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GSU View

University Newsletters

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2-1-2013

## GSU View, 2013-02-01

Office of Marketing and Communications

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From: GSUView  
Subject: GSU View - Important Message - February 1, 2013



## News and Events

### **Important Message to All GSU Employees - February 1, 2013**

Dear Employee:

I wanted to let you know as quickly as possible that the W-2s mailed to your address on January 31, 2013 and/or made available electronically on the GSU Portal on January 31, 2013 may have a calculation error in box 1 (wages and tips) and box 5 (Medicare wages and tips).

Please do not be alarmed. The Financial Services Department at Governors State University is working to ensure that your W-2 is accurate.

The staff is working diligently to rectify the issue and will re-mail the W-2s to your address on file on or before February 8, 2013. The function on the portal to download employee W-2s has been disabled.

On behalf of the university, please accept our sincere apologies for any inconvenience this may cause.

Thank you for your attention,

Regards,

Karen Kissel

Vice President for Administration & Finance



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1 University Parkway, University Park, Illinois 60484-0975  
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