

9-15-2016

AY 16-17 Meeting 2016-09-15

Faculty Senate

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Faculty Senate Meeting Minutes

**September 15, 2016
1:00 to 3:00 p.m.
Hall of Honors**

Senators in Attendance:

	P. Blobaum (AL/UL)	X	J. Goode* (CAS)	X	X. She (COE)
X	M. Carrington* (CAS)		G. Howell (COE)	X	J. Shin (CAS)
X	X. Chen (CAS)		J. Klomes* (COE)		S. Spencer (CHHS)
	D. Cortese (CAS)		E. Mengova (COB)	X	A. Tamulis* (CAS)
X	N. Ermasova (CAS)	X	P. Mohanty* (COB)	X	C. Tymkow (AL/CHHS)
X	E. Essex (CHHS)	X	R. Muhammad* (AL/CAS)	X	S. Wadhwa (CHHS)
	L. Falconnier (CHHS)		B. Parin* (AL/CAS)	X	S. Wagner (AL/COB)
X	L. Geller (UL)	X	Z. Ramamonjarive lo* (CHHS)	X	B. Winicki* (COE)
X	D. Golland* (CAS)		G. Sargut (COB)		

* = Faculty Senate Executive Committee, Standing Committee Chairs

Others Present: S. Cervantes, S. Estep, W. Kresse (Parliamentarian), C. Sexton, A. Vendrely

1. *Call to Order:* The meeting was called to order at 1:03 p.m., with quorum, by Faculty Senate President Winicki.

Approval of Agenda: Muhammad made a motion to approve the agenda; Tymkow seconded. Agenda was approved.

Welcome to newly elected senators: Winicki welcomed two new senators: Blobaum (At-Large seat) and Falconnier (CHHS seat).

2. *Administrative Updates:*

- *Final Fall 2016 Enrollment (freshmen [% direct admit, % Smart Start]) - Associate Provost Vendrely* reported a final Fall 2016 enrollment of 218 freshmen, comprising 45 direct admits, 31 Smart Start in math, 9 Smart Start in English, and 130 Smart Start in both math and English. Of freshmen enrolled, 7 are veterans, 169 are minority students, and 214 are in-state students. Also enrolled are 845 new transfer students plus 34 non-degree seeking undergraduate students. Graduate student enrollments include 418 new masters students, 89 non-degree seeking graduate students and 27 new doctoral students.

- *Lower-division Retention, Total Enrollments*—Vendrey reported 59.1% retention of Fall 2014 freshmen to Fall 2015, and 42% retention of Fall 2014 freshmen to Fall 2016. Retention of Fall 2015 freshmen to Fall 2016 was 53.2%. Winicki inquired about reasons for non-retention of students. Vendrey replied that some students had financial considerations, and said that she will have more information later. Golland suggested that the Fall census date be included on the academic calendar. Winicki asked if the total student numbers came from the census; Vendrey replied “yes.” Vendrey reported that total FTE down 0.85% from last year, total SCH is down 0.69%, undergraduate enrollment is up 0.63%, graduate enrollment is down 2.9%, and international student enrollment is up 7.3%.
- *Program Elimination and Teach-out Plans*—Associate Provost Sexton reported that the Provost has sent two documents to faculty regarding program eliminations. Since then, the Provost distributed to program chairs a template for a teach-out (similar to a degree plan). She said that she will email the template to Winicki.
- *Status of DPC memberships, Count of university-level service opportunities, Recording of graduate transfer credits in Colleague*—Sexton reported that she is waiting for DPC memberships from CHHS and CAS. Winicki reported that nominations for UPC are due the on September 19.

Winicki asked if it would be possible for the Provost’s office to provide a list to tenure-track faculty of university service opportunities. Vendrey replied that the Provost’s office and UPI conducted training for new and continuing faculty that covered service opportunities; she said that approximately 49 faculty attended. She added that the GSU Portal includes a list of committees related to Provost’s office that can be considered university service opportunities. She said that evaluation of university service is a process of the faculty member showing increased responsibility over the years of evaluation in committees and during other service opportunities. Winicki said that a potential problem in evaluation of service is that activities in *ad-hoc* service opportunities that are not formal committees will not be counted, because the Provost has said recently that faculty must be elected or appointed to university committees for the activity to count toward university service. Vendrey replied that university service is evaluated as a continuum of activities. Winicki said that appendices of division criteria state that for university service, faculty must be “appointed or elected” to committees, suggesting that service done on a volunteer basis does not count. She added that some of this language in the appendices of division criteria originates with a document authored by David Diers, intended to be suggestions for division criteria. These suggestions were incorporated into division criteria without faculty input or agreement. Wagner said that knowing how many opportunities for university service exist speaks to the Senate’s procedures, because it is possible that the requirement that senators serve on a Senate committee should be dropped if there are insufficient additional university service opportunities for faculty. Wagner suggested that division criteria be reopened, and that language related to service be re-examined.

Winicki said that transfer credits for graduate students cannot be found in Colleague. Sexton replied that the reason the transfer credits do not show up is that Degree Audit is not yet operating for graduate students. She added that GSU has committed funds to purchase a new document imaging system. The contract has been awarded to Lexmark.

3. *Faculty Senate Action Items:*

- *Approval of August 2016 Faculty Senate minutes* – Tymkow proposed amendments to correct a reference to the Nursing Informatics program, and to remove her name from a discussion later in the minutes. Golland made a motion to approve the minutes as amended; Tymkow seconded. The motion passed by voice vote with one abstention.
 - *Results of Nominations*
 - General Education Council
 - COE- Election of Steven Russell
 - CAS – Election being conducted; ballots due September 19
 - IBHE-FAC Alternate – Election being conducted; ballots due September 19
 - *Call for appointee nominations*
 - PBAC Faculty Senate representatives for AY 2016-2017 (two senators needed)- Ramamonjarive lo, Golland volunteered. Tamulis made a motion to approve appoints of both Ramamonjarive lo and Golland; Ermasova seconded. The motion passed unanimously.
 - Graduate Studies Council (one appointee for AY 2016-2018; must be a senator) Winicki will contact Falconnier to ask if she wants to continue to serve on the committee. Winicki tabled this item to next month’s Faculty Senate meeting.
 - Appointment of Committee Members:
 - University Student Conduct Committee: Golland made a motion that Boland-Prom be appointed to the University Student Conduct Committee; Wadhwa seconded. The motion was approved unanimously.
 - UCC: COE, Megan McCaffrey- Tamulis made a motion to appoint McCaffrey as a COE representative to UCC; Muhammad seconded. The motion passed unanimously.
4. *Faculty Senate Discussion Items:*
- *Establish SEI Item Content Task Force (joint UPI/Faculty Senate; Wagner as UPI representative)* –Wagner suggested that SEI content be included on the agenda for the next Faculty Senate meeting, and then the task force will formulate its charge. He added that the task force’s work will not be completed in time for Fall SEIs, because new content must not only be suggested, but also be vetted through the faculty. Tamulis made a motion to appoint Mohanty, Essex, Ramamonjarive lo and Wadhwa as members of the task force; Golland seconded. The motion passed unanimously.
 - *Policy 39 revision*–Tamulis reported that the new SEIs will be on-line only, with no option for paper SEIs. In addition, it will not be possible for faculty to control timing of SEIs themselves. Instead, faculty must submit a request for modified timing, and IT will make the change. Estep asked which Policy 39 is being revised. She said there is a version of Policy 39 that President Fagan signed but did not post. Tamulis asked her to forward this version of the policy to him. He said that part of revision of the policy will involve removing procedures from the policy. Mohanty made a motion to table this discussion and subsequent discussions in this agenda to the next Faculty Senate meeting; Ermasova seconded. The motion passed unanimously.
 - *Revision of Standing Rules*–Tabled to next Faculty Senate meeting
 - *Form Letters for Documenting Service*– Tabled to next Faculty Senate meeting
5. *Reports:*
- *APRC*- No report, and the committee has not yet elected a chair. Wadhwa said that committee members will elect a chair during the next meeting.

- *EPC*- Tamulis was re-elected as chair of EPC. He will be bringing the Emeritus Professor policy to Faculty Senate next month. A goal is to have the policies better organized on the website.

Tamulis said that he received an email from Interim Vice President of Administration and Finance Thomas asking for a meeting, because administrators are setting up a non-educational policy committee, and she would like to discuss setting up the committee with Tamulis. Tamulis replied to her that because GSU is a university, all policies touch on education. He invited her to an EPC committee where the issue can be discussed. He speculated that the new committee mentioned in the email pertains to student affairs.

- *UCC*- Shin reported that Parin was re-elected as chair of UCC. Parin sent a spreadsheet to Winicki showing UCC activity. Winicki said that the Faculty Senate Bylaws state that a written annual report is required from each committee. Wadhwa reported that UCC has updated all syllabi that were submitted, and will be working on new syllabi to be approved.
- *Graduate Studies Council*- Tymkow submitted an annual report (attached), and reported that the first meeting will be October 6.
- *General Education Council*- No report.
- *IBHE-FAC*- No report.
- *Bargaining Unit*- Although Winicki verbally requested that Estep not question administrators during their reports, the Faculty Senate Standing Rules state that the UPI chair has floor rights. Kresse said that “floor rights” generally pertain to speaking during debate of issues, but not questioning guests. The Faculty Senate must determine what floor rights specifically entail. Wagner asked if senators have the right to invite guests. Kresse replied that according to the Standing Rules, approving invited guests is the prerogative of the President.

6. *Adjournment*: Golland made a motion to adjourn. Adjourned at 3:03.

Next meetings: Executive Committee, October 6, 1:00 to 3:00 p.m., Library Conference Room (D2417)
 Faculty Senate, October 20, 1:00 to 3:00 p.m., Hall of Honors

Respectfully submitted,

Mary Carrington
 Faculty Senate Secretary