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Faculty Senate Minutes

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9-17-2020

Faculty Senate Minutes, Academic Year 2020-2021, September 17, 2020

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**Governors State University Faculty Senate
September 17, 2020, 1:00-3:00PM, Virtual
Minutes**

Senators in Attendance:

X	R. Muhammad (AL/CAS)	X	T. Gsell (CAS)	X	G. Grumbach (CHHS)
X	A Vujaklija (AL/COE)*	X	C. White (CAS)	X	S. Spencer (CHHS)
X	D. Golland (AL/CAS)*	X	C. Vanderpool (COB)	X	C. Tymkow (CHHS)*
X	K. Boland-Prom (AL/CHHS)*	X	A. Keane (COB)*	X	S. Wadhwa (CHHS)
X	S. Wagner (AL/COB)	X	W. Kresse (COB)*	X	M. Zell (CHHS/GEC)*
	X. Chen (CAS)	X	S. Cervantes (COE)	X	J. Sopiartz (UL)*
	J. Vining (CAS)*	X	S. Patrick (COE)*	X	T. Kerns (Unit B/COB)*
X	N. Ermasova (CAS)	X	A. Cipra (COE)	X	B. Winicki (Emeritus)
X	P. Guimond (CAS)	X	M. Cummings (COE)	X	C. Tweddle (CAS/GEC) ⁺
	D. James (CAS)	X	A. Fulambarker (CHHS)*		

* 2019-20 Faculty Senate Executive Committee, Standing Committee Chairs

⁺Non-voting

Others Present: K. Smith, E. Cada, C. Sexton, R. Johnsen, M. Tyler, L. Shawalin, A. Taboas, H. Rhodes, C. Openshaw,

- I. Call to Order and Approval of Agenda. Golland called the meeting to order at 1:01 p.m. Motion made to approve agenda. No objections. Motion carries. Agenda approved.
- II. Presentation: Testing Center (Smith)
 - Kevin Smith, the Program Director of the Veterans Affairs & Testing Administration at GSU made a presentation on the GSU Testing Center, which opened two years ago.
 - After the COVID-19 pandemic led to the center's closure, it reopened in June and proctored over 1,000 exams in the last two months.
 - The CARES grant money has allowed them to now do online proctoring using Proctor 360.

- The Testing Center’s website provides information for instructor, student, and proctor responsibilities for proctoring tests. Video monitoring for testing is provided.
- There are specific rooms available for students with disabilities who require certain accommodations.
- COVID-19 safety measures are in use, and the Testing Center has had no incidents of COVID-19 so far.

III. External Reports

A. University Administration (Cada/Sexton/Johnsen)

- (Cada) The 10-day census for fall enrollment shows a decrease in undergraduate enrollment and an increase in graduate enrollment. Some international students were able to enroll as well.
- Last spring, there were policy changes relating to undergraduate students’ admission to GSU without ACT or SAT scores based on the students’ GPAs through Policy 34. It is likely that the Faculty Senate will be asked to continue this policy in the spring semester.
- (Sexton) The Higher Learning Commission conducted a virtual visit in Spring. Two areas of concern discussed related to issues around GSU’s composite financial index, which was reflective of the state budget crisis, and assessment of programs without national accreditation.
- A representative of the HLC will be visiting campus in person on September 21. The agenda for the in person visit is available in the Senate Dropbox.
- (Johnsen) On August 31, the faculty tenure and promotion evaluation schedule, sabbatical list, and tenured faculty list, along with post-tenure review schedule, were sent to faculty.
- Digital Measures is being used for this work. The Provost’s Office is coordinating with the UPC and DPC chairs.
- Faculty in years 3 and 4 have earliest dates for submission of portfolios. Those were launched on Digital Measures this week.
- Discussion held on information about retention and faculty who have sought an extra year for tenure and where they fall in portfolio submission cycle.

B. Student Senate (Tyler)

- Student Senate elections are underway. The new Student Senate should be inducted by beginning of October.
- The Student Senate has done a great deal of work during summer session, including providing multiple talking circles to allow students to voice opinions and become educated on different issues.
- Voter engagement is the topic for the next talking circle. A debate watch party is also planned. The Student Senate wants to get students involved in politics.
- Discussion held on providing voting materials for students.
- Discussion held on dates of senate meetings, which should be starting in October.
- Discussion held on appointing students to the Gen Ed Council.
- Discussion held on Mark Tyler’s candidacy for president and other candidates who are running for other positions.

IV. Approval of Previous Minutes. Motion made to approve the August Senate Minutes. Seconded. Scrivener’s errors discussed. Approved with scrivener’s errors corrected.

V. Internal Reports

A. Committees

1. Executive (Golland)
 - Votes will be held following the Closed Session on amendment to bylaws, draft resolutions, and nominees for senate appointment.
 - Dr. Lamise Shawahin made a presentation related to renaming the Carillon. Discussion held.
 - Academic Council meeting was held on September 1.
 - Dr. Golland discussed his report on meeting with President Green and the letter to President Green in response to meeting.
 - Dr. Chelsea Vanderpool will serve as co-chair to Administrative Policies Committee.
2. Curriculum (Tymkow)
 - The first meeting of the UCC will be September 24.
 - Thanks to the members of the UCC who reviewed 250 submissions last year. The committee's agenda this year will be much the same and will be working very hard.
 - Dr. Ellie Walsh was awarded the Faculty Service Award. She is a role model on the UCC.
 - Welcome to the new members of the UCC.
 - The UCC worked on new syllabi template language over summer in collaboration with Dr. Sexton and Dr. Boland-Prom. These new templates are in the Faculty Senate webpage under the UCC link.
3. Policies (Boland-Prom)
 - The IPC will be meeting for the first time on September 24.
 - The Provost and Dr. Sexton informed Dr. Boland-Prom that President Green made decisions on the outstanding policies, some of which have been on the Faculty Senate's approved list for more than two years. Thanks to the Provost and Dr. Sexton for all of their work on this.
 - Dr. Golland asked Dr. Tymkow and Dr. Boland-Prom to invite him to the first meetings of their committees.
4. Program Review (Vujaklija)
 - APRC's first meeting was last Thursday. Dr. Vujaklija was reelected as chair.
 - Thanks to the Faculty Senate for the approval of two expansion seats.
 - Thanks to Dr. Sexton, who provided the committee members with an overview regarding accreditation at the APRC's first meeting.
 - Most of the committee's work comes in second semester. Committee liaisons will work with program coordinators in the fall.
 - The committee is using Blackboard for sharing with each other and setting timelines on reviews and comments.
 - Thanks to the committee members on APRC.
5. General Education (Zell/Tweddle)
 - Dr. Zell and Dr. Tweddle are going to be at the HLC meeting on Monday to address concerns. The first meeting of the Gen Ed Council is on September 23 from noon to 2 p.m. It is an open meeting and all are invited to attend.

- The Lower Division Steering Committee has been working with GEC to work on goals and the First Year Seminar and Mastering College courses. They had a training session together.
- The GEC is beginning to revise the rubric faculty use for assessments in freshman courses and the junior seminar. Faculty members are being trained to use Aqua to do the assessments.
- The GEC continues to work with faculty on Curriculog and to design courses consistent with student learning outcomes.

B. Optional

1. Illinois Board of Higher Education (Cummings)
 - The first meeting is scheduled for tomorrow.
2. Board of Trustees Annual Retreat (Golland)
 - The Board of Trustees' Annual Retreat is scheduled for tomorrow, which is open to all. The Faculty Senate has sponsored a presentation on shared governance and academic freedom for the trustees.
3. Graduate Studies Council (Golland/Gsell)
 - The GSC has met twice already this semester.
 - They are considering Policy 58, Policy 30, and Policy 16 for graduate students. Recommendations will be sent to the IPC on these policies.
 - There was a presentation on the graduate students' orientation.
4. Institutional Review Board (Grumbach)
 - IRB training is being planned for faculty advisors for September 25. Information is available in the packet.
 - At least seven standard operating procedures have been approved. The IRB is designing different templates to help with IRB application process.
 - The IRB has completed 34 reviews. Only six have required a modification.
 - Guidance is being provided to faculty on the process.
5. Faculty Professional Development (Cervantes)
 - The FPDC met on September 16. It has five new members.
 - The committee is working on improving communication regarding professional development opportunities and developing a mentoring initiative.
 - CAES will have a separate calendar on its site for faculty development opportunities.
 - Mentoring models are being considered for GSU. The Provost's Office is planning to work with the committee on this.
 - The FPDC will be meeting monthly this semester.
6. Enrollment Management (Tymkow/Vujaklija)
 - There has been no notice of a meeting yet, though it is expected to be scheduled soon.
 - Dr. Tymkow and Dr. Vujaklija have different schedules with UCC and APRC, so they balance each other with regard to the work on this committee.
7. College of Business (Vanderpool)
 - The COB is presenting Business Week 2020 in October. Information on Business Week 2020 can be found on the GSU website. Professor Kresse will be making a presentation on election integrity, and other faculty will be

making additional presentations. There will also be a virtual career fair for students. All are welcome and encouraged to attend.

- VI. Closed Session. Motion to move to closed session. Moved and seconded. Motion carries by roll call vote. Closed session began at 2:22 p.m. Motion to adjourn closed session. Moved and seconded. Motion carries without objection. Closed session ends at 2:51 p.m.
- VII. Old Business
- A. Action Item: Proposed Bylaws Amendments. Moved and seconded by Executive Committee. No objection. Approved.
- B. Action Item: Approval of Resolution 2020-21 No. 4 - A Resolution concerning the Process for the Replacement of College Deans and Division/Department Chairs. Process for replacement of college deans and chairs. Moved and seconded by Executive Committee. No objection. Approved.
- VIII. New Business
- A. Action Item: Appointments of Dr. Heng Li and Dr. Xiaobo She to Vacancies on PBAC Technology Advisory Committee, expiring 2022. Nominated and seconded by Executive Committee. No objections. Approved.
- B. Action Item: Approval of Resolution 2020-21 No. 5 - A Resolution Recommending that the Board of Trustees Rename the Christopher Columbus Carillon. Moved and seconded in current form by Executive Committee. Discussion held.
- Motion to amend to exclude reference to renaming the Carillon as “Memorial Carillon.” Replace it with “Spirit of Discovery and Exploration Carillon.” Not seconded. Motion fails.
 - Motion to amend that the Board of Trustees seek input on renaming Carillon from the university and greater community. Seconded. Discussion held. No objection. Dr. S. Cervantes abstained. Approved.
 - Motion to amend by deleting paragraphs 3, 4, and 5. Second. Discussion held. No objection. Approved.
 - Motion to amend by removing “and the greater” and add “led by the Student Senate.” Discussion held. Movant agreed to adding “especially the students” instead of “led by the Student Senate.” No objection. Dr. Muhammad abstained. Approved.
 - Motion to amend to change word “painful” to “horrific” in paragraph 2. Seconded. No objection. Approved.
 - Motion to extend the meeting to 3:30 p.m. Seconded. Approved.
 - Resolution is approved.
- C. Other New Business
- Welcome and recognition of Trustee Taboas. Greetings and thanks from Trustee Taboas.
 - Dr. Muhammad stated that the Constitution Day meeting went on today during the meeting. Dr. Vining coordinated it, which is why he is not present.
- IX. Adjournment. Meeting adjourned at 3:23 p.m.