

11-21-2013

## AY 13-14 Meeting 2013-11-21

Faculty Senate

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### Recommended Citation

Faculty Senate, "AY 13-14 Meeting 2013-11-21" (2013). *Faculty Senate Minutes*. Paper 121.  
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**Faculty Senate Committee**  
**Meeting: November 21, 2013 1:00-3:00 PM**  
**Hall of Honors**  
**Minutes**

**Senators in Attendance:**

X	K. Boland-Prom (CHHS)		O. Ijose (CBPA)	X	V. Person (COE)
X	Y. Brown (CAS)*		R. James (CHHS)		X. She (COE)
X	J. Cook (COE)	X	S. Ji (CBPA)*	X	A. Tamulis (CAS)*
X	D. Cortese (CAS)*		E. Johnson (CAS)	X	C. Tymkow (AL/CHHS)
X	E. Essex (CHHS)	X	M. Kasik (COE)*	X	S. Wadhwa (CHHS)
X	S. Gandy (AL/COE)*		C. Luo (CBPA)	X	R. Washington (CHHS)*
X	L. Geller (UL)*	X	E. Mengova (CBPA)	X	B. Wilson (CAS)
X	D. Golland (CAS)	X	R. Muhammad (AL/CAS)*	X	B. Winicki (COE)*
X	D. Hechenberger (AL/COE)*		B. Parin (AL/CAS)*		

\* = Faculty Senate Executive Committee

**Guests:** D. Bordelon, A. Latham, S. Wagner, M. Zell

***1. Call to Order and Agenda:***

The meeting was called to order, with quorum at 1:05 p.m. by Faculty Senate President Muhammad.

Faculty Senate President Muhammad called for additions to the agenda. Two additions were requested by Faculty Senate Vice President Cortese (language for the Faculty Senate web page and a minor edit to the By Laws). One addition was requested by Faculty Senate Secretary Winicki (approval of Larry Maucieri as a COE representative on EPC to replace Lorenzo Flores, who has resigned). Senator Kasik made the motion to approve the agenda with these additions; Cortese seconded. The agenda with additions was approved by unanimous voice vote.

## **2. Administration Updates:**

*Provost Bordelon* provided updates on a number of topics:

*Emergency response to the Nov. 7 gas leak:* Provost Bordelon stated that there was a delay in communication of the emergency because the Emergency Response Team was trying to investigate source of leak. Once the source was identified, the notification was sent out. Provost Bordelon noted that quicker communication is needed.

*First year admissions:* Provost Bordelon reported that there have been about 500 contacts; 183 have started the application process, and 51 of these 183 are completed applications; 8 of these 51 are direct admits (i.e., meet all admission criteria); the remaining 43 will be reviewed by the Early Start and Admissions Task Force. Provost Bordelon announced that the first admitted freshman student would be on campus today and a celebration is planned.

*Handicapped parking:* Provost Bordelon reported that GSU exceeds the requirements for handicapped parking per ADA. There are 50 handicapped spots currently, and only 33 required per law. A question regarding the location of the current spots and the use of parking spots close to entrances for fuel efficient vehicles was posed. Provost Bordelon stated that the fuel efficient parking is for compliance with sustainability and certain grants.

*GSU Open Access Team:* Provost Bordelon asked for Faculty Senate nominees for this committee, which, after it is approved by the Board of Trustees, will look at legislation and options available. The committee must be formed by January 2014. Provost Bordelon requested one to three Senate representatives.

*Classroom space:* Provost Bordelon stated that the Registrar has reported on classroom use. When freshmen are admitted next fall, space will be more heavily used during daytime and should not affect classroom availability for evening classes. Provost Bordelon noted that the ACS Lab and the library will be renovated, probably during spring 2014. A senator suggested that those who are knowledgeable about trends in educational technology should be involved.

*Facilities for 7:30 classes:* Facilities has been asked to look at rescheduled maintenance so that late evenings are covered. A senator noted that there is a need for an additional bus shuttle to the Metra station between 7:30 and 9:30 p.m.

*PBAC:* Provost Bordelon stated that two representatives from the Faculty Senate are needed by early January 2014. Faculty Senate Vice President Cortese noted that the new By Laws provide for a Budget and Finance Standing Committee, and the plan is that the members of this standing committee also serve on PBAC, perhaps rotating two members at a time. Senators were asked to contact Senate President Muhammad regarding participation.

*Associate Provost Latham* stated that she had nothing to add to Provost Bordelon's report.

### **3. Action and Informational Items:**

#### *Call for Faculty to Teach First-Year Seminar:*

General Education Task Force members S. Wagner and M. Zell presented a draft form to be used by those faculty members interested in teaching the First Year Seminar. Zell stated that the recommendations made by the Faculty Senate Executive Committee had been incorporated into the current draft of the form. Faculty Senate President Muhammad asked that Zell provide background for those senators who are not on the Executive Committee. Zell explained that a team teaching option will be available for the First-Year Seminar, and the General Education Task Force wants applications from interested faculty members. The form defines three cohort themes, as well as the options for teaching/team teaching. In response to a question from a senator, Wagner stated that team teaching is open to all tenure/tenure-track faculty members. He pointed out the three options within team teaching. A senator asked who it will be who selects the teams, and Zell stated that it had not yet been decided. A senator asked whether all members of a proposed team need to complete a form or would a single form be completed as a team. Zell stated that, if there is a group of faculty members who would like to work together, that could be noted in the comments box. Senator Geller noted that she herself is on the General Education Task Force, and she is concerned that the form might make faculty members think that only team teaching will be allowed for First Year Seminar. A suggestion was that there should be an initial question on whether or not the applicant is interested in team teaching. (Zell and Wagner left the meeting after concluding their presentation.)

#### *Graduate Student Assistantship Policy:*

Senator Tamulis, who is chair of the Educational Policies Committee (EPC) presented a proposed new policy on Graduate Student Assistantships. He explained the need for a policy to describe the various types of assistantships available. A senator commented that the language for "other duties as assigned" should be uniform across all categories of assistantship. A brief discussion of this point followed. A motion to approve the proposed policy, including the language on "other duties as assigned," was made by Winicki; Boland-Prom seconded. The motion was approved by unanimous voice vote.

#### *Honors Program:*

Faculty Senate President Muhammad explained that information about a possible revision in the undergraduate Honors Program had been received from David Rhea. The Faculty Senate Executive Committee had questions about what it is that Dr. Rhea would like the Faculty Senate to do at this point. It is unclear if this proposal should and/or has gone to UCC. Faculty Senate President Muhammad stated that she would send an email message requesting clarification from Dr. Rhea.

(Administration left the meeting at 2:00 p.m.)

*New EPC Member:*

Kasik made the motion to approve L. Maucieri as COE representative on EPC, replacing L. Flores; Tamulis seconded. The motion was approved by voice vote, which was unanimous except one abstention.

*Faculty Senate By-Laws:*

Faculty Senate Vice President and By-Laws Subcommittee member Cortese presented two items. First, a minor edit for repeated language was needed. Kasik made the motion to accept the edit; Hechenberger seconded. The edit was approved by unanimous voice vote.

The second item involves revisions of the Faculty Senate mission and vision statements, as well as roles of its Standing Committees, to be posted on the web page. Cortese presented proposed language and stated that the Standing Committee chairs had been consulted and the Senate mission and vision statements were taken from the new By Laws. A discussion of the language describing EPC's charge followed. Cortese made the motion to approve all proposed language except that for EPC, which will be held until EPC provides input. Kasik seconded the motion. There was further discussion of grammatical issues in the Faculty Senate Vision. The motion was revised to include editing of the Vision statement. The revised motion was approved by unanimous voice vote.

*Faculty Senate October 2013 Minutes:*

Golland made the motion to approve the October minutes with edits under Board of Trustees Subcommittees; Essex seconded. The minutes with edits were approved by unanimous voice vote.

**4. Faculty Reports:**

*IBHE Faculty Advisory Committee:* Cortese reported that the scheduling of IBHE-FAC meetings directly after GSU Faculty Senate meetings might require reporting selected items prior to the next Faculty Senate meeting. This was approved by acclamation. Cortese stated that he would communicate this to L. Levinson, who is the alternate representative to IBHE-FAC. Cortese reported that IBHE-FAC had issued a statement from public universities regarding the Illinois pension situation and that it is discussing the open access legislation. (See attached minutes of October IBHE-FAC meeting.)

*University Curriculum Committee:* UCC Chair Parin was not present, but Senator Golland, who is a member of UCC, stated that all proposals that had met the UCC deadline were on track for review. He also noted that proposals for changes in the online catalogue still can be submitted.

*Academic Program Review Committee:* Gandy reported that APRC had approved a minor in economics and a concentration in the graduate social work program. APRC also approved programs for two off-campus sites.

*Graduate Studies Council:* Tymkow reported that at its meeting earlier in the day the Graduate Studies Council discussed capstone project guidelines; a subcommittee, with Stephen Wagner as its head, presented information on capstones. Also discussed was the fact that the library is losing space to the expanded ACS lab.

*Educational Policy Committee:* See above Graduate Student Assistantships.

*Bargaining Unit:* Negotiations Update <https://iftweb.ift-aft.org/4100/563/home>

*Executive Committee:* Faculty Senate President Muhammad reported on:

- (a) *Task Force on Faculty Senate Resolution on Pensions:* A statement on the state pension situation is needed. Statements from other Illinois public universities are available.
- (b) *Updated Faculty Senate website/portal:* The work on revisions is nearly complete. See above
- (c) *Faculty Senate PBAC appointees:* There is a December 6 deadline for appointments, but the Faculty Senate Standing Committee on Planning and Budget has not yet been formed. Faculty Senate Vice President Cortese suggested that interim appointments be made and waive the By-Laws requirements for this academic year. Senators Washington and Ji volunteered to serve as interim representatives of the Faculty Senate on PBAC for this academic year. They were approved by acclamation.
- (d) *Board of Trustees meeting Dec 6:* Faculty Senate President Muhammad asked for input for her presentation to the Board of Trustees. A senator stated that Provost Bordelon's statements regarding parking space for the disabled were incorrect because the law requires that the spaces be close to entrances. Other senators mentioned faculty representation on the Board of Trustees, the pension situation, and the status of the proposed sports/athletic programs and facilities. There were no reports from Board of Trustees subcommittee representatives.
- (e) *Open Access Task Force:* Senator Golland volunteered to serve on the task force; Faculty Senate President will put out a call for additional volunteers.

## **5. Announcements:**

Winicki stated that Colleen Rock is retiring and suggested that a plaque or other expression of appreciation for her years of service to the Faculty Senate would be appropriate. The senators present agreed to providing a plaque and luncheon at the next Senate meeting.

## **6. Scheduling of the December Faculty Senate Meeting:**

Faculty Senate President Muhammad noted that the third Thursday is Dec. 19, which is quite late and many senators will probably be unable to attend. Discussion of alternative times for the December Senate meeting followed. The result was that the Faculty Senate will meet on the first Thursday of December (Dec. 5), and the Executive Committee will set the agenda via email communications as soon as possible. Faculty Senate President Muhammad will send a draft agenda to Executive Committee members. This proposal was approved by unanimous voice vote of senators present.

Adjournment at 3:05 p.m.

Next Meeting: December 5, 2013, 1:00-3:00 p.m.

Respectfully submitted,

Barbara Winicki  
Faculty Senate Secretary

Attached:

IBHE-FAC October 2013 minutes

**IBHE FACULTY ADVISORY COUNCIL  
REPORT TO THE FACULTY**

CHICAGO STATE UNIVERSITY  
OCTOBER 18 2013 MEETING  
<http://www.ibhe-fac.org/>

Meeting convened at 9:30am with a discussion by CSU President Wayne Watson discussing State University Presidents' position on pensions, performance based funding for education, and the education gap between rich and poor and minorities and non-minorities. Provost Angela Henderson highlighted key issues: the need for quality, access, affordability, student success, accreditation, crisis management, diversity, technology, remediation, and non-traditional students

Both the President and Provost of CSU emphasized that faculty need to be the change agents, and urged IBHE-FAC to be a part of the discussions.

Meeting convened in afternoon to discuss the following:

December meeting in Springfield will celebrate IBHE-FAC 50<sup>th</sup> anniversary. ***FYI ONLY***

Search for IBHE Executive Director is proceeding and semi-finalists selected by early November. ***FYI ONLY***

Topics discussed by the Public University Caucus: Extending the FAC accomplishments document, the work environment (paperwork and unfunded mandates), specific stories about the impact of budget and pension on faculty brain drain, Common Core and Partnership for Assessment of Readiness for College and Careers (PARCC) <http://www.parcconline.org/about-parcc>, and compiling specifics about faculty accomplishments and those of our graduates. ***RECOMMENDED ACTION: Contact IBHE-FAC Representatives Daniel Cortese and Larry Levinson on a specific topic relevant to Public Universities not listed above on which IBHE-FAC should focus statewide discussion.***

Discussed findings from the MAP Advising Group that he is a member of. The goal is to set minimum levels of advising at institutions along with other methods of support to increase retention and graduation rates of MAP students. The second monthly meeting of the group will be Oct. 25<sup>th</sup> at Parkland Community College. The ISAC web site ([www.isac.org](http://www.isac.org)) has a link to the materials being shared with all the members of the Group. ***FYI ONLY***

Brainstormed about topics for the FAC to consider this academic year:

- CCS/PARCC (impacts need to be understood, what is the faculty role, and that of

- our colleges of Education, and will standards be imposed on higher education)
- MAP (funding and operation of ISAC)
  - Rising student debt (we've written a previous paper on this topic, good to have SAC involvement)
  - Pensions (may need a rapid response)
  - Quality (cuts across all areas of interest)
  - Work environment (time that needs to be spent on paperwork and assessment, loss of faculty, compile individual stories of faculty who have left the state)
  - Illinois exporting students,
  - Faculty definitions
  - Performance based funding of Universities
  - The majority of faculty are not tenure track and expectations differ by classification.

***RECOMMENDED ACTION:*** *Contact IBHE-FAC Representatives Daniel Cortese and Larry Levinson on a specific topic not listed above on which IBHE-FAC should focus statewide discussion or position papers.*

From IBHE draft minutes of September 20: “Melissa Madsen, Chair of the UIUC Council of Academic Professionals, addressed a major concern at UIUC and other public universities on the classification of (non-faculty) professionals. Faculty are exempted from Civil Service, and currently academic professionals can be exempted by the universities. Public universities are being accused of abusing the system. University autonomy on this subject is being considered by a statewide committee of “stakeholders”, which does not include any faculty. In addition, auditing of professional positions by Civil Service is targeted, not random, and seems to involve retribution. The audit findings are not released in a timely manner; remedies are now draconian.”

***RECOMMENDED ACTION:*** *Faculty Representative may inquire with HR at home universities if this practice is indeed occurring, and if so, what is the process by which the university is handling this.*

Respectively submitted,

Daniel K. Cortese, Ph.D.

IBHE – FAC Representative

Faculty Senate Vice President