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Governors State University Board of Trustees Regulations: Section IV. Physical Facilities

Governors State University

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**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES**

**REGULATIONS
Issued July 12, 1996
Amended February 28, 2014**

SECTION VI. PHYSICAL FACILITIES

A. Use of University Facilities

The University shall develop policies concerning the use of University facilities. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Protection of the right of free speech, subject to reasonable limitations on the time, place, and manner of exercise of that right.
2. Restriction of the use of University facilities to events and meetings sponsored by (i.) University groups and organizations, (ii.) non-university groups and organizations, and (iii.) individuals. University facilities may be used by individuals or non-university groups and organizations only when the event or meeting is of educational, cultural, or social significance or serves the general community welfare. Use of University facilities for official activities or by University groups and organizations shall have priority over use by individual or non-university groups and organizations.
3. Prohibition of fund raisers, canvassers, solicitors, vendors, and their agents from pursuing their occupations on University property except on official University business or in accordance with approved University regulations.
4. Provisions concerning compliance by individuals, groups, and organizations using University facilities with University requirements regarding insurance to protect the Board, its members, and employees.

B. Construction

1. Selection Procedures for Architects and Engineers

The University shall develop policies and procedures for the selection of architects and engineers for University projects. The policies and procedures shall become effective when approved by the President.

2. Change Orders

The provisions of Section V.B.6. of these Regulations shall govern construction contract change orders.

C. Naming of Board Property

1. The Board reserves the right to name all buildings (or parts thereof), structures, facilities, streets, grounds, and other real property belonging to the Board, hereinafter referred to as "Board property."

2. Board property may be named for notable former employees of the Board, distinguished former members of the Board, donors of substantial funds, or public persons of the State and Nation or of any country.

3. Board property shall not be named for persons holding elective or appointive office in National, State, or Local government, members or employees of the Board, or members or employees of the Board of Higher Education during the term of their office or employment.

4. The University shall develop policies for the naming of Board property. The policies and any changes shall become effective when approved by the President.

5. The President shall make recommendations to the Board regarding the naming of Board property.

D. Alcoholic Beverage Policy

The University shall develop policies concerning the sale, delivery, possession, use or consumption of alcoholic beverages on University property. The policies shall require compliance with all applicable statutes and shall become effective when approved by the President.

E. Campus Disturbances or Demonstrations

In order that normal educational processes can continue without interruption and in order that individual safety, personal freedom, and property rights can be enjoyed without impairment, the Board has established this policy.

1. Unauthorized Activities

a. Criminal Damage

Criminal damage to State property is committed by any of the acts specified in 720 ILCS 5/21-4.

b. Criminal Trespass

Criminal trespass to State land is committed by one who enters upon the campus or a building with legal notice that entry is forbidden or who remains in an area after notice to depart.

Persons who violate established university regulations for the use of university facilities shall be notified to depart. This notification should be given publicly and orally by an authorized University representative. If such persons remain, a police officer or other authorized University representative should read applicable portions of the criminal trespass statute, 720 ILCS 5/21-5, and advise them that they are in violation of the law and may be arrested. In appropriate circumstances, court action of an injunctive or criminal nature should be sought.

c. Interference

Interference with a public institution of higher education is committed by one who, without authority from the institution, through force or violence, actual or threatened, willfully acts as prohibited by 720 ILCS 5/21.2-2. In appropriate circumstances court action of an injunctive or criminal nature should be sought.

2. Penalties

Persons who willfully damage State property, commit trespass on the campus, or interfere with the University's operations shall be penalized in accordance with 720 ILCS 5/21-1 *et seq.*

Members of a campus community who participate in unlawful activities which disrupt educational functions shall be dealt with in accordance with established disciplinary and administrative processes. Such processes may be invoked regardless of either civil or criminal actions arising out of the same event.

3. Outside Assistance

When the President believes that unlawful activities which disrupt educational functions warrant, he/she is authorized by the Board to make prompt application to those agencies provided by the State for the purpose of dealing with those who break the law.

F. Motor Vehicle and Bicycle Regulatory Policies

The University may develop policies concerning the registration and use of motor vehicles and bicycles on University property. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Regulations which govern the use of vehicles on University property in accordance with applicable Federal, State and Local laws, which preserve the safety and protect the property of both individuals and the University, and which provide for enforcement by authorized University personnel.
2. Sanctions to be imposed for violations, with an appropriate appeal process for those sanctions.
3. Registration and parking regulations with fees, which shall stipulate that such fees shall be devoted to defraying costs associated with registration and parking activities.

G. Use of University Personal Property

The University shall develop policies concerning the use of University personal property which shall comply with all Illinois statutes, including the State Property Control Act. The policies and any changes shall become effective when approved by the President.

H. Policy on Concealed Carry

1. Statement of Purpose

Governors State University (hereafter referred to as "GSU" or "University") hereby establishes the GSU Concealed Carry Policy (hereafter referred to as "Policy") pursuant to the 2013 Illinois Firearm Concealed Carry Act (430 ILCS 66) and its enabling regulations, and the authority granted by the Governors State University Law (10 ILCS 670). GSU is committed to providing a safe and secure environment for the

GSU community and its guests. In support of this commitment, GSU establishes restrictions on the ability to carry firearms or weapons on the GSU campus in accordance with the Board of Trustees' authority to promulgate rules and regulations and the 2013 Illinois Firearm Concealed Carry Act.

2. Persons Covered by This Policy

This Policy applies to all employees, students, persons conducting business, or individuals visiting the GSU campus, as "Campus" is defined in this Policy. Visitors include, but are not limited to, prospective students, former students and their respective families.

3. Prohibited Activities

a. Weapons or Firearms

GSU maintains a Weapons and Firearms-Free Campus. "Campus" includes, but is not limited to, the GSU campus in University Park; regional campuses in Naperville and other educational centers or cohort sites, whether owned, leased or controlled by GSU, where GSU programs, activities and classes are held. No person covered by this policy, unless authorized by law or specifically exempted by federal or state law or GSU regulation, is authorized to possess a weapon or firearm while engaged in GSU-related business or activities.

It is the Policy of GSU to prohibit:

1) Any person covered by this Policy from possessing a weapon or firearm on property owned, leased or controlled by GSU, even if that person has a valid federal or state license to possess a weapon or firearm.

2) Any person covered by this Policy from displaying, brandishing, discharging or otherwise using any and all weapons or firearms, including concealed weapons or firearms.

b. Other Prohibited Activities

It is the Policy of GSU to prohibit all persons covered by this Policy from making threats, bullying, intimidating or engaging in acts of violence. Such behavior or actions will not be tolerated and may result in discipline, up to and including but not limited to, immediate discharge, expulsion, and/or banishment from Campus.

c. Exceptions

The provisions of this Policy do not apply to the possession of weapons or firearms in GSU vehicles, GSU buildings, on GSU grounds, or at any GSU-sponsored activity if the possession of weapons or firearms is related to one of the following exceptions:

- 1) The weapon or firearm is used in connection with a weapons safety course or weapons education course offered in the regular course of business or approved and authorized by GSU.
- 2) The weapon or firearm is carried by an on-duty law enforcement officer required to carry a weapon or firearm as a condition of his or her employment; the weapon or firearm is carried by a law enforcement officer from an external agency conducting official business at GSU; or any other exception is deemed necessary as determined by the GSU Chief of Police.
- 3) The weapon or firearm is used in connection with sanctioned classes, athletics, or recreational sports practices, games, matches, tournaments or events on Campus (including but not limited to fencing, starter pistols and archery) when the activity requires the use of such weapons or firearms.
- 4) The use of simulated weapons or firearms in connection with GSU-related theatrical productions.

The exceptions to the prohibitions of concealed carry do not apply to off-duty law enforcement officers on Campus, including off duty law enforcement officers attending classes as students.

4. Locations at Which Policy Applies

For purposes of this Policy, "property of GSU" includes any vehicle, building, classroom, laboratory, medical clinic, hospital, artistic venue, or entertainment venue whether owned, leased or operated by GSU, and any real property, including parking areas, sidewalks and common areas under the control of GSU.

This Policy also applies to all University-related organization property whether leased or owned by GSU, and all GSU-officially-recognized organization property whether leased or owned by GSU.

a. Signage

GSU's Facilities Development and Management (FDM) Department, in consultation with GSU's Department of Public Safety (DPS), shall determine placement of clearly and conspicuously posted signs at all building and restricted parking area entrances stating that concealed firearms are prohibited. Signs shall be in accordance with the design approved by the Illinois State Police.

FDM, in consultation with other relevant divisions of GSU, shall be responsible for the placement and maintenance of signage at building and restricted parking area entrances where vehicles containing weapons or firearms are prohibited.

b. Parking

A weapon or firearm may be transported into an unrestricted parking area within a vehicle if the weapon or firearm and its ammunition remain locked in a case out of plain view within the parked vehicle. "Case" is defined as a glove compartment or console that completely encases the weapon or firearm and its ammunition, the trunk of the vehicle, or a weapon or firearm carrying box, shipping box or other container. The weapon or firearm may only be removed for the limited purpose of storage or retrieval from within the trunk of the vehicle. A weapon or firearm must first be unloaded before removal from the vehicle.

Certain parking areas on Campus may be designated as areas where weapons and firearms are not permitted.

c. Storage and Confiscation of Weapons or Firearms

The primary place of storage for a weapon or firearm is within a locked case out of plain view within a parked vehicle in an unrestricted parking area. When storage of a weapon or firearm in a vehicle is not practical, the weapon or firearm may also be stored with DPS. Prior arrangements should be made with DPS when using its storage services, which is available 24 hours a day, 7 days a week.

All persons arriving on the GSU campus in University Park with a licensed weapon or firearm who cannot store their weapon or firearm in their vehicle must proceed immediately to the Dispatch Center of DPS in Room C1375 (708.534.4900) to temporarily secure their weapon or firearm. The unloaded weapon or firearm will be transported to DPS in a locked storage container. Individuals are required to present their valid concealed carry license, their valid state Firearm Owners Identification card, and their valid state-issued driver's

license or state ID, in order to check in and check out weapons or firearms. Weapons or firearms shall be checked out immediately prior to leaving the GSU campus in University Park.

All persons who seek storage of a licensed weapon or firearm at any other GSU location including, but not limited to, the GSU campuses in Naperville and other education or cohort sites must make prior arrangements with DPS.

5. Enforcement

Any individual visiting or conducting business on the property of GSU found to have carried a weapon or firearm onto the property of GSU knowingly, or under circumstances in which the person should have known that he or she was in possession of a weapon or firearm, may be banned from the GSU Campus.

Any student found to have carried a weapon or firearm onto the property of GSU knowingly, or found to be carrying a weapon under circumstances in which the student should have known that he or she was in possession of a weapon or firearm, may be subject to discipline up to and including, but not limited to, expulsion from GSU.

Any employee found to have carried a weapon or firearm onto the property of GSU knowingly, or found to be carrying a weapon or firearm under circumstances in which the employee should have known that he or she was in possession of a weapon or firearm, may be subject to discipline up to and including, but not limited to, immediate termination of employment, subject to such other employment agreements, rules or regulations in place.

Any individual found to have carried a weapon or firearm onto the property of GSU knowingly, or found to be carrying a weapon or firearm under circumstances in which the individual should have known that he or she was in possession of a weapon or firearm, may be subject to administrative action by GSU and possible arrest and prosecution. Violations of this Policy may result in referrals to external law enforcement agencies.

6. Reporting Requirements

GSU's Board of Trustees authorizes the President of GSU to promulgate protocols for the implementation of this Policy including, but not limited to, delegating required reporting responsibilities and protocols related to storage and confiscation of weapons or firearms.

7. Distribution of Information Regarding Policy

GSU shall be responsible for the development and distribution of information regarding this Policy to the GSU campus community, GSU media outlets and external audiences.

8. Definitions

- a. "Bullying" is defined as: Conduct by any person covered by this Policy that is intended or that a reasonable person would know is likely to harm students by substantially interfering with educational opportunities, benefits, or programs of one or more students, faculty members or employees, or conduct that adversely affects the ability of a student, faculty members or employees, to participate in or benefit from GSU's educational programs or activities by placing the student, faculty member or employee in a reasonable person's fear of actual and substantial physical harm, mental harm or emotional distress.
- b. A "firearm" is defined as: loaded or unloaded handgun. A "handgun" is defined as any device which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas, or escape of gas that is designed to be held and fired by the use of a single hand. A "weapon" is defined as: Any device, whether loaded or unloaded, that shoots a bullet, pellet, flare or any other projectile including those powered by CO₂. This includes, but is not limited to, machine guns, rifles, shotguns, handguns or other firearm, BB/pellet gun, spring gun, paint ball gun, flare gun, stun gun, Taser or dart gun and any ammunition for any such device. Any replica of the foregoing is also prohibited. Any explosive device including, but not limited to, firecrackers and black powder. Any device that is designed or traditionally used to inflict harm including, but not limited to, bows and arrows, any knife with a blade longer than three inches, hunting knife, fixed blade knife, throwing knives, dagger, razor or other cutting instrument the blade of which is exposed.

9. GSU Department of Public Safety (DPS)

The Department of Public Safety, in consultation with other relevant divisions of GSU and executive management, shall be responsible for the development and promulgation of procedures and protocols for storage and confiscation of weapons and the determination of restricted parking areas.

The GSU Chief of Police, in consultation with other relevant divisions of GSU and executive management, shall promulgate policies and procedures to be used in determining whether any exceptions to this Policy are necessary.

10. G S U Dean of Students

The GSU Dean of Students shall be the designee of the President of GSU responsible for reporting to DPS any student or visitor who is determined to pose a clear and present danger.

11. Delegation

GSU's Board of Trustees hereby delegates to the President of GSU the authority to promulgate additional policies, regulations and procedures related to and consistent with this Policy, the 2013 Illinois Firearm Concealed Carry Act and other relevant laws and regulations.