

1-19-2006

## AY 05-06 Meeting 2006-01-19

Faculty Senate

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**Governors State University  
Faculty Senate Meeting  
Minutes, January 19, 2006**

**Senators (Present = X):**

<u>X</u> E. Alozie	<u>X</u> T. Kelly	<u>X</u> W. Rudloff
<u>X</u> P. Blobaum	<u>X</u> J. Klomes	<u>X</u> A. Sanders
<u>X</u> D. Chung	_____ J. Lingamneni	<u>X</u> J. Simon
<u>X</u> D. Diers	<u>X</u> G. Lyon	<u>X</u> C. Tymkow
<u>X</u> E. Essex	_____ Z. Malik	_____ B. Wilson
<u>X</u> B. Hansen-Shaw	<u>X</u> C. Mietlicki	<u>X</u> B. Winicki
<u>X</u> H. Heino	<u>X</u> R. Muhammad	<u>X</u> J. Zhao
_____ M. Kasik	<u>X</u> L. Proudfit	

**Guests:** Lisa Hendrickson, Paul Keys, Marsha Katz, Colleen Rock Cawthon, Sherilyn Poole, Nancy Burley, Tracy Sullivan, Rosemary Hullett

Lyon called the meeting to order at 1:10 p.m.

**Approval of minutes**

Postpone approval of minutes until next due to lateness of minutes.

Dr. Keys will give a presentation regarding the Procedure on policy approval at the February Faculty Senate meeting. He is postponing it due to some questions raised when he gave the presentation to the Faculty Senate Executive Committee.

The proposals from each of the colleges for priority programs were discussed. The administration will continue to discuss the proposals to determine which ones they will bring to the Board of Trustees. If the proposals are approved the administration will find funding to support or increase the support of that program. The administration expects 3-5 proposals to be approved. A senator asked a question about what proposals were submitted from which colleges. Dr. Keys said to contact the individual colleges to determine which proposals were submitted to the administration.

GSU received approval for the first doctoral level program from IBHE. This was the Doctor of Physical Therapy from CHP. Everyone involved in the process should be congratulated for all of their work.

On January 24<sup>th</sup> the president and provost will dedicate a 2500 sq. ft. building which will serve as a GSU branch site in collaboration with KCC. This building will be rent for 1 year due to the donation by a developer. This is a 2-3 year effort and KCC will pay about 2/3 of the cost during the first year rent is applicable. There are plans to explore other regions for similar opportunities in Plainfield. The other institution which GSU may collaborate with could be COD or Harper College. There may be external funding available to collaborate with community colleges to develop these types of programs. GSU may be a test case with Harper College.

This information sparked a great deal of debate among the senators. One senator asked if GSU could target 4 year institutions to attempt to increase graduate enrollment at GSU. The provost said that this is a different aspect of the marketing strategy. Lisa Hendrickson has the list of the institutions which send GSU graduate students. Marketing items and contacts are regularly sent to these institutions. If there are specific programs or information someone would like targeted, contact Lisa.

Another senator asked why Harper College would be involved. This institution is far away and probably would be a consistent source of students. The provost replied that there is a lack of 4 year public higher education institutions near Harper. There are private institutions near Harper however these may be too costly for many of their students. This is where GSU has the advantage.

A number of senators asked what the plan is for faculty at the Kankakee branch site. The provost stated that GSU is exploring the need for programs and the Deans council will be involved with this process. If the demand is high there may be proposals approved for additional faculty. Another question this project for branch university sites seems a little rushed. It should be planned simultaneously with the strategic plan for the university. This could hurt the university in both cost and reputation if not planned properly. The strategic plan needs to be addressed because this type of venture changes the university. The provost responded that BPBA and CHP did some exploring in the area to determine a need. He also acknowledged that in order to gain the trust of the students and population in the area, we need to have a presence there for an extended period of time.

CHP hired a consultant to analyze the need in the area. Another problem may arise with if labs are needed. Also accreditation issues require the branch sites to meet the main campus standards including lab space. The faculty to adjunct ratio could change dramatically in certain programs if adjuncts are hired for the branch sites. This could also jeopardize accreditation for certain programs. Another comment about the branch sites is that some students may go to the branch site instead of the main campus and this switching of students is not creating new students just moving them.

Dr. Keys stated that the draft of the February calendar is out and to send any feedback to Dora.

Dr. Poole

There is a new collaboration with Morton College to increase the number of Hispanic students who continue higher education to a Bachelor's degree. The goal of this collaboration would be to improve the graduation rate of the Hispanic students from Morton College, where they could continue on to receive a Bachelor's degree from GSU. The grant that Morton received to do this would also help to support this initiative at GSU. This initiative is to attract new students and retain them once they are involved in higher education.

One senator questioned Dr. Poole about Morton being too far away and would this be beneficial for GSU. Dr. Poole's reply was that Morton approached GSU so it is worth considering. Dr. Poole will return to the faculty senate with updates as new information arrives.

Dr. Poole also stated that two committees are being reinstated and that each one needs faculty representation. The first one is the Student Conduct Committee. This committee will conduct hearings of violation of the student conduct policy. The committee will probably meet once each month. The second committee is the Student Communication Coordinating Committee. It will

oversee and provide direction for all student media. This committee will select the editor-in-chief of the newspaper.

One senator commented that the second committee has a turbulent history and a description of the responsibilities of the committee needs to be sent to everyone.

The description and responsibilities for each committee will be sent to all faculty to seek 2 volunteers for each committee.

Rosemarie Hulett

The faculty and staff campaign will be conducted between Feb 1-28. The first campaign was last year. The participation rate from last year was 25%. The important part of the campaign is the percentage of participation. It is easier to convince sources from outside the university to contribute if they can see that the faculty supports the university. The donations cannot be designated for the use by a single person but can be designated for a specific purpose such as the travel fund for a specific program.

She wanted to reiterate the difference between the GSU Foundation and the Alumni Association. They are two different organizations which sometimes become confused because she leads both groups.

One senator commented that the time of the campaign should be changed to when most faculty receive their tax refunds to generate more participation.

She is here today to get an endorsement from the faculty senate to encourage all faculty and staff to participate.

A motion was put forth by Muhammad and seconded by Ruffloff. It was approved by a unanimous voice vote.

The GSU faculty senate encourages all faculty and staff to participate. This will be sent to all faculty and staff in an e-mail.

## **Reports**

### **IBHE Faculty Advisory Council (Wojcik)**

No report

### **University Curriculum Committee (Muhammad)**

UCC met last Monday, the 06/07 catalog needs to be completed by the end of January. If your colleges have anything to return please do so by the next Monday.

One of the senators asked if the status of the proposals could be placed on the web. Muhammad stated that they can go to the faculty senate web page and find the UCC section.

### **Educational Policies Committee (Tymkow)**

EPC met but there were too few members in attendance because they met before classes began. Policies 9, 12, 32 and 51 were discussed. A vote to approve these will occur at the next meeting. Policy 16 continues to be revised. A member from CBPA may have finally been identified.

### **Academic Program Review Committee (APRC) (Heino)**

APRC has met once and has not finished any reviews. A major issue is still the lack of institutional information due to a lack of an institutional research profile. There has been discussion with the administration to find someone to do this but no firm action has occurred.

A response from a visitor was that there is a job description being created for this position. It is currently being revised. There also funds set aside to fund a permanent position.

APRC continues to ask the provosts office for firm numbers but no definite answer has been received.

Lyon has brought this to the attention of the Board of Trustees. This could effect accreditation for GSU and many programs.

### **University Assessment Committee (UAC) (Wojcik)**

No report

### **Bargaining Unit (Katz)**

The negotiating team has enough volunteers and training will begin on February 1st. The satisfaction survey was distributed just before the holidays and a student was hired to input the data. If someone still wishes to volunteer to do so separately from the surveys because they are anonymous. There is an open meeting on January 25<sup>th</sup> to discuss the results of the survey.

One senator asked questions about the review process or lack thereof for university lecturers. Katz stated that if there were specific issues to e-mail her directly.

Another senator questioned if it was appropriate to allow a student to input faculty responses to the surveys. Katz replied that it has been done in the past and is checked for accuracy.

A question about the Spring/Summer calendar was raised. If block 2 ends June 26 and block 3 begins June 27, it is not possible to get consecutive months off. Katz replied to send her an e-mail with specific issues.

Another question arose from this discussion. Program coordinators do not get the 2 months off due to extra duties. They need to come in for admissions duties. They receive extra cues but it doesn't reflect the time commitment even the overload compensation is low. Katz replied that each case needs to be examined individually and to set a meeting with her.

Katz reported that the number of Unit A faculty members has dramatically decreased. The union needs volunteers for the nominating committee. Muhammad volunteered.

### **Faculty Senate Executive Committee (FSEC) (Lyon)**

There were 4 committee members and 13 guests at the last meeting. Most of the content of the meeting has been previously presented. Colleen Rock-Cawthon is here to discuss a new topic.

The administrative professional employees have no formal representation on any committee or anywhere at GSU. This concept has been discussed for over two years. They decided to form a council. They met and developed a constitution and the members ratified it. The group is formally called COAPP. They took this to the president who recommended it go to the faculty senate first. There are 65 eligible members excluding the president and the cabinet. The first step is to get presidential approval and to get representation on formal committees. It is important for

professional development training and for merit awards. The FSEC asked to have an e-mail sent out to all faculty and staff regarding the new group. This didn't work the first time and will be done again. Representatives are here from the group to ask for the blessing and support of the faculty senate and to answer any questions.

Heino moved for the faculty senate to support the creation of COAPP. Mietlicki 2<sup>nd</sup> the motion. It was approved by unanimous voice vote. The constitution needs to be amended to include the new group.

Lyons reported on Lindsay Gladstone's proposal for the availability of CPR for everyone at GSU. GSU will provide resources, however the problem is that there may be insurance difficulties due to the risk. The legal department is looking into this. She will come to the faculty senate to give updates. She would like a resolution to support this and will present it when details are worked out.

### **Old Business**

The issue of the trees in the Hall of Governors has not been resolved.

### **New Business**

None other than which was previously discussed in other sections.

### **Adjournment**

Sanders moved to adjourn the meeting. Tymkow seconded the motion. The motion was approved by unanimous voice vote. The meeting adjourned at 2:55 p.m.