

5-10-2017

## Meeting 2017-05-10

Civil Service Senate

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# Governors State University

## Civil Service Senate Minutes

Wednesday, May 10th, 2017  
11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Lannie Brown-Simon (2018)		X		Audrey McIntyre (2018)	X		
Paula Cosenza (2018)	X			Susie Morris (2017)	X		
Candace Dade (2018)	X			Eric Nicholson(2018)	X		
Melody Easterling (2017)	X			Gina Ragland (2018)	X		
Dorothea Franklin (2018)	X			Raquel Rios-Aguirre (2018)	X		
Kathleen Frossard Fisher (2017)	X			Senator Opening			
LaSheena Fuller (2018)	X			Senator Opening			
Joyce Giroux (2018)	X			Senator Opening			
Adrienne Gray (2017)			X	Senator Opening			
Sheryl Jones-Harper(2018)		X		Senator Opening			
Sandi Kawana (2018)		X		Karen Sinwelski (2017)	X		
Shondrae Lewis (2018)	X			Merri Wilkerson (2017)		X	

**Guests:** Sandra Alvarado, Director of Human Resources Services and Lynne Clayton, EAAC Chair.

**Meeting Opened At:** 11:11 am by vice president Gina Ragland. Roll call was taken by Kathleen Frossard Fisher.

**Approval of Minutes:** Minutes were tabled as not enough Senators were present to approve them.

**Committee Reports:**

1. **Correspondence Committee - LaSheena Fuller** LaSheena attended accessibility training on Word and PDF documents hosted by the Marketing department. She will be attending a workshop on creating useful flyers.

2. **Governance Committee – Eric Nicholson** Eric indicated that he needed to get the election committee together and that only a dozen ballots were returned. No new employees ran for a senate seat. There was discussion with regards to online voting. A motion was made by Joyce Giroux and seconded by Katie Frossard Fisher to allow for a special online election. The motion carried and an online election will be held by May 25.
3. **Financial Committee – Merri Wilkerson** Merri was excused. Gina Ragland indicated that there was a balance of \$506.92 in the 10 account and \$18,566 was in the 31 account. Outstanding items included the purchase of pizza for the town hall meeting as well as the cost of putting Lannie’s name on the Employee of the Year plaque.
4. **Affairs Committee – Gina Ragland/LaSheena Fuller.** The Open Market was a success. The Senate made \$1,215 from the event. Ideas on how to improve future Open Markets were discussed.
5. **Education Assistance Award Committee – Lynne Clayton** There were no applications for the Spring 2017 award. The summer application would be submitted by June 15<sup>th</sup> to HR. The senate discussed ideas on how to market the award to GSU employees.
6. **EAC Committee Rep – Ann Jaso** Ann’s term as EAC Rep is coming to an end. A special election is needed to elect a new EAC representative.
7. **EOM Committee Rep – Raquel Rios Aguirre** James Davis was chosen as the February 2017 Employee of the Month while Diane Nadler was chosen as the March 2017 Employee of the Month.
8. **Dining Advisory Committee Report-Melody Easterling** The cafeteria closes at 2PM on Fridays during the summer. New catering menus are available. The AFS stressed the need for employees to inform them of room changes.
9. **President’s Report – Sheryl Jones Harper** Sheryl was attending the PBAC meeting all day and part of Thursday. No report was given.

Joyce Giroux made a motion to end the meeting. The motion was seconded by Katie Frossard Fisher. The meeting adjourned at 12:04 PM.