

11-15-2007

AY 07-08 Meeting 2007-11-15

Faculty Senate

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Governors State University

Faculty Senate Meeting

Minutes November 15, 2007

Senators (Present = X):

<u>X</u>	E. Alozie	<u> </u>	T. Kelly	<u>X</u>	L. Proudfit
<u>X</u>	P. Blobaum	<u>X</u>	T. Kim	<u>X</u>	W. Rudloff
<u>X</u>	M. Clark	<u>X</u>	J. Klomes	<u> </u>	A. Sanders
<u> </u>	E. Essex	<u>X</u>	N. Lu	<u>X</u>	J. Simon
<u>X</u>	P. Guimond	<u>X</u>	G. Lyon	<u> </u>	C. Tymkow
<u>X</u>	D. Green	<u>X</u>	C. Mietlicki	<u>X</u>	E. Wignall
<u>X</u>	H. Heino	<u> </u>	R. Muhammad	<u>X</u>	B. Winicki
<u> </u>	M. Kasik	<u> </u>	B. Parin	<u>X</u>	J. Zhao

Guests: President Elaine Maimon, Executive Vice President Gebeyehu “Gebe” Ejigu, Interim Provost Peggy Woodard, Carol Cortilet-Albrecht, Patrice Bax, Lisa Hendrickson, Marsha Katz, Joseph Matula, Colleen Rock-Cawthon, Rebecca Wojcik, Adam Zagebaum, Pam Zener

1. Call to Order at 1:05 in E-Lounge. There was a quorum. A few moments of silence were held in remembrance of Senator Malik. New Senators were introduced. Minutes from the September meeting were tabled because more information is still needed for clarification.

2. Minutes of October 15, 2007, were approved.

3. New Business Action Items

- CBPA vacancy will need to be filled.
- Appointment of Graduate Studies Council Representative—Discussion: What is our role? What is the proportionate representation from the different colleges? Should we wait until the new Provost joins us?
- PBAC budget committee—Marsha Katz nominated as representative; motion carried.
- Senate Parliamentarian—Colleen Rock-Cawthon nominated; motion carried, one abstention.
- Policy 26 (Grading Policy)—change in the date for incompletes of 2 weeks before the end of term; discussion of wording “All attendance and work” for students who are auditors; discussion of how it reads in catalogue; the language is unclear with “demonstrate” and the sentence fragment “also a problem”; the paragraph doesn’t seem to belong; EPC has a format and this doesn’t seem to follow it; the decision was made to send the document back to the committee for revision.

4. President's Report, Dr. Maimon

- The Installation Ceremony is now on the webpage; faculty is encouraged to see Warner Saunders' remarks which we didn't hear and also to see the procession itself. President Maimon feels that the Installation accomplished her goals and the guests were impressed. She thanked the committees for their hard work.
- The Provost search—faculty should get their evaluation forms in. No decision will be made until after Thanksgiving to give faculty a chance to give their input. Jim Appleberry, the consultant, is performing “deep” background checks.
- Trustees—having a special meeting on 11/16; the December meeting will be on 12/7 with a changed format: a “closed meeting” will be held in the morning to form a “consent agenda” for the public meeting in the afternoon.
- Holiday Party—Dec. 7, 2007.
- Vice President for Advancement, Jean Vaughn, has been appointed; she will also be the President of the Foundation. Campbell & Co. was used for the search. Four candidates were presented and met with the cabinet and deans. Jean Vaughn, an alumnus of GSU, is coming Jan. 7, 2008.

5. Interim Provost's Report, Dr. Woodard

- An announcement will be made at 9:00 tomorrow about the Assistant Provost position; this person will function as a liaison with Senate, HLC, and IRB.
- 3 programs are moving forward: doctorate in nursing has met with cabinet and looks good; DROT is on Feb. 2008 agenda; Mathematics Secondary Education is on Dec. 2007 ISBE agenda for second review and approval.
- College of Education dean search only had one candidate who was viable; administration would like to have more candidates.
- OSPR Director—announcement expected tomorrow.

Question: Graduate Studies Council will be a big piece of Higher Learning accreditation. Diane Dates Casey was asked to convene the last group and probably will be asked to appoint a sub group this time. Administration is waiting for the new Provost to be in place who will be in charge of this committee. There must be a GSC now because there are doctoral programs and programmatic levels must be differentiated. Questions will be raised, such as: do we need a separate UCC and APRC. Administration will need to look at HLC guidelines.

Note: Senate should invite Eric Martin and Ann Venderlee to talk to us about HLC guidelines and what the ramifications of the new programs might mean for Senate committees.

6. Executive Vice President/Chief of Staff's Report, Dr. Ejigu

- The strategic planning committee is meeting with the board of trustees tomorrow to envision GSU in 2019 at its 50th anniversary: what will the faculty, students, and programs look like? A planning committee will take the outcomes of this meeting and get a focus group together and ask the same kinds of questions and begin to gather data and analyze trends. There will be a series of iterations by mid-June. The four committees of PBAC will work on issues and then develop a plan by December 2008.
- Evacuation incident—the bomb scare. The bomb was reported to explode at 8:00 P.M. The emergency response team implemented an orderly evacuation of the building and campus. There were some problems but the emergency response team is learning from them. The phone call has been traced, and the fingerprint is on file with the FBI.
- Leadership in Admissions—the Director has stepped down; there will be reorganizing and changes in the department.

7. Committee Reports

University Curriculum Committee/UCC (Parin)

No report.

Academic Program Review Committee/APRC (Sanders)

No report.

Educational Policies Committee/EPC (Zagelbaum)

Need to fill Malik's seat (CBPA) and get representation from the colleges not represented (UL/CELCS/SAS)

Bargaining Unit (Katz)

Party December 6. Ballots for Bylaws will be sent out. Equity analysis has been completed. There are 3 separate formulas for unit A, B, and lecturers. There are no guidelines for doctoral programs, cues, workloads, etc. Katz asked for volunteers; we will need side letters, and a memorandum of agreement attached to the current contract.

IBHE (Wojcik)

See written report. Issues of note: Blagojevich's focus on health care may impact funding for higher ed; legislation impacting SURs benefits is being discussed; also watch trends relating to students' loans.

UAC/(Wojcik)

No report

Executive Committee (Blobaum)

Ran out of time for report

8. Old Business

- **Dr. Carol Cortilet-Albrecht, Registrar:** Fall 2008 graduation date was proposed as 2 weeks before grades were due. It is now being thought about for January 2009. There are no major overhauls in the calendar as of yet, but the graduation process is probably going to be changed. A senator asked if Block 3 which starts in June could be moved to start in July so faculty could have 2 months off. Another senator asked her to try to make sure the calendar had the same number of Mondays, especially in the winter trimester when so many holidays seem to fall on Monday.
- Students who want their money back: she would like to handle the process without involving the instructor, if possible, only checking facts and asking for verification of details if absolutely necessary. She shared with the Senate three forms that she had devised to streamline the process.
- **Pam Zener, Admissions Re-Engineering Project:** Report to Senate on Progress, Recommendations, Milestones, and Next Steps. (See handout). The EDAD Cohort in Naperville went well. 83 students applied on line, 65 were processed, averaging 12 a day. As students apply, the next day they are sent a letter that advises them of their status, pin number, what documents are missing, etc. An average of 7 letters is sent to students between application and enrollment.

Next Senate Meeting is December 20, 2007

Adjournment 3:10

Respectfully submitted
Connie Mietlicki, Ph.D.

faculty senate 111507