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AY 02-03 Meeting 2002-09-19

Faculty Senate

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**Governors State University
Faculty Senate Meeting
Minutes, September 19, 2002**

Senators Present: MariEllen Leverage, Michael Dimitroff, Russ Carter, Mercedes Graf, Ralph Bell, Linda Proudfit, Kyusuk Chung, Maribeth Kasik, Rashidah Muhammad, Linda Geller, Jeannine Klomes, Donald Culverson, Ann Vendrely, Jane Wells, Heikki Heino, Gary Lyon, Catherine Brady, Gene Wilson, Dalsang Chung, Winfried Rudloff

Guests: Colleen Rock Cawthon, Becky Wojciak, John Touhy, Mike Hassett

Dimitroff called the meeting to order at 1:00 p.m.

Election of Senate Officers (Parmenter and Dimitroff)

Dimitroff requested nominations for president. Bell nominated Michael Dimitroff for president. Graf seconded the nomination. There being no further nominations, Heino moved to close the nominations. Graf seconded the motion. The motion was approved by unanimous voice vote, and the nominations for president were closed. Dimitroff was approved as the 02-03 Faculty Senate President by acclamation.

Dimitroff thanked the Senate for their vote of confidence in electing him to a second term as president. He requested nominations for vice president. Carter nominated Ralph Bell for vice president. Wells seconded the nomination. Leverage was nominated, but she declined the nomination since she will be on sabbatical in the fall. There being no further nominations, Carter moved to close the nominations. Heino seconded the motion. The motion was approved by unanimous voice vote, and the nominations for vice president were closed. Bell was approved as the 02-03 Faculty Senate Vice President by acclamation.

Dimitroff requested nominations for secretary. There were no nominations for secretary.

Dimitroff requested that the faculty members caucus, by college and UL/CELCS/SAS, to select representatives to the Faculty Senate Executive Committee (FSEC). The meeting resumed, and the representatives from each college/unit are: Gary Lyon, CAS; Catherine Brady, CHP; Linda Proudfit, COE; Heikki Heino, BPA; and MariEllen Leverage, UL/CELCS/SAS. Maribeth Kasik will be the Parliamentarian for 02-03.

Dimitroff thanked the faculty members who served on the Executive Committee and the standing committees last year and stated that he looks forward to working with the new, and returning, members this year. There are some issues that should be addressed, such as review/revision of the Senate bylaws and review of the role of program coordinators.

Approval of Minutes

Muhammad moved to approve the minutes of the August 15, 2002, meeting. Kasik seconded the motion. The motion was approved by unanimous voice vote.

Reports

University Curriculum Committee (UCC) (Muhammad)

Muhammad stated that the UCC continues to review program changes, new courses, revised courses and deleted courses. Although a calendar of due dates for the catalog production has not been distributed, the UCC requests that the colleges submit program/course changes for the next catalog as soon as possible. UCC discussed the prerequisite “or permission of instructor.” This prerequisite presents at least two problems: 1) is it an actual prerequisite if students are allowed to take the course anyway with permission of the instructor and 2) as GSU moves to automatic checking of prerequisites, CARS can only check prerequisites that are course numbers not text. A Senator added that another problem would be if the prerequisite were taken at a community college, the GSU professor might be unaware. It was suggested that the registration system add a step, such as asking “do you have permission of the instructor?” or “you will be dropped from the class if your instructor isn’t contacted by (date).” It was recommended that the UCC look into the issue, starting with ITS, and report back to the full Senate. It was also recommended that each program review its prerequisites while it is reviewing the curriculum information for the catalog.

IBHE Faculty Advisory Committee (IBHE FAC) (Kasik)

Kasik stated that not many faculty members have responded to an IBHE survey at <http://www.ibhe.org/performanceindicators/survey/>, and she asked that everyone complete the survey. IBHE has reports and other information online. There is a diversity hearing scheduled at the Thompson Center; call 217-557-7380 to register. The IBHE FAC met with Deb Smitely, IBHE Budget Director. She gave a sneak preview of the budget that cannot be published at this time. Kasik distributed three pages of notes entitled *Framework for Developing Fiscal Year 2004 Budget Recommendations Higher Education Operations and Grants*. The IBHE FAC will meet with Dan LaVista, IBHE Director. E-mail any concerns/comments to Kasik. There will be a Black Issues in Higher Education session at ISU on October 14; there’s a link at the IBHE website.

Academic Program Review Committee (APRC) (Wojcik)

Wojcik reported that Lingamneni will chair the APRC again this year. The committee still needs a representative from the College of Education (COE).

University Assessment Committee (UAC) (Wojcik)

Wojcik reported that the UAC is encouraging more people to become members. The committee would like to have at least two faculty liaisons from each college. The UAC Retreat was very successful. The committee reviewed last year’s actions and made plans for the upcoming year. There was a Trac Dat training session for COE faculty.

Educational Policies Committee (EPC) (Diers)

No report.

Bargaining Unit (Katz)

No report.

Administration/Administration & Planning (Tuohy & Hassett)

Tuohy, Vice President for Administration & Planning, and Mike Hassett, Director of PPO, led a discussion about the Faculty Office Center (FOC) and E/F wing renovation. Tuohy distributed a one-page fact sheet and stated that the process began in 1998 with a program study, which led to a program

report in 1999. The report included three phases: 1) Family Development Center (FDC), which began construction in December 2001; 2) FOC, which began construction in March 2002; and 3) E & F wing renovation, which is expected to begin by June 2003. Tuohy reported that the 1999 document stated that the architects recommended that the “Division of Science, the Arts and Communications Program, the Division of Nursing & Health Sciences and the Division of Psychology & Counseling remain in the existing building.” Tuohy stated that the third floor administration would like to move to the FOC. A proposal for that move was submitted to the Capital Development Board in Springfield for authorization. If the administration moves, they will move into less space than is currently occupied.

Questions/comments by the faculty:

- What is the plan for the walkway through the labs (not enclosed)?
- Think all faculty should move to the FOC.
- Is the Division of Psychology & Counseling moving or not—this is the first that the faculty in that division have heard that they might not move. [Hassett commented that the Division Chair had made a very specific request that the division remain in the existing building.]
- Where is the administration moving to? [Tuohy responded that the third floor administration plans to move to the third floor of the FOC.]
- In a community meeting about a year ago, the President said that all faculty members would move to the new building, with space left over. Now the administration is moving and there is not enough room for the faculty.
- One reason the faculty preferred the option of having the FOC attached to the main building was so that the offices would be close to the labs; it was not made clear that some faculty would not move into the FOC.
- Might want to survey faculty to see if they do or do not want to move into the FOC.
- How many offices are there in the FOC? [Hassett responded approximately 200.]
- What percentage of space will the administration take? [Hassett responded approximately 10%.]
- Units should not be split in the move.
- Do not think that lecturers and adjuncts should have space in the FOC if the entire tenured/tenure-track faculty do not have offices.
- CHP offices need to be renovated—currently some offices have no ceilings and some offices are shared.

Tuohy distributed copies of the Facility Master Planning Committee membership. Tuohy suggested that perhaps a subcommittee of the master planning committee could make recommendations regarding FOC occupancy issues. A Senator asked if this new committee is a replacement of the space committee that was formed last year. Dimitroff responded that the new committee replaces the other committee. The Senate recommended that the master planning committee communicate regularly and often with the University community. Tuohy stated that the architects will meet with the new committee, individuals, and small groups to discuss the master plan.

Adjournment

Bell moved to adjourn. Kasik seconded the motion. The meeting adjourned at 3:00 p.m.