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Governors State University Board of Trustees Human Resources Committee Meeting Minutes- February 15, 2008

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**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES**

HUMAN RESOURCES COMMITTEE

Minutes of the Friday, February 15, 2008 Meeting

Call to Order

Chair DeLaurentiis called the meeting to order at 10:05 a.m. Committee member Elizabeth Green was present. The following Trustees were also present: Lorine Samuels, Bruce Friefeld, and Kathleen Field Orr.

Others present: Dr. Elaine Maimon, President; Dr. Gebeyehu Ejigu, Executive Vice President of Administration and Finance/Chief of Staff; Peggy Woodard, Interim Provost and Vice President for Academic Affairs; Alexis Kennedy, General Counsel; Gail Bradshaw, Associate Vice President for Human Resources; Jeff Slovak, Deputy Vice President for Administration and Finance; Karen Kissel, Associate Vice President for Financial Services and Comptroller; Dave Dixon, Internal Auditor; Tracy Sullivan, Director of Procurement and Auxiliary Services; Susan Rakstang, Associate Vice President for Facilities Development and Management; Sherilyn Poole, Associate Vice President for Student Affairs and Dean of Students; Paul Blobaum, Faculty Senate President; Kathy Miller, Civil Service President; Penny Perdue, Executive Assistant to the President; and Joan Johns, Special Assistant to the Executive Vice President of Administration and Finance/Chief of Staff.

DeLaurentiis expressed her condolences to the entire Northern Illinois University community following the tragic shootings on February 14, 2008. She asked Board Chair Samuels to say a few words on behalf of the Board. Samuels asked for a moment of silence in support of all those affected by the tragedy.

Executive Session

DeLaurentiis asked for a motion to go into Executive Session at 10:10 a.m. Green made a motion to go into Executive Session. DeLaurentiis seconded the motion. The Committee went into Executive Session. The Committee returned from Executive Session at 10:40 a.m. DeLaurentiis asked for a motion to return from Executive Session. Green made a motion to return from Executive Session and go into Open Session. DeLaurentiis seconded the motion.

Action Items

Approval of Minutes from December 7, 2007 Human Resources Committee Meeting

Discussion: None

Action:

DeLaurentiis asked for a motion to approve the Minutes. Green made a motion to approve the Minutes of the Human Resources Committee of December 7, 2007. DeLaurentiis seconded the motion. The motion was approved by unanimous voice vote.

Information Items and Reports Received:

Preview of Future Agenda Items:

Ejigu and staff are working on a systematic review of Board Policies, which he plans to present at the June 13, 2008 Board Meeting. Field Orr asked what policies are going to be reviewed, and asked that Samuels and the Board be involved in the review process. Samuels explained Friefeld is the Chair of the Trusteeship, Governance, and Nominations Committee and he will be the point person in that regard.

Field Orr asked for clarification on the reorganization of the Department of Institutional Advancement and how the reorganization will affect budgets. Ejigu stated this will be reported on in the coming months.

In light of the shootings at Northern Illinois University, Friefeld asked the Administration to look closely at their Emergency Preparedness Plan and report back to the Board at the April 18, 2008 meeting. Ejigu stated a plan is in place, and a report on it will be given at the April 18, 2008 meeting.

DeLaurentiis asked that a report on the Tenure Process be presented in the upcoming months.

Public Comment

Consistent with Public Act 91-0715 and reasonable constraints determined by the Board of Trustees, members of the public may request a brief time on the approved agenda of the meetings to address the Board or its committees on relevant matters within its jurisdiction. Chair DeLaurentiis asked if there was any Public Comment. No request for Public Comment was made.

Adjournment

DeLaurentiis asked for a motion to adjourn. Green made a motion to adjourn at 10:50 a.m. DeLaurentiis seconded the motion. The motion was approved by unanimous voice vote.

Respectfully submitted,

Joan M. Johns