

7-10-2012

Meeting 2012-07-10

Civil Service Senate

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Governors State University

Civil Service Senate

Minutes

Tuesday, July 10, 2012

11:00 a.m. – Room B1240

Meeting was called to order at 11:20 a.m. by Laura Owens. Roll call was done by Lynne Clayton.

	Present	Excused	Absent		Present	Excused	Absent
Lynne Clayton (2014)	X			Eric Nicholson (2014)	X		
Paula Cosenza (2014)			X	Laura Owens (2013)	X		
Andrea Dal Polo (2014)	X			Gina Ragland (2014)	X		
Joyce Giroux (2013)			X	Latonia Richmond (2013)		X	
Shelina Jenkins (2014)	X			Raquel Rios-Aguirre (2014)		X	
Shawn Jones (2013)		X		Kelly Robinson (2014)	X		
Sheryl Jones-Harper (2014)		X		Mary Rothenberg (2013)		X	
Sandi Kawanna (2014)			X	Karen Sinwelski (2013)		X	
Marlene Lees (2013)	X			Scott Smith (2013)	X		
Tiffani Malvin (2013)	X			Pam Taylor (2013)		X	

Approval of Minutes: Approval of the June minutes had to be held over for next month, as we did not have a quorum.

Committee Reports:

1. **Governance Committee** – Eric Nicholson – The Executive Committee for FY12-13 is as follows:

President: Laura Owens

Vice President: Tiffani Malvin

Corresponding Secretary – Kelly Robinson

Recording Secretary – Lynne Clayton

Financial Officer – Shelina Jenkins

Member at Large – Karen Sinwelski

It was decided to add a second Member at Large, and Gina Ragland volunteered to serve in that capacity, however, since we did not have quorum, we could not vote her in. The vote was tabled until next month.

2. **Employee of the Month** – Tiffani Malvin – The question arose regarding putting the name of the nominee in the narration part of the form. Someone thought that it delays or even nullifies the nomination if the nominee's name is in the body of the form. Tiffani assured everyone that they blank out all references to the name in the application form as well as the narration part of the form. Lynne expressed concern over a nominee she submitted

early in the year. There were no easy answers, time will tell whether or not her nominee will be awarded in the future.

3. **EAC Report** – Maureen Bendoraitis – No report at this time.
4. **Financial Report** – Shelina Jenkins – No report at this time.
5. **Educational Assistance Fund Report** –Lynne Clayton – Lynne mentioned that unfortunately, there were no applications submitted for the Summer 2012 semester. She will roll over the monies into Fall 2012 and try to create a more aggressive marketing campaign for FA12. Someone suggested that she do an email blast. Lynne requested help on that. Kelly Robinson offered to tutor her on the process.
6. **Newsletter** – Marlene Lees – Marlene is working on an Employee of the Month article to help generate nominations for the next newsletter.
7. **Affairs Committee** – Andrea Dal Polo and Lynne Clayton
 - a. Ice Cream Social – Andrea – Andrea informed everyone that we made a profit of \$28.00, but we should do better in July since we bought extra pop for the July social.
 - b. Joliet Slammers (7/20) - Andrea – Sales are slow, we'll probably only have a fun raiser from this rather than a fund raiser. The deadline to purchase tickets has been extended to Monday, July 16th.
 - c. Picnic – August 10 – Both Gina and Andrea have sent out over 80 letters soliciting donations for the prizes and giveaways. Laura encouraged everyone to be sure and RSVP.

Old Business:

We should be seeing our 3.5% raise on the July 15th paycheck.

New Business:

The Civil Service System auditor will be here at GSU this week and has asked to meet with the Executive Committee. The meeting is scheduled for 10:30 am on Wednesday, July 11th.

Adjournment: Without a quorum, the adjournment could not be voted on. Meeting was ended at 11:55 am.