

2-16-2012

AY 11-12 Meeting 2012-02-16

Faculty Senate

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**Faculty Senate Meeting
Minutes
February 16, 2012, 1:00-3:00 P.M.
Room B1240**

Senators in Attendance:

	E. Alozie (AL/CAS)		W. Henne (CAS)	X	W. Rudloff (CAS)
X	Y. Brown (UL/DLMD)*	X	R. James (AL/CHHS)		A. Shekib (CBPA)
X	M. Bruce (CBPA)	X	E. Johnson (CAS)*		F. Tian (CBPA)*
	D. Cepa (CHHS)		V. Jones (CAS)	X	C. Tymkow (CHHS)
X	D. Cortese (CAS)*	X	T. Kelly (COE)	X	R. Washington (CHHS)*
X	E. Essex (CHHS)*	X	J. Klomes (COE)*	X	B. Winicki (COE)*
X	S. Gandy (COE)*	X	M. Marion (AL/COE)		
X	D. Hechenberger (AL/COE)	X	R. Muhammad (AL/CAS)*		

* = Faculty Senate Executive Committee

Guests: T. Allison, M. Katz, M. Kasik, S. Estep

1. Call to Order at 1:10 by Faculty Senate President Rashidah Muhammad; quorum established with 13 senators present; administration not present.
2. Review of January 2012 minutes: C. Tymkow moved to accept the minutes; D. Cortese seconded; unanimous voice vote approved minutes without changes.
3. **Faculty Reports:**

IBHE Faculty Advisory Committee: Written report for the Jan. 20, 2012, meeting at Columbia College Chicago was received from Aida Shakib. A question arose about whether Dr. Shakib or Dr. Fu-Giles is attending the IBHE Faculty Advisory Committee meetings. Senate VP Cortese will check on this and report. Senators noted that important issues (e.g., accreditation of proprietary institutions; performance funding) are involved and GSU must have a representative at the meetings of this committee.

University Curriculum Committee (UCC): Written report was received from Beth Parin, chair of UCC (see attached). The report focuses on proper submission to UCC, including

editing for grammar and spelling, and deadlines for 100 and 200 level course proposals. UCC also has requested that the Senate increase UCC's membership. Faculty Senate Muhammad stated that this would be discussed during her Executive Committee report.

Academic Program Review Committee (APRC): Sandra Gandy, chair of APRC, reported that APRC had approved proposals for the B.A. in Anthropology/Sociology, B.S. in IT, and M.S. in Mathematics. In addition, Industrial Organizational Psychology, Forensic Psychology, and Mindfulness Studies minor/concentrations within the undergraduate Psychology program have been reviewed. IBHE review reports for the Transitional DPT, the Nursing DNP, and the Interdisciplinary Studies Program have been reviewed and approved. There was a brief discussion about the Mindfulness Studies concentration in Psychology and its relationship to a planned concentration within the MA in Social Work.

Discussion related to UCC and APRC processes:

Guest S. Estep asked about the process for approving Ed.D. in Interdisciplinary Leadership. Gandy responded that UCC would have better knowledge of the program's curriculum, and that COE Dean Bordelon had answered questions such as this to the committees' satisfaction. The UCC and APRC committees give feedback to initiators of the proposals. There was a brief discussion of problems with the review process, including division- and college-level curriculum committees. Senate President Muhammad stated that these issues should be discussed in Executive Committee. M. Marion moved that the Executive Committee should examine the review process, including verification of signatures, for authorizing curriculum changes and new programs; R. Washington seconded. The motion was approved by unanimous voice vote.

Educational Policy Committee (EPC): E. Essex, chair of EPC, reported on Policy 25 Baccalaureate Degree Requirements proposed changes. The two major changes were (1) deletion of reference to Board of Governors program and (2) reduction in the number of upper-division credits required to 40. In addition, EPC has added a statement regarding exceptions to this minimum (e.g., nursing program is 35). Essex explained the reasons for these changes, especially regarding the change from 45 to 40 minimum upper-division credit hours. J. Klomes moved to approve the revised Policy 25; R. James seconded. The motion passed by unanimous voice vote. Essex reported that EPC is almost finished with a document describing the process for reviewing/approving changes in existing policies and proposed new policies.

Graduate Studies Council: C. Tymkow, Faculty Senate representative to the Graduate Studies Council, reported that the Lydia Morrow Reuten had provided information and led a discussion regarding standardization of dissertations/theses/culminating projects, and a subcommittee has been appointed to work on this. The Graduate Council is discussing GRE requirements across the university (different requirements across programs; use of cut scores). Finally, the Graduate Council is beginning the process of revising the form and criteria for reviewing new program proposals and proposals for

substantive changes in curriculum. The Graduate Council sees its role as screening these proposals to increase the quality of proposals that reach UCC and APRC.

4. **Faculty Scholarship and Teaching Center:** R. James distributed a document describing initiatives and events. These include brown bag events; one on research is scheduled for February 23. On March 9 there will be a rapid-fire research. There was a brief discussion about the need for a support system for faculty members' research within an institution with a teaching-emphasis ethos. James stated that research is not the only area of focus for the Center, and she requested input from faculty about what are good dates, topics, etc. Report accepted by voice vote.
5. **SEI Update:** S. Estep reported that she met with Provost Allison in December about the move to online SEIs. Provost wants to move this forward, and he is checking the Policy 39 requirements. Nationally-normed survey has some support among faculty, but questions still remain, including worries about the rate of return and the tendency of dissatisfied students to participate disproportionately. Provost will contact vendors and have presentations done for the SEI committee and faculty would be able to attend. There was a discussion of problems with SEIs and online SEIs in particular. One issue is the use of SEIs as an employment tool rather than for improving instruction. Also, it appears that IT still can not meet the requirements (self selected items, etc.) of Policy 39. Estep noted that it appears the administration will find an outside vendor. Report accepted by voice vote.
6. **Bargaining Unit:** M. Katz reported that a nomination committee had met and a candidate list is being developed. There will be a meeting at which each officer candidate presents at the end of February. Katz reported that the House of Delegates meeting will be in March in Chicago, and in August the AFT Convention will be held in Detroit.

(Provost Allison arrival.)

7. **Executive Committee:** Faculty Senate President Muhammad stated that a memorial service for Gary Lyon will be held on March 20 from 1 to 3 in the Performing Art Center. She reported that she will be attending the Council of University Senates meeting on February 27 at Illinois State University. At the meeting, she will obtain input about possible consultants on shared governance. President Muhammad reported that the Executive Committee will conduct a phone interview with one consultant candidate March 1. President Muhammad reported that she will create a task force focusing on the admission of freshmen. The task force will do research, including gathering information from other state universities, and bring information back to Executive Committee. The task force will draft a policy, bring it to the Executive Committee, and then forward it to EPC for consideration. Muhammad reported that neither of the volunteers for the Institutional Effectiveness Committee is able to serve due to the time of the committee meetings. TA described the committee's charge, which is related to quality improvement and the GSU Strategic Plan. Maribeth Kasik volunteered to serve on this committee.

Senate President Muhammad reported that UCC needs more members. There are current vacancies for an At Large member and a representative for UL/DLMD. Senate President stated that she is calling for a volunteer, temporary group to help UCC with its work. These won't be official UCC members because that would require by-law change. M. Bruce moved to approve this temporary expansion; R. James seconded. Discussion followed. A senator noted that UCC's representative at the Executive Committee meeting had said they didn't want an unofficial group because they wouldn't be able to vote and quorum problems wouldn't be solved. Senate President Muhammad said that she had exchanged emails with UCC Chair Beth Parin, who said she would agree to temporary group. A senator noted that the temporary members would need to be already trained and ready to "jump in." The original motion was rescinded, and Senate President stated that the alternative would be to start the process for changing the Senate Bylaws. M. Marion moved that the process for changing the Senate Bylaws begin; R. Washington seconded. The motion passed by voice vote (unanimous except one abstention). Senate VP Cortese will draft language for the proposed change.

8. **Administrative Report from Provost Allison:** Provost Allison reported that work on E and F wings has begun. Whenever possible, classes should be moved to day time. Provost Allison stated that, if enrollment is lower than 5 the week before classes begin, a classroom will not be assigned until final enrollment is known. Provost Allison reported that enrollment up slightly for the spring semester, and applications are up for summer and fall. Colleges are still trying to add classes to the summer schedule. Provost Allison reported that proposals for two new undergraduate degree programs (Anthropology/Sociology; Technology) will go to the Board of Trustees. The MAT in Urban Teacher Education and the BA in Entrepreneurship have been approved by IBHE, and there are other program proposals, including the Ed.D. in Interdisciplinary Leadership, still under review at IBHE.

Adjournment 3:00 p.m.

Next Meeting: To be decided at Faculty Senate Executive Committee meeting, March 1.

Respectfully submitted,

Barbara Winicki
Faculty Senate Secretary

Attachments:

- UCC report
- Policy 25

GOVERNORS STATE UNIVERSITY

UNIVERSITY CURRICULUM COMMITTEE

Report to Faculty Senate

February 16, 2012

UCC completed the catalog review for ASY 2012-2013 on Monday, December 5th, 2012.

UCC met for all day meetings, every Monday, beginning in October – December 5th to complete the catalog deadline this year, meeting from 10:00 – 3:00 (or 4:00) on Mondays.

UCC is currently on its normal schedule of meeting every Monday from 1:00 – 3:00.

However, once the deadline for the 100 and 200 level courses is announced UCC will begin having all day meetings to complete the review process of all new courses and programs for the transition to a four University.

Once the date for submission of the 100 and 200 level courses is release, UCC requests that all programs do their best to submit all requests with proper grammar and no grammatical errors. UCC does not have time to proof read for spelling errors and complete the review and approval process in a timely manor. If needed please submit proposals to the writing center before submitting to UCC.

UCC would like to make a request to Faculty Senate for an increase of committee members. UCC would like to request 2 faculties from each collage and 2 at large positions are on UCC.

Finally, upon release of the electronic version UCC requests that everyone review their individual programs and course for any errors and submit any corrections to

the UCC email. It is important to notify UCC as quickly as possible of any errors so they are changed with in the new system.

Once again, UCC meets every Monday from 1:00 – 3:00. The weekly agenda for UCC will be based on submissions received by Thursday of the previous week; exceptions may be made for reconsiderations of previously submitted items or special circumstances.

If there are any questions please email UCC at UCC@govst.edu

Report prepared by Beth Parin-Norris, UCC Chair

GOVERNORS STATE UNIVERSITY

Baccalaureate Degree Requirements

I. Purpose

This policy establishes general minimum requirements for the Baccalaureate Degree. Upon approval of the Provost, colleges and/or individual programs may establish additional published requirements beyond those listed.

II. Requirements

In order to graduate with a bachelor's degree, a student must meet the following minimum university degree requirements:

A. Complete a minimum of 120 credit hours, including lower division credit hours for admission and any transfer credit accepted toward the degree requirements.

B. Complete a minimum of 40 upper division credit hours, including any upper division transfer credit accepted toward the degree requirements. In rare circumstances, a program may have a minimum of fewer than 40 upper division credit hours. Program exceptions must be in compliance with Illinois Board of Higher Education policy, be reviewed and recommended by the appropriate Faculty Senate committees, and be approved by the President.

C. Satisfy Policy 51, University General Education Requirement.

D. Satisfy Policy 28, Residency Requirements Policy.

E. Demonstrate that all degree requirements have been met as defined in the student's study plan approved in the college.

F. Be in academic good standing.

G. Complete all coursework (i.e., remove all I, E, and CO statuses).

H. Satisfy the requirements of Policy 15, Directed Self Placement.

I. Meet all financial obligations to the university.

J. Complete the collegial and university procedures that cover implementation of the above requirements.

Effective Fall 1983

Revised Fall 1985, 11/28/90, 3/17/05