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10-10-2008

### **Governors State University Board of Trustees Human Resources Committee Meeting Minutes- October 10, 2008**

Board of Trustees

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**GOVERNORS STATE UNIVERSITY  
BOARD OF TRUSTEES  
HUMAN RESOURCES COMMITTEE**

**Minutes of the Friday, October 10, 2008 Meeting**

**Kristi DeLaurentiis, Chair**

**CALL TO ORDER**

The Board of Trustees Human Resources Committee met on Friday, October 10, 2008, in the William D. McGee Hall of Honors. The meeting was called to order by Chair Kristi DeLaurentiis at 8:32 a.m. Trustees Jack Beaupre, Lois Mayer, and Elizabeth Green were in attendance. Trustees Lorine Samuels and Bruce Friefeld were absent.

Others present: Elaine Maimon, President; Jane Rhoades Hudak, Provost; Gebe Ejigu, Executive Vice President and Chief of Staff; Alexis Kennedy, General Counsel; Joan Vaughan, Vice President of Institutional Advancement; Paul Blobaum, Faculty Senate President; Kathleen Miller, Civil Service Senate President; Jeff Slovak, Deputy Vice President of Administration and Finance; Gail Bradshaw, Associate Vice President for Human Resources; David Dixon, Internal Auditor; and Colleen Rock, Director for Management Support & Research.

**EXECUTIVE SESSION**

There was no Executive Session.

**ACTION ITEMS**

**Approval of Minutes**

Mayer moved to approve the minutes of the June 9, 2008 meeting. Green seconded the motion. The motion was approved by unanimous voice vote.

***Resolution 09-02 - Award of Rank and Tenure to Dr. Deborah Bordelon***

Upon the recommendation of the Faculty and Interim Division Chair of Education, the Interim Dean of the College of Education, Provost Hudak and President Maimon, and with the review and concurrence of the Human Resources Committee, the Governors State University Board of Trustees appoints Dr. Deborah Bordelon as a Professor of Special Education with tenure in the College of Education, effective December 15, 2008. Mayer moved that Resolution 09-02 be forwarded to the full Board of Trustees and placed on the Consent Agenda. Green seconded the motion. The motion was approved by unanimous voice vote.

***Resolution 09-03 – Approval of Personal Day for Non-Negotiated Employees***

Upon the recommendation of President Maimon and the Board of Trustees Human Resources Committee, the Board of Trustees of Governors State University approves one personal day off for non-negotiated employees who are rated “generally exceeds expectations” or “superior” on their FY08 performance evaluation, to be taken in FY09. Beaupre moved that Resolution 09-03 be forwarded to the full Board of Trustees and placed on the Consent Agenda. Green seconded the motion. Ejigu stated that this issue is brought to the Board annually. It is an attempt to equalize the benefit of one personal day off for good performance that some negotiated

employees receive by giving it to employees who are non-negotiated and meet the criteria. This is for employees that perform above normal expectations. Bradshaw stated that the day off cannot be carried over into the next fiscal year. The motion was approved by unanimous voice vote.

## **INFORMATION ITEMS**

### **Report on Ongoing Union Contract Negotiations**

The Administration will provide the Trustees with a progress report on the UPI contract negotiations, whose contract expires August 31, 2009. In addition updates will be provided on the four other bargaining units at GSU. At this time the Administration is not aware of any controversial issues.

### **Report on Civil Service Merit Board**

DeLaurentiis reported on the activities of the Civil Service Merit Board, which she is a member of. They have been discussing their budget, the services they need to provide, and the management of tests that are administered to state employees. The Board also completed an extensive assessment of the director, who has been there for three or four years. It was a rigorous process. If anyone has issues they would like presented to the Civil Service Merit Board please submit them to DeLaurentiis.

## **PREVIEW OF FUTURE AGENDA ITEMS**

Ejigu stated the Administration will update the Board on any contract negotiations with bargaining units. In addition a report on the progress of the review and revision of human resource-related regulations and policies will be provided. In response to a question from DeLaurentiis about the role of the Committee on Trusteeship, Governance and Nominations, Kennedy stated that the committee would only be directly involved in the review of proposed changes if there are recommended changes to the Board's governing policies and regulations.

## **PUBLIC COMMENT**

Consistent with Public Act 91-0715 and reasonable time constraints determined by the Board of Trustees, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction. There were no requests to speak.

## **ADJOURNMENT**

Beaupre moved to adjourn. Mayer seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 8:49 a.m.

Respectfully submitted,

Colleen Rock