

11-17-2005

## AY 05-06 Meeting 2005-11-17

Faculty Senate

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**Governors State University  
Faculty Senate Meeting  
Minutes, November 17, 2005**

**Senators (Present = X):**

<u>    </u> E. Alozie	<u>  X  </u> T. Kelly	<u>  X  </u> W. Rudloff
<u>  X  </u> P. Blobaum	<u>  X  </u> J. Klomes	<u>    </u> A. Sanders
<u>  X  </u> D. Chung	<u>    </u> J. Lingamneni	<u>  X  </u> J. Simon
<u>  X  </u> D. Diers	<u>  X  </u> G. Lyon	<u>  X  </u> C. Tymkow
<u>    </u> E. Essex	<u>    </u> Z. Malik	<u>    </u> B. Wilson
<u>    </u> B. Hansen-Shaw	<u>    </u> R. Muhammad	<u>  X  </u> B. Winicki
<u>  X  </u> H. Heino	<u>    </u> L. Proudfit	<u>  X  </u> J. Zhao
<u>  X  </u> M. Kasik		

**Guests:** Stuart Fagan (University President) Paul Keys (Provost), Marsha Katz (UPI)

Lyon called the meeting to order at 1:10 p.m.

**Approval of minutes**

Kasik moved to approve the minutes from the 10/20/05 meeting. Klomes seconded the motion. The minutes were approved by unanimous voice vote.

Stuart Fagan thanked the Faculty Senate for the opportunity to speak. He stated that there are no major crises occurring. GSU is being recognized as an expert in accreditation throughout the state. The university has increased revenues due to earmarks and grants. However, the state has some large structural deficits. The state has limited these in the short term but it will not last long. The university administration needs to secure long term support in the Illinois State Legislature. The President and Provost have been meeting with several state legislators to increase support for the university. Many of the legislators did not know where GSU is located or about the unique qualities of the university. The President and Provost are also meeting with the Illinois legislators in Washington DC. Due to recent legislation, all university personnel were supposed to complete time sheets with activities recorded by the quarter hour. Dr. Fagan does not agree with this legislation and neither do most of the other university presidents in the state. The university presidents were able to convince the previous Inspector General that this is not feasible for university faculty. The previous Inspector General agreed to this in writing. However, the Auditor General did not agree to this and insists all universities that did not comply will be held to the legislation and could be dealt penalties. There is also a new Inspector General who did not agree to this arrangement. Thus, all university employees may need to complete time sheets by the quarter hour in the near future. Supplemental funds are being used to establish an Institute for Urban Education in the College of Education and a Center for Excellence in Health Professions Education in the College of Health Professions. The President expects funding from the state to continue to decrease. While the allocated budget may stay flat, the state is putting the burden of charges such as insurance and worker's compensation overruns and pension increases on the universities. This will effectively decrease the funding available to the university. The state is attempting to place limitations on fund raising activities. There are three means of funding available to the university excluding the budget allocation from the state. These are enrollment, grants, and donations. The grants for the university are up; however, donations have not filled the deficit created by the decreased state allocations. Enrollment needs

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to increase; however, with other universities targeting the south suburban students and the increasing availability of internet courses this is becoming increasingly difficult. Alternative delivery methods such as weekend courses are an option. Certificate programs are another. The President vows to fund 3-5 programs that can prove through a cost-benefit analysis that they will increase enrollment and, therefore, funding for the university. He believes that the initiatives should come from the faculty because they know where there is a need and how to address it. The faculty should work with their respective Deans to develop the proposals. There will be a standard format to submit these proposals. It has not yet been completed.

Provost Keys will give his presentation on the policy procedures to the Faculty Senate Executive Committee at the next meeting before he presents it to the full Faculty Senate.

## **Reports**

### **IBHE Faculty Advisory Council (Wojcik)**

There was a written report submitted by Wojcik and read by Lyon. There is nothing new to report as there has been not a meeting since the last faculty senate meeting. Wojcik is planning to attend the IBHE FAC meetings on 11/18 in Chicago and on 12/2 in Springfield.

### **University Curriculum Committee (Muhammad)**

There was a written report submitted by Muhammad and read by Lyon. The report stated that based on recommendations by the GSU copyright committee, UCC proposes that two new items be added to the Syllabus Format and should appear on all GSU course syllabi. These are a copyright statement and an academic honesty statement. This topic generated much discussion amongst the senators on what should be mandatory on the syllabi or if there should be a mandatory format. Another discussion arose about who has the authority to dictate the content of syllabi. There was a motion brought to the floor about general statements allowed on syllabi. The motion was amended three times with much discussion. The motion was finally withdrawn. The Faculty Senate decided to ask Dr. Muhammad to present the syllabus format and the rationale for each part to the Faculty Senate Executive Committee and possibly to the full Faculty Senate.

UCC is working very hard to complete recommendations on all submitted materials for the 2006-2007 catalog. If an item has been returned please revise it and resubmit it in a timely manner.

UCC commends the faculty because the number of items recommended for approval on the first submission has increased dramatically. UCC is pleased that the faculty has implemented many of its suggestions.

### **Educational Policies Committee (Tymkow)**

Tymkow reported Policies 4-5 will go to Sherilyn Poole, Dean of Co-Curricular Activities and Services for review and comments. She will attend the December meeting for feedback. Policies 51 and 32 will go to the Faculty Senate Executive Committee meeting for approval for the next Faculty Senate meeting. There was a discussion of Policy 16 which will continue to be revised.

### **Academic Program Review Committee (APRC) (Heino)**

There are seven programs and six certificates up for review. There are a number of changes in the annual listing under review. There is one RNUI under review. The APRC is asking the Faculty Senate to request that the Provost Office provide a recap of the results of the self placement process. The report should include the following items: the number of students taking the test, the number of students recommended to take the remedial courses, how many of the

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students recommended to take the remedial course actually registered for the courses, and how many of the students who registered for the courses actually completed the courses.

#### **University Assessment Committee (UAC) (Wojcik)**

There was a written report submitted by Wojcik and read by Lyon. The UAC provided input to the committee Michael Wortham has established to assess campus climate for the report he is making to IBHE. This generated much discussion about to which committee she was referring. The Senate will ask her to elaborate on this. Wojcik has met with Eric Martin and Dean Steven Russell about assessment issues in COE and COE representation on UAC. Please encourage everyone to participate in the online survey about their opinions regarding curriculum, tuition, life and career planning and student support. The survey is available until 11/21.

#### **Bargaining Unit (Katz)**

The negotiations for the new bargaining agreement will begin in January or February of 2006. The bargaining team has been established; however, there is always room for help on individual committees. Additional feedback is always welcome. There will be a survey coming soon to determine faculty morale and to receive additional feedback. A question was raised by a senator of what will happen with raises (if any) are approved in the bargaining agreement if the university budget continues to decrease. Katz replied that it is up to the university to find funds to cover any agreed upon changes. There will be a joint UPI/Provost sponsored party on December 8. Everyone is invited to attend.

#### **Faculty Senate Executive Committee (FSEC) (Lyon)**

President Lyon left the meeting and VP Kasik presided over the rest of the meeting.

#### **Old Business**

#### **New Business**

None discussed.

#### **Adjournment**

Klomes moved to adjourn the meeting. Kelly seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 3:05 p.m.

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