollment in the medical technology curriculum and evidence of health insurance coverage. FALL.

MEDT 321 Clinical Laboratory Science: Hematology I (1)
The first of a series of lectures in clinical hematology and part of the clinical microscopy unit. Emphasizes the function and morphological characteristics of the various cellular elements of the blood. Also covers specimen collection and preservation, hematopoiesis, morphology, function and cytochemistry of the cellular components of blood tissue. Prerequisite: Enrollment in medical technology. FALL.

MEDT 322 Clinical Laboratory Science: Chemistry I (1)
The first of the lecture series in clinical chemistry. Concepts discussed are instrumentation, mathematical applications and quality control. Carbohydrate analysis, fluid and electrolyte balance and acid-base balance are studied from a physiological and technological viewpoint. Prerequisite: Enrollment in medical technology. WINTER.

MEDT 323 Clinical Laboratory Science: Microbiology I (1)
The first of the lecture series in clinical microbiology. Particular emphasis on organisms such as the gram positive cocci, gram negative cocci, gram positive bacilli, and organisms primarily recovered from the upper respiratory tract. Prerequisite: Enrollment in medical technology. FALL.

MEDT 330 Clinical Laboratory Science: Medical Technology Practicum II (3)
The second of a series of six practica which cover the practical and theoretical study of clinical laboratory science. Introduction to analytical techniques and procedures and their correlation with the basic scientific principles upon which the methodologies are based. Focuses on study of clinical chemistry, urinalysis and microbiology. Prerequisites: MEDT320 and evidence of health insurance coverage. WINTER.

MEDT 331 Clinical Laboratory Science: Renal Physiology and Body Fluid Analyses (1)
Introduces the medical technology student to the analysis of body fluids and the principles of urine testing. Urinary tract structure, function, and pathology are presented and correlated with laboratory findings. Introduces urine pregnancy testing, analyses of several body fluids and the principles of their testing. Prerequisite: MEDT321. WINTER.

MEDT 332 Clinical Laboratory Science: Chemistry II (1)
The second of the clinical chemistry lecture series. Covers the physiological and biochemical principles, laboratory procedures, and clinical significance of protein and amino acids, hemoglobin, and enzymes determinations. Prerequisite: MEDT322. WINTER.

MEDT 333 Clinical Laboratory Science: Microbiology II (1)
The second of the microbiology lecture series, emphasis on negative bacilli, acid fast bacilli, antibiotics, spirochetes, and viral agents. Prerequisite: MEDT323. FALL.

MEDT 340 Immunology (2)
Introduces the basic concepts and terminology of immunity. Includes immune responses, antigenicity, antibody structure, antibody reactions, mechanisms of cellular immunity, and hypersensitivity reactions. Prerequisites: College biology and college chemistry. WINTER.

MEDT 342 Clinical Laboratory Science: Chemistry III (1)
PRESENTS basic concepts of automation and compares common automated analyzers. Discusses methods used to select and evaluate appropriate analyzer. Examines liver, kidney, pancreatic, and intestinal function from a biochemical and pathophysiological viewpoint. Prerequisite: MEDT352. SPRING-SUMMER.
MEDT 35B Phlebotomy Techniques I (1)
Focuses on methods for obtaining blood specimens skillfully and properly in various
hospital environments and emphasizes appropriate professional behavior while perform­
ing this task. Prerequisite: Evidence of health insurance coverage. SPRING-SUMMER.

MEDT 350 Clinical Laboratory Science: Medical Technology Practicum III (3)
The third of a series of six practica which cover the practical and theoretical study of
clinical laboratory science. Introduces additional analytical techniques and procedures.
Prerequisites: MEDT330 and evidence of health insurance coverage. SPRING-SUMMER.

MEDT 351 Clinical Laboratory Science: Blood Bank I (1)
Study of the immunohematological concepts and their application to the appropriate
selection of blood or blood components for patient administration. An introduction to im­
munohematology, the blood group systems, donor procurement, and compatibility
testing. Prerequisite: MEDT340. SPRING-SUMMER.

MEDT 410 Clinical Laboratory Science: Hematology II (1)
A continued study of the cellular elements contained in blood with an emphasis on the
hematologic disorders of erythrocytes, leukocytes, and their precursors. The anemias and
leukemias are further emphasized with case studies to correlate laboratory results with
pathophphysiology. Prerequisite: MEDT321. FALL.

MEDT 420 Clinical Laboratory Science: Medical Technology Practicum IV (3)
The fourth of a series of six practica which cover the practical and theoretical study of
clinical laboratory science. The student medical technologist is introduced to further
analytical techniques and procedures. Prerequisites: MEDT350 and evidence of health in­
surance coverage. FALL.

MEDT 421 Clinical Laboratory Science: Hematology/Coagulation III (1)
The last in the series of lectures in the area of clinical hematology with the emphasis on
hemostasis. The student is required to perform clinical hematology and hemostasis deter­
minations on patients. Thus, the student must be able to understand and interpret
theoretical concepts and apply this knowledge to the laboratory procedures. Prerequisite:
MEDT410. WINTER.

MEDT 423 Clinical Laboratory Science: Microbiology III (1)
Presentation of parasitology and serology with emphasis on the correlation of the human
immune response with laboratory procedures. Prerequisite: MEDT333. FALL.

MEDT 430 Clinical Laboratory Science: Medical Technology Practicum V (3)
The fifth of a series of six practica which cover the practical and theoretical study of clinical
laboratory science. Introduction to additional analytical techniques and procedures. The
focus of study is clinical chemistry, microbiology, and immunohematology/blood bank.
Prerequisites: MEDT420 and evidence of health insurance coverage. WINTER.

MEDT 431 Clinical Laboratory Science Microbiology IV (1)
The fourth of a series of lectures in clinical microbiology. Emphasizes the theoretical con­
cepts of the methodology used for the isolation and identification of anaerobic bacteria
and fungi. Also, the disease patterns produced by the anaerobes and fungi groups are
presented. Prerequisite: MEDT423. WINTER.

MEDT 432 Clinical Laboratory Science: Blood Bank II (1)
The second of the two part blood bank lecture series. The immunohematological concepts
covered in Blood Bank I will be applied to problems in compatibility testing, antibody
identification, hemolytic disease of the newborn, and prenatal testing. Prerequisite:
MEDT351. FALL.

MEDT 433 Clinical Laboratory Science: Chemistry IV (1)
Focuses on competitive protein binding, chromatographic and ultraviolet techniques.
Presents clinical methods utilizing these techniques to assay plasma lipids, hormones, hor­
mone metabolites, toxic substances and therapeutic drugs. Other topics include endocrine
function, lipoprotein metabolism, drug effects, drug metabolism, and amniotic fluid analysis. Prerequisite: MEDT342. WINTER.

MEDT 444A Phlebotomy Techniques II (1)
Covers the techniques of phlebotomy. Involves practice of the basic techniques learned in Phlebotomy I and expands upon them to assess difficult venipuncture situations. Emphasizes the use of standard and specialized phlebotomy equipment and the drawing of special procedures. Prerequisite: MEDT35B and evidence of health insurance coverage. SPRING-SUMMER.

MEDT 440 Clinical Laboratory Science: Medical Technology Practicum VI (3)
The last of a series of six practica which cover the practical and theoretical study of clinical laboratory science. Review of the concepts and test performance studied in the prior series. Emphasis is on problem solving, job responsibility, efficiency, and organization. Prerequisites: MEDT430 and evidence of health insurance coverage. SPRING-SUMMER.

MEDT 465 Clinical Laboratory Science: Introduction to Laboratory Management (2)
Addresses important areas within the scope of today's clinical laboratory manager. Prerequisite: MEDT430 or permission. SPRING-SUMMER.

Music

MUS 303 Survey of Music History (3)
Designed to give students a basic grasp of the historical periods of music and to provide understanding of the types, forms and styles of music literature. The history of music is approached in a quasi-chronological framework beginning with the common practice period, working through Baroque, classical, romantic and 20th century periods. Medieval and Renaissance periods are studied selectively. Offered based upon demand.

MUS 305 Music Theory for Non-Music Majors (3)
Covers basic theory that provides for practical application in order to improve music performance and listening skills. Course activities include lecture/discussion, writing of scale, intervals, key signature, triads, chords, and the playing, singing, and harmonization of simple melodies at the keyboard. For non-music majors. Offered based upon demand.

MUS 310 Materials of Music I: Keyboard (1)
Designed to facilitate improvisation and aural skills through the piano keyboard. For music students with limited background in piano. Offered based upon demand.

MUS 311 Piano Proficiency I (2)
Designed to acquaint music education students and others with the keyboard skills necessary for classroom teaching. Emphasis will be placed on functional piano skills; sight reading, harmonization, and transposition. Prerequisite: Permission of instructor. FALL, SPRING-SUMMER.

MUS 312 Piano Proficiency II (2)
Continuation of MUS311. Prerequisite: Permission of instructor. WINTER.

MUS 315 18th and 19th Century Music (3)
Presents a survey of style and form of classical and romantic composers of the 18th and 19th centuries. FALL.

MUS 320 20th Century Music (3)
Studies music during the early history of the 20th century. Includes post-romanticism, impressionism and nationalism. WINTER.

MUS 330 Harmonic Techniques (3)
Studies advanced harmony including polychords, nontertial sonorities, bimodulity, parallelism, cluster (sound mass technique), and other common 20th century harmonic techniques. FALL.
268 Music

MUS 335 Contrapuntal Techniques (3)
Exploration of the polyphonic conception of atonality and 12-tone technique by way of counterpoint. *Prerequisite: Permission.* WINTER.

MUS 380 Brass Methods (2)
Designed to give students both theoretical and "hands on" experiences with brass instruments. Includes methods and materials for instruction and pedagogical approaches for heterogenous and homogeneous instrumental classes. *Prerequisites: Music major, permission of instructor.* SPRING-SUMMER odd years.

MUS 382 Woodwind Methods (2)
Studies techniques to teach woodwind instruments, including embouchure, posture, materials and group organization. Students will be required to play each of the instruments studied. Covers ranges, transpositions and specific problems of teaching/learning each instrument. *Prerequisite: Permission.* WINTER even years.

MUS 384 String Methods (2)
Provides both theoretical and "hands on" experiences with string instruments. Emphasizes methods and materials for instruction and pedagogical approaches for heterogenous and homogeneous instrumental classes. *Prerequisites: Music major, permission of instructor.* FALL even years.

MUS 386 Percussion Methods (2)
Provides theoretical and "hands on" experiences with the four major types of percussion instruments (keyboard, tuned, untuned, and auxiliary). Reviews percussion performance literature, method books, mallets, and "grip" approaches. SPRING-SUMMER even years.

MUS 410 Afro-American Music (3)
A survey of various modes of musical expression characterizing the black man's contributions to American culture. Covers west African sounds (1619-1800), jazz, spiritual, gospel, and contemporary soul. FALL.

MUS 415 Orchestration (3)
Examines ranges and specific problems in scoring for each family of instruments, woodwinds, brass, percussion, and strings. WINTER even years, SPRING-SUMMER.

MUS 440 Instrumental Methods and Conducting (4)
Investigates baton technique and score reading from instrumental music. Phrasing, meter, and diagnosis are investigated. WINTER.

MUS 445 Choral Arranging (3)
Covers principles of writing for voices. All facets of vocal writing are covered, including the techniques of writing piano and instrumental accompaniments for the voices. Proper manuscript preparation for vocal arrangements is included. SPRING-SUMMER.

MUS 45A Instrumental Arranging (3)
Provides students with techniques and skills of arranging for various instrumental combinations. Focuses on the concert band, jazz ensemble, and manuscript preparation. SPRING-SUMMER.

MUS 467 Music Methods for Elementary Teachers (3)
Covers the role of the elementary classroom teacher in the development of the elementary general music program. Includes demonstration and practice of methods and study of materials used in this process. *Prerequisite: Open only to music students.* SPRING-SUMMER.

MUS 470 Independent Study: . . . (1-4)
Individual reading, research and/or project in music under the supervision of the faculty. *Prerequisite: Permission. Offered based upon demand.*
MUS 480 Internship: . . . (1-4)
Designed to provide students in music with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

MUS 501 Topics in Music: . . . (3)
A series of presentations workshops utilizing outside resources. Considers developments, skills, new creative approaches and issues in music. May be repeated for different subjects. Prerequisites: Specific prerequisites will vary depending on particular workshop. Offered based upon demand.

MUS 518 Choral Methods and Conducting (4)
Designed for students who may be directing either a church or high school choir. Covers vocal techniques, choral literature, rehearsal techniques, and error detection. WINTER even years.

MUS 52A Instrument Repair (2)†
Covers basic and general introduction to instrument repair, including the understanding of instrument maintenance. Offered based upon demand.

MUS 525 History of Jazz (3)
Traces the developments of jazz from its earliest antecedents through Dixieland, the blues, swing, bebop, cool, to the present avant-garde development. Attention given to both the major forms and specific jazz innovations. SPRING-SUMMER.

MUS 540 Applied Music: . . . (1)
Private instruction is provided on one instrument or in voice for one hour per week. Prerequisites: Permission, music students only. FALL, WINTER, SPRING-SUMMER.

MUS 541 Applied Music: Percussion (1)
Private music study is provided in this area for one hour per week. Prerequisites: Permission, music students only. FALL, WINTER, SPRING-SUMMER.

MUS 543 Applied Music: Voice (1)
Private music study is provided in voice for one hour per week. Prerequisites: Permission, music students only. FALL, WINTER, SPRING-SUMMER.

MUS 544 Applied Music: Strings: . . . (1)
Private music study is provided on these instruments for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 544A Applied Music: Violin (1)
Private music study is provided on the violin for one hour per week. Prerequisite: Permission, music students only. Offered based upon demand.

MUS 544B Applied Music: Viola (1)
Private music study is provided on the viola for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 544C Applied Music: Cello (1)
Private music study is provided on the cello for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 544D Applied Music: Bass (1)
Private music study is provided on this instrument for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 544E Applied Music: Guitar (1)
Private music study is provided on the guitar for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.
MUS 545A Applied Music: Piano (1)
Private music study is provided on the piano for one hour per week. Prerequisites: Permission, music students only. FALL, WINTER, SPRING-SUMMER.

MUS 545B Applied Music: Organ (1)
Private music study is provided on the organ for one hour per week. Prerequisites: Permission, music students only.

MUS 546 Applied Music: Trumpet (1)
Private music study is provided on the trumpet for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 546A Applied Music: Trumpet (1)
Private music study is provided on the trumpet for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 546B Applied Music: Trombone (1)
Private music study is provided on the trombone for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 546C Applied Music: Tuba (1)
Private music study is provided on the tuba for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 546D Applied Music: Baritone (1)
Private music study is provided on the baritone for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 546E Applied Music: French Horn (1)
Private music study is provided on the French horn for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 548 Applied Music: Woodwinds: . . . (1)
Private music study is provided on these instruments for one hour per week. Prerequisites: Permission, music students only. FALL, WINTER, SPRING-SUMMER.

MUS 548A Applied Music: Clarinet (1)
Private music study is provided on the clarinet for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 548B Applied Music: Bassoon (1)
Private music study is provided on the bassoon for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 548C Applied Music: Flute (1)
Private music study is provided on the flute for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 548D Applied Music: Oboe (1)
Private music study is provided on the oboe for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 548E Applied Music: Saxophone (1)
Private music study is provided on the saxophone for one hour per week. Prerequisites: Permission, music students only. Offered based upon demand.

MUS 552 Chamber Music Ensemble (1)
Provides performance experience for students interested in small ensemble literature. May lead to participation in public concerts and/or recitals. Prerequisite: Permission. FALL, WINTER; offered in SPRING-SUMMER based upon demand.
MUS 556 Symphonic Band (1)
The GSU Symphonic Band consists of individuals from both the university and surrounding communities. The band provides an opportunity for students to become familiar with the problems and techniques involved in the performing of symphonic band literature. The band performs at least once each trimester of the school year. Prerequisites: Participants must audition. FALL, WINTER, SPRING-SUMMER.

MUS 558 Jazz Ensemble (1)
A large instrumental organization engaging in the performance of traditional and contemporary jazz and/or rock music. Participation will be determined by audition. Prerequisite: Permission. FALL, WINTER, SPRING-SUMMER.

MUS 560 University Singers (1)
An advanced vocal ensemble of 12 to 18 vocal music majors and other talented music students that performs during the trimester. Prerequisites: By audition and invitation only. FALL.

MUS 562 University-Community Chorale (1)
The GSU Chorale meets from September to April and is a choral organization devoted to performing major choral works. Prerequisite: Permission. FALL, WINTER.

MUS 571 Electronic Music: . . . (3)
Study of the techniques of 20th century orchestral composition and electronic media. Each student is required to create compositions in music concrete, electroacoustic, classical studio, and synthesizer studio styles. May be repeated for up to six credit hours. Prerequisite: Permission. FALL.

MUS 575 Composition (3)
Students compose in 20th century styles. A practicum for advanced students in music. Prerequisites: MUS571 and permission. WINTER.

MUS 579 Studio Recording Techniques (3)
Provides students with the applied techniques of the recording studio from both the technical and performance aspects of studio recording. SPRING-SUMMER.

MUS 58E Diction for Singers (3)
Provides a concise guide to the pronunciation of English, French, German, Italian, and Russian as applied to the performance of vocal literature in these languages. FALL odd years.

MUS 580 Piano Pedagogy (2)
Focuses on basic approaches to piano teaching from the beginning stages to the advanced student. Emphasizes the methods and materials used in individual and group instruction. Examines literature of the piano using duet, trio and ensemble materials divided into each category suitable for the individual student. Covers basic technique of hand position, posture, fingering, rhythm, pedaling, sight-reading, and keyboard harmony. FALL.

MUS 581 Vocal Pedagogy (3)
Study of vocal mechanics as they apply to breath control, intonation and resonance. SPRING-SUMMER.

MUS 582 Vocal Literature (3)
Examines the development of the art song by 19th and 20th century composers of the United States, England, Germany, France, Russia, and South America. Prerequisite: One year of lower-division studies in applied voice. FALL even years.

MUS 804 Black Composers (2,3)
Familiarizes the student with the lives and works of black musicians in areas other than popular music. WINTER.
MUS 808 Twentieth Century Harmony (3)
Studies in advanced harmony including polychords, nontertial sonorities, bimodality, parallelism, cluster (sound mass technique), and other common 20th Century harmonic techniques. WINTER.

MUS 809 Form and Analysis (3)
Examines the origin and meaning of form, motif, phrase and the period along with two- and three-part forms and the large binary and ternary forms: rondo and sonata, concerto, variations, and the suite. FALL.

MUS 810 New Frontiers in Music (3)
Explores the history of music from 1917-1945. Includes neo-classicism, expressionism, surrealism, and the 12-tone school. Emphasizes the cities of Paris, Berlin, and Vienna. FALL.

MUS 811 Contemporary Composers (3)
Examines the history of music since 1945. Includes experimentalism, electronic music, musique concrete, the Cologne School, America during the 1950s, and current trends in music composition. WINTER.

MUS 824 Advanced Conducting (3)
Emphasizes baton technique and score reading of major instrumental and choral compositions. Phrasing, meter, and style are closely investigated. Designed for the advanced graduate music student. Offered based upon demand.

MUS 830 Research Techniques in Music (3)
Includes research methods in music, learning theories, statistical procedures, curriculum development, educational objectives, and media in education. WINTER.

MUS 870 Graduate Research: . . . (1-4)
Individual reading, research and/or project in music under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

MUS 890 Graduate Thesis/Project: . . . (1-6)
Provides the student in music an opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student’s interests in music. Prerequisite: Permission of advisor. Offered based upon demand.

Nursing

NURS 304 Nursing: Concepts and Processes (3)
Designed to provide students with knowledge of the professional issues and trends in nursing, the legal aspects of nursing, the nursing process, and certain nursing theories. The nursing process is the scientific method used to develop a client care plan. This course constitutes the theoretical foundation for subsequent nursing courses. It also begins the resocialization process for reentry into nursing education. Prerequisite: Fulfillment of requirements for admission to the nursing major or classification as a conditional degree-seeking or special nondegree-seeking student. FALL, WINTER.

NURS 311 Nursing: The Collaborative Role (3)
Focuses on collaboration among health care professionals in the delivery of health care and its impact on professional nursing practice. Further examines the role of the professional nurse functioning in the health care delivery system in a changing society. Explores the emerging role of the nurse from an historical perspective. Prerequisites: HLAD325 and NURS304. FALL, WINTER.

NURS 320 Nursing: Teaching of Clients/Families (3)
Designed to develop the knowledge and skills of the teaching/learning process in nursing as applied to various client-centered health problems. Objectives are prepared for teaching and evaluating client learning. Prerequisite: NURS304. FALL, WINTER.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
<th>Prerequisites</th>
<th>Offered</th>
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<tbody>
<tr>
<td>NURS 330</td>
<td>Nursing: Health Assessment</td>
<td>5</td>
<td>Designed to develop skill in the physical, social, and psychological assessment of clients. Provides both theoretical and technical background in examination and diagnosis. Faculty supervised on-campus laboratory practice is done weekly using models and students in the course as subjects. Off-campus clinical component allows students, under faculty supervision, to validate learned skills on well clients in selected health care settings.</td>
<td>BIOL444, BIOL446, NURS304, PSYC518. FALL, WINTER, SPRING-SUMMER.</td>
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<tr>
<td>NURS 410</td>
<td>Nursing: Principles of Management of Client/Patient Care</td>
<td>3</td>
<td>A study of contemporary theories and principles of management as used in professional nursing practice. Analyzes a variety of leadership/management styles in relation to the needs of organized nursing care systems. Studies techniques of personnel management in relation to their effects on client/patient care and discusses group process.</td>
<td>NURS304. FALL, WINTER.</td>
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<tr>
<td>NURS 420</td>
<td>Nursing: Care in Distributive Settings</td>
<td>7</td>
<td>This senior level course focuses on the family, the community, public health, and nursing service directed to meet the needs of each of these entities. Faculty supervised clinical experiences are conducted through local community health nursing agencies and other community health settings. Concepts of adaptation, change, communication role and others are emphasized within a systems framework.</td>
<td>HLAD325 or concurrent, NURS311, NURS320, NURS330 and permission of instructor. FALL, WINTER.</td>
<td>FALL, WINTER.</td>
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<tr>
<td>NURS 430</td>
<td>Nursing: Care in Episodic Settings</td>
<td>7</td>
<td>Emphasis on the development of the nurse’s role and function in episodic settings where patients of all ages are experiencing life-threatening illnesses. Theories of stress, psychosocial support systems, communication and role development constitute the foundation for clinical practice.</td>
<td>HLAD325 or concurrent enrollment, NURS311, NURS320, NURS330, and permission of instructor. WINTER, SPRING-SUMMER.</td>
<td>FALL, WINTER.</td>
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<tr>
<td>NURS 440</td>
<td>Nursing: Senior Seminar and Practicum</td>
<td>4</td>
<td>Students engage in terminal integrating experiences. Emphasis is on the use of a variety of learning experiences for initiating and implementing change in nursing practice and client care in an episodic or distributive setting. Students develop and present a project demonstrating integration and proficiency in all nursing program areas. Research findings are used.</td>
<td>All major nursing courses, PSYC560, STAT468, and permission of instructor. FALL, SPRING-SUMMER.</td>
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<td>NURS 470</td>
<td>Independent Study: . . . (1-8)</td>
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<td>Individual reading, research and/or project in nursing under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.</td>
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<td>NURS 480</td>
<td>Internship: . . . (1-8)</td>
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<td>Designed to provide students in nursing with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.</td>
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<tr>
<td>NURS 501</td>
<td>Breast Cancer Update (1)</td>
<td></td>
<td>This all-day conference provides awareness of the current attitudes and treatments concerning breast cancer and alleviates some of the fear and misconceptions that surround it. Since this conference will present the latest information on treatments available, it should be of special interest to members of the health professions. Not scheduled to be offered in AY86-87.</td>
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<tr>
<td>NURS 51A</td>
<td>Gerontological Nursing: Health Promotion (3)</td>
<td></td>
<td>Focuses on primary and tertiary levels of prevention in the aging adult in the community, non-acute care setting. Explores principles and physiological changes of aging as well as chronic illnesses that affect people in later maturity. Emphasizes nursing assessment of the aging adult along with the development of health promotion nursing interventions. Discusses community resources that assist the elderly in health care. Prerequisite: Nursing licensure or permission. WINTER.</td>
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</table>
NURS 710 Nursing: Theories and Models (3)
Systematic examination of theories and concepts common to all nursing practice. Analysis of the general systems approach as a basis for developing a theoretical framework for nursing practice. Prerequisite: Admission to the graduate nursing major. FALL, WINTER.

NURS 720 Nursing: Theoretical Foundations of Role Preparation in Nursing (3)
Contrasts the expanded professional role as educator, administrator, clinician or consultant in the delivery of nursing care. Studies the application of concepts and principles of role theory. FALL, WINTER.

NURS 730 Nursing Research (3)
Integration of research methodology, nursing theory, and statistics to formulate nursing research problems. Emphasizes measuring variables, studying designs and tools for data collection, and evaluating hypotheses. Students critique published research reports and prepare an original proposal for a research project. Prerequisites: Upper-division statistics course and upper-division research methodology course. WINTER, SPRING-SUMMER.

NURS 740 Concepts for Advanced Nursing Practices (3)
Studies the pathophysiological and psychosocial nursing concepts for the purpose of formulating a conceptual framework for advanced nursing practice. Emphasis is placed on the development of a conceptual framework using nursing modalities. Prerequisites: NURS710, NURS720, and NURS730. WINTER, SPRING-SUMMER.

NURS 82A Seminar and Practicum in Advanced Clinical Nursing (4)
Application of nursing theories, concepts and models for nursing intervention in caring for clients/patients, families and groups with health/illness problems. Prerequisites: NURS740 and permission of instructor. FALL.

NURS 82B Clinical Specialist in Restorative Nursing (3)
In-depth study of restorative nursing with emphasis on family nursing theory, health/illness problems requiring restorative nursing intervention/therapy, clinical teaching strategies, and the clinical specialist as an entrepreneur. Students refine their clinical practice models in preparation for testing in a practicum. Prerequisite: NURS82A or concurrent enrollment. FALL.

NURS 830 Curriculum and Instruction in Nursing (3)
Provides preparation for teaching nursing in a variety of institutional settings. Includes topics on the nature of higher education, nursing education, and faculty roles. Explores curriculum designs, the instructional process, evaluation, and issues in nursing education. Prerequisite: NURS82A or concurrent enrollment. FALL.

NURS 835 Nursing Administration (3)
Explores the history and trends in nursing administration. Emphasizes theoretical approaches to the process of nursing administration. Analyzes elements of administration within the organizational framework of nursing services utilizing the decision-making process and the concepts of human behavior. Prerequisite: NURS82A or concurrent enrollment. FALL.

NURS 845 Seminar and Practicum in Restorative Nursing (4)
Focuses on implementation of the clinical practice model of restorative nursing as a clinical specialist. Investigates the applicability of the model to effective advanced nursing practice. Concurrent seminars focus on functions unique to the clinical nursing specialist. Prerequisite: NURS82B. WINTER.

NURS 850 Seminar and Practicum in Teaching Nursing (4)
Involves students experimenting with various teaching/learning theories and strategies in selected nursing education settings. Focuses on implementation the role of teacher and its applicability in nursing education systems. Concurrent seminars focus on functions unique to the nurse educator. Prerequisite: NURS830. WINTER.
NURS 855 Seminar and Practicum in Nursing Administration (4)
Focuses on the implementation of the role of nursing administrator in selected health care agencies. Concurrent seminars focus on functions unique to nursing administrative roles.
Prerequisite: NURS835. WINTER.

NURS 870 Independent Study: . . . (1-8)
Individual reading, research and/or project in nursing under the supervision of the faculty.
Prerequisite: Permission. Offered based upon demand.

NURS 880 Internship: . . . (1-8)
Designed to provide students in nursing with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

NURS 890 Graduate Thesis/Project: . . . (1-8)
Provides the student in nursing the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student’s interests in nursing.
Prerequisite: Permission of advisor. Offered based upon demand.

Office Administration

OFAD 320 Records Administration (3)
Deals with records creation, use, maintenance, and destruction; records storage facilities; classification of records; development of file patterns, forms and reports control; protection of vital records. FALL.

OFAD 410 Human Relations of the Office (3)
Deals with the development of the creative and productive potential of employees. Emphasizes those within the office environment. WINTER.

OFAD 42A Microcomputer Uses in the Office (3)
Emphasis is placed on applications of various software for word processing, database development, and for other office service functions. Also includes electronic spreadsheets, programming applications, and the relationships between the use of the various types of software. Prerequisite: MIS301. WINTER, SPRING-SUMMER.

OFAD 430 Office Organization and Management (3)
Deals with applying the principles of management organization to office administrative cases, planning the office environment, and defining the systems and subsystems of the office. FALL.

OFAD 51A Office Systems Technology (3)
Provides in-depth study of the human design factors in the selection and use of office technology. Considers the kinds and functions of electronic equipment used in various combinations to form electronic support systems, and the guidelines for developing and implementing such systems. Prerequisites: MIS301 and OFAD430 or equivalent; or permission of instructor. FALL.

OFAD 52A Managing Automated Office Systems (3)
Applies principles of management and organization to automated (electronic) offices. Addresses the effects of integrated office systems on the organizational structure, the basic office functions, the employees, and the physical environment of the office. Prerequisites: MIS301 and OFAD430 or equivalent; or permission of instructor. WINTER.

OFAD 53A Electronic Records Management (3)
Applies principles of records management to automated systems. Studies the technologies involved in the electronic records systems, and the integration of various technology into automated records systems. Identifies the elements revealed in feasibility studies to determine the appropriate needs of designing automated systems. Prerequisites: MIS301, MIS39A and OFAD320 or equivalent; or permission of instructor. SPRING-SUMMER.
Philosophy

PHIL 301 Studies in Philosophy (3)
Explores basic judgments on the nature of man, society, government, and the universe with a view toward clarifying the issues that lie at the core of controversy. WINTER.

PHIL 311 Studies in Religion (3)
A review of various approaches to religion: philosophical, theological, sociological, psychological. Discussion of the differing forms of religion, theories on their origins, and comparative views of the major world religions. FALL, SPRING-SUMMER.

PHIL 371 Theory of Knowledge (3)
Designed specifically to assist students in achieving knowledge related to the philosophical and scientific view of knowledge. Organized into two distinct parts: Part I, the nature of knowledge, considers the various philosophical interpretations of knowledge and the process of knowing; Part II, evolution, is devoted to a study of the history of evolutionary thought as an example of the development of scientific knowledge. Offered in FALL, WINTER based upon demand.

PHIL 386 Logic (3)
A study of the basic structure and principles of valid deduction and warranted induction and application of such knowledge in the analysis and assessment of public issues found in the mass media. FALL, WINTER, SPRING-SUMMER.

PHIL 501 Age of Enlightenment I (3)
Explores the culture of the eighteenth century "Age of Reason" at its height through the close study of a number of major texts and of certain leading figures. The "texts" consist not only of works of literature, philosophy, and history, but also of paintings and musical compositions. FALL, WINTER.

PHIL 502 Age of Enlightenment II (3)
Continuation of PHIL501. FALL, WINTER.

PHIL 524 Chinese Thought (3)
A study of the major Chinese thinkers and their writings. Not scheduled to be offered in AY86-87.

PHIL 533 Aesthetics (3)
Analyzes the concepts of meaning, communication and truth in art. Deals with the identification and definition of a work of art, the criteria or judgment of excellence, the nature of the aesthetic experience, and the place of art in human experience. FALL.

PHIL 542 Ethics (3)
An in-depth examination of the controversial moral dilemmas perplexing modern Americans. Eight scholarly writers explore the dilemmas surrounding such issues as crime and punishment, political and business ethics, and individual behavior. SPRING-SUMMER.

Photography

PHOT 30A Photographic Communication (2)
An introductory level course utilizing the photographic image as a means of individual expression. Open to any student who has a camera with manual aperture, shutter and focus adjustments. No darkroom work is involved; students use the medium of color transparencies to solve particular visual problems and explore the potentials of the photographic image. An overview of the various applications of photography in contemporary society is presented. FALL, WINTER.
PHOT 308 Darkroom Workshop (2)
Designed for students who have taken PHOT 30A and wish to continue advanced study of photography. Introduces the student to black and white film processing, printing and print presentation through a series of assignments based on camera skills acquired in PHOT 30A. Both PHOT 30A and PHOT 30B are required before advanced courses may be taken. Prerequisite: PHOT 30A or permission. FALL, WINTER.

PHOT 300 Photography (3)
Introductory level course in the art and science of photography. Covers black and white film processing and printing, camera operation, exposure, and print presentation. Presents an overview of historically significant photographs and photographers. Students must have access to a fully adjustable camera. FALL, WINTER.

PHOT 305 Advanced Photographic Techniques (3)
Studies in practical sensitometry as utilized in the zone system. Includes chemical formulas, view camera techniques, and archival presentation. Prerequisite: PHOT 300 or equivalent. FALL; offered in WINTER based upon demand.

PHOT 410 Photographic Theory (3)
Presents the theoretical basis of modern photographic technology. Investigates the physical and chemical foundations of the photographic process including the nature of light, human vision, optics and image formation, light sensitive materials, sensitometry, photographic chemistry and processing, and the reproduction of color. Prerequisite: PHOT 305 or equivalent. WINTER.

PHOT 440 Studio Photography (3)
Study of the use of artificial light sources, view camera techniques, and object placement as it relates to a controlled studio environment for both commercial and noncommercial applications. Course is a prerequisite for specialized commercial workshops. Prerequisites: PHOT 305 and 530 or 531 or equivalent. WINTER.

PHOT 443 Portraiture (3)
Studies in the photographic replication of the human likeness in commercial portraiture, advertising, documentary, and fine art. Course is a prerequisite for specialized commercial workshops in advanced portraiture and fashion. Prerequisite: PHOT 300 and either 530 or 531 or equivalent. WINTER.

PHOT 450 Location Photography (3)
Applied studies in photographing in various out-of-studio situations. Covers camera selection, lighting, use of electronic flash, filtration and other technical considerations of use to photojournalists, public relations, architectural, and industrial photographers. Prerequisite: PHOT 305 or equivalent. WINTER.

PHOT 470 Independent Study: . . . (1-4)
Individual reading, research, and/or project in photography under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

PHOT 480 Internship: . . . (1-4)
Designed to provide students in photography with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

PHOT 495 Photographic Portfolio (3)
Concentrates on thematic evolution. Involves students in historical research and the production of a limited edition aesthetic portfolio using any photographic process. Graduate level portfolio is expected to have a more sophisticated theme and complete control of print quality. Prerequisite: At least 15 hours of advanced photography. FALL.

PHOT 500 History of Photography (3)
Surveys significant events, movements, and practitioners in the history of photography from 1830 to the present. Discusses technical and aesthetic issues. FALL; offered in other terms based upon demand.
PHOT 530 Color Photography: Positive Processes (3)
Detailed investigation of several color photographic methodologies including transparency processing, Cibachrome, and Polaroid. Emphasizes both technical and aesthetic development. Prerequisite: PHOT 300 or equivalent. SPRING-SUMMER.

PHOT 531 Color Photography: Negative Processes (3)
Detailed investigation of several negative color photographic methodologies. Includes Kodak process C-41, and color printing by tray, tube, model-11 processor and the Ektaflex system. Attention to both technical and aesthetic development. Prerequisite: PHOT 300 or equivalent. FALL.

PHOT 535 Non-Silver Photographic Processes (3)
Aesthetic exploration of several experimental photographic processes. Includes cyanotypes, Van Dyke brown printing, gum bichromate and their related methodologies. Prerequisite: PHOT 300 or equivalent. SPRING-SUMMER.

PHOT 541 Photo-Graphs (3)
Introduces various graphic applications of photography. Areas covered may include: high contrast films, photographic registration systems, halftone reproduction, posterization, tone-line and bas relief printing, and color proofing using 3M color key or Kwik Print materials. Prerequisite: PHOT 300 or permission. WINTER.

PHOT 555 Documentary Photography (3)
Exploration of one of photography's mainstream traditions, the photographic document. Students will work as groups or individually to produce a photographic document of a subject of their choice. Prerequisite: PHOT 300 or equivalent. SPRING-SUMMER even years.

PHOT 560 Photographic Equivalence Studies (3)
Investigates the sophisticated concept in vision of Alfred Stieglitz and Minor White. Emphasizes the emotional equivalent of the photograph, rather than the subject matter portrayed. Explores emotional equivalents including the photographic studies of time/space relationships advocated by Wynn Bullock. Prerequisite: Permission. WINTER.

PHOT 570 Photography Workshop: . . . (1-3)
Specific aesthetic, technical and/or commercial applications are considered in a series of organized workshops utilizing outside or on-campus resources. Photography workshops may be repeated for different subjects. Prerequisites: Vary depending upon specific workshop topic. Offered based upon demand.

PHOT 760 Photographic Criticism (3)
Advanced studies in the critical analysis of photography and photographic exhibitions. Includes a survey of historical and contemporary critical thought. Prerequisite: PHOT 305, PHOT 500 or permission. WINTER.

PHOT 780 Internship: Curatorial Studies (3)
Provides students with experience in gallery management and maintenance, and the organization and production of exhibitions. Prerequisites: History of art or photography courses; permission. Offered based upon demand.

PHOT 830 Graduate Photography (3)
Provides opportunity for advanced work to students involved in long-term or specialized projects. Students are expected to work with the instructor through class sessions and individual critiques in meeting the graduate photography competence. Individual student proposals will determine the nature of the work to be undertaken. Course may be repeated with instructor permission. Prerequisite: Permission. WINTER.

PHOT 895 Photographic Portfolio (3)
Concentrates on thematic evolution. Involves students in historical research and the production of a limited edition aesthetic portfolio using any photographic process. Graduate level portfolio is expected to have a more sophisticated theme and complete control of print quality. Prerequisite: At least 15 hours of advanced photography. FALL.
PHYS 302  Physical Science Foundations (3)
Covers major principles and concepts in physical science that govern the universe and help the nonscience major gain experience with scientific processes and problem-solving. Topics include: measurement, forces, motion, work and energy, heat, electricity, and nuclear physics. SPRING-SUMMER; offered in other terms based upon demand.

PHYS 352  Intermediate Physics I (3)
Topics include kinematics, forces, energy, rotational motion, fluid properties, thermodynamics and wave properties. Prerequisite: MATH325. FALL.

PHYS 353  Intermediate Physics I Laboratory (1)
Deals with planning and conducting measurements, forces, motion, pressure, heat, surface tension and waves. Prerequisite: Concurrent enrollment in PHYS352. FALL.

PHYS 362  Intermediate Physics II (3)
The areas of physics covered in this course include electricity, magnetism, light and optics. Prerequisite: PHYS352. WINTER.

PHYS 363  Intermediate Physics II Laboratory (1)
Laboratory investigation is necessary to give the student experience in obtaining answers by making first-hand observations and appropriate measurements. The investigation may involve finding the value of a physical quantity or it may involve the search for a relationship between two or more variable quantities. Prerequisite: PHYS362 or concurrent enrollment. WINTER.

PHYS 402  Medical Physics (4)
Provides students in the health sciences with a background in physics that is general in scope and emphasizes applications which will be important in their professional work. Includes a knowledge of light microscopes, centrifuges, electron microscopes, radiation detection systems, and the physical laws relating to chemical, biochemical, and physiological applications. Prerequisite: MATH325 or permission. WINTER odd years.

PHYS 500  Survey of the Night Sky (1)
Introduces methods of locating major constellations, bright stars, and planets as well as determining distances to planets, stars, and galaxies. Offered based upon demand.

PHYS 502  Introduction to Archaeoastronomy (1)
Introduces concepts related to lunar and solar eclipses, appearance of the night sky at varying latitudes from the North Pole to the Equator, apparent uses of Stonehenge, and ancient astronomies of North America and Central America. Offered based upon demand.

PHYS 504  Planets and Moons (1)
Focuses on man's early concepts about the solar system and why planets orbit the sun. Comets and meteorites are included for information they give about early history of the solar system. Also explores latest results of space probes to the planets as well as the discovery of the outer solar system. Offered based upon demand.

PHYS 506  Stars and Nebulas (1)
Covers the laws of nature that govern the behavior and properties of stars and the universe. Includes how stars are born, live, and die. Offered based upon demand.

PHYS 508  Galaxies and Quasars (1)
Focuses on the historical and current theories about the origin and structure of the universe. Examines properties of galaxies and quasars. Offered based upon demand.

PHYS 510  Black Holes, Quasars, and the Universe (1)
Covers the death of stars, from white dwarfs and neutron stars to black holes. Also included will be a study of the violent explosions that rock the central regions of many galaxies as well as the relationship of exploding galaxies to quasars. Offered based upon demand.
PHYS 512 Intelligent Life in the Universe (1)
Explores questions such as: What is meant by life? Does life exist on other planets? Do we have planetary neighbors? Who will be the first to make contact? What will their interest in us be? Offered based upon demand.

PHYS 514 Telescopes and Observatories (1)
Introduces concepts related to optics and operation of reflecting and refracting telescopes. Students learn how to determine the resolving power and light gathering ability of a telescope. Offered based upon demand.

PHYS 516 Halley's Comet (1)
A study of the early ideas about comets, origin and behavior of comets, and Halley's comet. Offered based upon demand.

PHYS 525 Energy, Resources and Society (3)
Covers various methods of energy production and the environmental effects of each. Discusses the extraction and utilization of the world's major mineral resources and effects of their use. Examines the effect of various energy sources upon our environment, U.S. standards of living and energy and resource utilization. Designed for nonscience majors. Offered based upon demand.

Political Science

POLS 301 Principles of Political Science (3)
Comprehensive analysis of the nature of politics, contemporary approaches to the study of political science, issues in political geography, and a review of the issues and problems faced by federal, state, and local governments under the impact of modern conditions. Offered based upon demand.

POLS 302 American National Government (3)
Examines U.S. government institutions, the informal pressures which influence them, and the policies produced by the governing process. FALL, WINTER, SPRING-SUMMER.

POLS 305 Contemporary Political Thought (3)
Provides an overview of 19th and 20th century political thought including socialism, nationalism, fascism, libertarianism, and feminism. Not scheduled to be offered in AY86-87.

POLS 310 International Organizations (3)
Deals with the complexities of international affairs and those factors that affect them. Focuses on the role of governmental and nongovernmental organizational mechanisms in the relations of nations. Not scheduled to be offered in AY86-87.

POLS 311 International Relations (3)
Integrated analysis of processes and issues in international politics, with emphasis on substantive topics in selected sections of the world. Offered based upon demand.

POLS 320 Local Governmental Systems (3)
Examines local government in the United States. Emphasizes the legal basis and functioning of local jurisdictions in Illinois. FALL, WINTER.

POLS 440 Constitutional Law: Civil Liberties (3)
Uses U.S. Supreme Court decisions to examine the fundamental civil liberties guaranteed to the American people. Emphasizes how the court accommodates constitutional doctrines to changing public values. Prerequisite: CIUS340 or POLS302. WINTER.

POLS 460 Political Theory (3)
Introduces the fundamental questions of politics and the state as developed by selected political philosophers from the Greeks through the present. Emphasizes concepts of democracy, power, individual freedom, the state, and obligations of citizens and rulers with relevance to current political developments. SPRING-SUMMER.
POLs 520  U.S. and Illinois Elections (3)
Studies elections in Chicago, the suburbs, the state, and the nation. Examines current trends and includes participation of past or present elected officials. WINTER.

POLs 53A  The Chicago Political Tradition (1)
Examines past and current politics in the city of Chicago. Analyzes thoroughly 20th century Chicago mayors. Offered based upon demand.

POLs 531  Readings, Black Politics, and the American Political System (3)
A study of the patterns of black politics in the development of Afro-American participation in the American political and economic systems. SPRING-SUMMER.

POLs 535  Problems in International Politics I (3)
Examines the behavior of peoples and nation-states at the global level in order to identify the problems that threaten the survival of mankind and seriously undermine global peace. Offered based upon demand.

POLs 538  Urban Politics (3)
Analyzes critical issues of urbanization confronting American political institutions. Provides an overview of the nature and scope of the urban polity and provides a conceptual framework for analyzing and evaluating the critical issues in American urban areas. FALL, WINTER, SPRING-SUMMER.

POLs 542  Seminar in Social Change and Public Policy (3)
Uses tools of public policy analysis to focus on how public policy promotes or impedes social change in contemporary American society. Assesses the impact of public policies on such problems as poverty, inequality, unemployment, race relations, crime, health, housing, environmental pollution, and urban congestion. FALL, WINTER, SPRING-SUMMER.

POLs 545  American Foreign Policy (3)
Addresses post-World War II trends in American foreign policy. Deals with the east-west dichotomy, the third world and nonalignment. Emphasizes the structural constraints of U.S. foreign policy in the 1980s and the role of ethnicity in the decision-making apparatus. SPRING-SUMMER.

POLs 550  Law and Social Justice (3)
An analysis of the social conditions as well as the social function of the law as an institution. Emphasis is given to the economic and political factors that affect legislative processes and the impact of the law upon society and its problems. FALL, WINTER, SPRING-SUMMER.

POLs 563  Seminar: Comparative Urban Future (3)
Analyzes problems of urban processes and redevelopment as they relate to central city minorities. Discussed within a comparative and futuristic perspective. WINTER, SPRING-SUMMER.

POLs 632  Political Sociology (3)
Examines the social, economic, and political bases of power in America. Emphasizes pluralist and elitist theories, class analysis, community power, social control, and structural approaches to studying power. Focuses on analysis of the American political system as a resource for change and an obstacle to change with particular reference to contemporary social movements. Not scheduled to be offered in AY86-87.

POLs 710  Public Opinion Trends (2,4)
Analyzes attitudes on a selected topic based on a series of national surveys. Compares groups (i.e., urban and suburban residents, men and women, blacks and whites) in relation to psychological traits, sociopolitical positions or voting patterns over a number of years. Students learn to assess and interpret the data on the computer using a statistical program. Not scheduled to be offered in AY86-87.
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POLS 720 Elites and American Democracy (3)
Examines theories and justification of elitism. Deals with comparative political elites, the interrelationship between recruitment, circulation, and democratic accountability in American politics. WINTER.

POLS 730 Political Psychology (3)
Examines personality factors which affect political behavior. Covers self-esteem, power motivation, Machiavellianism, authoritarianism, liberalism, and conservatism. Not scheduled to be offered in AY86-87.

POLS 806 Comparative Urban Redevelopment (3)
Analyzes the redevelopment of older American cities in comparative context. Draws upon examples of older non-American cities for theoretical understanding and conceptual clarity. Not scheduled to be offered in AY86-87.

POLS 810 Seminar: Labor Force Participation (3)
Uses conventional labor market techniques to show jobs minorities hold and why they hold these jobs. Examines the adequacy of concepts to accurately portray the labor market circumstance of minority Americans. FALL; offered in other terms based upon demand.

POLS 815 Seminar: Politics and Society (3)
Analyzes and compares critical policy issues confronting selected political systems. Focuses on governance, science, and technology and at least two contemporary issues from an international perspective. SPRING-SUMMER.

POLS 840 Seminar: Comparative Political Systems (3)
Examines comparative approaches to political systems of post-industrial, industrial, and emerging states. Includes topics on the nature of power structure, political development and culture, economic strategy, and leadership. WINTER; offered in SPRING-SUMMER based upon demand.

POLS 863 Seminar in American Institutions and Values (3)
Examines normative issues as they relate to American public administration. Prerequisite: POLS302 or POLS320. FALL, WINTER.

Psychology

PSYC 311 Lab in Humanistic Teaching Skills (3)†
Study of the philosophy and psychology of humanism. Students will relate humanism to their own lives and design humanistic learning events for children in the classroom. Special attention is given to the use of humanistic principles for classroom discipline. Offered based upon demand.

PSYC 320 Educational Psychology (3)
Helps teachers and educators develop a better understanding of how children develop and learn and how teachers/educators facilitate these processes. Systematic testing of learning theories is explored with particular reference to effects of culture on learning. Improves the students’ ability to identify, select, organize, and evaluate instructional methods and materials. Students are expected to spend ten hours in classroom situations exclusive of class time. FALL, WINTER, SPRING-SUMMER.

PSYC 340 Industrial Psychology (3)
Introductory course in industrial psychology which examines psychological research and theory that relates to the following topics: personnel evaluation, personnel selection, personality and interest factors, equal employment opportunity, personnel training, and work motivation, human factors in job design and leadership. WINTER; offered in other terms based upon demand.
PSYC 420 Principles of Psychology (3)
Provides a comprehensive overview of psychology. Presents concepts, theories, and data from various subfields in psychology, including sensation-perception, learning, memory, personality, abnormal, social, developmental, and physiological. FALL; offered in other terms based upon demand.

PSYC 430 Abnormal Psychology (3)
Covers the recognition, classification, development, and prognosis of the range of human problems usually defined as psychiatric disorders. Focuses on difficulties in currently used systems of defining and classifying human problems in adaptation and adjustment. Examines the medical model assumptions underlying the most widely used diagnostic system. Prerequisite: PSYC420 or equivalent. FALL, WINTER, SPRING-SUMMER.

PSYC 470 Independent Study: . . . (1-6)
Individual reading, research, and/or project in psychology under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

PSYC 470P Independent Study: . . . (1-6)
Individual reading, research, and/or project in psychology under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

PSYC 50A Pre-Therapy: Treatment Methods for Psychotics and the Retarded (3)
Discusses pre-therapy as a method and theory for the therapeutic development of reality, affect, and communication in psychotic and retarded populations. Discusses the theoretical evaluation of pre-therapy from its roots in gestalt, experiential, and client-centered therapies. Introduces students to the art and practice of pre-therapy via tapes and demonstrations. Offered based upon demand.

PSYC 50B Working with Resistant Families (1)
Nationally known family therapist will explain and demonstrate his use of his personal responses to facilitate therapy with resistant clients. Students will examine their own responses and develop ways of integrating them into the therapeutic process. Offered based upon demand.

PSYC 50E Countertransference: The Balmary Hypothesis (3)
Acquaints students with three clusters of ideas regarding countertransference and its implications. Presents the core hypothesis from Balmary's Psychoanalyzing Psychoanalysis that the therapist needs to deal with his/her own repressed past in order to be able to better understand and, thereby, be better able to help clients. Prerequisite: PSYC430, PSYC544, PSYC555, PSYC558, PSYC820, PSYC821 or COUN843. Offered based upon demand.

PSYC 50G Psychological Intervention with Schizophrenics (2)
Focuses primarily on the diagnostic, phenomenological, psychodynamic, and sociocultural dimensions of schizophrenia. Includes secondary emphasis on organic factors. Offered based upon demand.

PSYC 502 Psychodrama Workshop (1)
Students will be introduced to the theoretical framework underlying psychodrama and experiential work in psychodramatic techniques. Offered based upon demand.

PSYC 508 Coping with a Life Threatening Illness (1)
Focuses on coping with life threatening illness. Deals with psychological issues facing the patient and the family and the professionals (physician, nurse, psychologist, social worker, teacher, minister) trying to be responsive to their needs. Explores counseling issues, the family's perspective, and community support systems. Offered based upon demand.
Provides a comprehensive understanding of the human brain and its functions. It is particularly suited for psychology majors and others who are interested in brain behavior relationships. Prerequisite: PSYC 420. FALL, WINTER, SPRING-SUMMER.

Investigates the major issues of adolescence and questions the stereotypic view. Critically reviews research with special attention to identity, intimacy, sex roles, and family dynamics. Focuses on normal adolescent development, but also surveys pathological outcomes. SPRING-SUMMER; offered in other terms based upon demand.

Covers theories related to cognitive, emotional, and physical growth of children. Focuses on prenatal issues and the availability of children's resources in the community. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

Presents theories of adult development as they relate to major problems of adulthood. Investigates the availability of resources for adult development in local communities. WINTER; offered in other terms based upon demand.

Exploration of theories of human development throughout the life span and the application of these to selected examples. FALL; offered in other terms based upon demand.

Students learn the major theory and concepts of transactional analysis and apply these to their own behavior. FALL, WINTER, SPRING-SUMMER.

Studies basic concepts and theories of aging. Evaluates the impact of social, biological, and psychological variables on aging adults. Analyzes lifestyle of older adults and examines community resources for the aged. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

Examines limitations of short-term memory, transfer of information to long-term memory, organization of knowledge, and the nature of cognitive processes. Prerequisite: PSYC 420 or equivalent. FALL, WINTER, SPRING-SUMMER.

Relates current theories of comprehension and knowledge acquisition to instructional materials and procedures. Offered based upon demand.

Examines modes of representation, relation of language and thought, comprehension, and meaning as they develop from childhood to adulthood. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

Study of theory and procedures of behavior modification. Includes case materials from psychology, education, and special education. Prerequisite: PSYC 420 or equivalent. FALL, WINTER, SPRING-SUMMER.

Identification of personal growth issues in terms of life goals and priorities. Intrapersonal communication processes identify and examine meaning assigned to various objects or events in student's life. FALL, WINTER, SPRING-SUMMER.
PSYC 528  Laboratory in Personal Power and Self-Management (2)
Designed to help individuals take responsibility for their own self-management. Students develop and follow plans or goals for themselves. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 529  Psychology of Women (3)
Study of the effects of physiological and psychological variables on the behavior of women. Includes dependence, aggression, self-esteem, and motive to achieve. Discusses social and mental health issues currently affecting women's welfare. FALL; offered in other terms based upon demand.

PSYC 530  Personality Theories (3)
Involves the comparative study of 19th and 20th century psychodynamic, behaviorist and humanist theorists on the nature of the person. Considers personality from a variety of theoretical viewpoints. Prerequisite: PSYC420 or equivalent. FALL, WINTER, SPRING-SUMMER.

PSYC 531  Laboratory in Interpersonal Growth (2)†
Students identify their interpersonal communication strengths and areas of difficulties and examine the interpersonal communication processes through which they initiate, maintain, and terminate relationships. FALL, WINTER, SPRING-SUMMER.

PSYC 532  Lab in Assertiveness Training (3)†
Examines concepts of assertion training and development of cognitive and behavioristic skills to replace maladaptive responses. Provides reinforcement and social networks to ensure the continuity of newly acquired behaviors. Prerequisite: Permission. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 533  Advanced Experimental Psychology (3)
Presents an in-depth coverage of research designs used in experimental psychology. Includes selected readings of published research from various content areas in psychology, memory, learning, social psychology, and perception. Offered based upon demand.

PSYC 535  Social Psychology (3)
Evaluation of methods of inquiry and identification of levels of analysis as applied to problems of thought and behavior in American society. Study of interpersonal relations and communications, social power, persuasion, decision-making, attitude change, and group membership. Graduate students will also identify and describe community applications of social psychology. Prerequisite: PSYC420 or equivalent. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

PSYC 536  Motivation and Emotional Development (4)
Examines and applies theories of motivation, moral development, and emotional development. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 537  Psychology of Human Consciousness (3)
Study of the nature and functioning of the human mind. Considers major modes of human consciousness, means of extending human consciousness, and therapeutic applications. WINTER; offered in other terms based upon demand.

PSYC 538  Laboratory in Hidden Feelings and Meanings (3)
Study of understanding and responding to confusing communication. Activities clarify hidden meanings and feelings and teach more honest communication in school, medical, business, and social settings. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

PSYC 539  Institution and Experience of Motherhood (3)
Covers both historical and contemporary writing on mothers and motherhood. Considers the variety of ways in which the role of motherhood has been viewed. Studies the impact of motherhood on the psychology of the individual. Includes case material, field interviews, and (for graduate students) the development of a research design. Prerequisite: An introductory course in psychology or other social science. SPRING-SUMMER; offered in other terms based upon demand.
PSYC 540 Professional Standards in Human Service and Research (3)
Focuses on ethical principles and standards in human service and research professions. Deals with application to hypothetical situations involving professionals, research subjects, and clients. Studies various values, philosophical positions, and legal cases. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

PSYC 541 Rights of Mental Patients (1)
Explores the issues and values toward mental patients, the retarded, and developmentally disabled, the problems they face, and rights they have. Readings range from philosophy to case studies, from the national picture to the mental health code for Illinois. FALL; offered in other terms based upon demand.

PSYC 542 Psychological Issues and Values (2)
Discussion and exploration of social values, psychological issues and personal responses to a variety of social issues. Includes cross-cultural differences in values, living with a life-threatening illness, death, unemployment, child abuse and neglect, battered women, divorce, substance abuse, mental illness, and others. FALL; offered in other terms based upon demand.

PSYC 543 Eastern Perspectives on Psychotherapy (3)
Offers eastern perspectives on such perennial questions as the nature of consciousness, personal identity, mental, emotional, and spiritual well-being. Explores therapeutic implications in the western context. Prerequisite: A course in therapeutic communications, human consciousness or theories of counseling, or permission of instructor. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 544 Theories and Treatment of Emotional Disturbance (4)
Integrates human relations experiences with theoretical work in abnormal development and basic approaches to treatment. Includes readings on therapist bias and life crises. Deals with client-centered, rational emotive, gestalt, and psychoanalytic theories. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

PSYC 547 Characteristics of Human Sexuality (2)†
Focuses on general aspects of human sexuality with an emphasis on interpersonal relationships and psychosocial functions. FALL; offered in other terms based upon demand.

PSYC 555 Theories and Treatment of Emotional Disturbance in Children I (4)
Introduction to emotional difficulties and life stresses in children in various settings. Emphasis on clinical interview and play therapy. Naturalistic observation of children in various settings. Relevant to psychology, special education, education, and psychiatric nursing. Prerequisite: PSYC544. WINTER; offered in other terms based upon demand.

PSYC 556 Theories and Treatment of Emotional Disturbance in Children II (4)
Reviews the relevant literature on etiology and treatment. Students work with children with emotional difficulties under close supervision. Includes case consultations and case conferences. Prerequisites: PSYC555, PSYC544, and permission. Offered based upon demand.

PSYC 558 Theories and Treatment of Emotional Disturbance in Adults (4)
Discusses psychopathology and life crises in adults. Participation in weekly peer counseling. Emphasis on therapeutic interaction with adults and relevant theories of psychopathology and treatment. Prerequisite: PSYC544. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 559 Psychodrama (3)
Presents psychodramatic techniques utilized for resolving emotional and interpersonal difficulties. Prerequisites: PSYC527, PSYC531 or permission. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 560 Research Methodology (3)
Introduces the basic principles of research. Focuses on basic knowledge about research methods and the development of analytic skills. Covers finding a researchable problem, developing a testable hypothesis, search of the literature, developing an appropriate research design, and selecting appropriate measuring devices. FALL, WINTER, SPRING-SUMMER.
PSYC 570 Research in Adolescence and Sex Roles (3)
Review and critique of current literature on adolescent development and sex-role learning. Special emphasis on identity formation and intimacy issues. Preparation and analysis of a research project. Prerequisite: PSYC510 or concurrently. Offered based upon demand.

PSYC 573 Lab in Alternative Lifestyles and the Helping Professions (3)
Examines alternative lifestyles occurring in our culture. Provides opportunities to meet people living alternative styles and to explore personal feelings and reactions and their implications for professional work. Prerequisite: Permission. Offered based upon demand.

PSYC 585 Human Values (3)
Examines the concept of value and explores the student's own value structure. Examines the resultant behavior patterns and the differences among value systems subscribed to by different people. WINTER; offered in other terms based upon demand.

PSYC 605 Tests and Measurements (3)
Covers the selection, administration, and interpretation of psychological and educational tests. Deals with concepts of validity, reliability, norms, standardization, standard scores, and item analysis. Examines legal and ethical issues. Prerequisite: Statistics. FALL, WINTER, SPRING-SUMMER.

PSYC 63A Topics in Psychology: . . . (1-3)
Involves experts in psychology presenting selected topics covering new developments in the field. Includes discussion of the topics and the implications for theory and practice. Participants have an opportunity to discuss the new developments and, where appropriate, apply the techniques and skills. Offered based upon demand.

PSYC 701 Stress and Burnout (2)
An intense course designed to develop an understanding of the stress and burnout phenomenon. Deals with personal and organizational sources, its effects, and prevention. Offered based upon demand.

PSYC 80A Diagnostic and Statistical Manual III: New Diagnostic Tool (1)
Trains practitioners in the use of the latest Diagnostic and Statistical Manual as revised by the American Psychiatric Association. Prerequisite: Bachelor's degree or equivalent in mental health or human service, including social work, nursing, counseling, and psychology. Offered based upon demand.

PSYC 808 Workshop: Psychiatric Aspects of Divorce (2)
Designed for legal, medical, and mental health personnel. Examines psychiatric causes and results of divorce. Emphasizes interpretation, diagnosis, and appropriate intervention. Offered based upon demand.

PSYC 81A Advanced Early Child Development (3)
Emphasizes important theoretical influences on research in infancy and early childhood development. Covers both the classical papers that have strongly influenced the field, and recently published works that reflect the current state of knowledge of cognitive, social and emotional development. Focuses on development of the normal child, but linkage to special educational areas is provided. Prerequisite: Undergraduate course in child development. FALL; offered in other terms based upon demand.

PSYC 810 Cultural Aspects of Mental Health (3)
Study of mental health as a culture-bound concept. Compares and contrasts American cultural assumptions about mental health with those from at least one other culture. Offered based upon demand.

PSYC 815 Learning Processes: Adults (3)
Investigates the factors influencing attitudinal and behavioral change in adulthood. Includes an overview of current learning theories of three major schools of psychology. Examines how these learning theories affect the adult learning process. Prerequisite: Three hours of psychology or learning theory. WINTER; offered in other terms based upon demand.
PSYC 816 Community Mental Health Seminar (3)
Explores personal and interpersonal dynamics involved in mental health for students, teachers, and human service workers. Defines and analyzes characteristics of communities and their relevance to community mental health. Offered based upon demand.

PSYC 818 Learning Theory (3)
Applies psychological principles and data to educational practice in the classroom. Provides a constructive and detailed analysis of modern learning theories and priorities. Examines the psychological processes in learning, conditions affecting learning, and strategies for learning. Prerequisite: PSYC320. FALL, WINTER, SPRING-SUMMER.

PSYC 820 Graduate Seminar in Psychoanalytic Theory (3)
Offers advanced students the opportunity to explore current thinking in psychoanalytic theory and treatment. Emphasizes the application of ego psychology and self psychology to therapeutic technique. Provides a brief review of classical Freudian theory, but students are expected to have had some introduction to this material. Prerequisite: PSYC544 or COUN630 or PSYC430 or PSYC30. FALL; offered in other terms based upon demand.

PSYC 821 Graduate Seminar in Abnormal Psychology (3)
Diagnostic categories selected for in-depth study of the literature conceptualizing a problem, its development, and various treatment recommendations. Focuses on evaluation of research approaches and findings. Prerequisite: PSYC544 or COUN630 or COUN843 or PSYC430 or overview of diagnostic categories. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 822 Seminar in Human Memory (3)
Provides students with an in-depth exposure to a single substantive area in the domain of experimental psychology. Studies research and theory in the area of human memory. Offered based upon demand.

PSYC 824 Graduate Seminar in the History of Psychology (3)
Covers a wide range of systems of psychological thought responsible for modern conceptions of human learning and development, clinical psychology and social psychology. WINTER; offered in other terms based upon demand.

PSYC 825 Imaging Process in Psychotherapy (3)
Examines imagery as a basic capacity possessing enormous potential for therapeutic communication. Includes topics on relationship between imagery, fantasy, and other basic psychological processes. Students study the nature and structure of imaging process, explore the implications of guided as well as spontaneous imagery for therapeutic communication, apply imaging process to selected therapeutic contexts and assess effectiveness of such applications. Prerequisite: COUN844, COUN846 or permission. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 826 Graduate Seminar in Social Psychology (3)
Integrates theories and principles of social psychology with emphasis on the effect of ecological factors on the behavior of individuals, groups, and corporations. Prerequisite: PSYC535 or equivalent. Offered based upon demand.

PSYC 827 Human Sexuality (3)
Examines sexual dysfunctions in terms of interpersonal and intrapersonal communication disturbances: personal, social, and cultural norms and values in the area of interpersonal sexuality. Prerequisite: COUN810 or permission. FALL; offered in other terms based upon demand.

PSYC 828 Graduate Seminar in Cognitive Psychology (3)
Examines recent theoretical developments in cognitive psychology. Emphasizes the areas of visual perception, concept formation, and language comprehension. WINTER; offered in other terms based upon demand.
PSYC 829 Graduate Seminar in Human Development (3)
Presents students with up-to-date research in the developmental area. Integrates developmental issues at all stages of life. Provides students with links between theoretical and applied issues of development. Prerequisite: One developmental course or permission of instructor. Offered based upon demand.

PSYC 830 Consultation Seminar in School Psychology I (1)†
Offers continuing learning experiences in the practice of school psychology consultation. Includes model case conferences, case presentations, and individual educational plan formulation. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

PSYC 831 Therapeutic Communication (3)
Defines psychopathology in terms of interpersonal and intrapersonal communication disturbances. Identifies therapeutic interventions that improve the quality of interpersonal communication. Prerequisite COUN810 or permission. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 840 Consultation Seminar in School Psychology II (1)†
This seminar is a continuation of PSYC830. Prerequisite: PSYC830. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

PSYC 843 Nonbiased and Pluralistic Assessment of Children (3)
Introduction to the basic theories of nonbiased assessment of children. Study of both nonbiased devices as well as pluralistic tests such as SOMPA. Prerequisites: PSYC605. WINTER; offered in other terms based upon demand.

PSYC 850 Consultation Seminar in School Psychology III (1)†
This seminar is a continuation of PSYC840. Prerequisite: PSYC840. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

PSYC 852 Personality and Vocational Assessment (3)
Covers selection, administration, and interpretation of measures of intelligence, aptitude, vocational, and educational choice used by community college and vocational counselors. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 853 Human Neuropsychology I: Brain Function (3)
Explores the theories and analysis of brain function, structure, and brain behavior relationships. Prerequisite: PSYC605. SPRING-SUMMER; offered in other terms based upon demand.

PSYC 854 Human Neuropsychology II: Clinical Assessment (3)
Covers the administration, scoring, and interpretation of standardized procedures in diagnosis of brain damage. Integrates findings with other assessment techniques. Trains students in the Halstead-Reitan and/or Luria methods. Prerequisite: PSYC853. Offered based upon demand.

PSYC 855 Individual Assessment I: Intelligence (3)
Intensive, culminating training in individual assessment including necessary skills and knowledge to conduct a complete case study of problems typically referred to the school psychologist. Includes recommendations for treatment or remediation. Special attention to the Wechsler and Binet scales. Prerequisite: PSYC605. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

PSYC 856 Human Neuropsychology III: Rehabilitation (3)
Study and application of concepts of human neuropsychology to programs of rehabilitation for persons with various kinds of brain damage and related personality disorders. Prerequisites: PSYC853, PSYC854. Offered in SPRING-SUMMER based upon demand.

PSYC 857 Individual Assessment II: Personality (3)
Intensive, culminating training in individual assessment including necessary skills and knowledge to conduct a complete case study of problems typically referred to the school
Public Administration

PSYC 860 Consultation Seminar in School Psychology IV (1)†
This is the final consultation seminar, a continuation of PSYC850. Prerequisite: PSYC850. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

PSYC 865 Practicum in School Psychology (4)†
Practice in a school setting: diagnosis of psychological, social, learning problems. Participation in counseling sessions, guidance activities, individual and group diagnostics and referral of students with learning problems. Prerequisites: PSYC853, PSYC855, PSYC857, and successful review in the practicum screening procedure. FALL, WINTER.

PSYC 870 Independent Study: . . . (1-6)†
Individual reading, research, and/or project in psychology under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

PSYC 870P Independent Study: . . . (1-6)†
Individual reading, research, and/or project in psychology under the supervision of the faculty. Prerequisite: Permission of instructor and division chairperson. Offered based upon demand.

PSYC 880 Internship: . . . (1-6)†
Designed to provide students in psychology with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

PSYC 890 Graduate Thesis/Project: . . . (6)†
Student works closely with advisor and/or three faculty members (principal advisor, secondary advisor in specialty area, scope advisor outside specialty area) developing and completing original thesis/project proposal. Prerequisite: Permission of advisor or committee. Offered based upon demand.

PSYC 920 Internship in School Psychology (6)†
The internship will be taken after completion of the M.A. in school psychology and can be enrolled in only after acceptance by an approved internship site. Prerequisite: M.A. in psychology. FALL; offered in WINTER based upon demand.

Public Administration

PADM 301 Introduction to Public Administration (3)
Examines theories, history, and current issues of administration in government. FALL, WINTER, SPRING-SUMMER.

PADM 420 Public Personnel Administration (3)
Studies and evaluates principles, practices, and problems of personnel administration in government. WINTER.

PADM 430 Planning Theory (3)
Seminar discussion of the various practical, theoretical, and ethical problems and issues now facing the design professions. Includes demands for greater concern for “user behavior” and “user needs,” collaboration between design professionals and behavioral scientists, and control of behavior through design. Offered based upon demand.

PADM 435 Public Policy Analysis (3)
Introduces students to conceptual models for understanding government policymaking and implementation. Provides information about various governmental policies. FALL.
PADM 445 Administrative Law (3)
Introduces the legal principles underlying administration in government. Concentrates on basic administrative procedures affecting government under the constitution. Offered based upon demand.

PADM 450 Introduction to Urban Planning (3)
Provides an introduction to urban planning, a history of its efforts, and a review of the elements in professional practice today. WINTER, SPRING-SUMMER.

PADM 455 Local Government Planning (3)
Study and analysis of current methods, techniques, and practices of land use oriented urban planning. Emphasizes current land use control in urban planning, including zoning, subdivision control, site planning, transportation planning, and the general plan. Covers population, economic, and land use studies, quantitative methods and social services planning. Offered based upon demand.

PADM 470 Independent Study: . . . (3)
Independent study is intended to provide better students an opportunity to study a topic of their choice in public administration under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within public administration and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

PADM 480 Internship: . . . (3)
Designed to combine individual career counseling and work outside of the classroom with institutional learning settings. Prerequisite: Permission. Offered based upon demand.

PADM 50A Workshops on Zoning and Planning: . . . (1)
Designed for citizen planners and professional zoning administrators to provide introduction to key concepts and to develop basic skills. Includes special topics on zoning and planning. Offered based upon demand.

PADM 503 Citizen Planner's Workshop (2)
Designed for citizen planners—planning commissioners, environmental commissioners, zoning boards of appeals, local elected officials, and interested citizens. Deals with planning topics such as the citizen role in planning, innovations in zoning and subdivisions, economic development, historic preservation, land use law, and others. Not scheduled to be offered in AY86-87.

PADM 505 Economics of Urban Planning (3)
Analyzes various economic factors impinging on the planning process. Includes economics of urbanization, forces of supply and demand in urban lands, the building industry, the real estate market, cyclical fluctuations, rents and prices, problems of housing, urban redevelopment, real estate investment, economic notions of welfare, and counteraction of market failure in the supply of public goods. Offered based upon demand.

PADM 508 Using Microcomputers in Planning (2)
Introduces the use of microcomputers in planning. Emphasizes the use of existing application programs and the microcomputer as a tool to assist planners and other local government officials with the performance of their duties. Covers word processing, database management, and spreadsheet analysis as related to planning. Offered based upon demand.

PADM 510 Government and the Public (3)
Studies the communication and human relations problems between government and the people it serves. Emphasizes efforts to alleviate the problems. Offered based upon demand.
292 Public Administration

PADM 520 Urban Growth Management (3)
Investigates how communities control the rate, timing, location, and size of development. Includes review of a series of community growth management plans and regulations. Offered based upon demand.

PADM 521 Suburban Policy Issues (3)
Studies the substance of federal, state, and regional public policies as they affect suburban communities. Includes techniques used by municipal officials to deal with these issues and other strictly local issues. Ordinarily, public and private sector experts participate. SPRING-SUMMER.

PADM 536 Environmental Land Use Planning (3)
Examines ecological design methods and land use control techniques for resolving the conflict between land development and environmental protection. Considers use control and preservation techniques for sensitive lands. Offered based upon demand.

PADM 540 Planning Methodology (3)
Reviews and explores the role of selected planning and evaluation methods in the overall planning process. Includes topics on goals and attitude surveys; assessing probability and utility; frameworks for land use; environmental, economic, and social impact of development plans; cost-benefit analysis; and the planning balance sheet. Offered based upon demand.

PADM 545 Regional Planning (3)
Broad coverage of regional planning, its basic concepts, techniques of analysis, and planning methods. Offered based upon demand.

PADM 580 Public Safety Administration (3)
Studies the administration of public safety departments, especially police departments. Includes topics on organization structure, personnel, communication, community relations, and relations among police and fire services. Offered based upon demand.

PADM 584 Law Enforcement and the Constitution (3)
Examines the requirements and limitations imposed upon the law enforcement process by the constitution. Emphasizes the U.S. Supreme Court's interpretations of the 4th, 5th, 6th, and 14th Amendments. FALL.

PADM 585 Practicum in Urban Planning (3)
An experiment in concentrated planning education for advanced students in planning. A workshop based, problem-solving experience designed to consist of supervised field research and development projects on behalf of community groups who have requested specific technical assistance. Provides enhanced professional education through the clinical application of professional planning skills. Offered based upon demand.

PADM 801 Concepts and Issues in Public Administration (3)
Provides an overview for the study of public policy and administration. Designed to develop an appreciation for the vocabulary of the field, to increase the student's understanding of public agencies and their role within the American democratic structure, and to develop an increased awareness and understanding of the individual role within public agencies. Offered based upon demand.

PADM 812 Seminar in Public Budgeting (3)
Examines advanced questions about budgeting in government, including various budgeting systems and how to prepare a realistic budget in the public sector. Considers revenues, expenditures, and intergovernmental aid. Prerequisite: ECON 405. FALL, WINTER.

PADM 820 Seminar in Urban Government (3)
Examines advanced questions about the functioning of urban governments in America. WINTER, SPRING-SUMMER.
PADM 835 Seminar in Public Organization Theory (3)
Examines advanced questions about organization theory as it applies to government, highlighting the distinctive nature of public organizations. FALL, SPRING-SUMMER.

PADM 840 Seminar in Public Policy (3)
Examines advanced questions about the development of public policy. FALL, SPRING-SUMMER.

PADM 850 Seminar in Public Management (3)
Examines advanced questions about management in government. Prerequisite: PADM 301. FALL, WINTER.

PADM 851 Seminar in Public Planning (3)
Deals with a series of case study problems reflecting contemporary planning issues. Uses a multidisciplinary approach to case study analysis. Emphasizes energy, environmental, social, and economic planning. FALL, WINTER.

PADM 852 Seminar in Research Methods (3)
Introduces students to a variety of standard research methods. Deals with developing research instruments and analyzing research techniques. Prerequisites: STAT 468 and 21 graduate hours in M.P.A. degree program. WINTER, SPRING-SUMMER.

PADM 855 Master's Research Paper (3)†
For M.P.A. students who are working on their research projects. Advanced standing as an M.P.A. student required for registration. Prerequisite: Permission of instructor. FALL, WINTER, SPRING-SUMMER.

PADM 870 Independent Study: . . . (3)
Independent study is intended to provide better students an opportunity to study a topic of their choice in public administration under professional supervision. Only students prepared to devote considerable time and effort should undertake an independent study. Students contemplating an independent study should first choose a definite area for investigation within public administration and an instructor to sponsor the work. Prerequisite: Permission of instructor and dean. Offered based upon demand.

PADM 880 Internship: . . . (3)
Designed to combine individual career counseling and work outside of the classroom in combination with institutional learning settings. Prerequisite: Permission. Offered based upon demand.

PADM 890 Graduate Thesis/Project: . . . (3)†
Provides an opportunity for intensive study of a problem chosen by the student. A candidate who is approved for the thesis option will be required to orally defend the thesis. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Prerequisite: Permission of advisor and/or committee. Offered based upon demand.

Science Education

SCED 422 Methods of Teaching Elementary School Science (2) [10]
Students explore science teaching methods and strategies for elementary school classrooms. Focuses on an inquiry model and associated teaching techniques. Prerequisites: PSYC 320 or equivalent, two science courses, and concurrent enrollment in SCED 423. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

SCED 423 Methods of Teaching Elementary School Science Laboratory (1) [9]
Provides laboratory experiences associated with methods emphasized in SCED 422. Students do science activities to learn inquiry teaching strategies for elementary school
science. Includes 10 hours of clinical experience. Prerequisite: Concurrent enrollment in SCED 422. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

SCED 433 Principles of Science Education (3)
Surveys the role of science education in the total school curriculum. Students will become familiar with contemporary science curricula and methods for teaching science. Includes 25 hours clinical experience in secondary schools. FALL.

SCED 444 Teaching Secondary School Science (2)
Science and science teaching are directly related by their goals and methods. Students examine the nature of science from historical, philosophical, and sociological perspectives, then elect to either develop skills in teaching science by inquiry or go more deeply into the ethics and sociological impact of science. Fifteen hours of classroom observation are required. Prerequisites: SCED 433, PSYC 320, and EDUC 310, SPED 510 or permission. WINTER.

SCED 445 Teaching Secondary School Science Laboratory (1)
Provides laboratory experiences associated with SCED 444. Prerequisite: Concurrent enrollment in SCED 444. WINTER.

SCED 455 Managing the Science Classroom (3)
Deals with implementation and evaluation of student materials, classroom materials and time management, classroom motivation and discipline schemes, test and other evaluation instrument development, and means of individualization for students in science. Presents methods of integrating basic skills instruction into science curricula. Requires 25 hours of classroom preclinical activity. Prerequisites: PSYC 320, SCED 533, SCED 444. SPRING-SUMMER.

SCED 470 Independent Study: . . . (1-4)
Individual reading, research and/or project in science education under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

SCED 500 Astronomy in the Classroom (1)
This survey workshop on astronomy includes the major physical components of the universe including planets, stars, constellations, and galaxies. Discusses and demonstrates methods for including astronomy in the science curriculum. Identifies sources for obtaining free and inexpensive astronomy materials. Offered based upon demand.

SCED 510 Sharing Nature with Children (1)
Develops awareness, understanding, and appreciation of nature while acquainting teachers and youth leaders with outdoor activities which can be used with groups. Through active participation in an extended outdoor education/recreation experience, teachers and youth leaders become familiar with a wide variety of activities. Offered based upon demand.

SCED 601 Terrestrial Biology: Autumn (1)
Examines the structures and patterns found in the natural world during autumn. Includes using dichotomous keys for plant and insect identification, astronomy of the fall skies, examination of a restored prairie, migratory bird identification and mapping skills. Techniques for monitoring a natural site will be presented. Offers classroom activities in mathematics, literature, and related arts. A weekend field study course designed for elementary teachers. Offered based upon demand.

SCED 603 Terrestrial Biology: Spring (1)
An outdoor education workshop providing the background information and activities for exploring the emergence aspects of the spring season. Weather, astronomy, pond water, plant identification, animal studies, and literature related to spring will be covered. A weekend field study course designed for elementary teachers. Offered based upon demand.
SCED 604 Terrestrial Biology: Summer (1)
An outdoor education workshop providing background information and activities for exploring the emergence aspects of the summer season. Weather, astronomy, pond water, plant identification, animal studies, and literature related to summer will be covered. A weekend field study course designed for elementary teachers. Offered based upon demand.

SCED 605 Terrestrial Biology: Winter (1)
An outdoor education workshop exploring the unique opportunities for wonder, delight, and mystery allowed only by winter. Activities in tracking, winter literature, energy implications, astronomy, snow, ice, and tree and twig identification will be presented. A weekend field study course designed for elementary teachers. Offered based upon demand.

SCED 610 Advanced Methods of Teaching Elementary School Science (2)
Outlines and applies the psychological and philosophical bases for teaching science to the elementary classroom. Describes teaching science through inquiry by using examples including questioning techniques and the use of science processes. Teachers can use the material from this course to evaluate elementary science programs. Prerequisite: Elementary teaching certificate and a lower level biology or physical science course. Offered based upon demand.

SCED 620 Advanced Science Methods:... (1,2)
Explores a variety of methods proven to motivate students to learn science. Provides teachers with stimulating techniques for improving the delivery of science instruction in the classroom. Reviews science content topics and emphasizes methods for delivery of the topics during the workshops. Prerequisites: Teaching certification and lower level biology or physical science course. Offered based upon demand.

SCED 621 Basic Science Topics:... (1,2)
Explores different basic science areas during workshops at the Museum of Science and Industry. Each workshop has a separate syllabus describing the content/knowledge emphasized in basic science, such as physical science and chemistry. Participants may have to complete more than one workshop to receive the credit for the course. Each workshop emphasizes a specific science topic such as physical science or chemistry or life science. Prerequisites: Teaching certification and lower level biology or physical science course. Offered based upon demand.

SCED 622 Themes in Science:... (1,2)
Explores new and relevant topical areas in science during workshops focusing upon science content at the Museum of Science and Industry. Each workshop has a separate syllabus describing the content/knowledge emphasized. The new and relevant topical areas will focus upon such things as Aerospace Science and Technology and Science. Participants may have to complete more than one workshop to receive the credit for the course. Prerequisites: Teaching certification and lower level biology or physical science course. Offered based upon demand.

SCED 711 Environmental Education: Biological Field Science (2)
Field course offered at Camp Sagawau. Uses field methods of investigation to compare habitats and study variations in plant communities and the effects of pollution. Offered based upon demand.

SCED 712 Environmental Education: Earth Science (2)
Field course offered at Camp Sagawau. Emphasizes relationships between landforms and geologic processes. Uses local examples and includes mapping skills. Offered based upon demand.

SCED 713 Environmental Education: Forest Investigations (2)
Field course offered at Camp Sagawau. Participants examine local forest communities using several methods of analysis including point-quarter transects, age classification by correlation with diameter class, variable and fixed plot sampling, and evaluating influences of microclimate. Prerequisite: Some field work. Offered based upon demand.
SCED 714 Environmental Education: Investigations in Limnology (2)
An intensive week of field investigation based at Camp Sagawau comparing elements of real limnological systems including rivulets, creeks, marshes, ponds, and lakes of lentic and logic environments. Emphasizes characteristic macro-invertebrates, vertebrates, chemical and physical properties of aquatic environment—whether natural or influenced by human activities. Prerequisite: SCED711 or permission. Offered based upon demand.

SCED 715 Environmental Education: Terrestrial Biology (2)
Weekend field course taught at Camp Sagawau. Identification of plants and local communities is used to develop understanding of regional environments; teaching applications are made. Offered based upon demand.

SCED 822 Beyond Textbook Science (3)
Elementary and secondary teachers learn how to go beyond science textbooks and utilize inexpensive, simple devices for supplementary science teaching. Advanced methods related to inquiry science teaching are emphasized. Offered based upon demand.

SCED 870 Graduate Research: . . . (1-4)
Individual reading, research and/or project in science education under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

SCED 890 Graduate Thesis/Project: . . . (1-6)
Provides the student in science education the opportunity to synthesize graduate coursework by developing and completing a thesis or project specific to the student's interests in science teaching. Prerequisite: Permission of advisor. Offered based upon demand.

Social Sciences

SOSC 311 Survey of Social Science (3)
Examination of the organizing principles and methods of the basic social sciences. Offered on-campus and also as an independent study course for BOG students. FALL, WINTER, SPRING-SUMMER.

SOSC 450 Social Science Research: Design and Methodology (3)
Overview of methods that political scientists and sociologists employ to collect and analyze current data. Ethics in social research, formulating research questions, survey and experimental design, interviewing, sampling, direct observation, content analysis, evaluation research and critiques of science methods. Prerequisites: POLS301, SOC301, or equivalents. Offered based upon demand.

SOSC 470 Independent Study: . . . (1-4)
Individual reading, research and/or project in social sciences under the supervision of the faculty. Prerequisite: Permission. Offered based upon demand.

SOSC 480 Internship: . . . (1-4)
Designed to provide students in social sciences with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

SOSC 50A Social Trends in the Soviet Union (1)
Examines current social, political, and economic trends in the Soviet Union. Places particular emphasis on problems of perception and understanding of these from American perpectives. Involves attendance at an all-day conference and participation in follow-up research and review. WINTER.

SOSC 510 Women's Resource Laboratory (3)†
Students learn referral procedures, staff the Women’s Resource Center, and meet for group discussion about topics related to sex-role issues, family violence, and options available to women in contemporary society. Offered based upon demand.
SOSC 525 Ascent of Man (4)
Based on an award winning B.B.C. television series written and narrated by the late scientist Jacob Bronowski. Provides a panoramic view of nature and the forces that led to the emergence of human intelligence with its cultural and intellectual achievements. FALL, SPRING-SUMMER.

SOSC 530 Urban Studies: Introduction to the City (3)
Appraisal and analysis of urban growth and dynamics in relation to government and politics, social and economic life, environmental issues, and the structure of the urban environment. An interdisciplinary approach to the study of American urban environments. WINTER.

SOSC 535 Idea of Community (3)
Interdisciplinary study of the idea of community in western society using approaches from the social sciences and from religious-theological studies. SPRING-SUMMER.

SOSC 560 Computer Applications in Social Science Research (3)
Use of the computer for political and social analysis and research. Introduction to computing equipment and operating procedures, utilization of select programs, general data processing applications for political and social research. Prerequisite: SOSC450 or equivalent. Offered based upon demand.

SOSC 590 Social Research Methods (3)
Students are introduced to basic issues in research design and methodology from the framing of hypotheses to the collection and analysis of data. Includes methods of literature review, instrument design, and basic statistical analysis. WINTER, SPRING-SUMMER; offered in FALL based upon demand.

SOSC 801 Human Systems Change (3)
Covers philosophy and history of human systems change. Students present a diagnosis of a system strategy for change. Offered based upon demand.

SOSC 802 Aesthetics of Sports (3)
Introduces students to alternative values associated with sport through the analysis of sport documentary films and related texts. Examines differences between subjective and objective aesthetics. Offered in FALL based upon demand.

SOSC 804 Sport Communication Systems (3)
Focuses on research in the social laboratory of the sports arena. Analysis of human behavior as a social phenomenon in various sport settings. Offered based upon demand.

SOSC 840 Graduate Seminar in Community Studies (3)
An examination of theories and methods in community studies related to suburban, rural, and central city communities. Students analyze and evaluate theories and methods as the bases for community research and action. FALL.

SOSC 85A Graduate Seminar in Social Issues (3)
An examination of social science perspectives on fundamental issues and policies in American society. Each offering of the seminar will focus on one topic (e.g., family life, racial integration, technological change) with an analysis of various issues, policies, theories, and methods appropriate to that topic. (Consult with faculty on the topic for each seminar). WINTER.

SOSC 870 Graduate Research: . . . (1-4)
Individual reading, research, and/or project in social sciences under supervision of faculty. Prerequisite: Permission. Offered based upon demand.

SOSC 880 Internship: . . . (1-4)
Designed to provide students in social sciences with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.
SOCW 320  Fields of Welfare Services (3)
Examines the broad field of social welfare services and the techniques used in the professional practice setting. FALL, WINTER.

SOCW 340  Social Policy (3)
Focuses on the legal basis for social policy in the United States. Examines historical and philosophical antecedents. Includes field research. WINTER.

SOCW 350  Social Work Perspectives on Human Behavior (3)
Designed to help students to integrate and apply to professional practice situations those social science concepts dealing with human behavior. Prerequisite: SOCW320 or concurrent enrollment. FALL, WINTER.

SOCW 355  Theories of Social Work Practice (3)
Provides an introduction to currently recognized social work practice theories relevant to direct service generalist practice. Includes psychosocial, problem-solving, and functional theories. Designed to provide students with basic theoretical tools which contribute to effective, holistic oriented social work practice. Prerequisites: SOCW320, SOCW350. WINTER, SPRING-SUMMER.

SOCW 420  Community Organization (3)
Provides a conceptual framework for examining community organization practice. Examines the intervention process at the community level to effect change. Prerequisite: SOCW355. FALL.

SOCW 445  Methods of Social Casework (3)
Examines the approaches and strategies for providing a wide range of social services to individuals. Students engage in interviewing, collecting data, diagnosing, and planning treatment for selected individuals. Prerequisite: SOCW355. FALL, SPRING-SUMMER.

SOCW 450  Social Group Work (3)
Examination of the goals and values of the group setting, group preparation, leaders and leadership, group processes and activities. Emphasis on using group work processes in selected practice issues. Prerequisite: SOCW355. WINTER.

SOCW 459  Social Work and the Law (3)
Includes the study of legal issues, procedures, and selected legislation relevant to the practice of social work in varied settings. Examines the use of legal authority in the provision of services in the areas of income maintenance, justice, child protection, family services, divorce counseling, and other areas requiring knowledge of legal issues and processes. SPRING-SUMMER.

SOCW 460  Proseminar in Social Work I (2)
Provides students with an opportunity to explore agencies, identify desirable field placements, and become thoroughly familiar with policies and procedures relating to the practicum. Students engage in self-assessment and the development of personal goals for their practicum experience. This seminar is to be taken during the trimester before the field practicum. Prerequisite: Successful completion of practicum application and approval process. FALL, WINTER, SPRING-SUMMER.
SOCW 468 Proseminar in Social Work II (2)†
Synthesizes practice in the field practicum setting and theory provided through coursework in the human services curriculum. Attendance is required. Prerequisite: This seminar must be taken concurrently with the practicum experience. FALL, WINTER, SPRING-SUMMER.

SOCW 470 Independent Study: . . . (1-8)
Individual reading, research, and/or project in social work under supervision of faculty. Prerequisite: Permission. Offered based upon demand.

SOCW 480 Internship: . . . (1-8)
Designed to provide students in social work with supervised practical experiences in applied settings. Prerequisite: Permission. Offered based upon demand.

SOCW 490 Practicum in Social Work (6)†
Students apply and integrate theoretical knowledge and skills of social work in a human services setting. Prerequisites: SOCW 460 and approval by degree program faculty. FALL, WINTER, SPRING-SUMMER.

SOCW 50A Topics in Social Work Practice: . . . (1-4)
Specific topics and issues, treatment and service approaches, and new developments in social work and related areas are considered in a series of workshops using outside resources. Workshops may be repeated for different topics. Prerequisite: Permission of instructor or program coordinator of social work major. Offered based upon demand.

SOCW 530 Urban Dynamics (3)
Identifies and analyzes the social, political, economic, psychological, and physical forces in an urban community and how these affect the lives of the people who live there. FALL, WINTER.

SOCW 565 Teamwork in Organizations (3)
Designed for the student interested in delivery of human services through the team model, especially interdisciplinary teams. Introduces a conceptualization of generic teamwork which is applicable to a wide variety of work settings. Identifies and describes the varied constellations of human services teams, and analyzes the team process, including factors which contribute to team effectiveness and those which restrict its functioning. Field visits required. FALL.

SOCW 570 Social Work in Health Care (3)
Focuses on how social workers in hospitals and clinics assist people in making better use of health care facilities, in preventing illness, in dealing with the impact of illness and disability on themselves and their families, and in preserving their health. Emphasizes the necessity for effective collaboration with other health professionals on interdisciplinary health teams for optimum services. SPRING-SUMMER.

SOCW 575 Social Services for Children (3)
Examines the organization of child welfare programs and the existing set of social services designed to help the child and his/her family. Considers the effects of economic, social, and political developments upon the past and present services. Explores future planning of services for children. WINTER.

SOCW 590 Social Work Practice with Minorities (3)
Examines the assumptions, myths, beliefs, stereotypes, techniques, and strategies necessary to facilitate interracial relationships between workers and clients. SPRING-SUMMER.

SOCW 595 Management and Supervision in the Human Services (3)
Examines administrative theories and processes which are basic to all human service agencies. SPRING-SUMMER.
Sociology

SOC 301 Principles of Sociology (3)
Comprehensive analysis of concepts and methods of sociology applied to social issues and
processes, characteristics of social organizations, issues in demography and geography,
and principles of stability and change. Offered based upon demand.

SOC 310 Principles of Urban Studies (3)
Presents an interdisciplinary study of basic principles and dynamics in the development of
our increasingly urban world. Features focus on the worldwide process of urbanization, ur-
ban lifestyles, and some of the common elements in the cities in America and other areas
of the world. This is an off-campus, independent study course. FALL, SPRING-SUMMER.

SOC 345 Sociology of Sex Roles (3)
Examines the biological, social, and cultural theories of sex role differences. Deals with in-
terpersonal and sociocultural mechanisms by which beliefs about sex roles are main-
tained, and consequences of existing beliefs about sex roles. FALL.

SOC 430 Sociology of Racism (3)
Explores the dynamics of individual and institutional racism in America and traces the
origin and manifestation of racism throughout history. FALL; offered in SPRING-SUMMER
based upon demand.

SOC 514 Sociology of Sport (3)
Studies influences of sport on society and psychosocial aspects of spectators and par-
ticipants in sport. WINTER.

SOC 520 Technology and Social Change (3)
Examines the impact of significant technological changes upon social structures, lifestyles,
institutions, and communities. Starts with the neolithic agricultural revolution and
culminates in contemporary urban systems. Offered based upon demand.

SOC 525 Community Organization/Community Development (3)
Analyzes notions of power, community structure, community development, and their im-
plications for community organization and renewal. Not scheduled to be offered in
AY86-87.

SOC 535 Population and Demographic Analysis (3)
Considers population data, sources, uses, and limitations. Emphasizes mortality, fertility,
and migration. Includes exploration of data processing techniques and practical implica-
tions. Examines the role of population processes in urban development and change. Not
scheduled to be offered in AY86-87.

SOC 540 Sociology of the Family (3)
Examines the historical roots of changes in contemporary family life. Focuses on class
variation in American family life, implications of beliefs about sex roles for marital and
parental roles, manifestations of pathology in family life, and connections between
political issues and changes in family life. WINTER.

SOC 551 Sociology of Ethnic Relations (3)
Analyzes ethnicity as a dimension of social stratification and its implications for inter- and
intra-group conflict. WINTER.

SOC 585 Work and Family Life (3)
Examines historical and contemporary ideologies about the relation between work and
family life. Explores effects of constraints of work roles on family life and of family life on
work roles. Emphasizes issues associated with labor market segmentation, class variation,
distinctions between dual- and one-career families, and alternatives to traditional
family/work patterns. SPRING-SUMMER.
SOC 60A Sexual Assault: Investigation and Initial Intervention (1)
A conference for service and law enforcement professionals who work with sexual assault victims and offenders. Focuses on the dynamics of the sexual assault offender and the impact of assault on the victim. Review changes in laws concerning sexual assault offenders and the implications of these changes for service professionals. Not scheduled to be offered in AY86-87.

SOC 650 Readings in Contemporary Sociological Thought (3)
Acquaints the student with contemporary classics in sociological thought. Major works of C. W. Mills, David Reisman, Kim Erickson, Erving Goffman, Christopher Lasch, and others will be covered. Prerequisites: Introductory social science course and at least one specialized course in social science or history. Not scheduled to be offered in AY86-87.

SOC 706 Work and Leisure (3)
Examines various aspects of the relationship between work and leisure. Deals with elements of stress in leisure and analyzes the work-leisure dichotomy. Offered in WINTER based upon demand.

SOC 810 Readings in Feminism (3)
An examination of alternative theories of women's positions in society and prescriptions for social change. SPRING-SUMMER.

SOC 830 Graduate Seminar in Social Thought (3)
Analyzes the contributions of major theorists and schools in sociology starting with Marx, Durkheim, and Weber and moving on to later developments in structural/functionalist, symbolic interactionist, neo-Marxian, phenomenological, ethnmethodological, exchange, and other theories. FALL.

Special Education

SPED 510 Survey of Exceptional Students (3)
Identifies the characteristics of learning disabilities and other handicaps. Considers current directions, precedents, public policies, and their implications for instructional programming. Requires 15 hours of fieldwork. FALL, WINTER, SPRING-SUMMER.

SPED 560 Methods of Teaching the Handicapped Student in the Regular Classroom (3)
Prepares classroom teachers to provide individualized instruction for students with learning and behavior problems. Assists classroom teachers in working cooperatively with special education teachers. Requires ten hours of fieldwork. Prerequisite: SPED510. FALL, WINTER; offered in SPRING-SUMMER based upon demand.

SPED 60A Identification and Characteristics of Gifted Students (3)
Identifies the most common characteristics of gifted and talented students. Analyzes the reliability and validity of various techniques used in gifted student identification. Presents an overview of fundamental gifted teaching philosophies. Proposes problems encountered in gifted programs as well as possible solutions. Stresses the need and importance of gifted programs to the current educational system. Requires ten hours of fieldwork. FALL; offered in other terms based upon demand.

SPED 61A Survey of Teaching-Learning Models for Gifted Education (3)
Presents teaching-learning models that can be used in the development of a program for the gifted. Discusses the role of critical enrichment education programs. Evaluates the appropriate use and proper application of various program models. Requires ten hours of field work. Offered based upon demand.

SPED 619 Psychological Diagnosis of Individuals with Special Needs (3)
Examines basic assumptions, assessment procedures, techniques, and instruments in the evaluation of individuals with special needs. Emphasizes prescriptive ability, assessment, and potential level of functioning. Requires 15 hours of fieldwork. Prerequisite: SPED510. FALL, SPRING-SUMMER; offered in WINTER based upon demand.
SPED 62A Methods in Gifted Programming (3)
Proposes the concept of curriculum differentiation for the gifted. Outlines a program initiation framework. Provides a step-by-step procedure for planning and implementing gifted programming. Requires ten hours of field work. Prerequisites: SPED60, SPED61A. Offered based upon demand.

SPED 620 Characteristics of the Mentally Handicapped (3)
Describes and evaluates various characteristics of the mentally retarded and their effects upon families, communities, and public policies. Students interact with mentally retarded adults preparing to seek employment in the community at large. Requires 15 to 20 hours of field work. Prerequisite: SPED510. FALL; offered in other terms based upon demand.

SPED 625 Educational Procedures for the Trainable Mentally Handicapped (3)
Identifies the programming areas and professional procedures required to plan and implement appropriate instructional programs for the moderately to severely mentally retarded. Examines specific federal mandates which assure these individuals the right to individual treatment plans and access to community and public educational systems. Requires 15 to 20 hours of field work. Prerequisite: SPED620. FALL; offered in other terms based upon demand.

SPED 65A Topics in Special Education: . . . (1)
Involves experts in special education addressing selected topics of current concern in the field. Discusses implications both for theory and practice. Participants have an opportunity to discuss the topics and, where appropriate, apply the techniques and skills. Offered based upon demand.

SPED 71A Methods for Meeting the Needs of Special Students in the Classroom (1)
Designed to assist classroom teachers in identifying slow learners and developing instructional strategies that will facilitate their academic growth and enhance their self-concept. Offered based upon demand.

SPED 720 Methods of Instruction for the Educable Mentally Handicapped (3)
Identifies procedures to plan and implement instructional programs for individuals described as functioning in a mildly retarded manner. The emphasis is consistent with a recent federal mandate to initiate instructional planning from predetermined educational goals (IEP). Requires 15 to 20 hours of field work. Prerequisite: SPED620. FALL; offered in other terms based upon demand.

SPED 724 Characteristics of Behavior Disordered Students (3)
Explores various definitions, causes, characteristics, treatment, and teaching strategies in the education of students with behavior disorders. Requires 15 to 20 hours of field work. Prerequisites: SPED510. WINTER; offered in other terms based upon demand.

SPED 725 Characteristics of Learning Disabled Students (3)
Examines the theoretical foundations of learning disabilities and relates the various constructs to such issues as causation, prevention, and selection of appropriate psychoeducational means to identify specific learning problems. Additional attention is given to the effects of these individuals upon his or her family community. Prerequisites: SPED510. SPRING-SUMMER; offered in other terms based upon demand.

SPED 744 Methods of Teaching Students with Behavior Disorders (3)
Studies in greater depth the conditions which initiate and perpetuate inappropriate social behaviors which interfere with learning. Examines various approaches to program planning and implementation for groups as well as for individuals. Requires 15 to 20 hours of field work. Prerequisites: SPED724. WINTER; offered in other terms based upon demand.

SPED 745 Methods of Teaching Learning Disabled Individuals (3)
Examines the procedures for planning and implementing instructional programs for individuals with specific learning disabilities. Consistent with the federal mandate to initiate instructional planning from predetermined educational goals (IEP). Requires 20 hours of field work. Prerequisite: SPED725. WINTER; offered in other terms based upon demand.
SPED 805 Administration and Supervision of Special Education (3)
Provides an overview of the functions, responsibilities, and problems in the organization, administration, and supervision of special education programs at the federal, state, and local levels. Prerequisites: Major in multicategorical special education or educational administration and approval or certification in an area of special education. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

SPED 820 Learning Characteristics of Mildly Handicapped Students (3)
Investigates the cognitive and psychomotor abilities of students who are learning disabled, behavior disordered, educable mentally retarded. Emphasizes the characteristics of the mildly handicapped. Requires 20 hours of fieldwork. Prerequisites: SPED510; open to majors only. FALL.

SPED 831 Behavioral Characteristics of Mildly Handicapped Students (3)
Examines the social-affective development across the continuum of behaviors of learning disabled, emotionally disturbed, and educable mentally retarded students. Emphasizes the mildly handicapped. Requires 20 hours of fieldwork. Prerequisite: SPED820; open to majors only. FALL.

SPED 840 Special Education Practicum I (1)
Participation in tutoring and staffing activities in resource room settings. Requires preparation of a case study and 30 hours of fieldwork. Prerequisites: SPED846; open to majors only. WINTER; offered in other terms based upon demand.

SPED 846 Methods for Teaching the Mildly Handicapped (3)
Investigates advanced methods and teaching techniques for use with learning disabled, behavior disordered, and educable mentally retarded students. Emphasizes the mildly handicapped in the least restrictive educational environment. Examines strategies for curriculum development and writing IEPs. Requires 20 hours of fieldwork. Prerequisites: SPED831; open to majors only. WINTER.

SPED 850 Special Education Practicum II (1)
Provides advanced professional experience in multidisciplinary staffings and individualized educational plans for exceptional children in multicategorical special education settings. Requires development of individualized educational programs for exceptional children and 30 hours of fieldwork. Prerequisites: SPED840; open to majors only. FALL, SPRING-SUMMER; offered in WINTER based upon demand.

SPED 855 Graduate Seminar on Multicategorical Special Education (4)
Examines current trends and issues in multicategorical special education. Explores contemporary philosophies of educating mildly handicapped students, instructional alternatives, and service delivery programs. Guides students simultaneously through culminating project. Prerequisites: SPED846; open to majors only. WINTER.

SPED 860 Consultative Techniques for Special Education (3)
Provides an overview of parent involvement programs and their service components. Reviews the roles and responsibilities of the classroom teacher, ancillary staff, and parents in program development and evaluation. Examines methods and techniques for communicating with parents. Requires 15 hours of field work. Prerequisite: SPED510. FALL, WINTER.

Statistics

STAT 361 Statistics for Management I (3)
Covers the basic topics of applied statistics including the sample mean and variance, random variables, elementary finite probability, the binomial and normal distributions, sampling, point and interval estimation, control charts, and hypothesis testing as they apply in business situations. Prerequisite: Intermediate algebra or passing computational examinations. FALL, WINTER, SPRING-SUMMER.
STAT 362 Statistics for Management II (3)
A continuation of STAT361. Topics covered include analysis of variance, regression, correlation, time series, indexing, nonparametric statistics, bivariate distributions, and chi-square tests. Students make extensive use of a statistical computer package in the analysis of data and application of statistical tests as they apply in business situations. Prerequisite: STAT361. FALL, WINTER, SPRING-SUMMER.

STAT 468 Statistics (3)
Provides an introduction to statistics and covers such topics as the standard normal distribution, descriptive statistics, chi-square, t-test, correlational techniques, and one-way analysis of variance. Focuses on analysis of data most often collected by individuals in psychology, education, special education, and other social sciences. FALL, WINTER, SPRING-SUMMER.

STAT 510 Statistical Process Quality Control (3)
Concentrates on process control relying heavily upon control charts as tools to improve quality and productivity. Prerequisite: Algebra or written permission of instructor. Offered based upon demand.

STAT 52A Advanced Topics in Statistical Process Quality Control (3)
Designed to enable each student to use advanced application techniques of the simple but powerful quality control tools with which the Japanese captured the world markets. Relies heavily upon control chart techniques to handle such situations as tool wear, measurement error, testing for bias and validity of data, etc. Prerequisite: STAT510 or equivalent. Offered based upon demand.

STAT 520 Statistical Methods (3)
A survey for graduate and undergraduate students with sufficient statistical background for professional programs in which basic familiarity with statistics is needed. The topics covered include descriptive statistics, probability, sampling, estimation, hypothesis testing, regression and correlation, analysis of variance and chi-square. The course is fast paced and intensive. Prerequisite: MATH325 or equivalent. FALL, WINTER, SPRING-SUMMER.

STAT 521 Statistical Methods Laboratory (1)
Introduces the use of statistical analysis packages on the computer. Provides laboratory experiences associated with STAT520. Prerequisite: Concurrent enrollment in STAT520. FALL, WINTER, SPRING-SUMMER.

STAT 530 Multivariate Statistics (3)
Covers a variety of methods for analysis of multivariate data including multiple regression and correlation, canonical correlation, discriminant analysis, multivariate analysis of variance, factor analysis, and mult$categorical data analysis. Makes use of computer based statistical packages such as MINITAB and SPSS. Prerequisite: STAT520, STAT362, or STAT468. Offered based upon demand.

STAT 611 Data Analysis in the Social Sciences Using SPSS (3)
An introduction to accessing and analyzing quantitative data for students in the social and behavioral sciences. Not scheduled to be offered in AY86-87.

STAT 860 Advanced Statistics in Behavioral Science (3)
Reviews briefly regression analysis and one-way analysis of variance. Focuses on multiple regression and other analyses of variance. Prerequisite: STAT468 or equivalent. Offered based upon demand.
Appendix

Board of Governors Regulations
Section IV.C. Residency

For the purpose of this regulation an "adult" is considered to be a student eighteen years of age or over; a "minor" student is a student under eighteen years of age. The term "the state" means the state of Illinois. Except for those exceptions clearly indicated in this regulation, in all cases where records establish that the person does not meet the requirements for resident status as defined in this regulation, the nonresident status shall be assigned.

**Residency Determination**—Evidence for determination of residence status of each applicant for admission to the university shall be submitted to the office responsible for admissions at the time of application for admission. A student may be classified at any time by the university upon the basis of additional or changed information. However, if the student is classified in error as a resident student, the change in tuition shall be applicable beginning with the term following the reclassification; if the student is classified in error as a nonresident, the change in tuition shall be applicable to the term in which the reclassification occurs, provided the student has filed a written request for a review in accordance with this regulation.

**Adult Student**—An adult, to be considered a resident, must have been a bona fide resident of the state for a period of at least six consecutive months immediately preceding the beginning of any term for which he/she registers at the university, and must continue to maintain a bona fide residency in the state, except that an adult student whose parents (or one of them if only one parent is living or the parents are separated or divorced) have established and are maintaining a bona fide residence in the state and who resides with them (or the one residing in the state) or elsewhere in the state will be regarded as a resident student.

**Minor Student**—The residence of a minor shall be considered to be, and to change with and follow:

1. That of the person's parents, if they are living together, or living parent, if one is dead; or
2. If the parents are separated or divorced, that of the parent to whom the custody of the person has been awarded by court decree or order, or, in the absence of a court decree or order, that of the father unless the person has continuously resided with the mother for a period of at least six consecutive months immediately preceding his/her registration at the university, in which latter event the person's residence shall be considered to be that of his/her mother's; or
3. That of the adoptive parents, if the person has been legally adopted and, in the event the adoptive parents become divorced or separated, that of the adoptive parent whose residence would govern under the foregoing rules if that parent had been a natural parent; or
4. That of the legally appointed guardian of the person if the minor resides with such guardian; or
5. That of a "natural" guardian, such as a grandparent, adult brother or adult sister, adult uncle or aunt, or other adult with whom the person has resided and has been supported by for a period of at least six consecutive months immediately...
preceding his/her registration at the university for any term if the person’s parents are dead or have abandoned him/her and if no legal guardian of the person has been appointed and qualified.

Parent or Guardian—Except as provided in paragraph 10 of this regulation, no parent or legal or natural guardian will be considered a resident of the state unless the parent or guardian (a) maintains a bona fide and permanent place of abode within the state; and (b) lives within the state, except when temporarily absent from the state, with no intention of changing his/her legal residence to some other state or country.

Emancipated Minor—If a minor has been emancipated, is completely self-supporting, and actually resides in the state, the minor shall be considered to be a resident even though his/her parent or guardian may reside outside the state. An emancipated minor who is completely self-supporting shall be considered to “actually reside in the state of Illinois” if he/she has maintained a dwelling place within the state uninterruptedly for a period of at least twelve consecutive months immediately preceding the beginning of any term for which he/she registers at the university. Marriage or active military service shall be regarded as effecting the emancipation of minors, whether male or female, for the purposes of this regulation. An emancipated minor whose parents (or one of them, if only one parent is living or the parents are separated or divorced) have established and are maintaining a bona fide residence in the state and who resides with them (or the one residing in the state) or elsewhere in the state will be regarded as a resident student.

Marriage of Students—If a resident student marries a nonresident, then the resident student shall continue to be classified as a resident unless the student requests reclassification to a nonresident status.

If a nonresident student marries a resident, then the nonresident student shall continue to be classified as a nonresident unless the student executes a declaration of residency, in such form as may be prescribed by the office responsible for admissions, and requests reclassification to resident status.

Persons Without United States Citizenship—A person who is not a citizen of the United States of America, to be considered a resident must have permanent resident status or must hold “refugee-parolee” or “conditional entrant” status with the United States Immigration and Naturalization Service and must also meet and comply with all of the other applicable requirements of this regulation to establish resident status.

Armed Forces Personnel—A person who is actively serving in one of the armed forces of the United States and who is stationed and present in the state in connection with that service and submits evidence of such service and station, as well as such person’s spouse and dependent children, shall receive a waiver of the nonresident portion of tuition as long as such person remains stationed and present in Illinois and the spouse or dependent children of such person also live in the state. If such a person is transferred to a post outside the continental United States, but such person and or dependents of such person remain(s) registered at the university then such waiver shall continue until such time as the person in service is stationed in another state within the continental United States.

Minor Children of Parents Transferred Outside U.S.—The minor children of persons who have resided in the state for at least twelve consecutive months immediately before a transfer by their employers to some location outside the United States shall be considered residents. However, this shall apply only when the minor children of such
parents enroll in the university within five years from the time their parents are transferred by their employer to some location outside the United States.

**Staff Members of the University, Allied Agencies, and Faculties of State Supported Institutions in Illinois**—Staff members of the university and of allied agencies, and faculties of state supported institutions of higher education in Illinois, holding appointment of at least one-quarter time, and their spouses and dependent children, shall be treated as residents.

**Teachers in Public and Private Illinois Schools**—Teachers in the private and public elementary and secondary schools in Illinois shall, if subject to the payment of tuition, be assessed at the resident rate during the term in which the staff member or teacher holds such an appointment at least one-quarter time. This privilege also extends to the summer session or off-term vacation immediately following the term for which such appointment was effective.

**Definition of Terminology**—To the extent that the terms “bona fide residence,” “independent,” “dependent,” and “emancipation,” are not defined in this regulation, definitions shall be determined by according due consideration to all of the facts pertinent and material to the question and to the applicable laws and court decisions of the state of Illinois.

Voter registration, filing of tax returns, proper license and registration for the driving or ownership of a vehicle, and other such transactions may verify intent of residence in a state. Neither length of university attendance nor continued residence in the university community during vacation period shall be construed to be proof of Illinois residence.

A term “staff member” as used in this regulation shall mean a person appointed to an established position for a specific amount of time at a salary commensurate with the percentage of time required, under an appointment requiring service for not less than three-fourths of the term. The term “staff member” as defined herein shall not apply to persons employed on an hourly basis in either an academic or nonacademic capacity, nor to persons on leave without pay. Persons appointed to established civil service positions, whose rate of pay is determined by negotiation or prevailing rates, shall not be considered as being paid on an hourly basis.

**Procedure for Review of Residency Status**—A student who takes exception to the residency status assigned and/or tuition assessed shall pay the tuition assessed but may file a claim in writing to the director of admissions for a reconsideration of resident status and/or an adjustment of the tuition assessed. The written claim must be filed within thirty calendar days from the date of assessment of tuition or the date designated in the official university calendar as that upon which instruction begins for the academic period for which the tuition is payable, whichever is later, or the student loses all rights to a change of status and/or adjustment of the tuition assessed for the term in question. If the student is dissatisfied with the ruling in response to the written claim made within said period, the student may appeal the ruling by filing a written appeal with the office responsible for admissions within twenty days of receipt of notice of ruling. Such written appeal shall be forwarded by the office responsible for admissions to board legal counsel, who shall consider all evidence submitted in connection with the case and render a decision which shall be final.
Policy on Credit Through Evaluation of Prior Experiential Learning (CEEL)

Purpose

The purpose of this policy is to provide a process whereby students may obtain college credit for prior experiential learning that can be equated to college coursework.

Policy

I. Experiential Learning Assessment
   A. Prior experiential learning may be determined to be equivalent to credit earned for college courses based on documentation of:
      1. Satisfactory performance on formal or professionally-normed examinations (e.g., College Level Examination Program—CLEP, Proficiency Examination Program—PEP, military proficiency test, etc.);
      2. Satisfactory completion of established training or certification programs (e.g., American Council of Education: Guide to Education in Non-Collegiate Organizations); or
      3. The acquisition of knowledge and skills which approximate the content and outcomes of college courses.
   B. The assessment of prior experiential learning shall be conducted through the Office of Assessment and shall consist of a process for the evaluation and review of the documentation presented in support of the experiential learning which minimally includes:
      • individual faculty with expertise in the areas in which credit is being sought;
      • the respective collegial committee responsible for assessing CEEL packages;
      • the university-wide CEEL Review Committee;
      • the director of assessment; and
      • the provost (or designee).
   C. Individuals having documented experiential learning which can be equated to college courses after appropriate evaluation and review by faculty will be awarded credit by the colleges subject to the approval of the provost and the conditions of this policy.
   D. Academic credit for (the same) experiential learning may be awarded only once.
   E. Only after a student has been admitted to and enrolled in a degree program will credit approved through the CEEL process be recorded on his/her transcript. Credit will be recorded by the end of the trimester in which credit was awarded and the enrollment condition satisfied.

II. Application of CEEL Credit Toward Requirements
   Credit awarded for prior experiential learning may be applied toward admissions and/or degree requirements within the limits specified below for undergraduate and graduate levels. Subject to the approval of the provost, colleges may establish further restrictions on the application of credit awarded through the CEEL process.
   A. Undergraduate Level
      1. Admission Requirements: Only five percent (5%) of the total undergraduate admissions for any trimester may be admitted through the
application of credit awarded through the CEEL process. Applicants may use credit awarded through the CEEL process to meet, in whole or in part, the university requirement of 60 credit hours for admission. Applicants who, after evaluation of prior experiential learning, are not eligible for admission to the university will have a record of the evaluation kept on file. No credit will be awarded, however, until such time as they become eligible for admission, are admitted to, and enroll in a degree program.

2. **Degree Requirements:** A student may apply credit awarded through CEEL to the degree requirements specified on his/her study plan subject to the approval of his/her advisor and collegial policies.

**B. Graduate Level**

1. **Special Admission for Applicants Without a Bachelor's Degree:** Up to one percent (1%) of the total graduate admissions for any trimester may be admitted, through the application of credit awarded through the CEEL process, to graduate degree programs with permission of the appropriate dean and of the provost. Such applicants will apply directly to collegial graduate degree programs and will be admitted if the credits awarded through the CEEL process are judged to be equivalent to that required of a baccalaureate degree holder.

2. **Degree Requirements:** Only five percent (5%) of the total graduate students for any trimester may be awarded credit through the CEEL process. A student may apply a maximum of eight credit hours awarded through CEEL to the degree requirements specified on his/her study plan subject to the approval of his/her advisor and collegial policies.

**C. Residency**

Credit awarded through the CEEL process may not be used to meet the university residency requirement of 24 credit hours.

**Grading Policy**

At the completion of the work for a course, a letter grade will be determined by the instructor. The method(s) of evaluation shall be described in the course syllabus.

The following letter grades shall be used:

- **A** = Superior performance
- **B** = Above average performance
- **C** = Average performance
- **D** = Marginal performance
- **S** = Satisfactory progress on an ongoing thesis/project but work not yet completed.*
- **F** = Failure
- **P** = Pass
- **NC** = No credit earned in a course taken under the pass/no credit grading option.

Other codes may be used to identify the status of the student in the course.

- **W** = Student initiated withdrawal
- **X** = Administrative withdrawal

*NOTE: The "S" grade is no longer used.
I = Incomplete
E = Extended incomplete
M = Grade missing at time of processing
R = Repeated course
V = A student may register as a "visitor" to a class during the add/drop period upon paying the required fee. The registration will not appear on the transcript. Registration requires instructor approval. All attendance and work is voluntary.

Degree programs may request to use the pass/no credit grading option for all students for a specific course if the giving of grades can be demonstrated as a problem for the learning environment. The request must be approved by a university-wide committee as designated by the governance system. These courses will not be included in the grade point average computation.

An undergraduate degree-seeking student may choose to take a graded course on a pass/no credit basis only if the course is an elective in the student's degree program. The maximum number of elective hours which may be taken on the pass/no credit basis is twelve (12). A graduate student may not elect the pass/no credit grading option for regularly graded courses which are used to fulfill any degree requirements. Grades shall be given by the instructor for students selecting this option and permanently recorded by the Registrar's Office. However, the grade will not be entered on the student's transcript but will be available if the student transfers to another degree program in which a grade is required. Courses taken on a pass/no credit option will not be included in the grade point average computation.

Any student wishing to change his/her grading option for a course(s) must do so by the end of the add/drop period for the trimester in which the course(s) is(are) offered.

The completion of coursework shall be within the following limits:

Incomplete—Upon written request by a student, an instructor may assign a grade of incomplete (I) to a student provided that reasons for the noncompletion of the coursework are acceptable to the instructor. The time allowed for completing unfinished coursework will be determined by the instructor but will not go beyond the twelfth week of the subsequent trimester.

Extension of Incomplete—A student may petition the instructor in writing for an extension of time beyond the time allotted by the instructor for the completion of unfinished work. An extension on the basis of extenuating circumstances beyond the student's control and/or for valid academic reasons may be recommended by the instructor subject to the dean's approval. The extension shall not go beyond the twelfth week of the subsequent trimester.

To be eligible for graduation, all grades of incomplete (I or E) must be removed by the graduation processing date.

After the deadline for submitting work has passed, an incomplete (I) or an extended incomplete (E) will become an "F" for graded courses and an "NC" (no credit) for pass/no credit courses.

Once a grade has been recorded on the student data base, additional work cannot be submitted to raise the grade. Furthermore, once a grade has been recorded by the registrar corrections may be made only as the result of either:
1. a formal grievance proceeding completed within the time lines set forth in the university grievance procedures; or
2. a grade correction petition approved by the faculty member, division chairperson, dean, and provost and filed with the Registrar on or before the end of block 2 of the trimester subsequent to that in which the erroneous grade was given.

A student may reregister for a course. Upon completion of a repeated Governors State University course and upon filing a request with the registrar, the transcript will reflect the most recent grade for the course which will be included in the grade point average computation; grades for prior attempts will be replaced by an "R."

A graduate student must maintain a "B" (3.0) average to be in good standing. An undergraduate student must maintain a "C" (2.0) average to be in good standing. The academic standing shall be determined three times a year, after the deadlines for submission of grades for each trimester. Students cannot graduate if not in good standing. A student not in good standing for two consecutive trimesters, while enrolled, shall be suspended for academic reasons for one year. The grade point average will be computed on the basis of A = 4, B = 3, C = 2, D = 1, and F = 0 only. These grades will be used to compute the grade point average.

An official transcript lists all coursework registered for, corresponding grades or status, and grade point average. Students who graduated before September 1979 or who have been continually enrolled since Spring/Summer 1979 may request a transcript listing only coursework completed.

Withdrawal Policy

1. Official Withdrawal from Courses
   A. A student may officially withdraw from any or all course(s) through the end of the 10th week of classes for any block 1 course or through the end of the 5th week in any block 2 or block 3 course by completing the official Governors State University withdrawal form, which must be submitted to the Registrar's Office on or before the specified deadlines. Specific dates for official withdrawal are to be published in the University Catalog and in each trimester's Schedule of Classes and Information Bulletin.
   B. The registrar may officially withdraw a student from any or all courses consistent with established Board of Governors Regulations and university policies.

2. Academic Record
   Official withdrawals will not be included in calculating a student's cumulative grade point average or academic good standing.

3. Refunds and Procedures
   Official student or university withdrawals will be subject to the university's tuition refund policy and withdrawal procedures, which are to be stated in the Catalog and Schedule of Classes and Information Bulletin.

4. Deadline for Withdrawals
   No withdrawals will be accepted after the specified deadlines, unless approved by the registrar. A student must petition for exception in writing to the registrar. In the event the appeal is rejected, the student may appeal to the appropriate collegial dean/director.
Procedures for Withdrawal from Courses

Student Initiated Withdrawal from Courses

1. The request for withdrawal must be made in writing by the student by completing the withdrawal form available in the Registrar's Office.
2. Such withdrawals will appear on the student's academic record as "W." 
3. A student receiving any form of financial aid who withdraws from a course(s) (partial or total withdrawal) must see a representative of the Office of Financial Aid for a review of his/her award.
4. A student who totally withdraws from all courses must have an exit interview with a designated representative of the Student Development Office. A student receiving any form of financial aid or who has an outstanding indebtedness with the university must also have an exit interview with a representative of the Business Office.

University Initiated Withdrawal from Courses

1. The Registrar may withdraw a student from all courses for nonpayment of tuition and fees, written and verified notification of illness, disciplinary reasons, and for other reasons within established university policy.
2. The Registrar's Office will notify the Student Development Office, Business Office, Financial Aid Office, and faculty member(s) of the withdrawal as appropriate. The appropriate offices will contact the student regarding the withdrawal.
3. Such withdrawals will appear on the student's academic record as "X" (administrative withdrawal) and with an appropriate message, e.g., cancellation for nonpayment of fees.
4. Administrative withdrawals (X's) do not appear on the official transcript.

University Policy and Procedures on Student Records

The Family Educational Rights and Privacy Act of 1974 was signed into law by the president of the United States effective November 19, 1974. This federal law states that a written institutional policy must be established and a statement of adopted procedures covering the privacy rights of currently enrolled students be made available.

Governors State University wishes to comply fully with this law and, therefore, accords every student all the rights described under the Family Educational Rights and Privacy Act of 1974.

1. No one outside of Governors State University shall have access to nor will this institution disclose any information from a student's education record without the written consent of the student, except to authorized personnel within the institution, to persons or organizations providing financial aid, to accrediting agencies carrying out their accreditation function, to persons in an emergency in order to protect the health or safety of a student or other persons, to officials of other institutions in which the student seeks to enroll, and to persons in compliance with a judicial order. All of the above listed exceptions are permitted under the Family Educational Rights and Privacy Act.

Procedure
A. When Governors State University receives a request for disclosure of the education record from officials of other institutions in which the student wishes to enroll or in compliance with a judicial order or a lawfully issued
subpoena, the student will be notified of such a request by mail at his/her last known address. *(Notice of Release of Student Record / FERP-7.)*

**B.** When in the absence of a signed release from the student, any person, agency, or firm, other than the previously listed exceptions, requests disclosure of any student’s education record, the requestor must file a formal request *(Request for Release of or Access to Student Records / FERP-2).* The Registrar’s Office will forward a copy of the Request for Release of a Student Record to the student at his/her last known address. The Registrar’s Office will withhold action on the request until the student replies to the request. *(Consent or Denial of Request for Release of Student Record / FERP-3.)* Upon receiving written instructions from the student, the Registrar’s Office will communicate with the requestor. When any person, agency, or firm presents a signed release from the student allowing disclosure of information to the bearer, then the Registrar’s Office will release the education record without notification to the student.

2. Within the Governors State University community only those members, individually or collectively, acting in the student’s education interest, are allowed access to the student’s education record. These include members from the following units: Office of the Vice President for Academic Affairs, Office of Admissions, Registrar’s Office, Office of Financial Aid, appropriate collegial and program personnel, and other university personnel within the limitation of their need to know.

3. Directory information pertaining to individual students may be released by Governors State University at the discretion of the Registrar’s Office. Governors State University includes only the following in the category of directory, or public information: name, address, major field of study, participation in officially recognized activities, dates of attendance, and degrees and awards received.

A definition of director of public information shall appear in the *Governors State University Catalog.* Directory information shall never knowingly be disclosed for commercial purposes.

**Procedure**

**A.** All requests for disclosure of directory information must be made in person or in writing to the Registrar.

**B.** During registration, students are given an opportunity to notify the Registrar that they do not want any directory information disclosed without prior written consent *(Request to Prevent Disclosure of Directory Information / A&R Form 412).* The request for nondisclosure of directory information will be honored by the university until otherwise notified by the student in writing.

4. Governors State University students have the right to physically inspect and review the information contained in their education records. The review must be done in the presence of a university representative. Request for review must conform to the policies and procedures as established by Governors State (and where necessary, interpretation of the education record can be provided by appropriate qualified university personnel). Original records may not be removed from any office where they are maintained.
Appendix

Procedure
A. Governors State University maintains the education record in the Registrar's Office, the College of Business and Public Administration, the College of Arts and Sciences, the College of Education, the College of Health Professions, the Board of Governors degree office, and the dean of Student Affairs and Services office.

B. Students wishing to review their education records must present identification to the registrar, to the appropriate dean or director. (Request to Inspect and Review Student Records / FERP-1.) Only records covered under the Family Educational Rights and Privacy Act will be made available as soon as possible but not later than forty-five calendar days following the request.

C. Students may have copies made of their education record as permitted by law; however, certified copies will be provided only if there are no administrative holds on their record. Copies will be made at the student’s expense at the current rates established by the university.

5. Exceptions
A. Students may not inspect and review the following elements of the education record: financial information submitted by their parents; confidential letters and/or recommendations associated with admissions, assessment of experiential learning, employment or job placement, or honors to which the student has waived his right of inspection and review; or an education record containing information about more than one student, in which case the institution will permit access only to that part of the record which pertains to the inquiring student. Students are not permitted to inspect and review confidential letters of recommendation placed in the education record before January 1, 1975 (provided they have not been used for purposes other than for which they were collected).

B. The education record does not include records of institutional, administrative, and educational personnel, which are the sole possession of the maker and not disclosed or revealed to any other individual except a temporary substitute, records of the Department of Public Safety, student health records, employment records, or alumni records.

6. A student has the right to challenge the education record on the grounds that its contents are inaccurate, misleading, or otherwise in violation of his/her privacy or other rights.

Procedures
To initiate a challenge to the education record, the student shall, within sixty days after he/she has inspected and reviewed the record in question for the first time, file with the university office responsible for maintaining such records, a written request for a hearing or correction, on the form specified by the university and provided by the Registrar's Office (Request for Hearing on or Correction to Student Record / FERP-4). Within thirty days following receipt of such a request the head of said unit, or his designated representative, shall review the records in question and either (1) order the correction or deletion to the inaccurate, misleading, or otherwise inappropriate data as specified in the request, or (2) notify the student of the right to a hearing at which the student and other persons directly involved in the establishment of the record
shall have an opportunity to present evidence to support or refute the conten-
tion that the data specified in the request is inaccurate, misleading, or other-
wise inappropriate. The student shall be given written notice (Notice of Hear-
ing on, or the Correction of Student Record / FERP-5) of the unit head’s deci-
sion; and if a hearing is necessary, the student shall be notified not less than
ten days in advance. The student shall have the right to attend the hearing, be
represented by another person, including a lawyer at the student’s expense,
and to call witnesses in his/her behalf. The student shall be notified in writing
(Notice of Decision in Hearing on Student Record / FERP-6) of the decision
within ten days following the hearing. Such decisions are final.

If the decisions are unsatisfactory to the student, the student may place in the
education record statements commenting on the information in the records,
or statements setting forth any reasons for disagreeing with the decisions of
the hearing panels. The statements will be placed in the education record,
maintained as part of the student’s record, and released whenever the record
in question is disclosed.

Students who believe that the procedures relating to adjudications of their
challenges were unfair, or not in keeping with the provisions of the Act, may
request, in writing, assistance from the president of Governors State Univer-
sity. Furthermore, students who believe that their rights have been abridged,
may file complaints with the Family Educational Rights and Privacy Act office
(FERPA), Department of Education, Washington, D.C. 20201, concerning the
alleged failures of Governors State University to comply with the Act.

Sexual Harassment Policy

As part of the university’s affirmative action plan to ensure equal education and
employment opportunity, the following sexual harassment policy has been adopted.

Definition

Sexual Harassment: any unwelcome sexual advance, request for sexual favors, and
other verbal or physical conduct of a sexual nature when:

A. Submission to such conduct is made either explicitly or implicitly a term or
condition of an individual’s employment or education;
B. Submission to or rejection of such conduct by an individual is used as a basis
for academic or employment decisions affecting that individual; and
C. Such conduct has the purpose or effect of substantially interfering with an in-
dividual’s academic or professional performance or creating an intimidating,
hostile, or offensive employment, educational, or living environment.

Policy

Governors State University will not tolerate sexual harassment of students or
employees and will take action to provide remedies when such harassment is
discovered. The university environment must be free of sexual harassment in work and
study.

In order to eliminate sexual harassment, the university will distribute this policy to all
units of the institution and will process complaints in the manner set forth below. Where sexual harassment is found to exist, appropriate disciplinary action will be
taken.
Procedures

A. Consultation

Individuals who believe they have been sexually harassed may seek the counsel of a number of university units or offices. Each of these counseling sources can discuss alternatives, provide information, and act as a referral source to other units and offices. All discussions will be confidential.

1. Women's Resource Center
2. Student Counseling Center
3. Deans, Division Chairpersons, Director of Personnel
4. Affirmative Action Officer

B. Conciliation

In addition to providing advice and information, the deans, division chairpersons, director of personnel, and affirmative action officer may undertake conciliation in an effort to resolve the complaint.

C. Using the Grievance Process

If individuals desire to pursue resolution of the matter beyond the conciliation stage, they should utilize appropriate and existing grievance procedures for claims of discrimination. The following guidelines apply:

1. The University Professionals of Illinois campus representative will receive complaints from the faculty members in the UPI bargaining unit in accordance with the provisions of the grievance procedure specified by the UPI collective bargaining agreement.
2. The director of personnel will receive complaints from civil service employees who are not members of a bargaining unit in accordance with the provisions of the Civil Service Grievance Procedures.
3. The director of personnel will advise civil service employees who are members of a bargaining unit on the submission of complaints in accordance with the provisions of the appropriate collective bargaining agreement.
4. The appropriate vice president will receive complaints from administrative and professional employees in accordance with the provisions of the Professional Grievance Procedures.
5. The dean of student affairs and services will receive complaints from students in accordance with the provisions of the Student Grievance Procedures.
6. The affirmative action officer will receive complaints from individuals not covered by paragraphs 1 through 5 above.

Sanctions and/or Disciplinary Action

The university will take disciplinary action if, as a result of the complaint process described above, it is determined that sexual harassment has occurred. Disciplinary action shall include (but shall not be limited to) counseling, written reprimand, transfer, modification of duties, demotion, suspension without pay, and termination of employment.

Coordination and Implementation

Academic and nonacademic administrators work with the affirmative action officer to assure compliance with the provisions of the policy. Inquiries should be directed to affirmative action officer.
Administration

President’s Office

President
Leo Goodman-Malamuth II

Assistant to the President/Affirmative Action Officer (Acting)
Janice Schultz

Executive Director for University Advancement
William Dodd

Director, University Relations
John Ostenburg

Academic Affairs

Provost and Vice President
David Curtis

Special Assistant to the Provost
William Kryspin

Coordinator, Community College Relations
Barbara Smith

Associate Vice President
Suzanne Prescott

Dean, College of Arts and Sciences
Ronald Brubaker

Dean, College of Business and Public Administration
Joseph Lavelly

Dean, College of Education
Lawrence Freeman

Dean, College of Health Professions
John Lowe III

Dean, Special Programs and Continuing Education
Richard Venneri

Director of Assessment/Coordinator, BOG Degree Program
Otis Lawrence

Director, Conferences and Workshops
Margaret Donohue

Dean, Student Affairs and Services (Acting)
M. Catherine Taylor

Associate Dean, Student Development
Burton Collins

Director, Admissions and Student Recruitment
Richard Pride

Director, Financial Aid
Clark Defler

Director, Student Life
Tommy Dascenzo

Registrar
Sarah Crawford

Director, Instructional Communications Center
Ralph Kruse

Director, University Library
Harvey Varnet

Administration and Planning

Vice President
Virginio Piucci

Associate Vice President, Institutional Research and Planning
Gerald Baysore

Coordinator, Institutional Research
Alan Bennett

Coordinator, Information Systems
Richard Boris

Associate Vice President, Budget Planning and Management
Jay Kahn

Assistant Director of Budget Planning
Susan Morriss

Director, Business Operations
Thomas Call

Director, Personnel
Barbara Clark

Director, Department of Public Safety
Norman Love

Director, Physical Plant
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B.S., Illinois State University, 1965  
M.A., University of Northern Colorado, 1966  
Ph.D., University of Northern Colorado, 1969

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Acting Dean, Student Affairs and Services  
B.A., University of Illinois, 1970  
M.A., Governors State University, 1973  
M.P.A., Governors State University, 1985

William Toner  
University Professor of Public Administration, CBPA  
B.A., California State University, 1970  
M.P.A., California State University, 1971

Martin Treon  
University Professor of Communication Disorders, CHP  
B.S., University of Minnesota, 1959  
M.A., Stanford University, 1961  
Ph.D., University of California, 1967

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University Professor of Library Science, UL  
B.A., Nazareth College, 1962  
M.A., University of Rochester, 1964  
M.L.S., Rutgers University, 1966

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University Professor of Business Administration, CBPA  
B.S., University of Thessaloniki, 1956  
M.S., Michigan State University, 1962  
Ph.D., Michigan State University, 1968

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Director, University Library  
B.A., Southeastern Massachusetts University, 1969  
M.S., Simmons College, 1971  
M.Ed., Bridgewater State College, 1977  
D.A., Simmons College, 1979

Dale M. Velkovitz  
University Professor of Accounting, CBPA  
B.S., Southern Illinois University, 1977  
M.B.A., Southern Illinois University, 1978  
C.P.A., State of Illinois, 1979

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Dean, Special Programs and Continuing Education  
B.A., Whitman College, 1964  
M.Ed., University of Washington, 1970  
Ph.D., University of Washington, 1976

Richard J. Vorwerk  
University Professor of Public Administration, CBPA  
B.A., University of Notre Dame, 1956  
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M.A., Indiana University, 1966  
Ph.D., Indiana University, 1971
Alma Walker-Vinyard  
University Professor of English, CAS  
B.A., Clark College, 1964  
M.S., University of Tennessee, 1969  
Ed.D., University of Tennessee, 1973

Benjamin Weeks  
University Professor of Management, CBPA  
B.B.A., Memphis State University, 1962  
J.D., University of Mississippi, 1964  
M.B.A., Memphis State University, 1966  
Ph.D., University of Mississippi, 1973

Anthony Wei  
University Professor of Philosophy and History, CAS  
B.A., Salesian University, 1958  
M.A., Salesian University, 1962  
S.S.L., Pontifical Biblical Institute, 1964  
Ph.D., University of Freiburg, 1969  
M.L.S., University of Pittsburgh, 1971

Jane Wells  
University Professor of Mathematics, CAS  
B.A., Marycrest College, 1966  
M.S., University of Iowa, 1967  
Ph.D., University of Iowa, 1970

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University Professor of Psychology, CE  
B.A., Wayne State University, 1959  
M.A., Wayne State University, 1967  
Ph.D., Michigan State University, 1972

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University Professor of Psychology and Counseling, CE  
B.B.A., University of Wisconsin, 1948  
B.D., Northwestern Lutheran Theological Seminary, 1951  
M.S., University of Oregon, 1967  
Ph.D., University of Oregon, 1973

Peggy Eleanor Williams  
University Professor of Education, CE  
B.S., University of Illinois, 1957  
M.S., University of Chicago, 1972  
Ph.D., University of Chicago, 1980

Sharla Williams  
Research Associate, SP&CE  
B.S.Ed., Illinois State University, 1976

Buford Wilson  
University Professor of Psychology, CE  
B.A., University of Nevada, 1967  
Ph.D., University of Nevada, 1971

Bonnie Winkofsky  
Assistant Director of Student Life, SAS  
B.A., Governors State University, 1983

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University Professor of Education, CE  
B.A., Eureka College, 1958  
Ph.D., Northwestern University, 1976

Lonn A. Wolf  
University Professor of Psychology and Counseling, CE  
B.A., University of Chicago, 1970  
M.S., Yale University, 1973  
Ph.D., Yale University, 1975

Peggy G. Woodward  
Outreach Counselor, SAS  
University Professor of Counseling, SAS  
B.A., Southern Illinois University, 1973  
M.S.E., Northern Illinois University, 1979

Alfred Woods  
Librarian, UL  
B.A., University of Illinois at Chicago, 1971  
M.L.S., University of Illinois, 1972

Addison Woodward  
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B.S., C.W., Post College, 1964  
M.A., Connecticut College, 1966  
Ph.D., University of Toronto, 1968

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University Professor of Communication Disorders, CHP  
B.S., Elmhurst College, 1974  
M.A., Northwestern University, 1976  
Ph.D., University of Iowa, 1982

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University Professor of Science Education, CAS  
B.S., California State College, 1965  
M.Ed., Indiana University of Pennsylvania, 1969  
Ph.D., University of Iowa, 1974

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Learning Assistance Center Counselor, CLA  
B.A., Indiana University, 1969

Carl Ziemann  
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B.S., Case Institute of Technology, 1954  
M.B.A., University of Illinois at Chicago, 1982

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University Professor of Nursing, CHP  
B.S.N., Ohio State University, 1962  
M.S.N., Governors State University, 1978
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Campus Map

Individual wings of the main building, offices, and classrooms have letters and room numbers. To locate an office or classroom, first note the letter designation (A-F) which indicates the wing of the building. The wings and rooms contained therein are color coded to help identify their location: A-red, B-orange, C-yellow, D-green, E-blue, and F-purple. The first numeral indicates the floor and the remaining numerals the room number. For example, D2105 would be in D Wing (green background on signage) on the second floor.

The outline of the main building below indicates the location of the individual wings.

1st Floor

A
1 Gymnasium
2 YMCA Office
3 Handball Court
4 Swimming Pool
5 Child Care Center
B
6 Physical Plant Operations
7 Theatre
8 Engbretnson Hall
9 Student Development
C
10 Personnel Office
11 Department of Public Safety
12 Dean, Student Affairs & Services
13 Financial Aid Office
14 Cashier
15 Admissions & Student Recruitment Office
16 Registrar’s Office
D
17 Hall Of Governors
18 Cafeteria
19 Instructional Communications Center
20 Bookstore
E
22 University Commons
23 Arts & Sciences Faculty
24 Art Studios
25 Music Recital Hall
F
26 Conferences and Workshops
27 Health Professions Faculty
28 Special Programs & Continuing Education
29 Arts & Sciences Faculty, and Labs
30 Greenhouse
2nd Floor

A
1 Student Affairs & Services
2 Center for Learning Assistance

C
3 Administrative Computing Center
4 Library

D
5 Library

E
6 Dean, Arts & Sciences
7 Arts & Sciences Faculty

F
8 Health Professions Faculty
9 Dean, Health Professions
10 Arts & Sciences Faculty, and Labs

3rd Floor

C
1 Business & Public Administration Faculty
2 Dean, Business & Public Administration

D
3 Dean, Education
4 Education Faculty
5 Office of Administration & Planning

E
6 Provost's Office
7 President's Office
8 University Relations
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1986-1987 Academic Calendar

The complete academic calendar appears in the Schedule of Classes for each trimester.

Fall Trimester 1986

Financial Aid Application Deadline for the 1986-87 Academic Year ........... May 1
Advance Registration ................................................. July 14-August 1
Admission Application and Credential Deadline ........................... August 8
Open Registration and Fee Payment .................................. August 26 and 27
Classes Begin .................................................................. September 2
HOLIDAY—Thanksgiving Recess Begins .................................. November 27
Classes Resume ................................................................... December 1
Trimester Ends ................................................................... December 13

Winter Trimester 1987

Advance Registration ....................................................... November 12-December 3
Admission Application and Credential Deadline ......................... December 12
Open Registration and Fee Payment .................................... January 6 and 7
Classes Begin ..................................................................... January 12
HOLIDAY—Martin Luther King’s Birthday (Observed) ................... January 19
HOLIDAY—Lincoln’s Birthday ............................................. February 12
Trimester Ends ................................................................... April 25

Spring/Summer Trimester 1987

Advance Registration ....................................................... March 18-April 8
Admission Application and Credential Deadline ......................... April 10
Open Registration and Fee Payment .................................... April 28 and 29
Classes Begin ..................................................................... May 4
HOLIDAY—Memorial Day (Observed) .................................. May 25
COMMENCEMENT ............................................................ June 6 and 7
Admission Application and Credential Deadline for
Summer Session .................................................................. June 12
HOLIDAY—Independence Day (Observed) ................................. July 3
Trimester Ends ................................................................... August 15

Governors State University, University Park, Illinois 60466-0975 (312) 534-5000.