

6-18-2009

## AY 08-09 Meeting 2009-06-18

Faculty Senate

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**Governors State University  
Faculty Senate  
Minutes June 18, 2009**

**Senators (Present = X):**

<u>      </u> N. Adam	<u>      </u> H. Heino	<u>      </u> B. Parin
<u>  X  </u> E. Alozie	<u>      </u> M. Kasik	<u>      </u> L. Proudfit
<u>      </u> R. Bell	<u>  X  </u> T. Kelly	<u>      </u> W. Rudloff
<u>  X  </u> P. Blobaum	<u>  X  </u> T. Kim	<u>      </u> A. Sanders
<u>      </u> M. Bruce	<u>      </u> J. Klomes	<u>  X  </u> J. Simon
<u>  X  </u> B. Essex	<u>      </u> C. Luo	<u>  X  </u> E. Wignall
<u>      </u> S. Gandy	<u>      </u> G. Lyon	<u>      </u> B. Wilson
<u>  X  </u> D. Green	<u>  X  </u> R. Muhammad	<u>  X  </u> B. Winicki
<u>  X  </u> P. Guimond		

**Guests:** President Elaine Maimon, Provost David Curtis, Colleen Rock, Marsha Katz, Mary Hession, and Sherilyn Poole.

**Call to Order**

Blobaum called the meeting to order at 1:05 p.m. The agenda was revised to begin with the information items since there was not a quorum.

**Announcement**

Blobaum welcomed guests Mary Hession and Sherilyn Poole to the meeting.

**Administration Reports**

**President Report**

Maimon reported that the state is approximately \$9.2 billion in debt. There will be a special session of the General Assembly beginning Tuesday of next week; two capital bills will be discussed. The first includes GSU's request for \$22.6 million for the E/F wing renovation. The second capital bill, put together on May 31, includes higher education as well as other capital project requests. GSU administration is already looking at projects to be included in future capital bills. Two of those projects are funding requests for a classroom building and a student services building. The administration continues to be very watchful about the E/F wing funding, while starting to put energy into new projects. On the operating side, the General Assembly and the Governor will grapple with how to "distribute the pain" (increase taxes, cut programs, etc.). Some federal stimulus money will be used for higher education, but those are one-time funds. State funds could be held back in reserve, which would mean that there would be no reimbursement to the University. There is a proposal to decrease MAP funds, administered by ISAC, by approximately 75%. The university presidents and chancellors collectively submitted a letter to the Governor and General Assembly emphasizing the importance of the MAP funding. GSU administrators continue to be careful fiscal managers.

Maimon reported that GSU was named one of 2009's Great Colleges to Work For by the Chronicle of Higher Education. This is a remarkable accomplishment. The official announcement will be made around July 10. Once it is announced, GSU will be able to use the Great Colleges logo on its materials during the coming academic year.

## **Provost Report**

Curtis reported that the BOT approved the Ed.D. in Counselor Education and Supervision degree, and it was submitted to IBHE. GSU has a consultant reviewing and commenting on the draft self study for HLC. Two chapters have been sent to the consultant for review and a third chapter will be sent soon. The HLC writing team is still working on the chapters on evaluation and assessment and community involvement. It is anticipated that the self study will be close to completion in approximately three weeks. When the document is completed, it will be posted online. The administration will ask people to identify areas where GSU needs to make improvements (challenges) and to offer suggestions to meet the challenges. Several people have already given valuable input regarding the draft chapters that have been posted. Materials are being gathered for the resource room. The HLC Site Visit will be November 16-18.

Curtis was asked for clarification on the new policy regarding grants. It appears to be a disincentive because faculty who work as part of a grant cannot earn additional compensation. Curtis explained that faculty will be allowed release time for grant work. Grants come to the University, so the University actually pays the faculty member who is the principal investigator. The administration will work with faculty to make sure that there is adequate compensation according to the grant rules and regulations. A Senator stated that she was informed that faculty members can earn up to 40% of their salary for grant work, in addition to their base salary. Katz confirmed that that agreement is in the faculty union contract.

Maimon explained that the renovation of the main entrance is part of the deferred maintenance project. Funds used for deferred maintenance are different from the funds that are needed and will be used for the E/F wing renovation. The E/F wing is not deferred maintenance, rather it is a major capital project.

## **Executive Vice President Report**

No report.

## **Emergency Response Team (ERT) Update**

Sherilyn Poole, Chair of the GSU Emergency Response Team (ERT), reported that GSU has approximately 60 volunteers in the Emergency Volunteer Corps. The volunteers received orange vests and flashlights. They have been trained to be leaders in the event of a campus emergency. Night time is still a challenge, because there are only two emergency volunteers who work evenings. Therefore, the institution is still dependent on DPS and FDM staff for those emergencies. There are several ways that employees are alerted to emergencies, 1) phones have both a speaker and display, 2) alarm boxes have PA system and strobe lights, and 3) the E, F, and G wings do not have the Honeywell system, so PA speakers were added. The ERT is in the process of setting up a school messenger system which will instantly send voice mail, text, and/or email messages. Eric Matanyi, Director of Public Affairs and a member of ERT, will be able to access the school messenger system from off campus. He can also change the messages on the entrance signs from off campus.

Some members of the GSU ERT are also members of the Will County Emergency Management Agency and the South Metropolitan Higher Education Consortium, which both meet every 4-6 weeks. Members of the consortium are developing mutual aid agreements and are identifying resources that can be made available to sister institutions in an emergency.

In response to the H1N1 flu, the ERT placed information on the website and in the GSU View and sent it by email. Fliers were placed in all the restrooms and hand sanitizer was distributed to all the mail drop points. The ERT established a GSU H1N1 Hotline on April 22, and to date no calls have been received.

Some ERT members have completed the National Incident Management System (NIMS) training. Approximately thirty of the emergency volunteers have signed up to take AED/CPR training this summer.

There will be a tornado drill on June 30, 10:00 a.m. FDM has posted red and white tornado shelter signs throughout the University. Poole encouraged everyone to find the tornado shelters nearest to where they work and teach.

Tamekia Scott, Outreach Counselor in the Academic Resource Center (ARC), was unavailable to attend the Senate meeting. Poole requested that the Senate invite her to a future meeting to discuss the Campus Threat Assessment Team. The Campus Security Enhancement Act, which was passed in 2008, requires that the university establish a Campus Threat Assessment Team to be the central point for people to submit information about an individual's behavior that may point to something out of the ordinary. Scott has been working on the proposal for several months. It has now been approved by GSU legal counsel, and Poole would like to have the assessment team established by fall 2009. There will be a request to have some faculty serve on the team. The team will have five to six members. Once the team is established, there will be training for all faculty and staff so that they can identify what types of disturbing behavior should be reported to the assessment team. Scott will give more details when she makes her presentation to the Senate. In response to a question from a Senator, Poole stated that if a faculty member is threatened, he/she should contact DPS immediately.

A Senator asked if there will be training for the faculty on how to respond, for instance, to a shooter on campus. Poole replied that Boyd, DPS Chief, observed training at Western Illinois University, where four different scenarios were played out and then a debriefing was held. It is the intent to have something similar at GSU.

**Different topic:** A Senator asked if there is a program to help non-national students with their speech skills. Certain education programs require that GSU students speak well enough for the children to understand—teacher education customers are the children in the classrooms. Poole indicated that there is not. It was suggested that individual programs discuss whether proper use of English should be a program admission requirement. This may also be an issue that needs to be discussed by the PEU programs as a whole. A Senator suggested that recording equipment is available that can be used as a support tool. Contact Eric Wignall for more information about the recording equipment.

### **Faculty Reports**

#### **University Curriculum Committee (UCC)**

Simon, a member of UCC, reported that the committee reviewed the concentration in school social work. Essex attended the UCC meeting to answer any questions about the concentration.

#### **Academic Program Review Committee (APRC)**

There was no report.

### **Educational Policies Committee (EPC)**

Essex, EPC Chair, reported that she met with Jill Stanley, assistant to the Associate Provosts, to discuss the “missing policies.” The Graduate Council intends to submit some revised policies to EPC for review. In response to a question from Essex, Curtis stated that he forwarded Policies 4 and 5 to Gebe Ejigu.

### **Graduate Studies Council**

Winicki reported that the council reviewed and revised Policies 26G and 9 at the last meeting and intend to review Policies 14G and 19G at the next meeting.

### **IBHE Faculty Advisory Committee (IBHE FAC)**

Blobaum distributed a report prepared by Wojcik.

### **Bargaining Unit**

Katz, UPI Chapter President, reported that the negotiations are moving slowly. The meeting this week was canceled because of illness. The meeting next week is canceled because of finals. Katz will be taking a sabbatical during the Fall term. Elizabeth Ruiz will be the acting chapter president while Katz is on sabbatical.

### **Executive Committee**

Runoff Election Results: Blobaum distributed copies of the Senate roster. It was agreed to appoint faculty to fill vacancies, including the one resulting from Bell’s resignation, in the fall after the new Senate is chosen. Blobaum will start a list of faculty who are interested in filling the vacancies.

### **Minutes**

Approval of the April and May minutes was deferred to the next meeting since there was not a quorum.

### **Old Business**

#### **Resolution regarding Graduate Capstone and Practica**

Discussion was postponed until the July meeting because there was not a quorum.

### **New Business**

#### **Provost Search Committee Representative**

Discussion was postponed until the July meeting because there was not a quorum.

#### **Deferred Annuity Advisory Committee Representative**

Blobaum submitted Sandi Estep’s name to serve on the Deferred Advisory Committee.

### **Adjournment**

The meeting adjourned at 3:10 p.m.