

10-20-2005

## AY 05-06 Meeting 2005-10-20

Faculty Senate

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**Governors State University  
Faculty Senate Meeting  
Minutes, October 20, 2005**

**Senators (Present = X):**

<u>X</u> E. Alozie	<u>X</u> T. Kelly	<u>X</u> W. Rudloff
<u>X</u> P. Blobaum	_____ J. Klomes	<u>X</u> A. Sanders
<u>X</u> D. Chung	_____ J. Lingamneni	<u>X</u> J. Simon
<u>X</u> D. Diers	<u>X</u> G. Lyon	<u>X</u> C. Tymkow
<u>X</u> E. Essex	_____ Z. Malik	<u>X</u> B. Wilson
_____ B. Hansen-Shaw	<u>X</u> R. Muhammad	<u>X</u> B. Winicki
<u>X</u> H. Heino	_____ L. Proudfit	<u>X</u> J. Zhao
_____ M. Kasik		

**Guests:** Peggy Woodard (Assistant Provost), Colleen Rock Cawthon (Assistant to Provost), Marsha Katz (UPI), Sherilyn Poole (Dean for Student Co-Curricular Activities and Services), Jerold Hodgkins (President of Student Senate), Lisa Hendrickson, Greg Kain (ITS), Chuck Connolly

Lyon called the meeting to order at 1:05 p.m.

**Approval of minutes**

Winicki moved to approve the minutes from the 9/15/05 meeting. Tymkow seconded the motion. The minutes were approved by unanimous voice vote.

Lyon reported that Dr. Keys was unable to attend the meeting but will attend the next meeting to give a report on how policies are created, approved and implemented at GSU. Woodard attended in his place. Woodard introduced Dr. Sherilyn Poole as the new Director of Student activities. She has an extensive background in the services she will provide for the university community. She has been meeting with all of her direct reports and the university community. The topic of grievances was discussed with Woodard stating the Provost Office handles academic grievances; student affairs and services handles nonacademic grievances.

Lyon introduced Jerold Hodgkins as the President of the Student Senate. He is pleased to be in a position to work with the Faculty Senate and will encourage work between the two groups.

The topic of the university use of Live Text teacher's education was discussed. The topics were ease of use (or lack thereof), cost to students and training. The opinions of the faculty members involved varied widely.

**Reports**

**IBHE Faculty Advisory Council (Wojcik)**

The FAC had a luncheon with the members of IBHE which is a rare event. The appointment of Judy Erwin as the new Executive Director was announced. The focus of the luncheon was discussion of faculty and Board member issues in higher education. Many topics were discussed.

**University Curriculum Committee (Muhammad)**

The deadline for submissions is Oct. 28 for the 06/07 catalog. The committee was notified by the President and Provost that this date will not change. A specific point was made to look at any changes, additions or deletions from other programs that may affect your program or students. To check the status of submissions go to <http://www.govst.edu/ucc> . A senator asked if the order of display in the catalog can be changed and who to contact about this topic. Muhammad said that UCC does content only. Contact the respective Dean for display changes.

#### **Educational Policies Committee (Tymkow)**

Tymkow reported that the previous meeting centered on organization. Policies 2, 4 and 16 are being readied for presentation to the Executive Committee. Dermer and Crethar are new to the committee. The committee is having difficulty finding a representative from CELCS. Woodard will come to the next meeting to discuss Student Conduct and Grievance policy.

#### **Academic Program Review Committee (APRC) (Heino)**

Heino reported that the committee mostly worked on organization. All of the seats on the committee are filled. The committee still has not received data from Institutional Research. Lyon reiterated the point that it is imperative the committee receives the data to do its duty properly.

#### **University Assessment Committee (UAC) (Wojcik)**

The Provost Office has planned a 2<sup>nd</sup> round of surveys to determine the satisfaction level of GSU students. Posters and flyers for the on-line survey will be distributed. There was a 14% response rate for the previous survey which is acceptable for this type of survey. The response rate is comparable or higher than other institutions. One senator asked if there is any proof of changes from the information gathered by the last survey. Students may respond if they can see tangible changes from the effort.

#### **Bargaining Unit (Katz)**

Katz reported that the “Welcome Back Reception” was a success. There were portfolio workshops for faculty. The portfolios are still available for viewing for a limited time. The Labor Management Committee is meeting. This committee is working on evaluation forms for Deans and Chairs. There should be a draft version of this form available soon. Human Resources will distribute and collect these forms. There is a Financial Aid Bill before Congress which will significantly decrease aid to students. The students and faculty need to voice their displeasure to Congress. A resolution is going to the UPI House of Delegates supporting free speech in the case of the previous student newspaper. The stance is that the newspaper was improperly shut down. There was also a discussion among many members that a software program was being forced upon the faculty and students of teacher’s education courses without proper training or input from the faculty or students.

#### **Faculty Senate Executive Committee (FSEC) (Lyon)**

A faculty member attended the last FSEC meeting to discuss perceived improper actions of deans, including hiring practices and program control. Katz said the union can take such matters to arbitration but prefers to handle them informally. Katz reported that program coordinators don’t exist in the Union Contract so it is a difficult issue. It was discussed that new programs must get APRC and UCC approval so poor programs should not be implemented. Since no specifics were mentioned for confidentiality, it was agreed that there could be no further discussion within the Senate; the faculty member will be asked to return to the FSEC.

## **Old Business**

### Teaching Re-assignment

Emmanuel Alozie thanked the senate for help with this problem.

Dr. Keys will attend the next Faculty Senate Meeting to discuss policies implementation procedures.

There were only two nomination forms returned for vacant committee seats. These were both for the Policy Monitoring Committee. There will need to be a run-off election for the seat.

## **New Business**

Admissions Re-engineering project was discussed with Chuck Connolly, Lisa Hendrickson and Greg Kain. There is not enough staff to properly manage the current admissions system. The solution is to update and streamline the system. Faculty and student advisors will be involved with the committee to implement an on-line admission process and electronic document storage system. The system will also allow the tracking and analysis of prospects, applicants and registered students.

Dr. Connie Mietlicki reported a submission of a nomination form for the At-Large Senate position. This form was not found. The Senate agreed that she could submit another form even though it is past the deadline.

## **Adjournment**

Muhammad moved to adjourn the meeting. Rudloff seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 2:50 p.m.