

7-15-2010

## AY 09-10 Meeting 2010-07-15

Faculty Senate

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**Governors State University  
Faculty Senate  
Minutes July 15, 2010**

**Senators (Present = X):**

_____ E. Alozie	_____ S. Gandy	_____ B. Parin
_____ P. Blobaum	_____ D. Green	<u>  X  </u> W. Rudloff
_____ M. Bruce	<u>  X  </u> H. Heino	_____ A. Sanders
<u>  X  </u> M. Carrington	_____ R. James	<u>  X  </u> A. Shekib
_____ D. Cepa	_____ T. Kelly	<u>  X  </u> C. Tymkow
_____ D. Cortese	_____ J. Klomes	<u>  X  </u> B. Winicki
_____ B. Essex	<u>  X  </u> R. Muhammad	

**Guests:** President Elaine Maimon, Executive Vice President Gebe Ejigu, Provost Terry Allison, Sondra Estep, Rosemary Hulett, Marsha Katz, Tony Labriola

**1. Call to Order and Welcome to Visitors**

Heino called the meeting to order at 1:10 pm and welcomed the visitors.

**2. Approval of June 2010 Minutes**

As number of senators present failed to reach a quorum, approval of June minutes was tabled until the next meeting.

**3. Administration Updates and Reports**

**President Report**

President Maimon distributed a letter from the Higher Learning Commission (HLC) formally continuing GSU's accreditation, with a return visit in 10 years (letter is appended to these minutes). President Maimon sent an e-mail on the same subject to all faculty and staff today (copy of e-mail message appended to these minutes). She reported that the report was largely complimentary, but reiterated that GSU must concentrate on assessment, including assessment of general education. She said that assessment of general education will be challenging, but not unique to GSU, because many other institutions also are working with transfer students. President Maimon also reported that GSU has been accepted into the Academy for Assessment of Student Learning. Allison is putting together a team of faculty to participate in the Academy. She then asked for questions and comments from senators.

President Maimon then reported on her recent trip to China, during which she worked in visits to universities during a self-paid vacation. She visited Guangdong University of Technology (GDUT), with which GSU has an existing relationship (through GSU's MBA program), and gave a lecture on higher education in the United States. She reported that next year GSU will have 16 exchange students from GDUT, and four visiting faculty will be coming to GSU in August. Also, Ruiz has been selected, through a competitive process, to be GSU's ambassador to GDUT. During a six week stay there, she will give a presentation on intercultural psychology. Maimon also mentioned other institutions in the same province with which GSU may cultivate relationships, such as South China Normal University, which trains teachers to teach English. She suggested potential collaborations that GSU might develop, such as providing students with an intensive English experience while in China, followed by 7 ½ weeks of intensive English at GSU. Maimon generally was impressed by her positive reception in China.

During a general discussion, a senator said that Chinese students have enriched GSU's MBA program, but suggested that future China exchange students will need support with housing and other logistics. Another senator asked about attitude and demeanor of the Chinese guides, and Maimon replied that the guides were very open. Another senator asked how tuition will be paid for Chinese students attending GSU. Maimon and Ejigu replied that all tuition and fees will be paid in advance by the students' families. A negotiated tuition, in between costs of in-state and out-of-state tuition, will be paid. Maimon then stressed that it is very important that any collaborations between GSU and international institutions be coordinated within GSU.

Maimon also reported that she sent a budget memo *via* e-mail yesterday. The state still has not yet paid the full FY10 appropriation, and owes GSU \$6 million. State officials have said that the balance will be paid by the end of this calendar year. The FY11 appropriation will probably be at the FY06 level, which would be 2.6% below the FY10 level. Maimon emphasized that GSU is increasingly dependent on revenues from tuition and fees. Maimon also reported that GSU now has its fourth doctoral degree, in counseling. Students will begin in this program in August.

### **Provost Report**

Allison reported that the U.S. Department of Education Title III program was announced Monday (7/9/10), and proposals are due August 6. GSU is eligible to apply for a Title III grant, as the program supports low-cost higher education institutions with a high proportion of students with financial aid. Nugent and Bordelon are leading a group is working on a GSU grant proposal to improve assessment of student writing. Funding for faculty development will be included in the grant proposal. Will support work on assessment, and writing across the curriculum.

### **ERP Report**

Ejigu said that he will continue to make regular reports to the Faculty Senate on progress of implementation of the new ERP (Heino will add a standard "ERP Report" item to the Faculty Senate agenda). Ejigu reported that GSU has just completed a three-day "discovery" meeting with the ERP personnel. A major question considered during the meeting was, "How do we do business now?" GSU will develop specific timelines for multiple business practice models, and best practices will be emphasized. An advisory group will provide feedback on issues such as customization. Allison and Ejigu chair the leadership team that will focus on customization.

## **4. Faculty Development Steering Committee**

Labriola said that the Faculty Development Steering Committee has developed the "faculty portal" on the GSU web page, and that the committee, through its continuing activities, would like to be a clearinghouse for all faculty development activities. He reported that currently the committee is compiling results from an on-line survey that it administered to all faculty. They received approximately 120 responses to the survey, from a representative cross section of GSU faculty. The committee will share survey responses with Allison. Allison said that he is familiar with several models of faculty development. His previous institution had a faculty development center run by a faculty member with reassigned time. Allison asked for a proposal from the Faculty Development Steering Committee focusing on specific types of faculty development needed at GSU. Heino suggested that various faculty development-related activities at GSU should be coordinated, and should lead to establishment of a permanent faculty development center with institutional support. Labriola reported that future activities of the Faculty Development Steering Committee include a "kick-off" for new faculty orientation during the second week in August. He also said that the

committee is in need of two new members. Anyone interested in serving on the committee should contact Labriola.

## **5. Faculty Reports**

### **Bargaining Unit**

Katz reported that she attended the AFT conference. At GSU, the faculty union has been working on minima and cue guidelines. When adjunct lecturers reach 15 cues, they enter the bargaining unit. Under the new contract, at that time employees have 60 days to negotiate a new salary. Minimum salary is pertinent to these negotiations. A committee to focus on minimum salary adjustment must be established by October 1, according to the contract.

### **Educational Policies Committee (EPC)**

Winicki reported that EPC has been working on a revision of Policy 36 (CEEL), and is considering the proposed student e-mail policy. The next EPC meeting will be during Fall semester (see "Reports to the Faculty Senate" appended to these minutes).

### **IBHE Faculty Advisory Committee (IBHE FAC)**

Shekib reported that there was no meeting of the IBHE FAC since the last Faculty Senate meeting. The Public University caucus, one of the three caucuses of the FAC, will meet on July 26 in Champaign.

### **University Curriculum Committee (UCC)**

No report.

### **Academic Program Review Committee (APRC)**

Winicki reported that APRC completed its annual review of all programs, and submitted a report to Mayfield on July 1. Eight programs were found to be marginal, with the rest of the programs satisfactory. APRC's next meeting will be during Fall semester (see "Reports to the Faculty Senate," "APRC Annual Review Criteria" appended to these minutes).

### **Graduate Studies Council**

Winicki reported that the Graduate Studies Council is almost finished disaggregating Policy 16. All disaggregated parts (future new policies) will be reviewed again before forwarding to EPC. The group has a tentative meeting date of August 5. The next confirmed meeting date is September 2. During that meeting, procedures for election and/or appointment of members will be discussed. Heino said that the Faculty Senate will be interested in the procedures for selection of new members (see "Reports to the Faculty Senate" appended to these minutes).

### **Executive Committee**

- Meeting schedule- summer 2011: Heino said that the Faculty Senate likely will not meet during the 2011 summer term, resulting in a total of ten Faculty Senate meetings during the 2010-11 academic year.

-CUE Guidelines-discussion and recommendation to the faculty representatives: Senators discussed the activities of the Cue Guidelines Committee. A member of the committee said that revising cue guidelines is too big and important an issue for four members on that committee to be

representing the entire faculty. Another concern expressed by senators was the lack of union representation at the committee's meetings. Union representation will be present at future meetings.

#### **6. Alumni, Faculty and Staff White Sox Game**

Hulett distributed reservation forms for the White Sox game on August 29. Frank Thomas will be retiring his jersey during the game. Hulett would specifically like to invite faculty to the game, and asked senators to suggest ways to reach faculty. Suggestions from senators included e-mails to all faculty, and including an invitation to faculty in the GSUView.

#### **7. New Business**

No new business.

#### **7. Adjournment**

The meeting ended at 3:02 pm.

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