

7-22-2004

Meeting 2004-07-22

Civil Service Senate

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Governors State University
Civil Service Senate
Minutes
July 22, 2004
Library Conference Room
10:30am

Civil Service Senate President LouElla Rozier opened the meeting at 10:45am.

Present: Kathy Miller, Rhonda Jackson, Jana Sheely, Lisa Hilger, Karen Stuenkel, Debbie Boyd, Donna Finn, [Shelina Hurd], Eric Nicholson, Renee Rainey, LouElla Rozier, Helen Spencer (for Pat Rogala), Annie Ware, Janice Washington, Cynthia Woodard

Excused: Blondia Jasper, William Kelly, Pat Rogala, Donna Viramontes

Absent: Shawn Jones, Louis Schultz, Scott Smith, Stephanie Wenzel

- Assessment of the President: yearly the Board of Trustees evaluates the president. The Civil Service Senate will provide their assessment to them.
- Cathy Swatek will serve on the advisement committee.
- On August 24 at 1pm the Council of Councils will meet in the President's Office regarding civility policies (both the student and faculty senates have discussed the civility clause).
- LouElla discussed the need for training on HR policies; has spoken to Gail, Diana, and President
- Report from Shelina: the cafeteria will be closed the week of August 23. Senate will have cookout that week. No date has yet been set for the picnic – typically it is held the Friday before the cafeteria is closed.
- Debbie stated Linda Sirmer gives her heartfelt thanks for flowers, as well as Janet Hart and Sherry Kohl.
- LouElla asks to field questions from new senate members; LouElla breaks down officers: president and vice president, corresponding and recording secretary, and financial secretary
- Elections were held for civil service senate officers.
For President: Donna Finn nominates Kathy Miller, Cindy seconds; Helen nominates Debbie, Annie seconds
For Vice President: Helen nominates Karen, Cindy seconds: Rhonda is nominated
Recording Secretary: Debbie nominates Annie, but Annie declines; Helen nominates Lisa
Corresponding Secretary: Jana is nominated
Financial Secretary: Donna is nominated; Karen says this is “right up her alley” and is nominated; Donna says “Vote for Karen”. It is determined Karen can be nominated for two positions but members can only vote for her in one position or the other.
The vote is taken by all present members.

Elected Officers are:

President: Kathy Miller

Vice President: Rhonda Jackson

Recording Secretary: Lisa Hilger

Corresponding Secretary: Jana Sheely

Financial Secretary: Karen Stuenkel

- LouElla turns the meeting over to Kathy.
- Kathy reiterates special meeting needs to be called to complete the President's Evaluation – will schedule for one week from today, July 22 at 10:30am.
- Kathy asks Rhonda to pass along her secretarial information to Jana and Lisa.
- Rhonda says she has about 200 recipes for the cookbook. She suggests we have a cookout the day the cookbook goes on sale to generate interest and showcase some of the recipes.

NEW BUSINESS:

- **EAC REPORT – CATHY SWATEK**
No report.
- **GOVERNANCE COMMITTEE – ERIC NICHOLSON**
“We just elected some officers.”
- **CIVIL SERVICE AFFAIRS REPORT COMMITTEE– SHELINA HURD**
No report.
- **SCHOLARSHIP COMMITTEE – LOUIS SCHULTZ**
No report.
- **GRIEVANCE COMMITTEE – KATHY MILLER**
No report.
- **FINANCE COMMITTEE – PAT ROGALA**
No report.

OLD BUSINESS

None.

REMARKS:

Meeting adjourns at 11:35am.