

GOVERNORS STATE UNIVERSITY  
SCHOOL OF HEALTH PROFESSIONS  
HEALTH SERVICES ADMINISTRATION  
PARK FOREST SOUTH, ILLINOIS

SYLLABUS

HLAD 325  
FALL 1983  
ARCHIVES

COLLEGE/DIVISION

*file - course file*  
8/1, 6/83  
SCHOOL OF HEALTH PROFESSIONS/  
HEALTH SERVICES ADMINISTRATION

COURSE TITLE:

HEALTH CARE ORGANIZATION

COURSE NUMBER:

HLAD 325

CREDIT HOURS:

3 Semester Hours

INSTRUCTOR:

JAMES L. MASSEY, JR.  
(312) 534-5000, Ext. 2521

OFFICE HOURS:

Monday, 9:00 to 11:00 a.m.  
Wednesday, 5:30 to 7:30 p.m.

TRIMESTERS OFFERED:

Fall, Winter, Spring/Summer

CATALOG DESCRIPTION:

Provides a basic understanding of the organization of the Health Care Delivery System in the United States and the components of this system. Required for all undergraduate students in Health Science. Partially satisfies School of Health Science core competencies.

PREREQUISITES:

None

RATIONALE:

This course is designed to enable students to obtain an understanding of health care in the United States; how it is organized, how it is delivered, the factors affecting it, and available career paths. The course contains basic knowledge necessary for advanced course work in health services administration, allied health sciences, or nursing.

**INTENDED AUDIENCE:** For undergraduate students in Health Services Administration, Allied Health Sciences, Nursing, Medical Technology, Alcoholism or Science continuing education programs. Health Care Organization is also designed for anyone in the field needing a basic understanding of health care, as well as for consumers of health care services.

**COURSE COMPETENCIES:** After completion of this course, the student should be able to:

- . Compare the four systems of health care in the United States and develop an understanding of the roles these systems play in U.S. health care.
- . Demonstrate an understanding of the delivery of health care within these systems by examining the range of health care facilities, key practitioners and some of the treatment modalities that are available within this context.
- . Examine the factors contributing to the high cost of health care and identify cost-containment strategies for the future.
- . Examine the major factors that affect the health care industry, such as legal issues, politics, government regulations and the increasing consumer involvement in health care issues.
- . Identify career paths available to the health care manager.
- . Discuss some of the interpersonal skills that facilitate the management and delivery of health services.

**INSTRUCTIONAL ACTIVITIES:**

This is a self-instructional course. The components include a textbook, a student study guide, and twenty-three (23) half-hour video-taped programs.

**Student Study Guide:** The guide integrates information in the textbook and the video-taped programs. It is a key component of the course containing:

- . learning objectives
- . assignment and study sequence
- . key words and concepts
- . special readings
- . self tests and answers

Television Programs: The video-taped lessons will be broadcast each week at the following times, beginning August 30, 1983 on UHF Channel 20.

TUESDAY

8:30-9:00 a.m. HEALTH CARE ORGANIZATION A  
5:30-6:00 p.m. HEALTH CARE ORGANIZATION A (R)\*

THURSDAY

8:30-9:00 a.m. HEALTH CARE ORGANIZATION B  
5:30-6:00 p.m. HEALTH CARE ORGANIZATION B (R)

FRIDAY

6:00-6:30 p.m. HEALTH CARE ORGANIZATION A (R)  
6:30-7:00 p.m. HEALTH CARE ORGANIZATION B (R)

\* (R) REPEAT

Note: Students who miss the broadcasts can view the programs in the GSU library during library hours, or at other sites, to be arranged.

TEXTS: Introduction to Health Services, by Steven J. Williams and Paul R. Torrens, New York, John Wiley & Sons, 1980.

Student Study Guide, Health Care Organization  
Governors State University, Park Forest South, IL

ORIENTATION/INTRODUCTION/EXAM SESSIONS

Governors State University, Park Forest South, IL  
Orientation for new telecourse students (repeat students welcome) - Saturday, August 27, 1983, 9:30 a.m.

Late orientation - Wednesday, September 7, 7:30 p.m.

Introduction/Discussion/Exam

Wednesday, August 31, 7:30-10:20 p.m.  
Wednesday, October 19, 7:30-10:20 p.m.  
Wednesday, December 7, 7:30-10:20 p.m.

. Dempster Development Center

Orientation/Introductory Session: Tuesday, August 30,  
7:30-10:20 p.m.

Discussion/Exam Sessions:

Tuesday, October 18, 7:30-10:20 p.m.  
Tuesday, December 6, 7:30-10:20 p.m.

City Colleges - Site to be Arranged

(The following are tentative dates and times)

Thursday, September 1, 7:30-10:20 p.m.  
Thursday, December 8, 7:30-10:20 p.m.

TOPICAL OUTLINE/  
COURSE CONTENT:

Lessons in the Course are as follows:

UNIT I - HEALTH CARE SYSTEMS

1. INTRODUCTION
2. MILITARY SYSTEM
3. VETERANS ADMINISTRATION SYSTEM
4. PRIVATE PRACTICE SYSTEM
5. LOCAL GOVERNMENT SYSTEM

UNIT II - HEALTH CARE DELIVERY

6. HOSPITALS: ORGANIZATION
7. HOSPITALS: FINANCE
8. ALCOHOLISM CENTERS, NURSING HOMES, PHYSICIANS
9. ALCOHOLISM CENTERS, NURSING HOMES
10. SURGICAL CENTERS, EMERGENCY CARE CENTERS
11. HEALTH MAINTENANCE ORGANIZATIONS
12. MENTAL HEALTH
13. ACUPUNCTURE, NUTRITION CENTERS, CHIROPRACTIC
14. HOLISTIC HEALTH

LESSONS CONTINUED

UNIT III - THE FINANCING OF HEALTH CARE

- 15. COST OF HEALTH CARE
- 16. THIRD-PARTY REIMBURSEMENT

UNIT IV - FACTORS AFFECTING HEALTH CARE

- 17. LEGAL ASPECTS
- 18. CONSUMER AWARENESS
- 19. POLITICS, LOBBIES
- 20. PLANNING, REGULATIONS
- 21. DETERMINANTS OF HEALTH

UNIT V - HEALTH CARE MANAGEMENT

- 22. CAREERS
- 23. RELATIONSHIPS AND RESPONSIBILITIES

EVALUATION: All students must score at 70% level or better to pass the course. The mid-term and final examinations will carry equal weight. The exams will contain multiple choice and true/false questions based upon the lesson objectives.

Grades will be determined as follows:

- A - 90%-100%
- B - 80%-89%
- C - 70%-79%
- D - 60%-69%
- U - less than 60%

Students must have permission of the instructor to miss an examination.

All work must be completed within the trimester the student enrolled for the course, unless the student has prior permission of the instructor.

Questions concerning content may be addressed to the instructor listed on Page 1 of this Syllabus. Questions concerning course procedure may be answered by calling (312) 534-5000, extension 2266.