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AY 05-06 Meeting 2006-02-16

Faculty Senate

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**Governors State University
Faculty Senate Meeting
Minutes, February 16, 2006**

Senators (Present = X):

<u>X</u> E. Alozie	<u>X</u> T. Kelly	_____ W. Rudloff
<u>X</u> P. Blobaum	<u>X</u> J. Klomes	_____ A. Sanders
<u>X</u> D. Chung	_____ J. Lingamneni	<u>X</u> J. Simon
<u>X</u> D. Diers	<u>X</u> G. Lyon	<u>X</u> C. Tymkow
<u>X</u> E. Essex	_____ Z. Malik	<u>X</u> B. Wilson
<u>X</u> B. Hansen-Shaw	<u>X</u> C. Mietlicki	<u>X</u> B. Winicki
_____ H. Heino	<u>X</u> R. Muhammad	<u>X</u> J. Zhao
<u>X</u> M. Kasik	<u>X</u> L. Proudfit	

Guests: Diane Dates Casey, Peggy Woodard, Colleen Rock Cawthon, Marsha Katz, Paul Keys, Lisa Hendrickson

Lyon called the meeting to order at 1:07 p.m.

Approval of minutes

Kasik moved to approve the minutes from the December and January meetings. Muhammad seconded the motion with a grammatical change in the UCC section from the word hey to they. The minutes were approved by unanimous voice vote.

Dr. Keys will give a presentation regarding the Procedure on policy approval. He will summarize the procedure. The Board of Trustees is the created the policy making procedure. Policies may originate from anyone at the university including faculty, students, staff and administration. The President is the executive officer who must approve the policy for it to become official. The appropriate faculty senate committee will review and approve the policy. The policy then goes to the faculty senate executive committee for review. If approved it goes to the full faculty senate for approval.

One senator asked if it could be posted on the Provost's website. A discussion about which website it should be posted to: the Provost's or the Faculty Senate's. The Provost's Office and Lyon will discuss this and determine which site is most appropriate.

Keys reported he just returned from legislative hearings and the budget which GSU was asking for may be approved. There will probably be no higher education cuts and a 1.4% increase for salaries.

One senator stated that if a written report is submitted it should be included in the minutes. Muhammad made a motion for this and Kasik seconded the motion. Some discussed ensued and the motion was approved by unanimous voice vote.

Reports

IBHE Faculty Advisory Council (Wojcik)

A written report was presented. There was no discussion. See attached report.

University Curriculum Committee (Muhammad)

The committee did not meet due to the holiday. Most of the catalog is ready to print. The committee is waiting for the March 17 Board of Trustees meeting for final approval.

Educational Policies Committee (Tymkow)

The EPC discussed policies 4 (Student Conduct) and 5 (Student Grievance) with Dr. Poole. Changes will go to the faculty senate executive committee in March. Minor changes in other policies 9 (English Language Proficiency), 12 (Access to Student Educational Records), 51 (University General Educational Requirement), and 32 (Continuing Education Status) will go to the committee as well. Most of the policies have no significant changes in them.

Academic Program Review Committee (APRC) (Heino)

Representative was not present and there was no report.

University Assessment Committee (UAC) (Wojcik)

No report

Bargaining Unit (Katz)

There have been two training sessions for the negotiation team. There have been groups of Unit A and Unit B to develop the issues needed to be included in the negotiations. The advisory committee to support the negotiating team is meeting and people can still volunteer to participate on this committee. The negotiating team can only discuss what the constituents tell them. The Union provides protection for a variety of issues not just salary, grievances and workload.

People can still submit nominations for the House of Delegates. The group does not meet very often only once per year. The all costs for the trips are reimbursed. The only cost is time not money. Kasik endorses participation because you are able to influence policy and direction of the union.

There was a discussion among the senators about possible issues for the negotiating team. The schedule is a big issue due to the 10 month contract. The length of the faculty contract can be a negotiation issue. The contract is between both parties and provides protection for both. Many times each group has the same goals but have different perspectives on how to reach them.

One senator stated that if you work block 3 you get shorted time off because you do not get two consecutive months off. Katz stated that this issue has already been brought up and will be discussed.

Another senator discussed the issue of Unit B faculty evaluations or lack thereof. Katz stated that this issue is already being discussed. There needs to be a review but currently there is no prescribed method. She would like e-mail examples to appropriately review this issue.

One senator had questions regarding scholarship cues. The assumption was that the cues were supposed to be awarded by committees but Deans of the Colleges can decide whether or not to award based on the recommendation. If the Department Chair and a Dean can void the recommendation it is useless. Another senator replied that this is true for many committees where they have only advisory power. The consensus was that there needs to be clarification on the roles of each group. Katz said if the committee recommends the cues and the Dean turns them down, the issue should be grieved. It is a fairly new process so there are no precedents yet. It's only the 3rd time for the process. The amount of cues available for each college is 1.5 times the number of unit A faculty in that college. These may be used for release time or monetary overload. These types of cues are separate from the ones which the Dean may assign. If the cues are used for release time the University is obligated to find someone to cover the course. The contract does state that if there is a difference between what the committee decides and what the Dean recommends the decision will be based on what is academic soundness of the proposal. There is an appeal process to decide the difference.

Faculty Senate Executive Committee (FSEC) (Lyon)

There are two committees for which Dr. Poole requested volunteers. Kasik volunteered for the Student Communication Coordinating Committee on a temporary basis to get it going. Proudfit nominated Kasik, Blobaum 2nd. The nomination was approved by a unanimous voice vote.

There is a project under way in the Hall of Governors due the removal of the trees. Lyon reported that John Touhy stated this but did not say if the project included trees.

There is always money set aside for artwork with new construction. It is usually about .5%. The administration asked for this money from the state dating back to 1995. However, The University cannot spend it as it sees fit. There was a panel formed through Springfield and artists. The committee determined that the university should get more sculptures. There will be three new ones. One will be a 30 ft. tall Paul Bunyan, the other two will be somewhat more traditional. The university was told that it will become the identification for GSU and we will learn to love it. Were told it will id gsu and we will learn to love

There was obviously a great discussion among all of the senators involving this topic.

Lyon talked to President Fagan about the importance of institution research and of the importance of a full time position to handle it. He told the President the the faculty senate is very concerned. The President said he agreed with this and the Provost has drafted a job description for the position.

The issue of where to post the 2001 faculty scholarship task force report was raised. Some thought it should be posted to the intranet. There was a discussion if it should be on the Provost's site or the Faculty Senate site. Kasik motioned for it to be posted to the Faculty Senate site, Winicki 2nd. Dalsang said the Diane Dates-Casey said that working documents should not be posted to the internet. The decision was that this document is a final document so it may be posted to the internet. There was a unanimous approval by voice vote.

One senator asked about the research cues and stated that university pushes research but don't wish to give faculty time to accomplish this. Another senator suggested the possibility of posting the results of the scholarship cues projects to show the administration and faculty what is being accomplished.

Old Business

One senator inquired about discussing the iterim policy Diane Dates-Casey suggested for the ITPPC policy and procedures.

Part of this policy pertains to the proper passwords. It is required that passwords should be strong passwords. This includes letters, numbers and symbols. One senator stated that this is too complicated for practical use. Hendrickson said this policy was recommended by the auditor. This is language taken directly from the auditors recommendations. Maybe it can be changed from required to recommend but this would not be in line with the auditor's recommendations.

There was discussion on the topic among some senators regarding the complicated use of different passwords for different systems, the time allotted for valid passwords, and security risks.

New Business

None other than which was previously discussed in other sections.

Adjournment

Proudfit moved moved to adjourn the meeting, Essex 2nd the motion. There was a unanimous voice vote to adjourn the meeting at 2:20.

faculty senate 21606