

3-23-2006

## Meeting 2006-03-23

Civil Service Senate

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Governors State University  
Civil Service Senate

**Minutes**

**March 23, 2006**

10:30 a.m.

Hall of Honors

Civil Service Senate President Kathy Miller opened the meeting at 10:35 a.m.

**Present:** Donna Finn, Katie Frossard, John DeYoung, Blondia Jasper, Mary Jones, Cynthia Matthias, Kathy Miller, Eric Nicholson, Renee Rainey, Crystal Richards, Karen Stuenkel, Annie Ware, Janice Washington, Cynthia Woodard, Jason Zelek, Debra Boyd.

**Excused:** Mary Hellings, Atha Hunt, Shawn Jones, Rhonda Jackson, William Kelly, Karen Sinwelski.

**Absent:** Scott Smith

Minutes from February 16, 2006 meeting read and accepted.

**Guest Speakers:** Chief Albert Chesser & Susan Rakstang

Chief Chesser spoke on what happens in case of an emergency & the safety plan for the university. Chief Chesser indicated to us that we here at GSU should have a better knowledge of who is here and not here on a daily basis in case of an emergency. We all should know where our emergency exits are and how to get out of the building in case of emergency. There should be a key person in each office or area who is responsible to keep office informed of emergency information.

These are all procedures that are being addressed to put into place for the university in case of an emergency.

Susan Rakstang spoke about how important is to keep all exit areas clear of clutter at all times.

Evacuation of person with disability is something that PPO is working on providing. Washroom and stairwells are the safest in case of an tornado alert.

**New Business**

Appointment of temporary Recording Secretary. Kathy called for a nomination, which was responded to by Karen Stuenkel who nominated Blondia Jasper; this was seconded by Cynthia Woodard. Blondia accepted the appointment as Recording Secretary replacing Stephanie Wenzel

Vacancy on the election committee was filed by Crystal Richards.

## **Committee Reports**

### **Governance Committee-Eric Nicholson**

Several members are out on sick leave. Renee gave all present a copy of election selection for approval.

### **Civil Service Affairs Committee – Renee Rainey & Cynthia Matthias**

A total of \$753.00 was made with the HCI fund raiser. However, they may not return in the Fall.

Luck of the Irish did not do well financially. However, it was a good social mixer.

Winter Wonderland tote bags selling for \$1.00 each. Sales are doing well Remember May 17<sup>th</sup> is the bake sale and May 22<sup>nd</sup> is the fly in contest.

### **Scholarship Committee – Louis Schultz**

No report

### **Financial Secretary Report – Karen Stuenkel**

Working on getting an increase of the budget for next fiscal year.

### **Safety Committee**

Donna Finn resigned from the safety committee. Crystal Richards was nominated to replace her and accepted.

Donna Rutledge will be asked to fill Stephanie Wenzel's position until July 7<sup>th</sup>.

Congratulations to John DeYoung on the first CS newsletter publication. President Kathy Miller encouraged members to submit articles.

Meeting was adjourned at 12 noon.