Course Number and Title: MGMT 401-XA ORGANIZATIONAL BEHAVIOR

Session: Spring/Summer 2001

Reference Number: 306309

Instructor: Herschel Dungey; MSIR, MBA, MPA

Phone: (708) 534-4930, (312) 660-1431

Credit Hours: Three (3)

Catalog Description:

Analyzes the behavior of people in organizations. Discusses organizational behavior, communication, and decision making.


Course Requirements

Grade will be calculated upon the following:

--- First Exam 40%
--- Second Exam 40%
--- Case Analysis/Exercises 20%

Total: 100%

Each exam will cover all material discussed and assigned reading up to point of exam date.

Expected Student Outcomes:

1. Master ideas, theories and concepts of organizational behavior and be able to discuss behavioral issues in organizations;

2. Enhance ability to learn from experience, to test what is learned against new experience and to extract new learning in a continuing fashion;
Expected Student Outcomes (Continued):

3. Develop skills in observing and understanding living and working experiences;

4. Enhance ability to behave effectively in organizational situations.

Written Assignments: You must turn in one (1) exercises and one (1) case analysis to be handed out the sixth week and turned in the last week. All assignments must be typed (double spaced). Do not use folders for your assignments. Simply staple the pages together in the upper left-hand corner. Keep a copy of each assignment in case assignments are lost in mailing. I will notify you of your grade and pass along any comments I have. Assignments themselves will not be returned. Assignments should include the following information at the top of the first page:

Name
Address
Social Security Number
Telephone Number
Date

All assignments should be sent to:

Herschel Dungey
College of Business and Public Administration
Governors State University
University Park, Illinois 60466

Tests: The material covered in the two tests can be found in the text. The tests will be comprised of multiple-choice, true/false, and essay questions. See the Class Schedule for the subject matter for each test.

All tests are to be taken at the GSU Testing Center located in the University’s Student Development Office on the first floor near the main entrance. If you reside more than 50 miles from Governors State University, please refer to the Welcome Letter in the front of your packet for policies and procedures associated with taking proctored exams. You may, of course, take your tests on campus.

When you are ready for a test, follow these directions:

1. Call for an appointment by calling (708)534-4508, at least seven (7) business days prior to the test.

2. Be prepared to provide the following information:
   a. Your name,

   b. Social Security Number,
c. Course Title and Reference Number, [Organizational Behavior, 306309],

d. The Term, [Spring/Summer, 2001],

c. The exact name and number of the test.

The Student Development Office will provide you with a date and start time for your test.

Testing hours:

Monday: 1:00 p.m.—5:00 p.m.
Wednesday and Thursday: 4:00 p.m.—7:00 p.m.
Saturday: 8:30 a.m.—12:00 noon

I will send you your grade after you take each test. If you wish to go over your test, call me at (708) 534-4930 or (312) 660-1431.

Syllabus Statement for Persons with Disabilities:
It is the intention of the Institution to support full participation of all students, regardless of physical ability level. Therefore, if any student needs consideration of his/her physical abilities in order to complete the course, please notify the instructor as soon as possible.

SPRING/SUMMER 2001:

5/11, 12 Orientation/Introduction to course; Friday, May 11, 6 p.m. Room B-2200
Saturday, May 12, 10 a.m.

6/16 Meeting: Saturday, June 16, 10 a.m. Room B-2200

6/23 ****FIRST EXAMINATION [Chapters 1—7] Saturday, June 23, 10 a.m.

8/4 Meeting: Saturday, August 4, 10 a.m. Room B-2200

8/11 ****SECOND EXAMINATION [Chapters 8—14] Saturday, August 11, 10 a.m.

AUGUST 18th: All assignments must be turned in and tests taken.

****I will be available on both dates to administer examination in Room 2200.