

11-15-2012

## AY 12-13 Meeting 2012-11-15

Faculty Senate

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**Faculty Senate Meeting  
Minutes  
November 15, 2012  
1:00-3:00 PM  
Room D1496**

**Senators in Attendance:**

X	E. Alozie (AL/CAS)	X	O. Ijose (CBPA)		B. Parin (AL/CAS)*
X	K. Boland-Prom (CHHS)		R. James (CHHS)	X	V. Person (COE)
X	Y. Brown (CAS)		E. Johnson (CAS)	X	A. Tamulis (CAS)*
	D. Cortese (CAS)*		V. Jones (CAS)	X	F. Tian (CBPA)*
X	E. Essex (CHHS)*	X	M. Kasik (COE)	X	C. Tymkow (CHHS)
X	S. Gandy (AL/COE)*	X	J. Klomes (COE)*	X	R. Washington (CHHS)*
X	L. Geller (UL)*		C. Luo (CBPA)		B. Wilson (CAS)
X	D. Hechenberger (AL/COE)	X	R. Muhammad (AL/CAS)*	X	B. Winicki (COE)*

\* = Faculty Senate Executive Committee

**Guests:** T. Allison, A. Latham, T. Scott, A. Valente

1. Quorum established at 1:05 p.m. Call to order at 1:07 p.m. by Faculty Senate President Muhammad.

Call for Agenda Additions by Faculty Senate Pres. Muhammad. No additions were offered. Kasik moved approval of the agenda as provided; D. Hechenberger seconded; agenda approved by voice vote of Senate.

2. *Report on Student Support Services by Dean of Students A. Valente and T. Scott*  
Dean Valente and T. Scott reported that currently the Campus Threat Assessment Team is only venue for reporting concerns regarding student behavior, but 2/3 of its cases have been conduct issues that do not constitute actual campus threats. Therefore, a Student Concerns Program is to be instituted. They provided a handout describing the planned program and explained that emailed reports will be received by T. Scott and then referred to the appropriate person on campus. The goal is to handle "low level" situations before there is a crisis. Until this is in place, the Campus Threat Assessment Team will continue to deal with inquiries. A brief discussion followed and touched on student confidentiality, types of behavior that might trigger referral, and

DPS involvement. Dean Valente noted that the program is still under development and feedback from faculty members and others will be sought.

3. **Administrative Reports:**

*Provost Allison:* Provost Allison reported that there will be an April 2013 focus visit by HLC, and the Institutional Effectiveness Committee is working on a self-report. General education, assessment, and online learning outcomes are the foci of the report and the visit. A draft of the self-report will be shared as soon as it is available. Provost Allison noted that there is a call for candidates for Faculty Coordinator of Honors and Undergraduate Research, with a deadline for application at the end of November. With regard to “Winterim” courses, Provost Allison stated that there are 13 courses being offered and they will be attached to the Spring 2013 Semester for purposes of financial aid, etc. In response to a senator’s question, Provost Allison stated that three colleges are offering Winterim courses.

*Associate Provost Latham:* Assoc. Provost Latham first reported on work being done on revising Division Criteria. She stated that a first draft of the document from the UPC group is under review by Provost's office and will be shared with deans. She noted the timeline to allow more time for divisions/departments to develop draft revisions, and deans will not submit drafts to the Provost’s Office until February 1, 2013. Assoc. Provost Latham stated that she hopes the UPC group’s final draft will be available by the beginning of December. With regard to the question of whether faculty members who bring in years of service from another university will be bound by old or new Division Criteria, Assoc. Provost Latham stated that they will be held to the new criteria. Such faculty members will be told in advance about this consequence of choosing to bring in years of service. Assoc. Provost Latham reported that the E-Portfolio Work Group, led by D. Galante, has narrowed the list of options to three products, two of which would involve no additional costs. Finally, Assoc. Provost Latham stated that there are currently 19 faculty searches being conducted, and that the Provost’s Office is working with HR to prevent breakdowns in the search process.

4. *Approval of October Faculty Senate meeting minutes:* Two edits were offered by S. Gandy. Hechenberger moved approval of minutes with those edits; Tamulis seconded. Approved by unanimous voice vote. Note: After the October meeting, it was discovered that Senate funds cannot be donated to a charity; instead, personal donations in the name of E. Essex’s son are encouraged.

5. *Educational Policy Committee: Policies 16, 9U, and 9G*

Policy 16: Essex explained the history of the revision of Policy 16. She noted that, at this point, none of the revised policy is in effect because of the continued change requests. The most recent request for a change focuses on the requirement that doctorates include 75 post-baccalaureate hours. The problem is that there are two current programs with fewer than 75 hours. Therefore, EPC is recommending the following language: “Exceptions will only be made for doctoral programs with fewer than 75 credit hours prior to the academic year 2012-2013 that also have IBHE and/or HLC approval.” This will not allow future programs to be grandfathered. Motion

for approval of EPC language by Kasik; seconded by Hechenberger. Approval of Policy 16 Graduate Studies Policy with language from EPC by unanimous voice vote.

UG and G Policy 9 English Language Proficiency: Essex explained that EPC had added IELTS test to TOEFL test as acceptable documentation of English language competency. She noted that some research indicates that this test may be more valid than the TOEFL. The minimum IELTS score at both the undergraduate and graduate levels is 6.0; this was chosen based on research showing pass rates at 6.0 vs. 6.5. Tamulis moved approval of 9U and 9 G; Kasik seconded; both policies were approved by unanimous voice vote.

6. *Faculty Reports:*

- IBHE Faculty Advisory Committee: No report
- University Curriculum Committee: Report received from Parin said UCC is working hard on the new courses, etc., that have been submitted. She noted that there is now a flow chart that locates materials/proposals in the process. Faculty Senate President Muhammad stated that UCC will make sure that requests for more information reach the appropriate faculty members and/or program coordinators.
- Academic Program Review Committee: Gandy: reported that APRC is working on that proposal for a BA in Media Studies. Revisions have been requested for the concentration in Holistic Social Work and the assessment section in the Theater minor proposal. APRC will be working on the proposal for a BA in History next week.
- Graduate Studies Council : Tymkow reported that the Graduate Council has had extensive discussion regarding capstone subcommittee, is charged with gathering information about current capstone projects/courses and to propose university-wide criteria. Tymkow also reported that the issue of graduate student assistants, TAs, etc., has been discussed. The Graduate Council has decided that the issue/proposed categories need to be reviewed by HR. Continued discussion and input is needed regarding whether a TA can be the instructor of record, what level of courses can they teach, can master's degree students, with training, be allowed to teach freshman composition. It was noted that, with regard to TAs, there is also possible UPI involvement. The Senate agreed that this is an important quality-control issue that needs to be decided at the university level.
- Executive Committee: Faculty Senate President Muhammad noted that most of the items she had planned to report had already been discussed. There was a brief discussion of the "Winterim" courses. Geller noted that GSU doesn't have library and some other facilities during the break. However, Brown noted that most of the courses listed are online, so lack of facilities may not be a problem. A senator reported operational definitions for "civic engagement," "service learning," "community service," and "responsible citizenship" are needed from the Provost's office. A senator expressed concerns about who is in charge of the whole freshmen admission and curriculum development process; it was suggested that a flow chart could be requested from the administration. Faculty Senate President Muhammad agreed to request such a flow chart.

7. *Bargaining Unit*: UPI President Ruiz not present. Some senators reported that they had attended a UPI meeting yesterday (Nov. 14). The meeting involved brainstorming regarding priorities for negotiations. The Senate extends a special invitation to E. Ruiz to attend both the Executive Committee meeting on Dec. 6, 2012, and the Full Senate meeting on January 17, 2013.

8. Adjournment: 2:51 p.m.

Next Meeting: January 17, 2013

Respectfully submitted,

Barbara Winicki  
Faculty Senate Secretary