

2-20-2014

## AY 13-14 Meeting 2014-02-20

Faculty Senate

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**Faculty Senate Meeting**  
**February 20, 2014 1:00-3:00 PM**  
**Hall of Honors**  
**Minutes**

**Senators in Attendance:**

|   |                           |   |                       |   |                       |
|---|---------------------------|---|-----------------------|---|-----------------------|
|   | K. Boland-Prom (CHHS)     | X | O. Ijose (CBPA)       |   | V. Person (COE)       |
| X | Y. Brown (CAS)*           |   | R. James (CHHS)       | X | X. She (COE)          |
| X | J. Cook (COE)             | X | S. Ji (CBPA)*         | X | A. Tamulis (CAS)*     |
| X | D. Cortese (CAS)*         |   | E. Johnson (CAS)      | X | C. Tymkow (AL/CHHS)   |
| X | E. Essex (CHHS)           | X | M. Kasik (COE)*       | X | S. Wadhwa (CHHS)      |
|   | S. Gandy (AL/COE)*        |   | C. Luo (CBPA)         |   | R. Washington (CHHS)* |
| X | L. Geller (UL)*           | X | E. Mengova (CBPA)     | X | B. Wilson (CAS)       |
| X | D. Golland (CAS)          | X | R. Muhammad (AL/CAS)* | X | B. Winicki (COE)*     |
| X | D. Hechenberger (AL/COE)* | X | B. Parin (AL/CAS)*    |   |                       |

\* = Faculty Senate Executive Committee

**Guests:** D. Bordelon, R. Sweeney, A. Vendrely

1. *Call to Order and Agenda Approval:* The meeting was called to order, with quorum, by Faculty Senate President Muhammad at 1:07 p.m. Three additions to the agenda were requested: (1) Senator Hechenberger stated that UPI negotiation team requested a show of support prior to its meeting at 1:30 p.m. (2) Faculty Senate Vice President Cortese asked that IT issues, included the timing of down times, be discussed. (3) Faculty Senate Secretary Winicki stated that the scheduling of the March meeting must be discussed and also that Senator Washington, who was unable to attend the meeting, asked that problems with Blackboard quizzes be discussed. The agenda, with these additions, was approved by unanimous voice vote.
2. *Disability Statement:* Robin Sweeney provided background information regarding the requested revision of the Disabilities Statement for syllabi. Ms. Sweeney, Senator Washington, and Faculty Senate President Muhammad have met to discuss the language previously agreed upon by UCC. They have agreed that the word “reasonable” should be replaced by “appropriate.” The agreed upon language is:

“GSU is committed to providing all students equal access to university programs and facilities. Students who need accommodations based on disability should contact the Director of Access Services for Students with Disabilities (ASSD). Students must register with ASSD before faculty are required to provide appropriate accommodations. For more information or to register, please contact the Director of ASSD (Room B1215 or [assd@govst.edu](mailto:assd@govst.edu) or 708-235-3968). To ensure that learning needs are met, contact ASSD the first week of classes.”

There was a brief discussion what types of documentation of disability are required and who should obtain the documentation from students. Ms. Sweeney recommended that faculty members have ASSD receive and hold documentation. Ms. Sweeney announced a workshop on Universal Design for Learning to be held on March 13.

3. *General Education Update:* Ann Vendrely, Chair of the General Education Task Force, provided hard copies of information being provided to prospective students. She noted that 19 faculty members had applied for teaching the First-Year Seminar. (Nine sections are planned.) The General Education Task Force will be putting First-Year Seminar teaching teams together. A senator asked about the plans for the Junior Seminar. Faculty Senate Secretary Winicki noted that there is a draft policy describing the Junior Seminar and the Capstone currently under review in EPC. Dr. Vendrely promised to provide regular updates about the general education curriculum to the Faculty Senate. In response to a question about the cohorts, Provost Bordelon stated that there was relatively lower interest in Sustainability than in the other two strands. Faculty Senate Vice President Cortese made the motion to accept Dr. Vendrely’s report and to request monthly updates from the General Education Task Force; Senator Kasik seconded. The motion was approved by unanimous voice vote.

4. *Administrative Update:*

Provost Bordelon began her report with an update on the Academic Master Plan. She stated that the committee meets on the first Monday of each month. The focus of the AMP Committee is to review current majors for needed revision, creating new concentrations, and otherwise finding ways to build on the programs that already exist. Provost Bordelon stated that updates of the AMP document will be posted on the Provost’s Office webpage.

Regarding the off-campus program approval process, Provost Bordelon noted that these are programs that have already been approved by UCC and APRC and IBHE only requires notification of intent to offer them off-campus. Faculty Senate President Muhammad stated that the Executive Committee of the Faculty Senate had discussed this issue at length and the primary concern is that there be assurance that faculty and facilities be at the same level as on-campus programs. Faculty Senate Secretary Winicki added that this process may not require UCC review, but APRC review would be appropriate.

Senator Hechenberger, who submitted his fourth-year retention portfolio in fall 2013, noted that faculty members who had applied for the third and fourth year retention this academic year had no real choice because the new division/department criteria have not been finalized. Provost Bordelon stated that the revised division/department criteria have been posted.

Provost Bordelon reported that the Open Access committee has met and has looked at the statements from other Illinois public universities. A plan for dealing with Open Access legislation is needed.

In response to a question about when national searches (vs. internal searches) are required, Provost Bordelon stated that the language of the requirements allows the provost to make a decision to use an internal search.

Provost Bordelon stated that she will find answers to senators' questions about IT. These include questions about quick forced log-off from email, Blackboard tests and quizzes, and timing of system maintenance. Faculty Senate Vice President Cortese asked about the emergency closure notifications, and Provost Bordelon noted that notification must be sent out as soon as possible so staff, faculty, and students do not make needless trips to campus.

Finally, Provost Bordelon responded to the Faculty Senate's request that there be a Faculty Senate representative to the Deans' Council. She said that the members of the Deans' would welcome a short (10-15 minutes) report from a Faculty Senate representative at its meeting.

5. *Faculty Senate Minutes, December 2013 and January 2014*: Senator Essex provided minor edits to the January minutes. Kasik made the motion to approve both sets of minutes with edits; Golland seconded. The minutes were approved by unanimous voice vote.
6. *Faculty Reports*

Educational Policy Committee (EPC): EPC Chair Tamulis presented two revised policies for approval. He explained that Policy 25 Baccalaureate Degree Requirements needed revision to accommodate freshmen admissions. Statements regarding the junior seminar and senior capstone have been added, Directed Self Placement statement has been deleted, and other minor edits made. Cortese made the motion to approve the revised policy; Tamulis seconded. There were two "No" votes; the remaining votes were for approval.

Tamulis explained that there was a request to delete Policy 56 Technology Requirements because it is outdated and requirements are covered in other policies, including the policy on general education requirements. There was an extended discussion of whether the policy should be deleted rather than revised. Kasik made the motion to lay Policy 56 aside temporarily; Hechenberger seconded. There were two "No" votes; the remaining

votes were for approval. It was agreed that suggestions for revising Policy 56 should be sent to Senator Brown.

Academic Program Review Committee (APRC): Faculty Senate President Muhammad reported that APRC Chair Gandy is stepping down from chair but will remain a member of APRC. A current APRC member, Robert Sinclair, has volunteered to serve as chair, but he is not a senator; therefore, a waiver of Faculty Senate Standing Rules is needed to allow Dr. Sinclair to serve as chair. The waiver was approved by unanimous voice vote of the Faculty Senate. Faculty Senate President Muhammad read a written report from Senator Gandy. She stated, "We have received 4 of the 8 cyclical reports that are due this year. Those from Nursing and from Communications Disorders are in good shape. We will review them at the next APRC meeting, which Rob Sinclair will chair. No other proposals or reports have been received."

IBHE Faculty Advisory Committee: No report.

University Curriculum Committee (UCC): UCC Chair Parin stated that UCC forms are still available online, but it is a bit difficult to find them. The written report provided by Parin in January has directions for finding UCC forms.

Graduate Studies Council: Senator Wadhwa reported that the Graduate Studies Council has developed a draft document that provides guideline for capstone projects. It is currently seeking feedback from faculty members. The feedback should be sent to Dean Cada by April.

#### 7. Announcements:

Faculty Senate President Muhammad announced that the MLK Day events have been rescheduled for February 27, 10:00 to 11:30 a.m., in the Center for Performing Arts. Also, she requested that ideas for the Friends and Family Weekend be submitted. Senator Geller announced that a small art gallery has been created in the library; there will be events and tours. Senator Golland announced that the series of events to commemorate the Civil Rights Act is continuing; *The Vernon Johns Story* will be shown tomorrow at 7:00 p.m.

It was agreed that the next Executive Committee meeting will be held on March 6 at noon, and the full Faculty Senate meeting will follow (1:00 to 3:00 p.m.).

Adjournment at 3:04 p.m.

Respectfully submitted,

Barbara Winicki

Faculty Senate Secretary