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AY 04-05 Meeting 2004-10-21

Faculty Senate

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**Governors State University
Faculty Senate Meeting
Minutes, October 21, 2004**

Senators (Present = X):

<u>X</u>	E. Alozie	_____	H. Heino	<u>X</u>	W. Rudloff
<u>X</u>	P. Blobaum	_____	M. Kasik	<u>X</u>	A. Sanders
_____	L. Buyer	<u>X</u>	J. Klomes	<u>X</u>	J. Shen
<u>X</u>	D. Chung	_____	J. Lingamneni	<u>X</u>	N. Shlaes-recorder
_____	G. Cook	<u>X</u>	G. Lyon	<u>X</u>	C. Tymkow
<u>X</u>	D. Diers	_____	Z. Malik	<u>X</u>	B. Wilson
_____	G. Garrett	<u>X</u>	R. Muhammad	<u>X</u>	J. Zhao
<u>X</u>	B. Hansen-Shaw	<u>X</u>	L. Proudfit	_____	

Guests: Colleen Rock Cawthon (Provost), Lisa Hendrickson (Center for Quality/Public Affairs), Marsha Katz (UPI)

Reports

University Curriculum Committee (Muhammad)

Visit <http://www.govst.edu/ucc> for forms/minutes/status of submissions.

Muhammad encouraged Senators to review the Syllabus format that is listed on the website prior to submitting course material. She said the 2004-05 Catalog is online in a PDF format. Deadline for the next catalog is October 29, 2004.

Vice President Gary Lyon called the meeting to order at 1:14 pm. Muhammad moved the time for the November 18th meeting start at noon-2 pm. Tymkow seconded. The motion was unanimously approved.

Illinois Faculty Advisory Council (Kasik)

Lyon read a report from Kasik. She met with the IBHE as the faculty representative. As a result of the meeting, she encourages faculty to write letters to the IBHE regarding the state of the budget.

Educational Policies Committee (Blobaum)

Policy 53 - revised to comply with current federal law. Faculty may place IRB notice in syllabi. Diers moved to accept the policy. Chung seconded. The motion was unanimously approved.

Policy 2 - Muhammad moved to accept the policy. Tymkow seconded. Motion approved unanimously.

Policy 3 - Diers moved to eliminate Policy 3 which is included in Policy 2. Wilson seconded. Motion approved unanimously.

Blobaum said the EPC is concerned about the number of interim policies on the books. To expedite processing and upon the request from a member of the

Executive Committee, the EPC will forward the 5 oldest interim policies to the Executive Faculty Committee for consideration.

The EPC also discussed how much review is needed for some policies, especially if those policies originated from committees that have substantial faculty input. The EPC intends to streamline the process to move interim policies to permanent policies.

Union (Katz)

The union held a portfolio workshop and hosted a reception in September. The union and the Provost will co-host a holiday reception for faculty and staff December 9th. The union is currently working on UPI Bylaws and is in the process of approving an additional vice president for lecturers. Katz said she was asked to file a grievance against the closing of the School Psychology program.

Academic Program Review Committee (APRC) (Heino)

Since Heino was unable to attend, Shlaes read his report:

- the Provost Office/Committee approved the annual program review schedule and all programs will be reviewed as soon as the Academic Profiles Data is available for 2004,
- the Provost Office/Committee has scheduled 12 programs for the five-year cyclical review (all programs in CPA , the undergraduate and the graduate Health administration programs, and the OT program)
- the APRC recommended approving the Focused Program for MA Early Childhood Program and the new Social Science 18 hour Early Childhood Teaching Certificate Concentration.

University Assessment Committee (UAC) (Wojcik)

There was no report.

Faculty Senate Executive Committee (FSEC) (Lyon, Shlaes)

Shlaes presented issues discussed in the Faculty Senate Executive Committee in the following old and new business agenda items.

Old Business

Shlaes read the names of those who volunteered to fill some of the existing vacancies. She stated which Senate positions are still vacant. She, once again, asked for volunteers to fill the vacant positions. The bylaws are unclear as to how to fill vacancies that are not filled as a result of elections, and the Executive Committee intends to review that language and revise it, if needed. Shlaes also stated that Lyon spoke with the Provost, and he offered to ask the deans to encourage their faculty to fill vacant positions. It was noted that two faculty members volunteered to fill a vacancy on the EPC. Shlaes will talk to both and determine if one would like to withdraw or if a run off will be needed. Wilson moved to accept the Senate roster as presented by Shlaes. Proudfit seconded the motion. The motion was approved by majority voice vote (1 abstention).

It was noted that some of the years of service listed for each position on the roster might not be accurate. It was recommended that the Executive Committee review the roster and correct any typographical errors regarding the length in office for positions before distributing the final document to the Senate.

The following issue was raised: as the faculty moves to a 10-month contract, faculty members will not be committed to being on campus for two months each year. The Senate will need to determine the type of communication and release from participation that will be needed for those two months.

New Business

SEI Task Force, referred to in Policy 39: Policy 39 is still under review by legal counsel and has not been approved by the president. Therefore, the issue was tabled.

ITPPC Web Subcommittee: If anyone is interested in serving on the subcommittee, e-mail Shlaes.

APRC/UCC Task Force: The Executive Committee would like volunteers for a task force to review the roles and responsibilities of the APRC and UCC and make recommendations to the Executive Committee for any changes needed. Rashidah Muhammad and Adelle Sanders volunteered to serve. It was recommended that the task force also have members who do not serve on either the APRC or the UCC. The Executive Committee will send an e-mail requesting other volunteers.

Senate committees: Muhammad moved that the Executive Committee review the charge to and the need for some of the Senate committees that have not met for several years and make a recommendation to the full Senate as to whether the committees should be eliminated. Tymkow seconded the motion. The motion was approved by unanimous voice vote.

November meeting: Shlaes announced that President Fagan requested to visit the Senate at the November meeting.

Adjournment

Blobaum moved to adjourn the meeting. Klomes seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 2:30 p.m.