

8-18-2005

Meeting 2005-08-18

Civil Service Senate

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Governors State University
Civil Service Senate

Minutes

August 18, 2005

Hall of Honors - 10:30 a.m.

Civil Service Senate President Kathy Miller opened the meeting at 10:40 a.m.

Present: Susan Bell, Donna Finn, Katie Frossard, Marva Hampton, Rhonda Jackson, Cindy Matthias, Kathy Miller, Renee Rainey, Crystal Richards, Karen Sinwelski, Scott Smith, Karen Stuenkel, Janice Washington, Stephanie Wenzel, Cynthia Woodard

Excused: Mary Hellings, Blondia Jasper, Eric Nicholson, Annie Ware

Absent: Atha Hunt, Mary Jones, Shawn Jones, William Kelly

Minutes of July 21 Meeting: Moved, seconded, and passed to approve the minutes as corrected.

President's Welcome and Comments

President Miller welcomed new senator Katie Frossard and thanked the Civil Service Affairs committee for their excellent work on CSS projects. We will sponsor a Civil Service Orientation meeting on October 19, guest speaker Tom Morelock. The meeting will be from 9 a.m. to 1 p.m.; lunch will be served; attendance is limited to 75.

The Senate extends its condolences to Sharon Browne, Communication Services, on the loss of her husband. In lieu of flowers, Sharon is requesting donations to her daughter's education fund; CSS is not permitted to use its university funds for this purpose, so President Miller requested that members donate their own monies.

Some employees have received a memo from Gail Bradshaw advising them that their vacation time has now reverted to the Non-Exempt amount of time. These employees had been granted a 1-year extension of their Exempt vacation time for a year; that year has ended.

Council of Councils is scheduled for October 6 and 7; the Senate has funds to cover a car and room(s) for those who want to attend; President Miller will send an e-mail reminder to all senators.

New Business:

1 – Fill Senate Vacancy: the senate voted on four candidates to replace Jana Sheely, who has left GSU to take a teaching position. Jason Zelek of Student Life was elected.

2 – Appoint Corresponding Secretary: again to replace Jana Sheely; President Miller asked for volunteers; Cindy Woodard offered to fill the vacancy. Moved, seconded, and passed to accept Cindy as Corresponding Secretary until June 2007.

Committee Reports:

1 – EAC Report, Debra Boyd: EAC reports that the Ethics Training has been provided to their Board and staff. Forty classification tests will be available online by October; the goal is 60% of classification tests online. Benefits of online testing include immediate scoring and the test results can be submitted for multiple positions. Those taking the tests must request a password from HR; there is no set timeline for response to this request but employees can call SUCSS if they feel they have not received a timely response. There are currently five open CS positions, with a goal of filling two of them during FY 2005-2006. There is a new records retention policy and a broader salary range for many positions.

2 – Governance Committee, Eric Nicholson:

No report; Eric is still recovering.

3 – Civil Service Affairs Committee, Renee Rainey:

The committee is meeting every Wednesday to work on upcoming events. The Fling is ready; DPA will supply a shuttle bus from the main entrance to the Conference Center to alleviate parking problems. The upcoming cookout is 'under control' and the Arts & Crafts Fair and Home Demo at Work are coming together.

4 – Scholarship Committee, Louis Schultz:

No report.

5 – Grievance Committee: Karen Stuenkel, Interim Chair:

No current grievances.

6 – Finance Committee, Karen Stuenkel:

Flowers were sent to Barbara Lane and Mark Hampton.

7 – GSU Safety Committee, Donna Finn:

No report.

Old Business:

No Old Business

The meeting was adjourned by President Miller at 11:350.