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Meeting 2012-05-08

Civil Service Senate

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Governors State University

Civil Service Senate

Minutes

Tuesday, May 8, 2012

11:00 a.m. – Room D1496

Meeting was called to order at 11:06 a.m. by Laura Owens. Roll call was done by Lynne Clayton.


Excused: Sandi Kawanna, Tiffani Malvin, Kelly Robinson, Mary Rothenberg, Karen Stuenkel, Cynthia Woodard

Absent: Joyce Giroux, Shawn Jones, Scott Smith

Approval of Minutes:

A motion to approve the April minutes without any changes was made by Kathy Miller and seconded by Paula Cosenza. All were in favor.

Committee Reports:

1. Governance Committee – Eric Nicholson – Tiffani Malvin has all the updates for the election, and since she could not attend today’s meeting the committee report was tabled. It was suggested that we convene a special meeting to address the election results, but that was not pursued. The results will be presented at June’s meeting and any new senators will be invited.

2. Employee of the Month – Tiffani Malvin – Kathy Miller informed the senate that the committee met with Stephanie Juarez and had made the suggestion to award both April and May employee of the month awards right away, so that we can be a month ahead by the time we get to June. Some of the issues with the EOM seem to be stalled in HR. The committee will continue to work on creating a more timely and seamless flow.

3. EAC Report – Maureen Bendoraitis – Maureen told the senate that at the April EAC meeting is was strongly suggested that each university senate or council invite their Merit Board member to a senate meeting or have a separate meeting with them to bring them update on matters pertaining to civil service i.e., Civil Service vs. AP, other promotional opportunities or lack thereof, etc. Our Merit Board member is Bruce Friefeld. The senate agreed to consider the suggestion.
4. **Financial Report** – Shelina Jenkins can now view the three accounts through Datatel. Kathy Miller alerted her to the fact that we have two more accounts through the Institutional Advancement Office. Shelina was advised to contact Jean Malloy for access to the educational assistance fund monies. Shelina informed that senate that the Sloppy Joe Day brought in $318.50, but that did not account for the monies spent for the event. She will have the details at the June meeting.

5. **Educational Assistance Fund Report** – Lynne - No report at this time.

6. **Newsletter** – Marlene Lees – Marlene let the senate know that the next newsletter will feature the vendor fair, as well as the Sloppy Joe Day.

7. **Affairs Committee** – Andrea Dal Polo and Lynne Clayton
   
   a. **Spring Vendor Fair** – May 3, 2012 - Gina Ragland – Gina informed the senate that the vendor fair was a success, making approximately, $675.00. There were 22 vendors. It was asked how the vendors are notified, since a few “vendor” friends did not know about it, although several were able to sign-up at the last minute. It was suggested that a call for vendors goes out to the GSU community, as well as the previous vendors.
   
   b. **Ice Cream Social** – Andrea – The first one is slated for June 20th. It has been decided to keep the event to ice cream sodas only, no sundaes or toppings.
   
   c. **Joliet Slammers (7/20)** - Andrea – Posters have gone up. Andrea has received 15 plus inquiries to purchase tickets. The affairs committee plans to set up time in the cafeteria to sell more tickets. Remember: for each $10.00 ticket we sell, we get $5.00.

**Old Business:**
Laura informed the senate that the policy paragraph slated at last month’s meeting (see below) was given to Tony Tymkow to pass on to the “powers that be.”

“We are asking that the administration consider giving all Civil Service Employees seven and one half hours away from their specific job responsibilities to attend two Civil Service Events each year. Events would include the Civil Service day in December where each CS Employee would be able to attend the festivities for approximately four hours and the University wide picnic where each CS Employee would be able to attend the festivities for approximately three and one half hours. These events are intended to recognize the hard work, volunteerism, and dedication of the CS employees. It is with optimism that faculty and administration would take over the immediate job requirements that the CS employees handle for that minimal time period thus allowing the CS employee the opportunity to attend the festivities.”

Tony suggested some strategic rephrasing, as it reads now, he feels it is too aggressive and will serve to have the administration simply dig in their heels. He also suggested that a senate representative go to
the specific department(s) and personally ask for the time off for any civil service employees on an individual event basis.

**New Business:**
Saying good-bye to Kathy Miller. At this point the senate meeting broke up to celebrate and commemorate all the outstanding years of service to the senate by Kathy Miller. She will be greatly missed!

**Adjournment:** Motion to adjourn the meeting was made by Sheryl Jones-Harper, seconded by Raquel Rios-Aguirre. All agreed. Meeting was adjourned at 11:50 am.