

7-28-1988

Inscapes, 1988-07-28

Office of University Relations

Follow this and additional works at: <http://opus.govst.edu/inscapes>

Recommended Citation

Governors State University Office of University Relations, Inscapes (1988, July 28). <http://opus.govst.edu/inscapes/81>

This Newsletter is brought to you for free and open access by the University Newsletters at OPUS Open Portal to University Scholarship. It has been accepted for inclusion in Inscapes by an authorized administrator of OPUS Open Portal to University Scholarship. For more information, please contact opus@govst.edu.

Vol. VII, No. 15
July 28, 1988

Published by the Governors State
University Office of University
Relations; John A. Osterburg,
Director; Virginia Eyaenbach,
Editor.

Governors State University
Inscapes

Exactness to the Nth Degree...When a GSU student refers to the fall Schedule of Classes at registration time, it doesn't say "Robie Barbour (REG) did this," Maybe it should.

Robie is responsible for every detail, every number, letter, code and title in the Schedule of Classes. Many would say the job is too tedious, but not Robie. She stays cool in tight situations because of her organizational skills, her personality and good working relationships with other, and her ability to take on major projects. These are some of the reasons why she was named July's "Employee of the Month."

Robie, who has been on staff nearly four years, worked in Special Programs and Continuing Education her first six months here. She then transferred to the Registrar's Office where she was put in charge of the Schedule of Classes. She completed her bachelor's degree in office administration while working at GSU.



Robie Barbour

"During the past three years that I have worked with Robie, two of which I have been her supervisor, I have found her to be an excellent employee," **Jeanne Costa (REG)** wrote the nominating committee, "She has been commended many times for her courteous and professional conduct. Robie's job performance always exemplifies her special talent for detail and accuracy.

"Robie is always ready and willing to help others, whether it be coworkers in their assigned tasks or other staff members, but especially students," Costa noted. "Robie is one of the people who always knows what classes are offered each trimester and if that much sought-after additional section of a class is being offered."

While the majority of us at GSU are gearing up for the fall trimester, Robie will soon be getting ready for the winter trimester. She'll begin collecting information from administrative assistants in each department for the winter Schedule of Classes the first week of the current trimester.

"We have about 800 course listings in the schedule, and each course listing has six sections of information, including code number, title and credit hours," she said.

Robie then develops a computer printout which she checks. Next the administrative assistants check it. Changes are made and the information is proofed "a few more times" she says, before it goes to ICC where it's prepared for the printer. Robie inserts the titles and headings for ICC and reviews the copy when ICC completes its work. The schedule then goes to the printer.

While Robie accepts the "Employee of the Month" honor graciously, she says the credit is shared. "We're all working to get those minute details in order for the benefit of students."

After a day of details and numbers, Robie goes home to her family in Dolton where she is mother and wife. She and her husband, **Earl**, have an eight-year-old daughter and a five-year-old son. The family's pastime is roller skating at the roller rink in Lynwood.

For the past six months, Robie has been a literacy volunteer working with adults at Bethel Community Facility in Chicago Heights. "I felt the need to help others, and the work is very important," she said. Under her tutelage, Robie has helped several adults. One, in particular, who started with a very limited vocabulary, has made great strides mastering several books already.



GSU ARCHIVES

Sklan Scholarship in Mental Health Approved...The GSU Foundation has recently approved the Dr. Basil Sklan Endowed Scholarship in Mental Health which was initiated by Ursula Sklan (ASR) in memory of her husband, a distinguished physician who practiced in the south suburban area.

Dr. Sklan settled in Park Forest with his family in 1959. He earned his medical credentials from Cambridge and London Hospital Medical School. During World War II he joined the British Navy Medical Corps and served in Kenya and Ceylon, returning after the war to London to finish his medical training. A member and licensee of the Royal College of Physicians and Surgeons, he volunteered to serve as physician at an Israeli border medical station in 1952.

In Israel he met and married his wife, Ursula, who was serving as secretary/assistant to the provost of Hebrew University. A year later the couple went to London where Dr. Sklan became a resident in general medicine.

In 1957 the Sklans and their two daughters moved to New York where Dr. Sklan interned at Harlem Hospital and was later unanimously elected president of the medical staff.

The family moved in 1959 to Park Forest where Dr. Sklan set up a family practice. In 1967 he was given a grant by the state of Illinois to be trained as a psychiatrist. He subsequently worked in the health service of the University of Illinois at Chicago. He next served as medical director of the Ludeman Center for Developmental Disabilities and worked in two state mental health centers in Chester and Elgin.

Published...Barbara Conant (UL), as a member of the Chicago Area Library Council Circulation Subcommittee, an article, "Circulation Librarians: A Case of Apples and Oranges," in *Library Administration and Management*, a professional journal for librarians...Dr. Brian T. Malec (CHP), an article titled "The National Survey of Health Administration Program Graduates on Management Information Systems Education" written with Dr. David Zalkind of The George Washington University. The article appeared in the spring 1988 edition of *The Journal of Health Administration Education*...Alis Ellis (ASR), an article titled "The Importance of the Human Factor, or What If You Went to a Convention and No One Was There?" The article was published in the July issue of the professional journal *Performance and Instruction*.

Veterans of Innovation for July...Congratulations to the following employees who celebrate their anniversaries this month: 1970—Ginni Burghardt (AR). 1971—Ron Brubaker (CAS), Virginio Piucci (A&P), Andrew Petro (CBPA). 1972—Hugh Rank (CAS). 1973—Barbara Clark (PERS). 1974—William Dodd (UA), Richard McCreary (CAS), John Payne (CAS), Bethany Harms (BO). 1976—Josephine Wiater (UL), Tom Stepke (BO). 1977—Arlene Hylander (BO). 1979—Geraldine Kezis (SPCE), Evelyn Georgiadis (BO). 1980—Catherine Swatek (BO). 1981—Ellen Zalewski (BO), Maureen Bendoraitis (UL), Jean Cox (UL), Napoleon Bell (PPO). 1982—David Curtis (PROV).

Staff Directory Changes...Until the middle of August, Virgil Diodato (UL) can be reached on extension 2332. Beth Hansen's (UL) new extension is 2562. She is now the head of Information Services. New employee Joy A. Behrens (PPO), Secretary III, Steno, can be reached on extension 2181.

Civil Service Committee Candidate Needed...The current representative to the State Universities Civil Service Advisory Committee will complete her second four-year term in December. In October an election will be held to elect one representative for a four-year term. All status, full-time civil service employees with three consecutive years of service are eligible. This is a good opportunity to represent your constituents on this statewide committee. For more information call Lu Poroli or Barbara Clark, both of the Personnel Office, at extension 2194.

Personnel Postscripts...On behalf of the Personnel Office, the University Library recently purchased the following titles to assist applicants and employees to prepare for civil service examinations: *Civil Service Reading Comprehension Tests*, *Civil Service Tests for Basic Skills Jobs*, *Civil Service English Usage and Spelling*, and *Civil Service Typing Tests*. These are paperback books published by Prentice-Hall, New York. The series was written to aid people in passing federal civil service examinations, but the material is pertinent to examinations prepared by the Illinois State Universities Civil Service System and administered by the university.

The books are available in the Reserve Collection at the Circulation Desk. Applicants must have written authorization from the Personnel Office to use the books for one week only.

"Outdoor Folkfest XI" Stars Guitarist Kottke... Leo Kottke, 12-string guitarist extraordinaire, will be the featured performer at "Outdoor Folkfest XI" on Aug. 12. Joining Kottke on the outdoor GSU Amphitheatre stage will be comedian and guitarist Dave Rudolf, acting as emcee, and Alabama folk singer Pierce Pettis whose songs have been recorded by Dion and Joan Baez. A self-taught guitarist, Kottke has been honored by his fans and fellow musicians time and again. He is a five-time winner of the "Best Folk Guitarist" award, voted in a reader's poll for *Guitar Player* magazine; he has been named "Best Instrumentalist" by *Performance* magazine; he's been inducted into the Guitar Players Hall of Fame; and he's won a German Grammy award and an Italian press award.

Kottke is considered a master of fingering technique on the guitar and is recognized as one of the foremost steel-string acoustic guitarists in the world.

The audience is invited to bring blankets, lawn chairs and pack a picnic. The evening concludes with a fireworks display.

Tickets for the performance are being sold in advance at the Cashier's Office. Tickets are \$4 for general admission; \$3 for senior citizens; \$2 for children under 12, GSU students and GSU Alumni Association members. Tickets sold at the door increase in price by one dollar.

For further information on the concert, contact the GSU Office of Student Life at (312) 534-5000, extension 2123.

Talent Tuition Waiver Application Deadline Aug. 15... Art, music and photography majors may be eligible for talent tuition waivers at Governor State. The program is open to undergraduates who will be enrolling at the university or are now enrolled in a bachelor's degree program majoring in art, music or photography. The tuition waiver is available for the fall trimester starting Aug. 29. Students must register for a minimum of six hours of coursework in the fall.

Awards will be given based on outstanding ability as well as portfolios, scores, recordings or sample research papers the student submits with the application. Student selection will be made by faculty members, and applications are available through the College of Arts and Sciences, Division of Fine and Performing Arts. For further information, students can contact the Division of Fine and Performing Arts at extension 2461.

Cookbook Committee Update... The Civil Service Cookbook Committee offers the following information on their progress and team contributions:

Proof of the close interaction between mind and body is the cookbook prepared by the civil service staff at GSU. The cookbook will be published this fall. Contributions have come from all staff levels: civil service employees, faculty and administration.

From its conception nine months ago, the compilation of recipes has been guided by a very capable committee led by Ellen Kahn (BO). Announcement posters were designed by Betsy Stavropoulos (ICC). Cookbook committee members Donna Rutledge (ICC), Ursula Sklan (ASR) and Mildred Toberman (CHP) belong to the (informal) GSU Bridge-Gourmet Club which offered a wealth of knowledge and first-hand experience on haute cuisine. Jackie Schimke (CE) has been very helpful producing the minutes of meetings. Katie Ball (AR) added the ingredient of prestige. Chris Barberi (SBDC) contributed the spice of business. Judy Reitsma (A&P) added cooking expertise and helped proofread. Lynne Hostetter (A&P), Linda Kuester (A&P), Sherry Kohl (SAS) and committee member Dee Hommema (CE) put the cookbook on the word processor. Vivian Sherman (CBPA) proofread, and Virginia Bixby (OCW) analyzed lists to make sure all employees were asked to contribute. Former employee Shannon Arends offered a very useful article on cookbook marketing.

Our nine months of work are almost over. We will delay publication only because we aim for perfection. We want the interaction between mind and body to represent the spirit of GSU.