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Faculty Senate Minutes

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11-21-2019

### **Faculty Senate Minutes, Academic Year 2019-2020, November 21, 2019**

Faculty Senate

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**Governors State University Faculty Senate  
November 21, 2019, 1:00 PM, Hall of Honors  
Minutes**

**Senators in Attendance:**

X	P. Mohanty (AL/COB)	X	K. Morris (CAS)*	X	S. Cervantes (COE)
X	A. Vujaklija (AL/COE)*	X	T. Gsell (CAS)		M. Cummings (COE)
	D. Golland (AL/CAS)*	X	C. White (CAS)	X	C. Tymkow (CHHS)*
X	K. Boland-Prom* (AL/CHHS)	X	C. Vanderpool (COB)*		M. Zell (CHHS)*
X	S. Wagner (AL/COB)	X	A. Keane (COB)*		G. Grumbach (CHHS)
X	J. Goode (CAS)*	X	W. Kresse (COB)*		S. Spencer (CHHS)*
X	C. Tweddle (CAS)	X	J. Klomes (COE)	X	L. Geller (UL)*
	D. Cortese (CAS)	X	S. Patrick (COE)	X	S. Comer (Unit B/CHHS)
X	P. Guimond (CAS)	X	A. Cipra (COE)		

\* 2018-19 Faculty Senate Executive Committee, Standing Committee Chairs

*Others Present:* S. Estep; K. Russell; R. Abed; A. Szczepanik-Sanchez; R. Muhammad; C. Pustz; C. Sexton; A. Valente; C. Williams

- I. Call to Order and Approval of Agenda. Tymkow called the meeting to order at 1:05 p.m. Motion made to approve agenda. Seconded. Motion carries.
- II. External Reports
  - A. University Administration (Sexton)
    - The Higher Learning Commission (“HLC”) approved the curricular change to move from the Master of Science in Management Information Systems to an MS in Business Analytics.
    - HLC will be conducting a site visit in the spring regarding our request to move the Ed.D. in Counselor Education and Supervision to a Ph.D. in the same field.
    - The MS in Information Technology is scheduled for a vote by the IBHE Board on December 10<sup>th</sup>. HLC has indicated that, if approved by IBHE, we just need to notify HLC. There will be no need for a substantive change report.
    - HLC will be on campus April 27<sup>th</sup> and 28<sup>th</sup> conducting our 10-year Peer Review. The Assurance of Learning Argument is due in March. The

steering committee subcommittees are meeting to revise, refine, and update the Assurance Argument that was submitted in 2016. If faculty notice any errors on webpages, please let deans or chairs know.

- The Strategic Planning Committee has completed their work and is awaiting input from the Board of Trustees.
- Two handouts provided.
  - Course Calendar Decisions - Reminder of course calendar and impact on financial aid and Blackboard. NewLearn will have outage dates from December 17 – 23<sup>rd</sup>. It is very important to turn in grades by due date (most classes 12/15/19 – 7 days after section ends) for financial aid and other reasons.
    - Discussion on CO grades held. Sexton will clarify this issue with Registrar as soon as possible.
    - Policy 26, which has been signed and finalized, has additional edits necessary per the Registrar.
  - Handout: GSU Star Update - see handout for details. M. Leutkmeier would like to attend next Faculty Senate meeting next to discuss Star.

B. University Professionals of Illinois (Estep)

- Recognized S. Wagner as negotiating chair for the UPI contract.
- UPI is planning a pizza party in January before classes begin. Also, “Know Your Contract” training sessions are being planned.
- Fourth year reviews letters are being posted electronically this year through Digital Measures. Paper letters are not being sent to faculty.
- A freedom of speech issue may have arisen relating to faculty adding inappropriate questions to SEIs.
- UPI report continued in Executive Session.

III. IRB Presentation (Abed)

- Progress made with Institutional Review Board applications. The backlog present at the end of the 2019 spring semester has been cleared. All applications are now running through the general process and timeline. IRB is working on streamlining their process.
- An email has been set to faculty containing the IRB questionnaire to help weed out projects that do not need IRB review. The purpose of the questionnaire is to reduce burdens for researchers. The turn-around time for the questionnaire is usually 24 hours or less.
- Standard operating procedures are being created for the IRB.
- Discussion held on the difference between “exempt” classification and “does not need review.”

IV. Closed Session. (Tymkow) Motion to move to closed session and allow Estep to attend. Moved and seconded. Motion carries by roll call vote (passes unanimously). Closed session begins at 2:05 p.m. Motion to adjourn closed session. Moved and seconded. Motion carries without objection. Closed session ends at 2:34 p.m.

V. Old Business: Approval of Previous Minutes (Keane): Motion. Seconded. Motion carries.

VI. Internal Reports

A. Committees

1. Executive (Tymkow)
    - Motion made to reschedule September 2020 Executive Committee Meeting. Seconded. Motion carries.
    - Executive report is contained in Senate packet.
  2. Curriculum (Tymkow)
    - Committee report is included in Senate Packet.
  3. Policies (Boland-Prom)
    - Proposed Amendments to Policy 4: IPC moved and seconded edits to Policy 4 making cannabis trafficking, possession, and use on campus a violation of the policy, which must be made prior to January 1<sup>st</sup> to avoid impacting federal funding. Question of whether this forbids the use of CBD oil. The possession and use of CBD oil made from hemp, rather than cannabis, is not affected by this policy change. Motion carries. Additional changes to Policy 4 also will need to be made, and a taskforce has been requested.
  4. Program Review (Vujaklija)
    - Committee report is contained in Senate packet dealing with two programs.
  5. General Education Council [Kresse (for Tweddle)]
    - Committee report is contained in Senate packet.
    - M. Leutkmeier and Tweddle will be reaching out to faculty to share information on GSU Star and get faculty feedback.
  6. Bylaws and Standing Rules Task Force (Kresse)
    - Vujaklija has created a Google survey seeking feedback from faculty and staff about bylaws and standing rules. This will be emailed to faculty next week or week after.
- B. College reports
1. College of Education (Vujaklija)
    - COE has completed its accreditation process and is now fully accredited for next seven years with no stipulations.
    - All education programs are nationally recognized.
- C. Other
1. Graduate Studies Council (Gsell)
    - GSC discussed Policy 16 and made recommended edits. It will eventually be sent to IPC.
    - Presentation on students who leave and return to campus was given.
    - Graduate orientation was discussed.
  2. Policy Monitoring Committee (Cipra)
    - A potential conflict of interest was discussed.
    - (Tymkow) Executive officers will discuss this issue.
- VII. Adjournment: Tymkow adjourned meeting at 2:55 p.m.