

2-16-2006

Meeting 2006-02-16

Civil Service Senate

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Recommended Citation

Civil Service Senate, "Meeting 2006-02-16" (2006). *Civil Service Senate Minutes*. Paper 23.
http://opus.govst.edu/civilservicesenate_minutes/23

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Governors State University
Civil Service Senate
Minutes
February 16, 2006
10:30 a.m.
Hall of Honors

Civil Service Senate President Kathy Miller opened the meeting at 10:35 a.m.

Present: Susan Bell, Katie Frossard, Mary Hellings, Rhonda Jackson, Blondia Jasper, Mary Jones, Shawn Jones, William Kelly, Kathy Miller, Eric Nicholson, Renee Rainey, Crystal Richards, Karen Sinwelski, Scott Smith, Karen Stuenkel, Janice Washington Jason Zelek, Debra Boyd, John DeYoung.

Excused: Donna Finn, Atha Hunt, Annie Ware, Stephanie Wenzel, and Cynthia Woodard.

Minutes from November 2005 meeting read and accepted.

Minutes from January 2006 meeting read and accepted.

Kathy Miller welcomes **Gail Bradshaw** and **Lillian Jung** from Human Resources as our guest speakers. **Jill Stanley** also from Human Resource was not able to attend.

Gail & Lillian spoke on the Employee of the Month and Year Awards.

- **Eligibility criteria for the nomination of employee of year award.**
Discussion revolved around the number of times an employee could win the "employee of the year" award. The general consensus is that once an employee has won the "employee of the year" award they should not be eligible again and be inducted into a new entity known as the "Hall of Fame" for life.
- **Waiting period before winning Employee of Month Award again.**
If you win employee of month, employee would not be eligible to win again for three years. October is the cut off month.
- **Kathy asks for a committee to review the proposed changes to this program;** Jason Zelek, agreed to be chair of committee along with members Karen Stuenkel, Karen Sinwelski, Bill Kelly, Scott Smith and Jill Stanley from HR.

John DeYoung was welcome as new senate member.

Committee Reports

1. **Governance Committee** Eric Nicholson
Motion to accept by-laws done by roll call of senators present.
Motion accepted.

Members needed for senate election committee. Mary Jones, Renee Rainey, Bill Kelly, Stephanie Wenzel and Shawn Jones will serve on this committee.

2. **Affairs Committee** Cynthia Matthias
Valentine carnation sale did well.

Upcoming event for March 16th will be event held in recognition of St. Patrick's Day.

3. Financial

Karen Stuenkel

Carnation sale \$350.00

DVD sale \$25.00

Submit your anticipated wants and needs for the upcoming year to the Budget Committee.

4. EAC

Debra Boyd

E-testing (online test) up and coming for most of civil service testing.

Demotion and dismissal policy and process discussed at last meeting. Review the website for details.

5. Newsletter

John DeYoung

Newsletter will be called the CS Review. Name contest was won by Karen Stuenkel. First issue will be out the middle of March. Anyone who wants to write an article is welcome and also you may submit any news of interest.

Meeting was adjourned by Kathy Miller at 12:00 noon.