

GOVERNORS STATE UNIVERSITY
SCHOOL OF HEALTH PROFESSIONS
HEALTH SERVICES ADMINISTRATION
UNIVERSITY PARK, ILLINOIS

HEAD 325
FAC 1974
ARCHIVES

SYLLABUS

COLLEGE/DIVISION: SCHOOL OF HEALTH PROFESSIONS/
HEALTH SERVICES ADMINISTRATION

COURSE TITLE: HEALTH CARE ORGANIZATION

COURSE NUMBER: SHLAD 325

CREDIT HOURS: 3 Semester Hours

INSTRUCTOR: JAMES L. MASSEY, JR.
(312) 534-5000, Ext. 2521

OFFICE HOURS: *Tue Thur*
~~MONDAY & WEDNESDAY~~ 9:00 - 11:00 a.m.
If you call after office hours, kindly
leave your name and a daytime telephone
number.

CATALOG DESCRIPTION: Provides a basic understanding of the components
and organization of the health care delivery system
in the United States.

PREREQUISITES: None

RATIONALE: This course is designed to enable students to obtain
an understanding of health care in the United States:
how it is organized, how it is delivered, the factors
affecting it, and available career paths. The course
contains basic knowledge necessary for advanced course
work in health services administration, allied health
sciences, or nursing.

INTENDED AUDIENCE: For undergraduate students in Health Services Admin-
istration, Allied Health Sciences, Nursing, Medical
Technology, Alcoholism or Science continuing education
programs. Health Care Organization is also designed
for anyone in the field needing a basic understanding
of health care, as well as for consumers of health care
services.

INTENDED AUDIENCE: For undergraduate students in Health Services Administration, Allied Health Sciences, Nursing, Medical Technology, Alcoholism or Science continuing education programs. Health Care Organization is also designed for anyone in the field needing a basic understanding of health care, as well as for consumers of health care services.

COURSE COMPETENCIES: After completion of this course, the student should be able to:

- . Compare the four systems of health care in the United States and develop an understanding of the roles these systems play in U.S. health care.
- . Demonstrate an understanding of the delivery of health care within these systems by examining the range of health care facilities, key practitioners and some of the treatment modalities that are available within this context.
- . Examine the factors contributing to the high cost of health care and identify cost-containment strategies for the future.
- . Examine the major factors that affect the health care industry, such as legal issues, politics, government regulations and the increasing consumer involvement in health care issues.
- . Identify career paths available to the health care manager.
- . Discuss some of the interpersonal skills that facilitate the management and delivery of health services.

INSTRUCTIONAL ACTIVITIES:

This is a self-instructional course. The components include a textbook, a student study guide, and twenty-three (23) half-hour video-taped programs.

Student Study Guide: The guide integrates information in the textbook and the video-taped programs. It is a key component of the course containing:

- . learning objectives
- . assignment and study sequence
- . key words and concepts
- . special readings
- . self tests and answers

BROADCAST SCHEDULE:

COX CABLE - PARK FOREST (CHANNEL 46)

Friday, Saturday & Sunday

10:00 a.m. (A)

1:00 p.m. (A)

5:00 p.m. (A)

8:00 p.m. (A)

Friday, Saturday & Sunday

10:30 a.m. (B)

1:30 p.m. (B)

5:30 p.m. (B)

8:30 p.m. (B)

COX CABLE - ORLAND PARK (CHANNEL 4)

Tuesday

4:30 p.m. (A)

5:00 p.m. (B)

CABLENET (CHANNEL 93)

Saturday

10:00 a.m. (A)

10:30 a.m. (B)

NOTE: Students who miss the broadcasts can view the programs at the following libraries during library hours:

Governors State University
Dempster Development Center
Fort Sheridan Education Center

ORIENTATION/INTRODUCTION/EXAM SESSIONS

ORIENTATION/INTRODUCTION: Orientation will introduce you to the process of viewing and preparing for taking a telecourse.

General session for first time telecourse students. No course specifics.
Recommended!

May 5, Saturday, 9:30 - 10:45 a.m.

May 10, Thursday, 7:30 p.m. (BACK UP)

Location: Governors State University, University Park

EXAM: A Mid-term in June and a Final in August.

South Section:

Location: Governors State University, University Park - 534-5000

1. Introductory Session (course, homework, readings, content survey) Saturday, May 5, 1984, 9:30 - 10:15 a.m.

Thursday, May 10, 1984, 7:30 p.m. (Late Orientation)

2. Mid-Term Exam
Friday, June 29, 7:30 - 10:20 p.m.

3. Final Exam
Saturday, August 10, 9:30 a.m. - 12:30 p.m.

West Location:

Location: Dempster Development Center, 420 W. Dempster, Mt. Prospect, IL
439-7550

1. Mid-Term Exam
Week of June 25, 1984
2. Final Exam
Week of August 6, 1984

North Location:

Location: Fort Sheridan Education Center, Building #2, Ft. Sheridan, IL
432-7457

1. Mid-Term Exam
Week of June 25, 1984
2. Final Exam
Week of August 6, 1984

Chicago Section cont.

Location: City Wide College, TBA

2. Discussion/Mid-term Exam
Thursday, October 20, 7:30 - 10:20 PM
3. Discussion/Final Exam
Thursday, December 8, 7:30 - 10:20 PM

TOPICAL OUTLINE/ Lessons in the Course are as follows:
COURSE CONTENT:

UNIT I - HEALTH CARE SYSTEMS

1. INTRODUCTION
2. MILITARY SYSTEM
3. VETERANS ADMINISTRATION SYSTEM
4. PRIVATE PRACTICE SYSTEM
5. LOCAL GOVERNMENT SYSTEM

UNIT II - HEALTH CARE DELIVERY

6. HOSPITALS: ORGANIZATION
7. HOSPITALS: FINANCE
8. ALCOHOLISM CENTERS, NURSING HOMES, PHYSICIANS
9. ALCOHOLISM CENTERS, NURSING HOMES
10. SURGICAL CENTERS, EMERGENCY CARE CENTERS
11. HEALTH MAINTENANCE ORGANIZATIONS
12. MENTAL HEALTH
13. ACUPUNCTURE, NUTRITION CENTERS, CHIROPRACTIC
14. HOLISTIC HEALTH

LESSONS CONTINUED

UNIT III - THE FINANCING OF HEALTH CARE

- 15. COST OF HEALTH CARE
- 16. THIRD-PARTY REIMBURSEMENT

UNIT IV - FACTORS AFFECTING HEALTH CARE

- 17. LEGAL ASPECTS
- 18. CONSUMER AWARENESS
- 19. POLITICS, LOBBIES
- 20. PLANNING, REGULATIONS
- 21. DETERMINANTS OF HEALTH

UNIT V - HEALTH CARE MANAGEMENT

- 22. CAREERS
- 23. RELATIONSHIPS AND RESPONSIBILITIES

EVALUATION: All students must score at 70% level or better to pass the course. The mid-term and final examinations will carry equal weight. The exams will contain multiple choice and true/false questions based upon the lesson objectives.

Grades will be determined as follows:

- A - 90%-100%
- B - 80%-89%
- C - 70%-79%
- D - 60%-69%
- U - less than 60%

Students must have permission of the instructor to miss an examination.

All work must be completed within the trimester the student enrolled for the course, unless the student has prior permission of the instructor.

Questions concerning content may be addressed to the instructor listed on Page 1 of this Syllabus. Questions concerning course procedure may be answered by calling (312) 534-5000, extension 2266.