

10-21-2010

## AY 10-11 Meeting 2010-10-21

Faculty Senate

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**Governors State University  
Faculty Senate  
Minutes October 21, 2010**

**Senators (Present = X):**

<u>X</u>	E. Alozie	<u>X</u>	B. Essex	<u>X</u>	R. Muhammad
<u>X</u>	A. Andrews	<u>X</u>	S. Gandy		B. Parin
	P. Blobaum	<u>X</u>	H. Heino	<u>X</u>	W. Rudloff
<u>X</u>	M. Bruce	<u>X</u>	W. Henne		A. Sanders
<u>X</u>	M. Carrington	<u>X</u>	R. James	<u>X</u>	A. Shekib
<u>X</u>	D. Cepa	<u>X</u>	T. Kelly		C. Tymkow
<u>X</u>	D. Cortese		J. Klomes	<u>X</u>	B. Winicki

**Guests:** President Elaine Maimon, Provost Terry Allison, Diane Dates-Casey, Sondra Estep, Chelsea Haring, Fran Kostarelos, Cheryl Mejta, Tony Labriola, Robin Washington

**1. Call to Order and Welcome to Returning and new Senators and Visitors**

Heino called the meeting to order at 1:05 pm, called the roll, and welcomed the visitors.

**2. Administration Updates and Reports**

President Maimon reported that this Tuesday (2/19/10), GSU received the final \$2.8 million reimbursement from the state from FY10. A senator asked if the state comptroller said anything about reimbursement of FY11 funds. Maimon replied that she was told that FY11 reimbursements would occur after the first of next year.

Provost Allison reported that an advertisement for faculty coordinator of the Center for Teaching, Learning and Scholarship be posted today (10/21/10) or tomorrow (10/22/10). This new faculty position will be a half time assignment. Allison also discussed a proposal from Zhao and Shih to form a GSU Global Affairs Committee that would include students and faculty. This committee's goals would be to coordinate international activities within the university, and to raise the profile of global activities. Allison also reported that the Academic Master Plan Committee will meet next Monday (10/25/10). A web site to be developed for the committee will include meeting minutes and other related information. Allison reported that he and Mayfield went to the preparatory workshop for the HLC Assessment Academy. Allison, Mayfield, Sexton, Wojcik and faculty on the Assessment of Learning Committee will attend the Assessment Academy during mid November. Allison said that GSU is allowed a maximum of eight attendees. He said that he would welcome Senate appointments to the Assessment of Learning Committee. Heino replied that he will put the Assessment Academy on the Faculty Senate agenda. Allison also reported that planning is underway for an event during November to bring first, second and third year faculty together for feedback and building community. A social event also will be planned for the same group in the spring.

A senator asked Allison if the university will be closed the day before Thanksgiving. Allison replied that there will be no classes that day, according to the calendar. Senators requested that a clarification be sent to all faculty *via* email. Allison replied that a clarification will be sent to faculty.

### **3. Approval of September Senate meeting minutes**

The Senate reviewed the September 2010 minutes. A senator requested a wording change under the EPC report from “the” to “a” [student email policy]. Shekib made a motion that minutes be approved as amended, and Winicki seconded the motion. The motion passed by voice vote.

### **4. Appointments to Committees**

**Senator from CHHS:** Essex made a motion that Mejta be appointed to the Faculty Senate from CHHS. James seconded the motion. The motion passed by voice vote. Heino reported that the Senate also has an at-large position open, with the term expiring at the end of this academic year. Heino asked for recommendations for filling the position. A senator suggested that the Senate ask for nominations. Carrington made a motion that the Senate ask for nominations for the Senate at-large position. Henne seconded the motion. The motion passed by voice vote.

**UCC vacancies:** Heino reported that the UCC has COE and at-large positions open. He asked senators to recruit volunteers. A senator asked if the non-attendance issue with the UCC chair has been resolved. Heino replied that this issue will be discussed during the UCC report.

**University Copyright Committee:** Dates-Casey talked to the Senate about the history and charge of the University Copyright Committee. She said that the committee arose from Policy 20 (University Sponsored Educational Materials) and Policy 62 (Fair Use of Copyrighted Works for Education and Research). One of the issues addressed by the committee is “Who owns copyrights?” Part of the charge of the committee is to make sure that everyone at GSU complies with copyright law. Toward this end, the committee sponsors forums to discuss copyright issues, and talks to students about copyright issues. The committee consists of one member from each college, DLMD, and the library; all members have two year rotations. The committee currently has vacancies for CAS, COE and library members. A senator asked if the committee worked on patent issues. Dates-Casey replied that the University Copyright Committee does not work on patent issues, and that policy on patents currently is being considered through the Graduate Council. Heino said that Board of Trustees regulations include a section on patents and said that new policies on patents must comply with the Board regulations, which reflect federal law. A senator asked what the time commitment is for a member of the University Copyright Committee. Dates-Casey replied that the committee meets once or twice per academic term, for approximately an hour per meeting. Several senators said that they would ask faculty in their colleges to consider serving on the committee. Heino requested that senators forward the names of nominees simultaneously to Dates-Casey and himself. Appointees to the University Copyright Committee will be confirmed during the next Faculty Senate meeting.

**PBAC (two representatives):** Muhammad and Cepa volunteered to serve on PBAC through the 11/12 academic year. Winicki made a motion to appoint Muhammad and Cepa to PBAC. Shekib seconded the motion. The motion passed by voice vote. Heino charged Muhammad and Cepa to report back to Faculty Senate.

**Graduate Studies Council:** Carrington was appointed by the Faculty Senate to the Graduate Studies Council in March 2009. Only Shekib and Ruiz were re-appointed to the Council last month, however, because Samson asked for only two appointees. Heino will communicate with Samson about whether to re-appoint Carrington to the Graduate Studies Council.

## **5. Faculty Development Steering Committee update and survey results**

Labriola reported that members of the committee likely will host a forum in early November to share results of the faculty development survey. He also said that the Faculty Development Steering Committee soon will become the Faculty Development Advisory Council. Consistent with this change, Provost Allison would like faculty development to become more important at GSU. The half time faculty coordinator of the Center for Teaching, Learning and Scholarship will be appointed in time to begin in the position next semester. Woodard and Allison will handle the application process for this position, and the position will be advertised and open only to current GSU faculty. The faculty coordinator will report to Woodard, and will be a non-voting member of the Faculty Development Advisory Council. Number of CUEs assigned to the position will be negotiated. Labriola and senators then discussed the time commitment required for the position. Labriola said that the person in the position would be expected to gradually increase his/her time commitment, as he/she became more comfortable in the position. Heino suggested that limiting the position to tenured faculty be considered, and several senators with differing opinions discussed this issue. Provost Allison said that Woodard and he will seek advice during the interview process. Labriola asked for advice and input from senators as the Faculty Development Steering Committee becomes the Faculty Development Advisory Council, to advise the faculty coordinator. He said that the Steering Committee has written bylaws for the Council, but they have not yet been approved. The Faculty Development Advisory Council will consist of seven faculty representatives--one from each college, DLMD, and two at-large. During the first year of the Council, faculty currently on the Faculty Development Steering Committee will be given an opportunity to serve. College and university-wide elections will be conducted to fill vacancies. Labriola elaborated that the elections will be completely open, but run through the Provost's office. Heino asked if representatives on the Faculty Development Advisory Council will include Unit B faculty. Labriola replied 'yes'; the Council's bylaws have no restrictions on type of faculty that may serve. A senator suggested that the election procedure be similar to Faculty Senate elections.

## **6. Comprehensive Presidential Assessment**

Yesterday (10/20/10) Board of Trustees Chair Samuels sent a memo to all faculty outlining the upcoming comprehensive assessment of President Maimon. The Board of Trustees has hired Dr. Atwell to come to campus November 4 and 5, during which he will meet with various representatives to discuss the assessment of the president. Heino distributed his comments to the Board of Trustees at its Fall meeting (appended to these minutes), requesting that the Faculty Senate be a full partner in the president's evaluation. Heino said that Atwell will likely contact him to discuss meeting with Faculty Senate representatives. He asked senators for opinions on whom to suggest meeting with Atwell. A senator suggested that Atwell meet with the Faculty Senate Executive Committee, which will be meeting November 4. Senators suggested that the Executive Committee meeting be opened to any additional senators who wish to meet with Atwell. Faculty who wish to meet individually with Atwell should request a meeting through Bradshaw. Bruce made a motion that the Executive Committee meet with Atwell, and be open to additional senators who wish to meet with him. Andrews seconded the motion. The motion passed by voice vote.

## **7. Faculty Reports**

### **IBHE Faculty Advisory Committee (IBHE FAC)**

Shekib distributed written reports for the September and October meetings (appended to these minutes). The September meeting was at the Illinois Institute of Technology (IIT). The provost of IIT addressed the meeting. Mr. Don Sevener, the interim Executive Director of IBHE, then talked about higher education issues. He said that "resources" and "readiness" are two urgent challenges. Then Dr. Walter McMahon, University of Illinois professor emeritus, talked about the rate of return

of higher education, and the social cost of not having higher education. He associated a 1% increase in GDP with a 10% increase in college enrollment. During the rest of the meeting, meeting attendees considered four topics for brainstorming: 1) economics of higher education; 2) articulation, college readiness, remedial systems and retention; 3) collaboration, partnership, alliances and 4) advocacy, marketing, communication, public relations. Attendees elected facilitators, and agreed to communicate with them between meetings. The October meeting was at Oakton Community College. Tom Hamel, the Vice President of Academic Affairs, addressed the meeting. He said that Oakton Community College is ranked high among community college enrollments, and has a sustainable natural environment on campus. Then Senator Maloney and Representative Robert Pritchard, both on the Higher Education Finance Study Commission, addressed the meeting. They said that higher education is the backbone of development. Some other states are using performance-based models for funding, and Illinois might see this strategy used in the future. They discussed issuing bonds to finance MAP funding. During the rest of the meeting, attendees narrowed down the brainstorming topics to 1) articulation, 2) remediation, 3) higher education advocacy and 4) representation by faculty on boards or committees concerned with higher education policy development.

### **University Curriculum Committee (UCC)**

Parin was not present, but sent a written report (appended to these minutes). Heino reported that the deadline is past for 11/12 catalog changes. UCC currently is reviewing new revised and deleted courses; certificates; several revised programs; and curriculum changes. A senator reported finding typos in the catalog and asked how those mistakes can be addressed. Heino replied that those types of mistakes should be corrected through Mayfield in the Provost's office.

### **Academic Program Review Committee (APRC)**

Gandy reported that APRC has approved the EDS in School Psychology. They have returned several proposals, requesting information on funding or requesting major revisions. A faculty visitor asked if APRC evaluates sequences within programs. Gandy replied that sequences within programs are not evaluated during annual reviews.

### **Educational Policies Committee (EPC)**

Essex said that she would like to report on the EPC's revisions to Policy 36, Credit through Evaluation of Prior Experiential Learning (appended to these minutes), but was concerned that she did not have enough time. Her report on Policy 36 was tabled until the next Senate meeting.

### **Graduate Studies Council**

Winicki reported on the recent work that the Graduate Studies Council has done on new policy "16F," Requirements for Graduate Degrees. This work included designating that the chair of a capstone internship may be someone other than a tenure track GSU faculty member, as long as the chair of the "committee of three" is a tenure track faculty member. During its last meeting the Graduate Studies Council also discussed Samson's course numbering proposal. The Council proposed that the first of the four numbers designating each graduate course be assigned according to the rationale of the course numbering proposal concerning numbering graduate courses. The Council also suggested that special topics courses have a '0' as the second number, and that all graduate capstone courses have a '9' as the second number. Finally the Council suggested that the numbers '8999' and '9999' be reserved for Directed Scholarship courses (for which a graduate student registers when he/she receives a "CO" grade in a graduate capstone course).

## **Bargaining Unit**

No report.

## **Executive Committee**

Update on funding for travel to conferences: Bordelon's 10/4/10 letter about priorities for funding faculty travel requests was discussed. A memo subsequently was sent by President Maimon to faculty, clarifying priorities for funding. President Maimon said that an error in communication had been made in the Bordelon's letter; in reality, full professors will not be left out of consideration for funding. Priorities for funding will be in place, however. Provost Allison said that, due to tuition sharing, some colleges have more money available for funding travel than other colleges. Heino said that proposed funding for out-of-state travel goes to the Provost for review. Heino said that he thinks that Allison may bring this funding issue up during the next Dean's Council meeting, and will ask the deans to communicate with faculty concerning priorities for funding. Allison replied that he has not agreed to do this, but he will consider it. A senator asked Allison if he has looked at how much other schools fund faculty travel. Allison replied that he has looked at travel funding at other schools. He said that some schools have completely frozen funding for travel.

Course numbering: A senator asked for additional clarification on the timing and rationale for new numbers for courses. Heino said that he does not think that course numbering (assigning four numbers to each course) can be accomplished in a couple of months. A senator asked if the four-number "shell" can be set up by Datatel before the actual numbers are assigned, giving people more time to accomplish the course numbering. Heino suggested that the Faculty Senate form a work group to work with the Graduate Studies Council on a course numbering proposal. The proposal could be presented to the Executive Committee during its December meeting. Cortese made a motion that the Faculty Senate form a course numbering work group. Bruce seconded the motion. The motion passed by voice vote. Members of the work group will comprise the chairs from all Senate standing committees, plus a member from the Graduate Studies Council. Cortese and Muhammad volunteered to serve as additional members of the work group. Heino said that the work group should communicate with senators concerning the course numbering proposal approximately one week before the December Executive Committee meeting; and a chair of the work group should be selected.

## **8. New Business**

No new business.

## **9. Adjournment**

The meeting adjourned at 3:17.