

Governors State University

OPUS Open Portal to University Scholarship

Board of Trustees Meetings Materials and Recordings

Board of Trustees

9-15-2006

Governors State University Board of Trustees Meeting Minutes - September 15, 2006

Board of Trustees

Follow this and additional works at: https://opus.govst.edu/bot_meetings

Governors State University

Board of Trustees Meeting, September 15, 2006 Minutes

The Board of Trustees meeting was held on Friday, September 15, 2006, in the Hall of Honors at Governors State University.

Call to Order

Chair Friefeld called the meeting to order at 9:11 a.m.

Roll Call

Roll Call was taken, and the following Trustees were present: Bruce Friefeld, Kristi DeLaurentiis, Jack Beaupre, Lorine Samuels, Kathleen Field Orr, Bill McGee (by phone), Lois Mayer, and Student Trustee Dwayne Williams.

Also present were: Stuart Fagan, Paul R. Keys, John Tuohy, Jim Britt, Alexis Kennedy, Colleen Rock Cawthon, Michael Wortham, Gary Lyon, Kathy Miller, and Jerold Hodgkin.

Executive Session

Chair Friefeld requested a motion to move into Executive Session. Mayer moved that the Board convene in Executive Session, as permitted under the "Open Meetings Act," to consider and discuss personnel and litigation matters. Williams seconded the motion. The motion was approved by unanimous roll call vote. The general public was asked to leave the room, and the Trustees went into Executive Session at 9:13 a.m.

The Executive Session adjourned at 10:10 a.m. The general public was invited to return to the meeting.

New Business:

Approval of Minutes: Chair Friefeld requested a motion for the approval of the minutes of the June 9 and July 7, 2006 Board meetings. Field Orr moved that the minutes be approved. Samuels seconded the motion. The minutes were approved by unanimous voice vote.

Chair's Report

Chair Friefeld recently discovered that Arizona State University has, in the last four years, been promoting itself as the New American University. Their website states that "Arizona State is pioneering the new American university" by seeking to provide quality education that is accessible to a broad population, to create a highly educated workforce, to generate economic growth, to conduct transdisciplinary research for the public good, and to maintain a global perspective in its endeavors. There is certainly room for one more pioneer, but GSU was there first. GSU has evolved, and will continue to evolve, but GSU remains unique because of its commitment to quality and accredited academic programs that center on ongoing assessment; its dedication to support life-long learning opportunities for faculty, administration, staff, and students; its desire to provide higher education to those who are traditionally underrepresented; and its assistance to students with grant and educational funding opportunities, even those students who are less than full time. GSU is not the "college on the hill." GSU has a unique mission and serves a unique student population. The University is located in the one of the most unique cultural and ethnically diverse regions in the state.

GSU is special, and it must have a unique individual to lead the University as the next president. The work involved in the recruitment and selection of the next president is serious and should not be taken lightly by any member of the GSU community. The next president must be committed to diversity, embrace GSU's diverse culture, and accept the University mission as his/her own. The next president must be a principled leader, a visionary and planner, a builder of bridges between constituencies, a lobbyist, and a fund raiser. The search process will identify that individual possessing the requisite experience, character, and intellect necessary to serve this unique institution and community so that GSU continues to evolve as a model for higher education in the State of Illinois and in the nation.

President's Report

At the Board meeting last September, the President stated that "for the first time since I've been president, we started an academic and fiscal year with no immediate crisis, academic or financial – no major PR issues because of accreditation, no concerns about imminent cutbacks or layoffs." The same is true for the beginning of this academic year. GSU units have continued to improve their performances in many areas and are moving forward toward their strategic goals.

A number of significant actions have been taken to increase enrollment. GSU has increased accessibility by offering more courses online, at new sites, and on weekends. A new director of admissions was hired. Effective recruitment committees have been established with each of the colleges and BOG. Advertising dollars have been shifted from newspapers to other media, including radio and Metra billboards. New staff was hired in Public Affairs to improve GSU's public relations. These actions have paid off. The declines or flat enrollments of the past three trimesters have reversed. Fall Trimester 2006 enrollment, as measured by headcount, is up over last year. More importantly, the number of credit hours is up. The enrollment improvement is not across the board. Several academic programs, like undergrad Communications, Business and Applied Sciences, undergraduate and graduate Accounting, the Master of Business Administration (MBA), Addictions Studies and virtually all programs in the College of Health Professions (CHP) as well as the Board of Governors (BOG) BA are doing well. Others like Elementary Education, graduate Early Childhood Education and the Master of Arts in Education are struggling. The Provost and Dean Russell have been addressing these issues and, in some cases, are seeing positive results. Looking at each college in terms of credit hours, the College of Arts and Sciences (CAS) was flat in Fall 2005, up 2.6 percent in Winter 2006, down less than one percent in Spring/Summer 2006, and down just under 2 percent for Fall of 2006. The small decline is concentrated in two areas. Dean Martin is addressing the situation. In the College of Business and Public Administration (BPA), credit hours were flat in Fall 2005. Dean Nowlin made some staff changes, introduced some new initiatives, including several cohorts for fire fighters and police officers, and increased the emphasis on online MBA classes and weekend offerings. As a result, credit hours rose 3.2 percent in Winter 2006, 3.2 percent in Spring/Summer 2006, and 5 percent in Fall 2006. In CHP, credit hours were up 24 percent in Fall 2005, up nearly 25 percent in Winter 2006, up 14.2 percent for Spring/Summer 2006, and up 20 percent in Fall 2006. CHP has gone from being the smallest college to the second largest in terms of credit hours, only behind the College of Education (COE). That is a tribute to the leadership of Dean Samson and the hard work of the college's faculty and staff. The BOG BA program has been up for the last three trimesters. In COE, credit hours were down 11 percent in Fall 2005; 13.4 percent in Winter 2006; and 14.5 percent in Spring/Summer 2006. This fall, the credit hours are likely to be down only 6.25 percent. Some of the decline can be explained by the fact that GSU stopped admitting students to the school psychology program which was discontinued and a ceiling was put on the number of students in the Counseling program to meet upcoming accreditation standards. The greatest challenges have come in three programs: Elementary Education, Educational Administration, and the Master of Arts in Education. Significant progress has been made in Educational Administration, which is up this trimester. The principal factor contributing to declines in these programs is the increase in

competition over the past few years. Markets that GSU used to claim have been invaded by schools like Olivet, Concordia, and Benedictine. Dean Russell has brought on board two experienced educators who have extensive contacts in the region, and he has begun some very effective marketing initiatives. He is developing a new model for cohorts that should have the potential to significantly increase enrollment. It is counter-intuitive, given the mandates for teacher certification and re-certification, but it appears that the demand for education programs may be softening. Overall GSU is doing well, especially relative to some of the other public universities. The enrollment outlook appears to be more encouraging than it has been in recent years.

As previously reported, the Illinois Board of Higher Education (IBHE) approved GSU's first doctoral program, the Doctorate in Physical Therapy (DPT). The North Central Association (NCA) site visit for the DPT is scheduled for November 6 and 7. There is an upcoming accreditation visit for the Counseling program in October and the Social Work programs in early 2007. The National Council for Accreditation of Teacher Education (NCATE) accreditation is scheduled for 2010.

The University is moving forward on a number of initiatives which are based on the priorities the deans identified at a series of retreats last December and January. The proposals that were supported included a weekend MBA for the College of Business and Public Administration. The weekend classes have proven to be popular. The online MBA was also popular. However, it was decided not to offer a fully online MBA program until NCA reviews online programs. Even though NCA, by its own procedures, commits to consider requests for change of status within six months, it is having a difficult time fulfilling such requests due to a lack of qualified reviewers in the online area. The program is however, offering classes online and will grant the MBA if a student takes at least one course on campus. CAS has been working with the South Suburban Association of Chiefs of Police (SSACOP) and as a result established the Center for Law Enforcement Technology Collaboration (CLETC). It is a model of how GSU needs to proceed going forward because the program is cross disciplinary, including courses from Criminal Justice, Computer Science, and Management Information Systems. It includes courses for digital forensics, forensics science, and intrusion detection. The MFA in digital imaging and independent film making has been approved by this Board and submitted to IBHE for approval. CHP continues to develop new certificate programs including informatics, epidemiology, and biostats, as part of the Center for the Care and Study of Vulnerable Populations. The center is also launching a research initiative, the Institute of Aging. In COE, students are being accepted into the new Master in Clinical Psychology sequence. COE received very significant recognition recently, which reflects on the high quality of its academic programs. The Alternative Route to Teacher Certification Program was named one of six national finalists for the Christa McAuliffe Award, which is presented annually to the outstanding teacher education program in the country by the American Association of State Colleges and Universities (AASCU). In the teacher education world that is the equivalent of being a finalist for the Pulitzer Prize. The educational center in Kankakee has 44 students enrolled. It has been clear for some time that if GSU hopes to grow, new delivery methods must be adopted—that means online programs and off campus sites. Kankakee is the first step. The next step is to deliver programs to students in the western suburbs. The western site will be the tangible result of a series of conversations the Provost and the President had with the College of DuPage over the past several years. The College of DuPage has one the largest enrollments of any community college in the country, and yet there is no public university presence in the vicinity of the College of DuPage. The Board's approval for a lease will be requested later in the meeting.

Off campus includes thinking globally. GSU is already recruiting in India. In June, Dr. Fagan went to China with Dean Nowlin; Hillary Burkenshaw, Director of the Small Business Development Center; Bill Craig, Associate Director in Admissions; nine students; and two professors. The China trip was very

successful. An agreement was signed with Guangdong University to deliver the MPA. This is their first agreement with an American university. There is a great deal of support from officials in the foreign ministry of China. The first students will come next fall. Guangdong has set up a competition for their students who want to come to GSU. A second agreement was signed with the Charter Management Association of Hong Kong. It is projected that Guangdong will send 15-20 students the first year and Hong Kong will send 13-17 students in the first year. There were serious conversations about the need for baccalaureate degree completion programs in nursing.

GSU can no longer defer some maintenance. Recently, seven architectural firms completed a study of several areas, including electrical, mechanical, swimming pool, signage, elevators, inside and outside conditions, and parking lots and roads. The study identified some very serious issues that if not addressed will become a safety hazard. The cost of correcting the most critical needs is approximately \$22 million. GSU will be bringing to the Board proposals to finance critical maintenance projects. GSU will not receive help from Springfield for deferred maintenance. Also, there has been no movement with capital funding at all, which means that the renovation of E & F wings and construction of new science labs continues to be delayed. The belief in Springfield now is that the legislature will not consider the capital budget successfully in the fall veto session, but will put it off until its spring session in 2007. The pressure to produce a capital budget is building, with the labor unions and contractors joining in asking the governor and the legislature to fund important and long overdue projects. Overall, the outlook for funding for higher education remains murky. In July, the universities were informed that the state could cover only 10 percent of the tuition benefit guaranteed for veterans. The universities were told to cover the difference. GSU lost approximately \$200,000 (remaining 90%) in what was due. This change will probably continue. There was no discussion of the budget or budget priorities for next fiscal year at the last IBHE meeting. However, the university presidents did meet with John Filan, Director of the Office of Management and Budget. Filan told that group that while the legislature recognized the needs of higher education, it did not consider higher education to be among the state's three highest priorities. There was consensus among the presidents and agreement by the budget director that the public universities should seek funding for specific projects that dovetail with the priorities of the governor and the legislative leaders. That is the strategy that GSU has followed successfully these past few years, and it explains why GSU received a larger percentage increase in its appropriation this fiscal year than any other university. The presidents will develop an agenda and set of proposals to present to Filan, the governor, and the legislature for their consideration. Moving forward, GSU will develop its own set of proposals that are consistent with the urgent needs of the state. The University will continue to seek supplemental appropriations to train the next generation of K-12 teachers, especially in science and math, and will seek funding to train the next generation of professors for the health professions. There is a crisis coming as teachers of nursing, communication disorders, social work, and other health professions retire. The University will continue to seek additional funding for initiatives like BPA's Center for International Trade, which creates jobs in the region, and will seek funding for degree completion programs partnering with the community colleges. The negotiations with the UPI faculty union are proceeding. The parties are amicably discussing serious issues and it is hoped that the negotiations will be completed shortly. GSU is developing momentum and can point to some impressive achievements. But continuing to grow enrollment while maintaining the highest standards of demonstrable academic quality remain Governors State's greatest challenge and highest priority.

The Center for Performing Arts will open its 12th season on September 30, with a gala celebration and performance by Bill Cosby. Convocation is scheduled for October 12. GSU is planning an event to publicize the recent acquisitions by the Nathan Manilow Sculpture Park, as well as to advance the initiative to establish a governance structure to assure that the Park will continue to be maintained. John

Bryan, who was responsible for the artistic development of Millennium Park, said that the GSU sculpture park had a collection of outdoor sculpture second only to Storm King in New York. On October 22, the Foundation Board will host an event celebrating the park's expansion, thanks to the generosity of one of the Foundation's board members who is underwriting the cost of the event. The position of part-time park director will be created. Dr. Simcha-Fagan has served in that capacity on a voluntary basis for the past six years, and she has done a remarkable job of acquiring new pieces, securing funding for restoration and maintenance, and developing art education programs. Samuels suggested that the Board formally acknowledge the efforts of Dr. Simcha-Fagan regarding the sculpture park. Wortham will follow up on the suggestion. Dr. Margaret Burroughs, founder and director emeritus of the DuSable Museum of African-American History, will speak at Winter Commencement 2007. Dr. Burroughs is respected and well-known as an artist, activist, and educator.

Committee Reports:

Executive Committee: Chair Friefeld stated that the Executive Committee had not met since June 9; therefore, there was no report.

Academic Program and Policy (APP) Committee: DeLaurentiis, chair of the committee, presented the committee report to the Board. The committee met on August 21. There was an Executive Session.

Resolution 07-03: Annual Program Reviews: Upon the recommendation of the President and the review and concurrence of the Academic Program and Policy Committee of the Board of Trustees, the Governors State University Board of Trustees approves the President's recommendation on the status of the academic programs: Board of Governors (B.A.), Psychology (B.A.), and Psychology (M.A.) DeLaurentiis moved to approve Resolution 07-03. Mayer seconded the motion. The motion was approved by unanimous voice vote.

The committee discussed a number of information items, including the accreditation status update. There will be some program accreditation site visits this fall and early next year. There are no anticipated issues for those program reviews. There is a requirement by accrediting bodies that GSU ensure that programs are linked directly to industry standards and employability of graduates. Plans are in place to solidify and track that information. As the President indicated, the University is waiting for the NCA/HLC approval to offer the Doctorate in Physical Therapy, which was approved by IBHE. The committee was informed of the reorganization/renaming of the Center for Extended Learning and Communications Services (CELCS), the BOG BA program, and the CELCS units. CELCS title was changed to "University College," the Division of Extended Learning to "School of Extended Learning," the Board of Governors Bachelor of Arts Degree Program Office to the "School of Interdisciplinary Learning," the Board of Governors Bachelor of Arts Degree to the "Bachelor of Arts in Interdisciplinary Studies," and the Division of Communication Services to the "Division of Digital Learning and Media Design." The Trustees agreed that the title changes made sense and create efficiencies. Thirty six people were nominated for Excellence Awards, and there were twenty-one awards available. This clearly shows that many people are doing a fabulous job. Those earning an excellence award are: Becky Nugent, Pam Stipanich, Edna Fry, Heikki Heino, Emmanuel Alozie, Tim Gsell, Gary Lyon, Cyрана Mott, Clare Tang, Yvette Brown, Kyusuk Chung, Roberta O'Shea, Ann Vendrely, Jon Carlson, Larry Cross, Cyrus Ellis, Sandi Estep, Catherine Sori, Lucianne Sweder, and Nancy Shlaes. Congratulations to each of them.

The committee reviewed and discussed the consultant's report regarding higher education centers and increasing enrollment opportunities. Progress reports regarding earmarks and the activities of the Office

of Sponsored Programs and Research were also presented. The Trustees welcomed Acting Assistant Provost Chris Robinson-Easley.

On behalf of the Board, Chair Friefeld congratulated Robinson-Easley on her new position and congratulated Karen Peterson and her team for having her program nominated for the McAuliffe award. He announced that there will be a luncheon for the Trustees and the Excellence Award recipients, at a date to be determined.

Finance and Budget Committee: Beaupre, chair of the committee, presented the committee report to the Board. The committee met on August 18 and discussed the following action items. There was no Executive Session.

Resolution 07-04: Approval of FY07 Operating Budget: Upon the recommendation of the President, and the review and concurrence of the Finance and Budget Committee of the Board of Trustees, the Governors State University Board of Trustees approves the FY07 Operating Budget at a level of \$76,697,100. Beaupre moved to approve Resolution 07-04. Field Orr seconded the motion. Slovak explained that the budget total is estimated and the \$76,697,100 is a minimum. Slovak discussed the need for deferred maintenance and indicated that a plan will be developed to finance the deferred maintenance projects. The costs of those projects are not included in the FY07 operating budget yet, although there is a relatively small amount of money devoted to deferred maintenance within the facilities operations budget. At the December meeting, a complete, prioritized list of projects will be presented. Requests for approval of contracts for some of the priority projects will be presented at the March meeting. It is likely that a finance plan will be presented at the June meeting, so that the projects can begin. Completing the projects will take a number of years. The motion was approved by unanimous voice vote.

Resolution 07-05: Finance Report: Upon the recommendation of the President, and the review and concurrence of the Finance and Budget Committee of the Board of Trustees, the Governors State University Board of Trustees approves the June 30, 2006 Finance Report. Beaupre moved to approve Resolution 07-05. Field Orr seconded the motion. The motion was approved by unanimous voice vote.

Resolution 07-06: Farm Lease Renewal: Upon the recommendation of the President, and the review and concurrence of the Finance and Budget Committee of the Board of Trustees, the Governors State University Board of Trustees approves the renewal of the cash lease agreement with Fuller-Krapf Farms, Manhattan, Illinois for the period March 1, 2007 through February 28, 2008, under the supervision of Mr. Jonathon Norvell of the University of Illinois, in accordance with the terms of the farm management agreement between the University of Illinois and Governors State University. Beaupre moved to approve Resolution 07-06. Samuels seconded the motion. Slovak stated that the old arrangement was crop-share, which was changed to cash rent. This request is for a renewal of the cash rent agreement. The motion was approved by unanimous roll call vote.

Resolution 07-07: FY08 Operating Request: Upon the recommendation of the President, and the review and concurrence of the Finance and Budget Committee of the Board of Trustees, the Governors State University Board of Trustees approves the FY08 operating request of \$43,382,700. Beaupre moved to approve Resolution 07-07. Mayer seconded the motion. The motion was approved by unanimous voice vote.

Personnel Committee: Field Orr, chair of the committee, stated that the committee had not met since June 9; therefore, there was no report.

Presidential Search Committee: Beaupre, chair of the committee, stated that the search committee met on August 11. Ferrare and Owens, representatives of Academic Search Consultation Services, attended the meeting. Academic Search is the search organization hired by the University, through action by the Board. Ferrare is the president of the firm, and he spent a great deal of time helping to put the process together. The job advertisement and position profile are posted on the web site. The search web page contains additional documents, including committee meeting minutes. Advertisements have been posted with publications. The search firm has contacted individuals whom they believe are potential candidates. A draft candidate rating form has been sent to the committee for comments.

In response to a question raised by Samuels, Kennedy stated that if a Trustee hears something that could adversely impact the presidential search, he/she should “confront and inform”—speak up for the University and inform Kennedy of the comments. Beaupre stated that the search committee is dedicated to the defined search process and will follow that process. He encouraged anyone from GSU who is interested and qualified to apply through the established process.

Institutional Advancement Report

Britt distributed the Foundation FY07 Fundraising Report and the Institutional Advancement Status Report and Strategic Plans summary. The status report lists actual gifts and pledges for 2003 through 2006 and lists goals for 2007 through 2010. The President’s number one priority for Institutional Advancement has been, and will continue to be, fund raising. In the two years preceding Britt’s arrival, total fund raising was \$58,300 and \$40,377. In the second year following his arrival, fund raising was \$290,970. It is anticipated that by 2010, fund raising will be at \$900,000 or above. DeLaurentiis stated that advancement has added additional staff and asked if there has been an evaluation of the benefits of the increased staffing. Britt stated that staff changes did assist in meeting the goals. A researcher was added during the first year, which has increased the effectiveness of fund raising. Another individual was assigned the task of developing relationships within the community and that will pay off in terms of recognition and support. That person attends Rotary and Chamber meetings and networks and develops relationships. Out of those relationships, prospects are developed. Samuels asked if advancement will initiate capital campaigning. Britt responded that proposed initiatives are built upon relationships that have been established, and there may be some funding for naming facilities. It is most unlikely that private donors will give for deferred maintenance. It is more a matter of raising money to replace money that would be spent on other projects (such as naming a lab). Field Orr suggested that advancement might solicit support from alumni for certain projects, such as a new patio for students. Britt stated that two individuals have indicated an interest in funding or contributing to funding a capital project. He is forming a task force to research funding for a College of Health Professions building. It is important to note that the Alumni Association is an integral part of the University. It is the alumni who validate GSU. Field Orr suggested that it would be helpful to have an analysis of the cost of operating advancement vs. the benefits for the University. Friefeld stated that he would prefer not to see numbers, but rather to see the benefits as part of a plan.

Student Senate President’s Report

Hodgkin reported that in June, the Senate requested information from the Family Development Center (FDC). In July, the Senate reminded the FDC that it needed the information. FDC did not respond to the requests, and in August, the Senate removed \$25,000 funding from the FDC. One week later, there was a meeting and FDC submitted the information. The Senate then proposed to provide stipends and/or vouchers for students who use the FDC. Policies, procedures, and forms for the student emergency loan fund will be voted on soon. The Senate is working on funding for AEDs (defibrillators). Currently, there are two AEDs; one is in the squad car and one is in Student Affairs and Services. The Senate would like to fund additional AEDs so that they could be accessed in less than three minutes from any place in the

building. The Senate is discussing establishing outstanding faculty/student awards. The Senate has a newsletter in the *Phoenix*. The Senate is growing and has increased its number by approximately 50%. Mayer informed Hodgkin that the Illinois Department of Public Health has a grant program for AEDs.

Faculty Senate President's Report

Lyon reported that the Faculty Senate held elections. Some committees are understaffed, but some faculty members have volunteered to fill the seats. The vacancies will hopefully be filled in September or October. The Executive Committee heard about the Morton College Grant from Catalina Ramos-Hernandez. She reported on faculty development training and better meeting the needs of Latino students. The committee was impressed with Ramos-Hernandez and her work. The grant fits well with GSU's mission. The Executive Committee also heard about the Metropolitan Institute for Leadership in Education (MILE) from Dor Fitzgerald and Alicia McCray. The committee was again impressed with the presenters and their work. MILE also seems to fit well with GSU's mission. John Stoll reported on the CELCS reorganization/renaming. Most aspects were received positively by Executive Committee. Originally the name "liberal studies" was proposed for the BOG BA program, but there was concern by the University Curriculum Committee that that name might be too narrow and not capture what students do in the program. The Senate feels the new name, Interdisciplinary Studies, is a good fit. An Adult Student Services Group was recently formed by Michele McMaster. It will address concerns expressed by students in a survey sponsored by the Adult Learning Focused Institution (ALFI), which is a subgroup of the Council for Adult and Experiential Learning (CAEL). The Student Evaluation of Instruction (SEI) Committee was recently formed to determine procedures to implement the revised SEI policy. The revised SEI form will have a core of common questions and questions that can be tailored to the needs of specific courses. Sandi Estep volunteered to chair the committee. The Senate suggested that faculty have representation on committees that create GSU websites and that each faculty member's research interests be included. Faculty might bring perspectives that might otherwise be overlooked.

In response to the GSU blackout, the Provost facilitated collecting data from across the University community and delivered it to the Safety Committee. The committee reviewed the information and intends to submit a report to the administration. The Emergency Management Plan was posted and procedures were in place; it was delivered last year to all unit heads along with unit plan template. At that time, the units were asked to submit unit plans; the return rate is less than 100%. There needs to be better awareness of the plan. Lyon attended a Cook County Tabletop Exercise in Influenza Pandemic Preparation. Dean Samson agreed to be the GSU Influenza Pandemic Coordinator.

Lyon is very pleased with two new University appointments: Linda Buyer as the Associate Director of Institutional Research and Kevin Riordan as the Professional Education Unit (PEU) assessment person. These new hires will definitely help with accreditations.

Civil Service Senate President's Report

Miller reported that the Senate by-laws were updated to include staggering terms for officers. Since that revision, officer elections were held. All of the officers were reelected for a second term. The offices of President, Recording Secretary, and Financial Secretary have been elected to full two-year terms. The Vice-President and Corresponding Secretary were elected for an additional one-year term. In 2007, they will be elected for two-year terms.

A top priority is the printing of the third issue of the civil service newsletter called *CS Review*. The newsletter is printed and delivered to all civil service employees and distributed as an adobe PDF copy via email, university wide, and it's posted. Miller thanked John DeYoung, library, who is a

one-man newsletter production shop. He does the lay out, and he is the editor, photographer, and writer. He does a terrific job.

There were no scholarship applications for the winter trimester; however, there are five applications for the fall term. The Senate has increased efforts in advertising and changed deadline dates so they will be consistent for each trimester. Hopefully, that will have a positive affect, and the number of applicants will remain steady or increase.

The Annual Fall Bake Sale was just completed, with a profit of \$300. Miller thanked all who donated goods and volunteered their time. In August, the Senate sponsored a "Luau" for all the civil service staff. A free lunch and organized games were provided, thanks to Lynne Clayton and Pat Smith. Everyone received a lei when they arrived, and prizes were given for the best Hawaiian shirt. Also in August, the Senate held its largest fund raiser of the year, the annual GSU Cookout. The cookout made a total profit of \$815.00. Miller thanked all those who volunteered. Renee Rainey of the library organizes this event every year and does a wonderful job. Miller also thanked Jenny, from Aramark, who went out of her way to help with this event. Two more fund raising events are coming up. On October 17 and 18 there will be an "At Home Demonstration at Work" and on November 15 and 16 there will be an Arts & Crafts Fair. Cindy Matthias is organizing these events and is doing a tremendous job. On Friday, December 8, the Senate will host the 23rd Annual Civil Service Day. Dr. Nowlin has agreed to be the emcee again, so please join the Senate for a day of celebration and fun.

Announcement

Chair Friefeld stated that Catalina Ramos-Hernandez invited Senator del Valle to campus. The president's office will inform the Trustees of the details.

Other Business

Resolution 07-08: Annual Meeting Schedule: The Governors State University Board of Trustees adopts the annual meeting schedule for calendar year 2007 that was included in the agenda materials. Beaupre moved to approve Resolution 07-08. Mayer seconded the motion. The motion was approved by unanimous voice vote.

September 2006 – March 2007 Committee Assignments: Samuels moved to accept the Board of Trustees committee assignments, as detailed in the agenda packet. Beaupre seconded the motion. The motion was approved by unanimous voice vote.

Information Report

John Stoll, Dean of the University College, gave a presentation on the Western Education Center.

Resolution 07-09: Western Education Center: Upon the recommendation of the President, the Board of Trustees authorizes the President to execute a lease, and all required documents, with Fry Properties Inc. d/b/a Office 95, LLC, commonly known as Fry Properties Office Building, 2244 95th Street, Naperville, Illinois 60564 for classroom and administrative space in GSU's Western Education Center in Naperville, said lease to contain the following terms and conditions: a five (5) year initial term, with two (2) optional five (5) year renewals; 2,704 square feet on leased space, finished as two (2) classrooms and administrative space; and payments for the five (5) year term of the lease in an amount not to exceed a total rental payment of \$368,142 and tenant improvement costs not to exceed \$210,000. Samuels moved to approve Resolution 07-09. Mayer seconded the motion. The motion was approved by unanimous voice vote.

Public Comment Period

Chair Friefeld stated that HB2580 requires GSU to set aside time at each open Board meeting for employees and members of the public to make comments, subject to reasonable constraints. Comments are limited to three minutes for each person. Bill Wilkinson requested to speak on behalf of the faculty union.

Wilkinson distributed copies of the negotiation bulletin and reported that the current faculty contract expired, which puts negotiations into an overtime phase. However, the terms of the expired contract will roll over until the negotiations are completed. The bulk of the language changes are not controversial. Hopefully, the issues will be settled with a few weeks.

Adjournment

Chair Friefeld requested a motion to adjourn. Samuels moved that the meeting be adjourned. Mayer seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 12:16 p.m.

Respectfully Submitted,

Colleen Rock Cawthon