

12-15-2005

## AY 05-06 Meeting 2005-12-15

Faculty Senate

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**Governors State University  
Faculty Senate Meeting  
Minutes, December 15, 2005**

**Senators (Present = X):**

<u>      </u> E. Alozie	<u>  X  </u> T. Kelly	<u>  X  </u> W. Rudloff
<u>  X  </u> P. Blobaum	<u>  X  </u> J. Klomes	<u>  X  </u> A. Sanders
<u>      </u> D. Chung	<u>      </u> J. Lingamneni	<u>  X  </u> J. Simon
<u>  X  </u> D. Diers	<u>  X  </u> G. Lyon	<u>  X  </u> C. Tymkow
<u>  X  </u> E. Essex	<u>      </u> Z. Malik	<u>      </u> B. Wilson
<u>      </u> B. Hansen-Shaw	<u>  X  </u> C. Mietlicki	<u>  X  </u> B. Winicki
<u>  X  </u> H. Heino	<u>  X  </u> R. Muhammad	<u>  X  </u> J. Zhao
<u>      </u> M. Kasik	<u>      </u> L. Proudfit	

**Guests:** Dianne Kronika, Lisa Hendrickson, Paul Keys

Lyon called the meeting to order at 1:10 p.m.

Lyon introduced Connie Mietlicki as a new Senator.

**Approval of minutes**

Tymkow moved to approve the minutes from the 11/17/05 meeting. Simon seconded the motion. The minutes were approved by unanimous voice vote. Muhammed abstained

Keys reports that today is the day for colleges to submit proposals for initiatives.

Provost Keys will give his presentation on the policy procedures to the Faculty Senate Executive Committee at the Jan 12<sup>th</sup> meeting before he presents it to the full Faculty Senate in February.

The Registrars office and Dora Hubbard-Smith have worked hard on the on-line grade submission and the Provost's Office has received unsolicited e-mail praising it. One senator had some difficulties but they were corrected immediately. Some senators complained of minor problems. Concerns will be passed to Dora and the Registrar's Office.

Wish everyone happy holidays

**Reports**

**IBHE Faculty Advisory Council (Wojcik)**

Wojcik sent a written report. It was not read and there was no discussion.

**University Curriculum Committee (Muhammad)**

Muhammad submitted a written report and discussed it with the senators. The committee had an all day meeting. The committee will resume meetings on January 9<sup>th</sup>. There are only 3 weeks until the deadline for resubmissions on January 23<sup>rd</sup>.

Dianne Kronika and Lisa Hendrickson discussed the copyright policy and the standard content of syllabi.

The copyright committee recommended a statement to be on all syllabi. All students need to be informed of the policy and the committee believes that the syllabus is the easiest method. There needs to be a vehicle to get the information to the students and the faculty. If not by the syllabi, then how? There was a great deal of discussion by many of the senators about how to accomplish this. Many suggestions were proposed.

The Digital Millennium Copyright Act (Nov2000) has caused many changes. The main concern of the opponents of putting the copyright policy on syllabi are:

- If a policy is in too many places it is difficult to update;
- The students may begin to think that if a policy is not in the syllabi it doesn't exist; and
- There be a central place for all policies to which the syllabi can refer students.

The main points for the proponents of putting the copyright policy on the syllabi are:

- Not all students get information from the same medium. The student handbook is on-line but not all students read it there. The information is in the catalog but not all students will read the whole document. Students will carry syllabi with them to get the information.
- Providing students many sources for the information will increase the likelihood that all of the students will get it.
- All undergraduate students must participate in an on-line orientation where the information is listed, but not all graduate students do not have access this data source.

Kronika stated that the legal department is not saying that the copyright policy must be on the syllabi but it needs to be disseminated to the students.

Klomes moves for a global statement of where to find all policies. Tymkow seconded the motion. The motion stated was that UCC place global statement which refers student to source for all current and future university wide related to student academic conduct.

The vote was 8 yes, 2 no and 3 abstain.

Senators can send suggestions to UCC. UCC will e-mail suggestions to all faculty.

### **Educational Policies Committee (Tymkow)**

The EPC does not have representatives from CPBA and CELCS. There are additional changes to Policy 32, so discussion will be deferred until January, which will delay sending it to the executive committee. EPC received a great deal of feedback from Dr. Poole on policy 16, so revisions are necessary prior to sending it to the executive committee.

### **Academic Program Review Committee (APRC) (Heino)**

The committee has not finished any proposals. Most proposals were sent back for refining.

The committee would like certain information from the Provost's Office regarding the Self Placement Policy data. This information includes the number of students which were recommended to take the remedial course actually registered for the courses, and how many of the students who registered for the courses actually completed the courses.

### **University Assessment Committee (UAC) (Wojcik)**

No report

**Bargaining Unit (Katz)**

No report

**Faculty Senate Executive Committee (FSEC) (Members who attended)**

Discussion on policies was deferred to the next meeting.

There was a great deal of discussion on the Associates of Arts in Teaching. Many faculty have difficulties with the new proposal. Most of the faculty present do not know enough about it to make an informed decision. Hendrickson will prepare presentation to explain it to the senate then the senate will decide what if anything can be done about the concerns.

**Old Business**

The Provost will give a presentation on the procedure of policy approval and implementation in at the February meeting.

**New Business**

An environmental issue was raised by a senator. The Hall of Governors trees were cut down but not replaced as promised by the administration. The group decided that the issue will be discussed informally with the administration – probably with John Touhy.

A senator raised the question of how money that was allocated for art work at the Faculty Office Center was used. A formal letter to the administration requesting an explanation of how the funds were used will be drafted by a senator for faculty senate approval. There was a motion by Lyon, seconded by Muhammad. It was approved by a unanimous voice vote.

**Adjournment**

Blobaum moved to adjourn the meeting. Lyon seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 2:25 p.m.