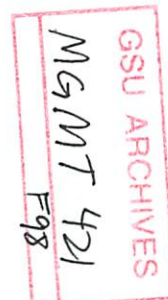


GOVERNORS STATE UNIVERSITY  
COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

**Course:** MGMT 421 Labor Relations - - Fall, 1998  
**Instructor:** David V. Curtis  
**Office Hours:** Mondays 10:00-11:00; 1:45-2:15  
Tuesdays 7:00-7:30  
Wednesdays 10:00-11:00; 1:45-2:15; 7:00-7:30  
Other times by appointment  
**Telephone:** (708) 534-4950 (Office)



**Textbook:** Sloane, Arthur A. and Witney, Fred  
Labor Relations, Ninth Edition, Prentice Hall,  
1997  
"Introduction to the Labor Management Relations  
Act" (Handout);  
"Partial Text of the Labor Management Relations  
Act" (Handout);  
Supplemental Readings and case studies will be  
provided throughout the course.

**Course Overview**

This course deals with the history and current organization, procedures, and laws that define the relationships between management and organized labor in the United States in both the private and public sectors. The readings in the textbook, supplemented by numerous handouts from the instructor will provide the background and framework for discussing particular cases. These cases will help you better understand the complexities, ambiguities and uncertainties of issues faced daily by union and management representatives. In addition to weekly discussion of the text, cases, and problems, you will participate in a mock bargaining session.

You will have out-of-class writing assignments from time-to-time, and will participate weekly in the discussion of particular cases. During some of these case discussions, you will assume the role of a labor or management representative. Representatives from labor and management may visit the class to give their perspectives on negotiations, contract management, grievances and arbitrations. Every effort will be made to relate the course material to actual situations that confront those representing both labor and management.

It will be very important for you to keep current with the assigned readings. Consequently, there will be unannounced quizzes from time to time to encourage your preparation. The readings are

assigned on a weekly basis, and you will be responsible for that week's readings.

**Course Objectives:** Some of the more important objectives are to obtain:

- \* Knowledge of the history of the American labor movement;
- \* Knowledge of important laws and court decisions relating to labor/management relations;
- \* Knowledge of important issues faced by labor and management at the bargaining table;
- \* Knowledge about preparing for and conducting contract negotiations and grievances;
- \* Knowledge of contract administration and methods of dispute resolution.

**Attendance:** You are expected to attend class regularly, and to be on time. Part of your grade will be based on class participation, and the grades for unannounced quizzes cannot be made up.

**Assignments:** All out-of-class work is to be typed. Work submitted after the end of the class on the date due will be reduced by one letter grade for each week it is late. Some work will be individual and some will be team projects. You will have a mid-term examination, and a final examination (covering material over the entire trimester), one major paper (10-15 pages), and a mock negotiation. You will also participate in weekly discussions of cases and problems. The major paper should be on a subject relating to labor relations and must be approved by the instructor no later than the fifth week of the class.

<b>Evaluation:</b>	Final Examination	35%
	Mid-Term	25%
	Written Paper	15%
	Mock Negotiation/Cases	15%
	Unannounced Quizzes	10%

- \* The quizzes will be various combinations of true/false, fill-in-the-blank, multiple choice, and short answer.
- \* The mid-term and final examinations will be some of the same combinations as the quizzes plus essay questions.

The essay portions of your mid-term and final must observe the standard conventions of written English -- spelling, punctuation, grammar, syntax, and organization. Your paper will be marked down if your writing style interferes with the information you are attempting to communicate.

Some examinations may be "curved", but generally the grading standards will be:

90%--100%	=	A
80 -- 89	=	B
70 -- 79	=	C
60 -- 69	=	D
Below 59	=	F

Class participation will be used to determine the final grade in borderline situations.

### Reading Assignment Sequence

In addition to the readings noted below, cases and supplemental readings will be provided each week by the instructor. The sequence of readings may be adjusted to better prepare you for certain guest speakers.

Week of:

August 31	Course Introduction
September 7	Chapter 1, Organized Labor and the Management Community
September 14	"Introduction to the Labor Management Relations Act (LMRA)" (Handout); "Partial Text of the Labor Management Relations Act" (Handout); Readings from Chicago Tribune on Caterpillar Strike (Handout)
September 21	Chapter 2, The Historical Framework
September 28	Chapter 3, The Legal Framework
October 5	Chapter 6, Administration of the Agreement
October 12	Chapter 4, Union Behavior: Structure, Government, and Operation
October 19	Midterm Examination
October 26	Chapter 5, At the Bargaining Table Chapter 7, Wage Issues Under Collective Bargaining
November 2	Chapter 8, Economic Supplements Under Collective Bargaining Chapter 9, Institutional Issues Under Collective Bargaining

November 9 Chapter 10, Administrative Issues Under  
Collective Bargaining  
Mock Negotiation Demands Due

November 16 Preparation for Mock Negotiation

November 23 Mock Negotiations

December 2 Course Review WRITTEN PAPER DUE

December 7 FINAL EXAMINATION Part 1, December 7; Part 2,  
December 9

**Persons with Disabilities** It is the intention of Governors State University to support full participation of all students, regardless of physical ability level. Therefore, if any student needs consideration of her/his physical abilities in order to complete the course, please notify the instructor as soon as possible.