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Meeting 2011-08-09

Civil Service Senate

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Governors State University

Civil Service Senate

Minutes

Tuesday, August 9, 2011

11:00 a.m. – Room D1496

Meeting was called to order at 11:05 a.m. by Laura Owens. Roll call was done by Lynne Clayton.


Excused: Andrea Dal Polo, Shelina Jenkins, Shawn Jones, Sandi Kawanna, Tiffani Malvin, Raquel Rios-Aguirre, Karen Stuenkel, Pam Taylor, Cynthia Woodard

Absent: Scott Smith

Approval of Minutes:

July minutes were read. A motion from Kathy Miller to accept the minutes with the correction under Educational Assistance Fund Report to finish the last sentence to read, “Lynne will send a letter to the applicant informing her of her award.” All were in favor.

Committee Reports:

1. Governance Committee – Eric Nicholson. Eric will convene a meeting of the Governance Committee to update all senate committees with current chairs and members of each committee. It was brought to the Senate’s attention that the CCS website is very outdated and needs to be updated. Laura Owens will look into that.

2. EAC Report – No Report at this time.


4. Educational Assistance Fund Report – Lynne Clayton informed the Senate she would be setting up a meeting with Stephanie Juarez from HR, along with Kelly Robinson and Pam Taylor to go over requirements and timelines for both the Educational Assistance application as well as the Employee of the Month process.

5. Newsletter – Marlene Lees – No updates – the newsletter is slated for September.

6. Affairs Committee – Lynne Clayton and Andrea Dal Polo
a. **Ice Cream Social** – Lynne requested a third Ice Cream Social to be scheduled at the end of August. The time will be from 12:30 pm – 2:30 pm. The Senate was in favor and suggested adding ice cream sundae options which include nuts, whipped cream, cherries, hot fudge, strawberry and caramel toppings. Lynne will schedule the HOG and contact Joann Smith who may be able to get the ice cream donated.

b. **GSU Employee Picnic** – Gina Ragland Owolabi – In Gina’s absence, Lynne updated the Senate on the progress of the picnic. Everything is going according to plan. Food, ice cream truck and DJ ordered. Games assigned to various colleges and departments. Kathy informed everyone that the Provost was purchasing ten tents for the event and for all future events. Joan Vaughan is donating four complete beanbag sets embossed with a GSU logo for this and future events. Gebe has donated an additional $2,500 to help offset the costs. Volunteers for the picnic are encouraged to contact Gina Ragland Owolabi. Gina did appear late to the meeting and informed the Senate that the picnic date of September 9th will probably need to be changed due to a sudden and very important event that is in the works for that date. Final details to follow.

c. **Cook Out** – Lynne informed the Senate that Joe in FSI will NOT be closing the cafeteria at the end of August and thus, our cook out will not go forth as usual. Kathy Miller expressed grave concern at the loss of this lucrative money source for our educational assistance awards and suggested that the Senate must come up with some other ideas that can be as lucrative. Suggestions by the senators included bringing in a “show” or “entertainment event” of some kind to the CPA and making our money through ticket sales, arranging a bus trip to some popular destination like the Rialto in Joliet, a “walk” of some kind that targets our educational assistance awards, evening events at a local casino and/or racetrack with some kind of monetary deal with said casino/racetrack.

**New Business:** Marlene Lees expressed concern that not only is our social security number, but also our bank account number is clearly visible on our pay advices through Datatel. Datatel has been informed of this and a fix is in the works.

**Old Business:** Kelly Robinson reiterated her suggestion that the Civil Service, Faculty and Student senates should find a way to work as one unit. It was suggested that Laura Owens invite the Presidents of both the Faculty and Student senates to lunch for an informal conversation on this matter and determine how interested and what ideas each of the other Senates might have to create such a cohesive unit.

**Adjournment:** Motion to adjourn the meeting was made by Paula Cosenza, seconded by Karen Sinwelski. All agreed. Meeting was adjourned at 11:54 am.