

7-9-2013

## Meeting 2013-07-09

Civil Service Senate

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# Governors State University

## Civil Service Senate

### Minutes

Tuesday, July 09, 2013

11:00 a.m. – Room D1496

**Meeting was called to order at 11:05 a.m. by Lynne Clayton. Roll call was done by Lynne Clayton.**

	Present	Excused	Absent		Present	Excused	Absent
Lynne Clayton (2014)	X			Latonia Richmond (2015)		X	
Paula Cosenza (2014)	X			Raquel Rios-Aguirre (2014)	X		
Andrea Dal Polo (2014)	X			Kelly Robinson (2014)	X		
Lauren Esolato (2015)	X			Mary Rothenberg (2015)	X		
Adrienne Gray (2015)	X			Debra Sbalchiero (2015)		X	
Shelina Jenkins (2014)	X			Karen Sinwelski (2015)		X	
Sheryl Jones-Harper (2014)	X			Scott Smith (2015)			X
Sandi Kawanna (2014)		X		Sabrina Slocum (2015)			X
Eric Nicholson (2014)	X			Merri Wilkerson (2015)	X		
Laura Owens (2015)		X					
Gina Ragland (2014)	X						

**Guests:** Lauren Esolato, Jacqueline McKinzie

**Approval of Minutes:** Paula Cosenza moved to approve the June minutes as is, Adrienne Gray seconded, all were in favor.

### **Committee Reports:**

1. **Governance Committee** – Eric Nicholson – Lauren Esolato was a write-in that needed to be voted in. Kelly Robinson moved that we vote Lauren in as a senator, Eric Nicholson seconded, all were in favor. Lauren will serve a two-year term as a new Civil Service Senator. Elections were then held for Vice President, Corresponding Secretary and Recording Secretary, as Lynne Clayton asked to step down from that position. Sheryl Jones-Harper ran unopposed for the position of Vice President. Eric Nicholson moved that we elect Sheryl by acclamation. Paula Cosenza seconded. All were in favor. Kelly Robinson ran unopposed for the position of Corresponding Secretary. Eric Nicholson moved that we elect Kelly by acclamation. Lauren Esolato seconded, all were in favor. Gina Ragland ran unopposed for the Recording Secretary. Lauren Esolato moved that we elect Gina by acclamation. Shelina Jenkins seconded. All were in favor.
2. **Employee of the Month** – Shelina Jenkins – The June nominations are pending. One nomination had to be disqualified as the employee was not off probation.

3. **EAC Report** – Since Maureen Bendoraitis has now retired, an election for EAC Representative will be held on Monday, July 15<sup>th</sup>. Volunteers will be needed to man the election table from 8:30 am to 5:00 pm. Two volunteers at all times, one to serve as Judge and one as Teller. Laura Owens will send out a volunteer sign up sheet. A brief discussion reiterated that this position requires an “ethical” spokesperson who is not afraid to speak up. It was suggested that we solicit personal statements from the candidates to disperse to the Civil Service employees so that the names on the ballot aren’t just a name.
4. **Financial Report** – Shelina Jenkins - None at this time.
5. **Educational Assistance Fund Report** –Lynne Clayton – To date there are two applications. Lynne will contact Stephanie to start the process.
6. **Newsletter** – Lauren Esolato – Lauren asked for volunteers to help with the newsletter. Gina volunteered. Kelly Robinson, Shelina Jenkins & Sheryl Jones-Harper also offered to help. Lauren will call a meeting of the group. Someone suggested having a “Senator Spotlight” piece.
7. **Affairs Committee** – Andrea Dal Polo and Lynne Clayton
  - a. July Ice Cream Social – July 24<sup>th</sup> – Andrea suggested selling ice cream novelties on this go around. The Senate approved the idea. She will get with Joe at FSI and move forward on this.
  - b. Picnic – August 16<sup>th</sup> - The Picnic Committee is busy putting it together. They meet again on July 16<sup>th</sup>
  - c. Possible Bus Trip – There has been no forward movement on this project.
8. **Personnel Resolution Committee** – Sheryl Jones-Harper – The committee needs to be re-established as quickly as possible. Sheryl will work on that.

**New Business** Laura Owens will be placing an order for t-shirts for all Civil Service senators. She asked that a sheet be passed around for each senator to state their size and color preference for the shirts. Lynne Clayton did so. Sheryl Jones-Harper that they be Polos instead, Lynne said she would pass that suggestion on to Laura.

**Old Business:** Laura Owens is working with graphics and then will order the Civil Service table cloth and banner.

**Adjournment:** Lauren Esolato moved to adjourn the meeting at 12:00 pm, Kelly Robinson seconded, all were in favor.