

3-20-2008

Meeting 2008-03-20

Civil Service Senate

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**Governors State University
Civil Service Senate
Minutes
March 20, 2008
10:30 a.m. Hall of Honors**

Meeting was called to order at 10:40 a.m. by Kathy Miller.

Roll Call: Taken by Blondia Jasper.

Present: Kathy Miller, Pat Smith, Blondia Jasper, Karen Stuenkel, Lynn Clayton, Diane Nadler, Eric Nicholson, John DeYoung, Cindy Woodard, Laura Owens, Susan Bell, Sheryl Jones-Harper, Shawn Jones, Renee Rainey, Crystal Richards, Karen Sinwelski, Scott Smith, Janice Washington.

Excused: Mary Jones, Tiffani Malvin, Cynthia Matthias

Absent: Jason Zelek, Donna Rutledge, Lisa Carra,

Minutes for February 2008 read and accepted by motion from Pat Smith and second by Susan Bell.

New Business:

By-laws reviewed by all senators. Motion to accept by-laws by Lynne Clayton, second, by Cynthia Woodard. President Miller also requested a roll call vote of all senators present to accept the revised By-laws and Constitution to include the Mission Statement and changes to article 2 back to powers. All present gave a vote of yes and all changes and corrections were approved by senate.

Committee Reports

1. Governance Committee

Eric Nicholson

Election for senators will be held in April. Nomination ballots will be sent out next week. Petition for re-election will be available 3/24/08.

2. Affairs Committee

Renee Rainey

Limerick Contest had a \$70.00 profit in donations.

The calendar of Civil Service events are as follows for the 07/08 and 08/09 year;

April 17, 2008

Fly In

May 15, 2008

Bake Sale

August 22, 2008

Summer Fling

August 25-28, 2008

Cook out (Cafeteria closing week)

September 10, 2008

Bake Sale

September 24-25, 2008

Arts & Crafts Fair

October 31, 2008

Halloween

November 13-14, 2008

At Home Demo

December 5, 2008

Civil Service Day

3. Financial

Karen Stuenkel

4. EAC Report

**election for new
Representative will be held on
April 22, 2008.**

5. Newsletter

John DeYoung

6. Scholarship Committee

Annie Ware awarded the Winter 2008 Educational Assistance Award

Louis Schultz

GUEST SPEAKER

Dr. Gary Lyon Safety Committee Chair

If anyone has any suggestions and or issues in regards to university safety they should go directly to Dr. Gary Lyon or Dr. Sherilyn Poole.

New emergency response team formed here at GSU and the members are; Gary Lyons, Debra Boyd, Sherilyn Poole, Pete Mizera, Susan Rakstang and Eric Matanyi. This team was established to handle any crisis that may come up at the university. Crystal Richards is the Civil Service representative on the safety committee.

The campus safety committee is only an advisory body that has no authority to implement any of its recommendations. The campus safety committee has developed and revised a safety booklet that needs to be redistributed.

New evacuation equipment was purchased for third floor, however there is a need which still exists for someone to train in the use of this equipment.

Gary also indicated that he has made suggestion to several groups for the need of a permanent Environmental Health and Safety Officer.

DPS is severely under staffed. GSU currently has only three full-time police officers. This is far below the number recommended for a campus of our size by a recent Northwestern University study.

GSU needs a written hazardous chemical communication program that has been reviewed and approved by our legal team. Once this program is in place, it should be the responsibility of the Environmental Health and Safety Officer to see that it is implemented.

The safety handbook is on the GSU website.

Motion for meeting to adjourn made by Susan Bell and second by Cindy Woodard at 12:00 noon.