

10-17-2002

## Meeting 2002-10-17

Civil Service Senate

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**Civil Service Senate  
Minutes  
October 17, 2002  
Library Conference Room  
11:00am**

President LouElla Rozier opened the meeting at 11:05am.

Kathy Miller took roll call.

**Present:** LouElla Rozier, Debra Boyd, Kathy Miller, Donna Rutledge, Eric Nicholson, Que Owens, Renee Rainey, Louis Schultz, Scott Smith, Willia Smith, Helen Spencer, Marie Turak, Donna Viramontes, Annie Ware, and Janice Washington

**Excused:** Pat Rogala, Yvonne Franklin, Linda McCann, Leroy Morrison, Jaime Ruiz, and Linda Sirmer

**Absent:** Shawn Jones

No minutes are available for the August meeting at this time. Donna Rutledge will submit the August minutes at the November meeting. September minutes were distributed and accepted.

**PRESIDENTS WELCOME:**

LouElla introduced special guest, Colleen Rock-Cawthon. Ms. Cawthon led a discussion about the success of last Academic Year 2002 Commencement. She requested comments both pro and con. She would like any input towards this academic year upcoming commencement. The graduation will be once again held off campus at the Tinley Park Convention Center in Tinley Park, Illinois. The cost of graduation off campus compared to on campus was in excess of \$21,000 savings. Graduation will take place on June 1, 2003.

**1. EAC REPORT – CATHY SWATEK**

Tom Worlock the new director of the Systems Office will not host a system orientation until March. Mr. Worlock is reorganizing the systems office and would like the reorganization complete prior to the orientation. The Human Resource Advisory Committee will be reactivated. The systems office is creating an electronic newsletter that will be available on their website. The secretarial line has been restructured as of September 3, 2002. The lowest test available in the secretary line is for SecII. It has been reported this test has been modified and is extremely difficult. This will be looked into. The deputy director of SURS is concerned that SURS will not be fully funded and will end up borrowing against investments to meet monthly payouts. There will be a pre-retirement seminar at the SURS office in Champaign on November 23<sup>rd</sup>, from 8am to 3pm. There is a \$20.00, \$30.00 w/spouse.

**2. GOVERNANCE COMMITTEE – ERIC NICHOLSON**

The governance committee is short two members. Kathy Miller volunteered and was accepted by the senate to be on this committee. There has been no meeting yet.

**3. CIVIL SERVICE AFFAIRS REPORT COMMITTEE**

No Report

**4. SCHOLARSHIP COMMITTEE – LOUIS SCHULTZ**

There are two applications for review. A meeting will take place immediately following the full senate meeting.

**5. GRIEVANCE COMMITTEE – QUE OWENS**

No report.

**6. FINANCE COMMITTEE – PAT ROGALA**

No report.

**7. CIVIL SERVICE AFFAIRS COMMITTEE – MARIE TURAK**

The civil service recognition luncheon will be held the first Friday in December. December 6, 2002. Donations for a raffle will be accepted. We are considering a grab bag. Left over food will be donated to PADS. Marie suggested we host a holiday food drive.

**8. REMARKS**

The senate applauded LouElla for her report to the Board of Directors. Annie Ware received the Distinguished Service Award at Convocation for her work with displaced teens.

**9. OLD BUSINESS**

None.

The meeting was adjourned at 11:15am.