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9-10-2020

Faculty Senate Minutes - Academic Program Review Committee, September 10, 2020

Academic Program Review Committee
Governors State University

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Faculty Senate
Academic Program Review Committee

AY 2020-21

APRC 9/10/2020




Attendees: Amy Vujaklija (Chair), Mary McClure (Secretary-volunteer), John Simon, Carlos Ferran, Daniel Nearing, Jasmine Chen, Feng Tiam, Li-Wei Peng, Quincy Martin, Shirley Spencer, Steven Sharp

Provost Office: Colleen Sexton

Guest: David Golland, Faculty Senate President

- Introductions - Clarification that when one's program is being reviewed they need not recuse themselves, on the contrary their perspective will be valuable
- Colleen Sexton – multiple roles facilitated by APRC work.
 - Supporting faculty in programs by performing **cyclical reviews** and building mindset of appreciating how student data can be utilized for program enhancement. This feedback is summarized for Board of Trustees , and IBHE, to showcase and familiarize programs.... Also forwarded to state legislature.
 - APRC feedback is meaningful input for peers, programs, and also HLC reviewers, particularly for programs without external accreditation
 - Review of RME Reasonable Moderate extensions and other proposed **new or revised program change**
 - Review of programs where required levels of activity are not met
 - Work is light this Oct – more later in year after cyclical program reviews are submitted in February
 - IBHE cost analysis work approach to be developed
- David Golland – chair must be on faculty senate. Shirley or Amy are options
 - Amy elected to serve a committee chairperson for upcoming academic year
- Amy – use of BB for presentation of relevant program materials, and also to provide APRC member feedback on programs under review.
 - To send a program back, or disapprove proposal, is most likely inappropriate given level of work that went into program to date. Approving program with comments and feedback is more commonly done – providing a different perspective
 - Curriculog – same login as for other areas in GSU... govst.curriculog.com
 - Consider assigning a liaison to the program coordinator from APRC, or creating task groups to spearhead work on a program. Might be good to match by college of APRC member
 - Assigned APRC members to various programs due in February
 - Basic liaison task - Check to make sure coordinator per Curriculog corresponds to program coordinator in actuality, make sure they have most current documents: report formats, etc.
 - Accounting– Carlos
 - Art - Daniel
 - Bus Admin – John Simon
 - Communications - Daniel

- Community Health – Mary M
 - Early Childhood – Li-Wei
 - Elementary & Middle School – Li-Wei
 - Educational Administration, MA – Li-Wei
 - Health Administration, MHS – Shirley 
 - Independent Film & Digital Imaging, MFA – Daniel
 - Interdisciplinary Leadership, Ed.D. – Li-Wei
 - Media Studies – Daniel
 - Nursing - Shirley
 - PT - Shirley
 - Public Admin – Shirley
 - Theatre & Performance Studies – Daniel
- Assign APRC members to specific documents in Social Sciences program for review and feedback over next week or so
 - What are we looking for as reviewers?
 - Does program make sense, a positive move for dept, university?
 - Is it explained well and thoroughly
 - Does it seem reasonable in relation to other programs and courses, make use of existing courses, to best justify cost minimization
 - Provide new eyes and perspective
 - Example in reviewing proposal study plan – are comments, numbers, all details consistent across all documents in the proposal. Example – number and names of courses. Consistent with catalog.
 - Do all documents open? Are they readable
 - Target to have document reviewed and comments submitted two weeks from now for Social Sciences program
 - Have survey ready (Amy)
 - Do all have BB access?