

5-19-2011

AY 10-11 Meeting 2011-05-19

Faculty Senate

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**Governors State University
Faculty Senate
Minutes May 19, 2011**

Senators (Present = X):

<u>X</u>	E. Alozie	<u>X</u>	B. Essex	<u> </u>	C. Mejta
<u> </u>	A. Andrews	<u>X</u>	S. Gandy	<u>X</u>	R. Muhammad
<u>X</u>	P. Blobaum	<u>X</u>	H. Heino	<u> </u>	B. Parin
<u>X</u>	M. Bruce	<u>X</u>	W. Henne	<u>X</u>	W. Rudloff
<u>X</u>	M. Carrington	<u>X</u>	R. James	<u>X</u>	A. Shekib
<u>X</u>	D. Cepa	<u>X</u>	T. Kelly	<u>X</u>	C. Tymkow
<u>X</u>	D. Cortese	<u>X</u>	J. Klomes	<u>X</u>	B. Winicki

Guests: CAS Interim Dean D’Arcy, Russell Carter, Robert Donaldson, Marsha Katz, Tony Labriola

1. Call to Order

Heino called the meeting to order at 1:05 pm, welcomed the visitors and called the roll.

2. Administrative Report

D’Arcy presented an update on the E/F wing renovation. She reported that progress on the renovation currently is stalled, due to complications with the state procurement law. She hopes that the contract for construction will be released for bid in June, and is expecting construction to start during September or October. Teaching in the E wing may continue through July. Science faculty will be moving out of the future construction space before Phase 1 of construction. Heino asked how faculty will be required to move while they are off contract. D’Arcy replied that not all faculty will be immediately accommodated concerning relocation. Senators discussed concerns about students finding faculty, and access to phones, computers and other equipment and infrastructure during relocation. D’Arcy then presented an update on administrative searches. The new CAS dean will starting June 13. He will participate in the History faculty search, and in PBAC. Interviews for Vice Provost of Enrollment Services will begin Monday, May 23. D’Arcy is chairing the search for head of FDM. The search committee hopes to bring candidates on campus during the first and second weeks of June. A search for the new Dean of the Library will be starting soon. Woodard has conducted two on-campus interviews for the Associate Provost position. D’Arcy reported that the recent search for head of Institutional Research was not successful. She also reported that CAS currently has six faculty openings. Faculty searches in Communications and English have been completed; and searches in Computer Science, Math Teacher Ed. and History are ongoing. Heino added that another search is ongoing for a marketing person.

3. Approval of April Senate meeting minutes

The Senate reviewed the April 2011 minutes. Muhammad made a motion to approve the April minutes as written. Tymkow seconded the motion. The motion was approved by voice vote.

4. Academic Master Plan committee update

D’Arcy reported on progress on the Academic Master Plan. She said that the Academic Master Plan committee hosted “town hall” meetings, and created the Final Draft for Comment (appended to these minutes) based on feedback during the meetings. The draft plan includes many new,

primarily undergraduate programs in CAS. Cortese said that he will present the latest version of the plan to the Senate early next academic year. At that time the Senate will have an opportunity to comment on the plan. D'Arcy said that the goal of the Academic Master Plan is to increase enrollment "across the board" at GSU. She said that the Board of Trustees will see the latest draft of the Academic Master Plan during its June meeting. The Provost has proposed using rollover money from colleges to fund new faculty during second or third year of implementation; and the deans are negotiating how they might loan their contingency funds into the pool. Sustaining the new programs, however, depends on enrolling students. Senators then discussed new programs that are in various stages of formation and approval, and that are included in the Academic Master Plan. Programs discussed included the BA in Entrepreneurship, the Family Nurse Practitioner track, the ESL/Bilingual certificate under MA in Reading, the Instructional Design certificate, conversion of the Analytical Chemistry MS degree to Chemistry MS degree, the MAT in Urban Teaching, the MA in Teaching Leadership, and the EdD in Interdisciplinary Leadership.

5. Faculty Development Council

Labriola reported that recent progress has been slow concerning the Faculty Development Council, because the Provost been busy with other issues. He reported that the new co-coordinators of the Center for Teaching, Learning and Scholarship are Russ Carter and Larry Cross. Cross will concentrate specifically on faculty mentorship, and Carter will be in charge of all remaining leadership tasks. Carter said that results from the faculty survey on faculty development will be reported soon. He said that he has been considering potential faculty development activities for the Fall 2011 term. Some activities will be applicable to faculty at any rank, and other activities will be more narrowly applicable to faculty of specific rank (such as assistant professors). Heino requested a report on the faculty survey results during the September Faculty Senate meeting. He also said that the Faculty Development Council must be part of the PBAC process, so that the Center has a budget. Carter said that the Center for Teaching, Learning and Scholarship initially will be funded through the Provost's office from money coming from grants. Labriola said that the Center also will need office space. The Center will officially "launch" after the next academic year begins, probably in October.

6. Faculty Reports

IBHE Faculty Advisory Committee (IBHE FAC)

Shekib distributed written reports from IBHE FAC meetings in March and April (appended to these minutes).

University Curriculum Committee (UCC)

Muhammad reported that the UCC has been working on course renumbering paperwork. She said that the UCC has approved 12 matrices for course renumbering, and they have looked at twice as many matrices so far. During their review of matrices, they are making sure that the matrices include prerequisites for courses. They have two weeks to finish their approval of matrices, and they are extending their meeting times to complete the work. Course renumbering will be effective in 2012, but will be put into the system before then.

Academic Program Review Committee (APRC)

Gandy reported that APRC has approved the BA in Entrepreneurship, Supply Chain Management; and the MHS MAC in Counseling with specialization in Addiction Studies. APRC has finished the annual reviews, and has marked a few programs “marginal.”

Educational Policy Committee (EPC)

Essex reported that EPC will be meeting in D34012 for their final meeting of the semester. EPC currently is working on Policy 16.

Graduate Studies Council

Winicki reported that the Graduate Studies Council has discussed job descriptions for different types of graduate assistants, and produced a draft containing the job descriptions today. She said that some problems have arisen concerning the CO (continuing registration) grading option for capstone graduate courses. She said that due to a “glitch” in the system, some courses do not have a CO grading option. Winicki said that the next meeting of the Graduate Studies Council will be in August.

Executive Committee

Memo to Provost in response to his memo January 21, 2011- Heino reported that the Executive Committee edited Faculty Senate statement in response to the Provost’s January 21 memo, and distributed the latest draft of the statement (appended to these minutes). Senators discussed the statement. Amendments were proposed to change “condemned” to “unacceptable,” and to insert “meeting” in second to last line after “Senate.” Klomes made a motion to approve the statement as amended. Winicki seconded the motion. The motion passed by voice vote.

7. Bargaining Unit

Katz reported that the union is still in negotiation on parking fees, and is still working on minima. They are considering counter-counter proposal from GSU on minima. The union is also developing contractual language for new faculty in (new) Unit C, who will be clinical doctoral faculty. These new faculty will not be tenure track faculty, but they also will not be lecturers. They will be called clinical professors. A senator said that this new faculty classification was discussed in Graduate Studies Council two years ago. At the time, the committee members did not think that the new classification would be a good idea. Katz said that these new faculty will be part of the bargaining unit. They will not teach, but will supervise people in the field. Katz also reported that progress by the CUE guidelines committee is slowing down. Two faculty then discussed problems that they have had with sabbaticals.

8. New Business

Policy Adherence Committee- Katz reported the *ad hoc* Policy Adherence Committee has met once. The committee did not interview people in person, but communicated with them *via* email. One person said that the grade of one of his students was changed without his consent, and suggested that a policy be developed and implemented that would impose a sanction when grading policy is violated by administrators. He also suggested that faculty be informed in writing when any grades are changed by administrators. A senator suggested that such a policy could be an educational policy. Katz said that an unauthorized signature related to the grade change was

reported to the state ethics commission. Another person had been charged with sexual harassment (charges later were dropped). The committee determined that GSU is correct in protecting the identity of the person who made the complaint of sexual harassment. GSU is in compliance with federal law. The third case that the committee considered was a hiring policy complaint. GSU has admitted its failure to adhere to hiring policy in this case. Heino said that the Faculty Senate will consider several options concerning communicating the results of the committee's deliberations.

Faculty Senate Election Results- Essex, Washington and Tymkow were elected as senators from CHHS. Xu was elected to APRC from CAS, Gandy from CE, and Carrington and Luo to at large positions. Miller was elected to UCC from CE, Parin from CAS, and Marion to the at large position. In the election for the Finance and Budget Committee, Ji and Fu-Giles tied. The Provost and the Senate will continue working on IRB membership. IRB includes one provost appointment, and currently has no term limits for members.

Heino reported that the next full Faculty Senate meeting will be September 15. The Executive Committee will meet August 18. Election of new Senate officers will be during its September meeting.

9. Adjournment

The meeting adjourned at 2:45.

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