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Newsroom

Marketing and Communications

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Falling into Good Virtual Habits

Office of Marketing and Communications

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Falling into Good Virtual Habits



Governors State

<u>University's</u> (GSU) fall semester will look and feel different in every aspect, whether on or off campus. The "new normal" will require face masks, hybrid classes, and a university wide dedication to keeping everyone safe and healthy while providing a high-quality education. <u>Full details of the Fall 2020 Campus Operating Plan can be found here</u>.

Students, faculty, and staff participation in the safe return to campus is essential to the plan's success. Here are the ways you can help.

1. Take advantage of trainings and devices to keep the community healthy.

The Emergency Response Team (ERT) issued face coverings and digital thermometers to students, as needed, as classes resumed. The team has also installed voluntary temperature screening stations across campus. The devices resemble iPads on a pole and can be found near entrances A, D, F, and G, as well as in Prairie Place. The ERT is also exploring options for a self-assessment tool.



All **students** enrolled in Fall 2020 courses are required to complete the Get Inclusive training by Sept. 15. This includes undergraduate and graduate students who are enrolled from part-time to full-time, in online or hybrid programs, and living off or on-

campus. **Employees** have until Oct. 1 to complete the training. Keep an eye out for an email from Get Inclusive for more instruction on how to participate.

2. Update your contact information.

The University needs to able to reach you in case of closures or late starts because of emergencies such as bad weather or power outages. If you are a **student** (new or returning), please login into your myGSU portal and update your emergency information.

If you are a **faculty or staff member**, please login into your myGSU portal and update your emergency information. If you have any questions, please contact Human Resources at <u>708.534.4100</u>.

Here's how to update your emergency and contact information on the myGSU portal in the "Online Services" section:

To update emergency contact information:

- Click on "Employees"
- Click on "Employee Profile"
- Click on "Emergency Information"
- Input new or updated information

To update contact information:

- Click on "Employees"
- Click on "User Account"
- Click on "User Profile"
- Provide new or updated information

3. Check **Blackboard** early and often.

Please note that many classes are meeting remotely this semester and schedules are posted inside the portal and the class shell in Blackboard. Students should check Blackboard for email and class updates. Students can also check with advisors for updates on how instruction will be delivered.