

8-14-2014

## Meeting 2014-08-14

Open Access Task Force

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## **GSU Open Access Task Force**

August 14, 2014  
1 University Parkway  
University Park, IL

### MINUTES

The GSU Open Access Task Force met on Thursday, August 14, 2014 in the College of Education conference room (G261). Co-chair Deborah Bordelon, Provost and Vice President for Academic Affairs, Executive Administration called the meeting to order at 2:03 p.m. Committee members Lydia Morrow Ruetten, co-chair and Library Dean; Elizabeth Cada, College of Health and Human Services Dean, and Dean of Graduate Studies; Carlos Ferran, Associate Professor of Management Information Systems; David Golland, Assistant Professor of History; Walter Henne, Assistant Professor of Chemistry; and Michael D. Springer, Senior Vice President of Business and Publishing, American Dental Association were present.

#### **1. Call to order**

Co-chair Deborah Bordelon called the meeting to order at 2:03 p.m.

#### **2. Action Items**

##### a. Minutes – April 24, 2014

Provost Bordelon asked for any corrections or revisions to last month's minutes. Carlos Ferran did have an excused absence, and was not in attendance.

A motion was made by David Golland and seconded by Beth Cada to accept the minutes as amended; the motion passed unanimously.

##### b. Forums – September 22 and October 1, 2014

The forum on September 22<sup>nd</sup> will be held from 2-4 p.m. A library faculty member with Open Access expertise, Lynne Thomas, from Northern Illinois University, will be the presenter for that day. This information will be added to the portal site as well as a link to her online presentation for those that may not be able to attend.

The forum on October 1<sup>st</sup> will be held from 11 a.m.-1 p.m. The structure will be primarily an overview of the Open Access legislation, an overview of our Open Access policy, and a question and answer session.

A motion to accept the format of these forums was made by Carlos Ferran and seconded by Beth Cada; the motion passed unanimously. The group reviewed the Provost Open Access website, the portal team site, and the new GSU Institutional Repository, OPUS.

The Faculty Senate will have the DRAFT GSU Open Access Policy on the agenda of their August 21<sup>st</sup> meeting, and will be voting on the policy at its October 16<sup>th</sup> meeting. The goal of the task force is to complete the report their report by October 31<sup>st</sup>.

### **3. Informational items**

Task Force Assignments were reviewed by the group.

A suggestion was made to add the following sentence before the "Deposit of Articles" section in DRAFT 2 of the GSU Open Access Policy:

"Faculty members wishing to opt-out must provide a citation for each work upon publication."

The Task Force also discussed whether faculty members decide where they are going to publish an article before or after they write it.

Several suggestions as to how information on publishing in an open access journal was made. One suggestion was framed as an FAQ, "so you're thinking of writing an article", another proposed using a flowchart to assist the faculty member with the process. The Faculty Scholarship and Teaching Center could also be an avenue, as well as new faculty orientation and the faculty directory.

Who would this policy apply to: full-time faculty, lecturers, adjuncts and/or visiting Professors? Faculty needs to be defined in the FAQ and who are considered faculty in this policy?

It was also noted that accrediting bodies require scholarship.

The GSU Board of Trustees will meet on Friday, December 5<sup>th</sup>. The report of this Task Force needs to be given to them a week in advance.

Next step is for Provost Bordelon and Lydia to begin drafting the report for the October 2<sup>nd</sup> meeting.

### **4. Public Comment** (speakers are asked to keep comments to five minutes)

Consistent with Public Act 91-0715 and reasonable constraints determined by the Board of Trustees, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.

## **5. Adjournment**

Co-chair Bordelon entertained a motion to adjourn. Carlos Ferran made the motion, which was seconded by David Golland. The motion was approved by unanimous voice vote. The GSU Open Access Task Force meeting adjourned at 3:34 p.m.

Respectfully submitted,  
Deborah Bordelon and Lydia Morrow Ruetten