

9-30-1988

Inscapes, 1988-09-30

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Recommended Citation

Governors State University Office of University Relations, Inscapes (1988, September 30). <http://opus.govst.edu/inscapes/84>

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Vol. VIII, No. 1
Sept. 30, 1988

Secretary with a Hostess Flare...GSU parties have become larger and more elegant as fundraising efforts have increased. Part of the success of these enjoyable evenings has to be credited to **Elaine Sherman**.



Elaine Sherman

As secretary to **William Dodd**, chief executive officer of the GSU Foundation and director of University Advancement, Elaine has been responsible for organizing and helping to carry off special events.

"Bill Dodd may be the person making the headlines as president of the Chamber of Commerce of the South Suburbs and as the university leader in the fundraising effort for the Regional Center for the Performing Arts, but it is Elaine Sherman, the GSU Foundation's behind-the-scenes person, who organizes all of Dodd's special events, keeps his calendar up-to-date, and makes certain the functions of the GSU Foundation are flawless," **Marilyn Thomas** (UR) wrote in nominating Elaine for September's "Employee of the Month" award.

"Businessmen and other supporters of the GSU Foundation all find Elaine pleasant to deal with. She is always willing to take on the responsibilities and last minute assignments Bill Dodd gives her, including mailings that have to get out immediately or checks that should be deposited."

Elaine, of Hazel Crest, came to GSU as a temporary. She became a full-time secretary nearly four years ago when she went to work for Mr. Dodd. Her office recently moved from the third floor administrative wing to the house on Stuenkel Road soon to be renamed "Wagner House."

Elaine handles the routine secretarial jobs, such as correspondence and ordering supplies, but because of Dodd's responsibilities, her job varies.

For example, during the third week in October Elaine will be helping Dodd organize three special events. The first is an Oct. 18 reception honoring **Percy Wagner**, the retired south suburban realtor who helped the state purchase the land for GSU. He gave the GSU Foundation a donation to help with the renovation work on the house.

Also, the GSU Foundation will host the Endowed Scholarship Dinner on Oct. 21 for students who are receiving scholarships and those who organized and funded the scholarships.

Elaine is also helping with preparations for the first GSU String Quartet Concert on Oct. 23 by making sure invitations go out, the theatre is reserved and the stage properly set up.

"When receptions and parties are held on campus, I rely on **Syl Karas** who manages the cafeteria. Once I select the menu and tell him how many people are coming, he knows how to order," she said. "I order the wines, and I like to order chocolate desserts because I'm a chocoholic. The nice part about this work is being able to partake of what I've ordered."

Published by the Governors State
University Office of University
Relations; John A. Ostenburg,
Director; Virginia Eysenbach,
Editor.

Governors State University
Inscapes



The biggest event for the GSU Foundation was the \$1,000-a-plate dinner at the Matteson Holiday Inn earlier this year. Elaine began working with Dodd from the beginning with the "Pledge a Piece of the Action" campaign, the follow-ups to make certain each pledge card was signed and reservations were made. She also coordinated preparations at the hotel.

Elaine also has accounting skills and keeps track of deposits into each of the eleven endowed scholarship accounts, the sculpture park account, the Regional Center for the Performing Arts account and the GSU Foundation account. She's been trained on an IBM computer to help Dodd update his records and accounts.

She also books the tours and provides information on the Nathan Manilow Sculpture Park which is managed by the GSU Foundation.

Elaine thinks Wagner House is beautiful, but she misses her many friends. She is always eager to welcome guests.

You'll see Elaine on the main campus, though. She is faithful to her exercise classes at the YMCA which she calls "one of the best perks of working here" and is on campus doing necessary errands.

Elaine and her husband, **Allan**, have three daughters and one granddaughter.

"Taste of GSU" Celebrates C.S. Cookbook...The Civil Service Cookbook has arrived with over 500 recipes and 14 pages of helpful hints. The cookbook contains some exotic recipes such as Gulab Jaman (pistachio muffins), Crab Puffs and Borscht (beet soup) as well as good old home cookin.'

The cookbook will be on sale at a gala titled "A Taste of GSU," held on Oct. 12 from 2 to 4 p.m. in Engbretson Hall. You can also buy a copy of the cookbook from 11 a.m. to 4 p.m. that day in the Hall of Governors. Proceeds from the sale will be used to fund scholarships for employees and their family members. The free samples at "the taste" will be donated by the Civil Service staff.

Katie Ball (AR), Chris Barberi (SBDC), Virginia Bixby (OCW), Dee Hommema (CE), Dorothy Pais (UL), Donna Rutledge (ICC), Jackie Schimke (CE), Vivian Sherman (CBPA), Ursula Sklan (ASR), Mildred Toberman and former employees **Shannon Arends** and **Betsey Stavropoulos** all contributed to the project. Special thanks from her committee goes to **Ellen Kahn (BO)** committee chairperson, who worked long and hard on the project. The committee also wishes to thank **Lynne Hostetter (PO)** for editing and word processing and **Pat Fares (UP Shop)** for the professional printing job he did. They also wish to thank **Bill Dodd** and **Ginni Burghardt (AE)** for helping to defray the cost of printing.

The cookbook is \$7.50 and would make a great birthday or holiday gift.

Congratulations to Veterans of Innovation...Employees who celebrate their anniversary of employment in September are: 1970—**Gerald Baysore (PROV/AA), Richard Vorwerk (CBPA), Carl Peterson (UL), Dan Bernd (CAS), Barbara Flowers (PROV/AA), Paul Hill (CE), Frieda Vazales (A&P), Gwen Siebert (SD).** 1971—**Mel Muchnik (PO).** 1972—**David Ainsworth (ICC), Peter Gunther (CAS), John Hockett (CAS), Dale Max (CBPA), William Flodin (CBPA), Donald Miller (CBPA), Sonny Goldenstein (CBPA), Barbara Jenkins (CE), Sandra Whitaker (CE), Gusta Allen (REG), William Boline (CHP), Lee Hertzman (CHP), Della Shiffer (ASR).** 1973—**Joyce Morishita (CAS), Donna Rutledge (ICC).** 1974—**Clementine Coleman (CHP), Harriet Gross (CAS), Brian Malec (CHP), Farouk Shaaban (CBPA), Carl Stover (CBPA), Jane Wells (CAS), Buford Wilson (CE), Peggy Williams (CE), William Kryspin (A&P), Ed Flowers (ICC).** 1975—**Vinicio Reyes (CE), Joyce Kennedy (CAS), Sang-O Rhee (CHP), William Gregory (PPO).** 1976—**Janice Schultz (PO).** 1977—**Elizabeth Brutvan (CHP), Rudolf Strukoff (CAS), Wilhelmenia Moore (CHP).** 1978—**Joyce Mohberg (CAS), Terri Schwartz (CE), Linda Steiner (CAS), Dorothy Sherman (PERS), Harry Wakal (PPO), Katie Ball (AR).** 1979—**Richard Finkley (CBPA), Akkanad Isaac (CBPA), Richard**

Pride (ASR), Sally Petrilli (ICC), Mary Eleise Jones (CHP), Geri Dalton (SL). 1980—Judith Cooney (CE), Jeffrey Kaiser (CE), Lawrence Lewis (ICC), Rose Most (BO). 1981—Eileen Massura (CHP), James Burke (PPO). 1982—Carolyn Conrad (PROV/AA), Zafar Malik (CBPA), Paul O'Brien (CBPA).

Staff Directory Changes...Please make the following changes in your staff directory:

Diane Kjos (CE)
University Professor
Ext. 2155

Heather Harder (CE)
University Professor
Ext. 2203

David Erickson (BO/MR)
Mail Messenger
Ext. 2200

Marsha Katz (CBPA)
University Professor
Ext. 2286



Applicants Sought for Fellows Program...Applications are now being taken for the BOG Affirmative Action Administrative Fellows Program for 1989-90. The goals of the program are to expand and diversify the pool of leadership talent within the system and increase minority and female access to the pipeline for top level higher education administrative positions across the country. To attain these goals, qualified candidates are placed under the mentorship of BOG university presidents and vice presidents on a released-time basis. For the 1989-90 academic year, a maximum of two faculty/staff members may be selected for nomination from each campus.

Applicants must be full-time, continuing faculty or administrative and professional staff with a doctorate or generally recognized terminal degree and three years of experience at a BOG university.

Interested applicants should submit a cover letter of application, current vita, three letters of recommendation attesting to applicant's potential for success in senior-level administration, and a completed application form. For a more complete description and an application, contact **Janice Schultz** (PO). October 15 is the deadline for applications.

GSUings...Dr. **David G. Blood** (CE) and his son **David J. Blood** both being recognized for accomplishments in *Who's Who* books. Professor Blood was named to *Who's Who in American Education* for his 15-year record in education; his son will be listed in *Who's Who among American High School Students* for his outstanding academic and extracurricular record...Dr. **Joyce Morishita** (CAS) currently exhibiting paintings in the 15th Biennial Michiana Regional Exhibit...And in September having a one-woman exhibit of paintings at Millikin University in Decatur and a show in November at the Zolla-Liebermann Gallery in Chicago...Professor **J. Harvey Hensley** (CAS) recently being invited to participate in the International Astronomical Union Colloquium No. 105 on the "Teaching of Astronomy" at Williamstown, Mass...And presenting a lecture in September titled "Results of the Space Probes to Comet Halley" at Marsfest '88, sponsored by the Planetary Society of Chicago and South Suburban College. Hensley also presented a videotape, "The Giotto Encounter with the Nucleus of Comet Halley," after which Mars was observed with telescopes.

Condolences...The university community wishes to express sympathy to **Dixie Butz** (CAS) whose sister, Charlotte Reed, died Tuesday, Sept. 6. Ms. Reed was a resident of Houston, Texas.

Also condolences to **Ethel Cash** (CHP) whose daughter, Laura Cash, passed away on Saturday, Sept. 10. Laura lived with her family in Peotone.