

5-16-2013

## AY 12-13 Meeting 2013-05-16

Faculty Senate

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**Faculty Senate Meeting**  
**May 16, 2013 1:00-3:00 PM**  
**Room D34115**  
**Minutes**

**Senators in Attendance:**

	E. Alozie (AL/CAS)		O. Ijose (CBPA)		B. Parin (AL/CAS)*
	K. Boland-Prom (CHHS)	X	R. James (CHHS)	X	V. Person (COE)
X	Y. Brown (CAS)	X	E. Johnson (CAS)	X	A. Tamulis (CAS)*
X	D. Cortese (CAS)*	X	V. Jones (CAS)	X	F. Tian (CBPA)*
X	E. Essex (CHHS)*	X	M. Kasik (COE)	X	C. Tymkow (CHHS)
X	S. Gandy (AL/COE)*		J. Klomes (COE)*	X	R. Washington (CHHS)*
X	L. Geller (UL)*		C. Luo (CBPA)	X	B. Wilson (CAS)
X	D. Hechenberger (AL/COE)	X	R. Muhammad (AL/CAS)*	X	B. Winicki (COE)*

\* = Faculty Senate Executive Committee

**Guests:** E. Maimon, T. Allison, G. Ejigu, A. Latham, A. Vendrely, C. Huang, J. Morehead

The Faculty Senate meeting included a luncheon in honor of Provost Allison. The luncheon began at 12:45 p.m.

1. Call to order at 1:09 p.m., with quorum, by Faculty Senate President Muhammad
2. Agenda approved without additions by unanimous voice vote
3. Faculty Senate President Muhammad presented a plaque of appreciation to Provost Allison. Provost Allison thanked the Senators for their service to the university.
4. Administrative Reports/Updates

*Pres. Maimon* announced that there will be a farewell party for Provost Allison on June 3, 2:30 to 4:00 p.m, at the Center for Performing Arts. Instead of gifts, Provost Allison has requested contributions to the GSU Promist Scholarship.

*Pres. Maimon* reported that the the HLC Team Report has been received for review for factual errors. The team was impressed by faculty meetings. The team recommendations include continuing the positive momentum in assessment of online courses and other student

learning outcomes. The HLC team was very positive regarding the process used to prepare for freshmen admissions and suggested that it be shared at the next HLC conference.

Regarding the Illinois Legislature, Pres. Maimon reported that public university presidents are working on issues including pension cost shifts and relief from some procurement regulations. Also, it is possible that the budget cuts will be only 1 to 2%.

Pres. Maimon noted that the GSU Board of Trustees will be meeting tomorrow (May 24) and that there are two new trustees; this is the first time that there is a full Board of Trustees since she became GSU president.

*Provost Allison* echoed Pres. Maimon's congratulations regarding the HLC results. He reported that the PBAC budgeting hearings will be next Tuesday (May 28). Each unit will be asked to report on plans for a 5% cut across the board; however, there will be differential cuts to protect enrollment.

Provost Allison reported that GSU will apply for Title III A grants again. One proposal will be the same as last year's proposal, focusing on funding freshmen admissions; the second will be a proposal for \$10 million over 5 years, covering funds for the first-year experience, construction for upgrade the library, academic services (writing, math, etc.) for a Learning Commons, and art facilities. There are only five grants across the U.S. in the latter category, but Provost Allison believes GSU's proposal has a good chance of being successful.

Regarding the Academic Master Plan, Provost Allison reported that there have been 8 new programs started this academic year. This year, 8 have been approved to start next academic year, and 3 are pending at the IBHE; other new program proposals are ready for the Board of Trustees.

*Associate Provost Latham* reported that there were a limited number of responses to the RFP for online SEIs. Dates for presentations on e-portfolio will be scheduled soon. There are questions that must be answered regarding contracts with Colleague and Blackboard. Assoc. Provost Latham responded to questions regarding feedback on division/department criteria drafts.

*Executive Vice Pres. Ejigu* reported that the move into the newly renovated E and F wings will occur next week. He stated that work on the rebranding and marketing initiative will proceed during the summer, with a roll-out date of August 15. Also, a community garden next to the Family Development Center, starting with 40 plots, will begin this summer. Exec. VP Ejigu noted that the Board of Trustees will be able to function through subcommittees beginning this fall; he urged the Faculty Senate to provide full representation on those subcommittees. Finally, he announced that at the September or October Faculty Senate meeting President Maimon plans to introduce plans for organized sports at GSU.

*Registrar Chris Huang* reported on and answered questions about the academic calendar. He stated that the Academic Calendar Committee has met and discussed what should be on the calendar used within GSU vs. what should be on the calendar for external audiences.

5. *General Education Task Force Chair Ann Vendrely* provided a summary of the task force's work during AY 2012-2013 (see attached). Dr. Vendrely thanked faculty members for their work on new IAI courses and input on undergraduate student learning outcomes. She highlighted plans for next year, which include work on policies and procedures. Important tasks include the mapping of student learning outcomes against the identified general education courses and select the key assessment points. She noted that assessment will be focus in fall and that the Faculty Senate will need to consider what its involvement will be in that. Dr. Vendrely stated that the Task Force members hope that it will wrap up its charge next year. Dr. Vendrely responded to a number of questions regarding plans for freshmen admission and how to support students who struggle with cohort courses. She noted that there are plans for mentoring and other supports, but that no remedial courses have been planned. Senator Hechenbeger made the motion to extend the charge of the General Education Task Force for an additional academic year. Senator Kasik seconded. The motion was approved by unanimous voice vote.

(Drs. Maimon, Ejigu, Latham left the meeting at 2:15 p.m.)

6. *Policy 68/Financial Conflict of Interest (FCOI) in Externally Sponsored Research and Educational Activities.* Deputy Director Sponsored Research Jennifer Morehead and EPC Chair Essex presented the proposed policy, which is currently posted as an interim policy. Essex explained the need for this policy due to requirements for U.S. DHHS. Next, J. Morehead reviewed the main points of the policy, including process to be used if there is a possible conflict of interest. She noted that there is training similar to that used by IRB. Also, she noted that the section on sanctions was reviewed by UPI, Human Resources, and the GSU General Counsel. Winicki made the motion to approved the proposed policy; seconded by Cortese. The motion was approved by unanimous voice vote.

(Drs. Allison and Vendreley and J. Morehead left the meeting at 2:25 p.m.)

7. *April 2013 Faculty Senate meeting minutes:* Cortese made the motion to approved the minutes with edits; Hechenberger seconded; the minutes with edits were approved by unanimous voice vote.
8. *Senate By-Laws Proposed Revision:* The proposed revision was reviewed page-by-page by the senators present. Edits and wording changes were recorded by Faculty Senate Vice President Cortese. Discussion topics included use of the word "shall" vs. "may" in Article II, sections 5, 6, and 7. By unanimous voice vote, the decision was to retain "shall" and that

Faculty Senate President Muhammad should report these particular aspects of the revised By Laws to the Board of Trustees. Another topic of discussion was the fact that University Library has fewer than five faculty members, so Article III, 4, C should be adjusted. Another decision was that the impeachment processes be made a separate article rather than a part of Article III.

Winicki made a motion to hold a Special Full Faculty Meeting devoted solely to discussion of and possible approval of the By Laws and Standing Rules on June 6 at 12:30.

Hechenberger seconded the motion; all senators present voted in the affirmative; however, one additional vote was required for the motion to pass because there was no longer a quorum. Faculty Senate President Muhammad will solicit votes for the motion via email.

9. Winicki will send the results of the elections via email as soon as possible.

Adjournment at 3:30 p.m. The next Faculty Senate meeting will be June 6 at 12:30, if the above motion is approved. If the motion is not approved, the next meeting will be August 15.

Respectfully submitted,

Barbara Winicki  
Faculty Senate Secretary

Attached:  
General Education Task Force Report

# MEMO

To: Faculty Senate

Rashidah Muhammad, President

From: General Education Task Force: John Yunger, David Rhea, Gokce Sargut, Stephen Wagner, Maristela Zell, Shea Dunham, Steven Russell, Linda Geller, Lisa Helm, Clare Tang, Javier Chavira, Provost Terry Allison, Dean Reinhold Hill, Kerri Morris, and Angela Latham

Ann Vendrely, Chair

Date: May 14, 2013

RE: Summary of Activities from Academic Year 2012-13

The General Education Task Force met twice a month during the academic year to continue the planning process for the First Class '14. Here are some of our accomplishments for the year:

- Completion of Student Learning Outcomes for General Education, with assistance from the Committee on the Assessment of Student Learning Outcomes (CASLO), the Faculty Senate, and many others
- Development of three themes for the student cohorts of Civic Engagement, Sustainability, and Global Citizenship
- Creation of course sequences for each of the three themes for the Fall and Spring Semesters of the student's first year and Fall Semester of the second year
- Hosting two campus wide events with nationally known speakers:
  - John Gardner and Betsy Barefoot on the First Year Experience in October
  - Roberta Ness on Innovation in March
- Development of a robust First Year Seminar course that meets the IAI requirements for interdisciplinary humanities AND includes a peer mentoring program using upper division students
- Supported development of new courses in IAI format to meet state wide deadlines
- Developed guidelines for other general education courses:
  - Sophomore year-Career Explorations elective
  - Junior year-Seminar course within the major to integrate transfer students
  - Senior year-Capstone integrative experience

- Recommended revised policies to address new lower division students:
  - 51: University General Education Requirements
  - New: Junior Seminar and Senior Capstone
  - 48: Writing Across the Curriculum
  - 25: Baccalaureate Degree Requirements
  - 56: Technology Outcomes for Students
- Began mapping the Student Learning Outcomes with the General Education courses and assignments
- Successfully hosted a site visit team from the Higher Learning Commission regarding the addition of lower division students to GSU

During academic year 2013-14 the General Education Task Force plans to continue our work and focus on the following areas:

- Continued promotion of high impact practices for general education courses
- Complete the mapping of Student Learning Outcomes with the General Education courses and assignments to be used for the comprehensive assessment of the General Education program in cooperation with CASLO
- Work with the Educational Policies Committee to finalize the revised policies needed for lower division students
- Work with undergraduate majors to develop and/or revise junior seminar and senior capstone courses
- Consult with undergraduate majors to integrate general education into the student study plan and create a "MAP" that clearly delineates the required and elective courses for the major, options for experiential learning or internships, and possible jobs linked to the degree
- Other assignments as needed

Thank you for your support of our work. We look forward to completing these tasks in preparation for the First Class '14!