

4-21-2005

## AY 04-05 Meeting 2005-04-21

Faculty Senate

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### Recommended Citation

Faculty Senate, "AY 04-05 Meeting 2005-04-21" (2005). *Faculty Senate Minutes*. Paper 29.  
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**Governors State University  
Faculty Senate Meeting  
Minutes, April 21, 2005**

**Senators (Present = X):**

<u>  X  </u> E. Alozie	<u>      </u> H. Heino	<u>  X  </u> W. Rudloff
<u>  X  </u> P. Blobaum	<u>      </u> M. Kasik	<u>  X  </u> A. Sanders
<u>  X  </u> L. Buyer	<u>      </u> J. Klomes	<u>      </u> J. Shen
<u>  X  </u> D. Chung	<u>      </u> J. Lingamneni	<u>      </u> N. Shlaes-recorder
<u>      </u> G. Cook	<u>  X  </u> G. Lyon	<u>  X  </u> C. Tymkow
<u>  X  </u> D. Diers	<u>      </u> Z. Malik	<u>  X  </u> B. Wilson
<u>      </u> G. Garrett	<u>  X  </u> R. Muhammad	<u>  X  </u> B. Winicki
<u>      </u> B. Hansen-Shaw	<u>  X  </u> L. Proudfit	<u>      </u> J. Zhao

**Guests:** Paul Keys (Provost), Diane Dates Casey (UL), Colleen Rock Cawthon (Provost), Eric Martin (Provost), Jeff Kaiser (COE), and Lisa Hendrickson (Public Affairs/Center for Quality).

Lyon called the meeting to order at 1:05 p.m.

**Approval of Minutes**

The Senate reviewed the minutes of the February and March meetings. There were minor corrections and one addition to the March minutes: Sanders was not present at the March meeting; Paul was misspelled in the guest list; delete the second UCC heading; and Muhammad requested that the following be added to the UCC paragraph: “[None] was given. Muhammad sent an email report to Lyon, which was distributed to the Senate.” Buyer moved to approve the minutes of the February 17 meeting and the corrected minutes of the March 17 meeting. Proudfit seconded the motion. The motion was approved by unanimous voice vote.

**Reports****Provost (Keys)**

Provost Keys and Rock Cawthon reminded the Senate that tenure track faculty members hired prior to AY03-04 have a one-time opportunity to choose the old Division Criteria standards or the new Division Criteria standards. Woodard will send a reminder, with more detail, to the faculty. The Senate asked if the process to choose rank by exception for tenured faculty had been developed. Keys and Rock Cawthon will forward the question to Woodard.

**University Curriculum Committee (Muhammad)**

Muhammad reported that meetings have concluded for Winter 05. Meetings will resume in June to look at program reviews. UCC encourages academic programs to review their curriculum now to identify changes, if any, that are needed for next year’s catalog. The AY05-06 catalog is completed.

**IBHE Faculty Advisory Committee (Kasik)**

Lyon stated that Kasik's term ends this year. An election will be held to choose a new IBHE FAC Representative and alternate.

**Educational Policies Committee (Blobaum)**

Blobaum reported that the EPC completed review of Policy 31 *Transfer Credit for Undergraduate Students* and Policy 4 *Student Conduct Policy*, and he presented them to the Senate for recommendation. The Senate requested that Policy 4 be sent back to EPC with the following suggestions: change all references to "division chair" to "division/department chair" and sort the types of misconduct on page two by academic vs. nonacademic. After review, Buyer moved that Policy 31 be approved. Diers seconded the motion. The motion was approved by unanimous voice vote. Blobaum also reported that EPC is revising Policy 35, Professor Emeritus. Diers researched Professor emeritus policies at other universities, and EPC may recommend that the process start with an application by an eligible professor, rather than the nomination process currently used. The Senate had no objections to the proposed change.

**Academic Program Review Committee (Heino)**

There was no report.

**University Assessment Committee (Wojcik)**

Wojcik distributed a report that included a list of committee members and the primary responsibilities of UAC, which include creating a culture for assessments, reviewing assessment plans, providing support for program assessment coordinators, making assessment policy recommendations, and promoting scholarship and outreach opportunities related to assessment. A subgroup of UAC is assisting with planning for the administration of a campus-wide student survey. Martin acknowledged the contribution of Wojcik in answering assessment-related questions by site visit teams

**Bargaining Unite (Katz)**

There was no report.

**Faculty Senate Executive Committee (Lyon)**

See under Old and New Business

**OLD BUSINESS**

**Creation of Task Force to Investigate Online Course Module Assessment**

The Executive Committee invited Dates Casey to present to the full Senate. She requested that the Senate consider forming a task force with a focus on discussion of issues surrounding online course module assessment. Lyon added that if the task force is formed, it would report back to the Senate in November with a recommendation of what, if anything, needs to be done regarding online course module assessment. Lyon also stated that Kasik volunteered to chair the task force, if formed. Dates Casey requested that the task force include at least

two Coordinators of Instructional Development. Buyer moved that a Task Force be created, with Maribeth Kasik as chair, to explore ideas regarding online course module assessment and to make recommendations to the Senate by November 30, 2005. Sanders seconded the motion. The motion was approved by unanimous voice vote. The Senate recommended that Kasik contact and request members for the Task Force, with a member from each college, if possible, and at least two Coordinators of Instructional Development.

## **NEW BUSINESS**

### **Tenure-track and tenured faculty voting in divisions/colleges issues**

This issue was brought to the Executive Committee for discussion. There is no university policy about which faculty members—tenured/tenure track, lecturer, adjunct—can vote on program issues. Discussion included the following:

- The Senate should not mandate how a program runs itself.
- Programs can establish bylaws, which could detail who can vote on what issues.
- Who would vote on the bylaws—all faculty, only Unit A faculty?
- There are more lecturers being hired.
- In some programs, lecturers are chosen arbitrarily by the chair.
- In some institutions, full-time faculty members each have a vote and part-time faculty have a representative vote (rather than individual votes).

Buyer moved that at the next meeting, the Senate discuss if there should be a recommendation or policy regarding which faculty should vote on the approval of program bylaws. Proudfit seconded the motion. The motion was approved by majority voice vote (one abstention).

### **Formation of Art on Walls Task Force**

Professor Bourgeois would like to display art throughout the University. He presented at the Executive Committee and suggested that a faculty committee be formed for Art on the Walls. He would chair the committee. A Senator suggested that this project might be referred to the Physical Resources Committee. Lyon will forward the suggestion to Bourgeois.

### **Adjournment**

Muhammad moved to adjourn the meeting. Diers seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 2:30 p.m.