

# MIS360-Section B Syllabus

Fall 2003

F/03  
MIS 360 B  
GSU ARCHIVES

**Professor:** Tal Abubakr

**Phone:** (708) 534-9886 (Between 1:00 and 2:00 PM)

**Office (C3312) Hours:** Thursday: 7:30 - 10:30 PM

Saturday: 12:00 - 2:00 PM

**E-mail:** Use WebCT E-mail Tool

**Course Web Page:** <http://webct.govst.edu>

## COURSE DESCRIPTION

This course is designed to prepare students for the A+ Certification Exams given by CompTIA. By studying the text and participating in lab activities, the student will learn various hardware components, operating systems, and networking. This course will focus on DOS and Windows operating systems, including operating system commands.

## TEXTBOOK AND SUPPLIES

A Guide To Managing and Maintaining Your PC Fourth Edition, by Jean Andrews, Ph.D. Publisher: Course Technology

## EVALUATION

Lab	10%
Exams	90%

## GRADING SCALE

90 - 100%	A
80 - 89%	B
70 - 79%	C
60 - 69%	D
0 - 59%	F

## EXPECTED STUDENT OUTCOMES

Students will be assigned to groups of two or three and given assignments to complete. Each group will assemble a computer from parts and expected to troubleshoot hardware and software issues with win9.x workstations.

## LECTURES AND TESTS

Week	Lectures and Tests	Date
1	Lecture (Chapter 1)	9-2-2003
2	Lecture (Chapter 2)	9-9-2003
3	Lecture (Chapter 3)	9-16-2003
4	Lecture (Chapter 4)	9-23-2003
5	<b>TEST I (Chapter 1 – 4)</b>	<b>9-30-2003</b>
6	Lecture (Chapter 5)	10-7-2003
7	Lecture (Chapter 6)	10-14-2003
8	Lecture (Chapter 8)	10-21-2003
9	Lecture (Chapter 10)	10-28-2003
10	<b>TEST II (Chapter 5, 6, 8, and 10)</b>	<b>11-4-2003</b>
11	Lecture (Chapter 11)	11-11-2003
12	Lecture (Chapter 12)	11-18-2003
13	Lecture (Chapter 13)	11-25-2003
14	Lecture (Chapter 18)	12-2-2003
15	<b>TEST III (Chapter 11, 12, 13, and 18)</b>	<b>12-9-2003</b>

## ATTENDANCE

Since you will have one or two partners in the lab, attendance becomes very important. Every student needs to prepare a document using Windows WordPad. In the document keep all the reasons for missing classes. Make sure to include the date of missing any class. Submit the attendance document at the end of the trimester. I will keep a record of the attendance of all the students and I will match it with your attendance document. After reading your excuse for missing any class, I will give you a score out of 10. If you don't miss any class, submit a document stating that you never missed any class.

## SUBMITTING THE ATTENDANCE DOCUMENT

On the MIS360 WebCT homepage, click on **Attendance**. Under **Title**, click on **Attendance**. To upload the completed attendance document, click **Upload file**, click on the **Browse...** button to select the file to be uploaded and then click the **Open** button. After selecting the desired file, click the **Upload** button. To submit the attendance document after uploading it, click **Submit assignment**. Make sure you get a confirmation message. The name of the uploaded file should not contain any symbols (i.e. don't include in the name &, /, #, @, etc.).