News

Student Rally

Faculty and staff are encouraged to come out and participate in a rally to raise awareness, generate energy and encourage legislative actions for higher education. On Monday, March 7 from 3:30-4:15 p.m. in front of the main entrance, the students of GSU will hold a rally in support of funding for Illinois public universities. Faculty, staff, and students are asked to wear GSU t-shirts to support the cause.

Spread the word on social media and help build momentum toward ending the stalemate in Springfield by visiting the event on Facebook and using the hashtags #HigherEdMatters and #SaveOurEducations.

Stand with us. Stand with GSU.

Why Rally?

Graduate student Matt Gentry has used his voice in an op-ed that urges all students to attend the #HigherEdMatters Rally, Monday, March 7 at 3:30 p.m. The rally is sponsored by GSU student organizations and the Illinois Coalition to Invest in Higher Education.

You can read Matt's piece on page 8.

March 1 - Tornado Drill Day – Tornado Drill TOMORROW

GSU will be participating in the statewide Tornado Drill Day on March 1 at 10 a.m. and 6 p.m. All persons on campus at the time are required to participate. If you are on campus, please proceed to the nearest tornado shelter and stay there until a member of the campus safety team says it is okay to leave the shelter. For faculty members who are in class at that time, please guide your students to the nearest shelter.

In preparation, please review the university’s emergency preparedness checklist and the current campus safety booklet on page 10 and the separate checklists for faculty and staff on pages 22 and 23. Please familiarize yourself with the processes and procedures contained within. This drill is a university-wide effort. We thank you for your cooperation in making GSU a safe environment for its entire community.

The Challenge Continues

On February 15, Governors State launched the President's Day Challenge, a six-week campaign to raise funds for GSU's Presidential Scholarships. For every dollar you contribute above your previous gift to the President's Scholarship Fund or every dollar a new donor contributes to the President's Scholarship Fund, an equal donation from President and Dr. Maimon will be made up to $50,000! That means $100,000 for scholarships. Two weeks in, we are at 15% of our goal.

Double the impact of your donation and help us reach 30%. Accept the Challenge today!
Events

Education Abroad Fair

Students and Faculty interested in programs abroad should stop by the Education Abroad Fair on March 1 from 1-5 p.m. in the Hall of Governors. Representatives from a variety of programs such as API, ISA, Athena Study Abroad, CAPA, TEAN, and Barcelona SAE will be there to provide information about study abroad opportunities. The U.S. Passport Agency, Peace Corps, and U.S. Department of State will also be on hand to provide information.

For more information, contact Amy Schoenberg, Study Abroad Coordinator.

Weekly Meditation

The College of Health and Human Services provides weekly mindfulness meditations each Thursday from 3:30 to 4:30 p.m., in room A2150. This free event is open to all students, faculty, and staff. For more information, contact Dr. Maristela Zell.

Sweet Home Chicago Blues

See why Chicago and Blues are the perfect pairing in a one-night only blues revue at GSU's Center for Performing Arts, Sweet Home Chicago Blues on March 5, 2016 at 8 p.m. Sweet Home Chicago Blues features three-time Grammy nominee Billy Branch and the Sons of Blues, and an all-star lineup of local artists. For Tickets visit CenterTickets.net.

March Meetings for SEA

March is an exciting month for the SEA. With their community service projects coming to a close, SEA will be host two member meetings to help package and deliver donations collected from last month's service projects.

On March 8, the GSU SEA will meet from 2:30 to 4 p.m. in room D34000 to organize the donation collection. On March 28, the meeting will be held in room G160 to package the donations into care bags for delivery. SEA will meet again on March 30 in room G160 to make baby blankets that will be donated with the care bags. All SEA members are invited to help complete these worthwhile projects!

For more information, contact Samantha Allen.
Early Voting at GSU for Will County Voters

Governors State University will be a new site for voter registration and early voting for the upcoming primary election for Will County voters. Early voting and registration will take place from March 7th to March 11th, 10 a.m. to 5 p.m. in the C-1 Housekeeping storage room, located next to the Marketing/Communication Suite.

In addition, GSU faculty, staff and students have the opportunity to be active participants in the electoral process by volunteering to be an election official. Mandatory one hour election training will take place March 1st at 11 am in the C-1 Housekeeping storage room. Faculty, staff and students are encouraged to participate as an election official.

Additional information for Will County voters can be obtained at www.thewillcountyclerk.com
To reserve your spot in training or questions, please contact Maureen Kelly at mkelly7@govst.edu or 708-465-2984.

Women in the Mexican Revolution

ALAS and the History and Latino Studies Programs will present a multimedia exploration of women's roles in the Mexican Revolution on March 8 at 4:30 p.m. in Engbretson Hall.

Jesus "Chuy" Negrete – a historian, musician, and ethnomusicologist hailed by Studs Terkel as "the Chicano Woody Guthrie" – will use a combination of oral histories, photographs, and his guitar to reveal the causes and major events of the Mexican Revolution through women's experiences. Negrete is a Smithsonian Institution Fellow. He founded the Mexican Culture Institute and serves as its director.

This event is co-sponsored by ALAS and the History and Latino Studies Programs and supported by GSU's Intellectual Life Committee. For additional information, contact Ellie Walsh.

Doing Business in Africa

Learn about emerging markets in Africa from a panel of experts on March 11 at Doing Business in Africa.

Gain the insights and information you need to enter and succeed in the emerging markets of Africa. Representatives from select African countries will discuss the opportunities and challenges of this developing business environment, and U.S. governmental officials will present marketing and financial strategies. Experienced business representatives will be on-hand to share practical advice and discuss best practices in this new market.

More information on this free event can be found here or by contacting Dr. Jun Zhao at 708.534.4953.

Mindfulness Health Symposium

GSU will be hosting its third annual symposium on Mindfulness and Contemplative Practices in Higher Education on March 25 from 8 a.m. to 5p.m, in in Engbretson Hall. The event is free, but registration is required. Additional information is available from Dr. Maristela Zell.

Eurydice
Don't miss the spring Theatre and Performance Studies production of Sarah Ruhl's "Eurydice," a modern retelling of the myth of Orpheus through the heroine's eyes. Performances will be April 2 at 7:30 p.m. and April 3 at 2 p.m., at the Center for Performing Arts. Student tickets are $13 and general admission is $18. Tickets are available at www.centertickets.net.

**Get an Insider's View of Hyde Park**

Hyde Park is the quintessential arts community. Known for its acclaimed museums and dynamic neighborhood centers, Hyde Park is a haven for artists, curators, and casual connoisseurs. Get an insider's view of this vibrant destination on Saturday, April 16 on an all-day tour with GSU's Nathan Manilow Sculpture Park Director Geoff Bates. The tour will focus on exploring significant works of sculpture and design.

The chartered bus tour runs from 8:30 a.m. – 5:45 p.m. and includes visits to the Hyde Park Art Center, the University of Chicago's Smart Museum, lunch at The Currency Exchange Café, tour of Theaster Gates' celebrated Stony Island Arts Bank, and visit to Lorado Taft's Fountain of Time sculpture. The day will conclude with a wine reception at the home of retired professor and collector Dan Parker, who will share insights on his private collection of African and African-American art.

The all-inclusive fee for the tour is $125, and seating is limited. Participants may join the bus tour in Hyde Park. For reservations and information, call 708.235.7559.

**Save the "Tee Time" Date!**

It's never too early to mark your calendar for one of the seasons' most enjoyable events. Save the date for the 2016 GSU Foundation's Scholarship Scramble Golf Outing. This year's most important tee time will be on Friday, July 22. Proceeds benefit Student Scholarships at GSU.

Please contact Angela Mehalek at 708.235.2832 or amehalek@govst.edu for sponsorship opportunities.

**Women's History Month**
March is Women's History Month, and GSU will be celebrating. The Office of Student Life and Intercultural Student Affairs has several events planned for the month of March including exhibits, panels, presentations, and an open mic. A full listing can be found here. Come explore the diversity and accomplishments of women in history and on campus.

For further information, email Robert Clay.

**Faculty Highlights**

**Scholarship at GSU - Professors' Works Published**

**Dr. Natalia Ermasova**, Assistant Professor of Public Administration, recently published "Fiscal disparity and equalization in the Russian Federation" in "Post-Communist Economies"(Volume 28, Issue 1: 2016). The article argues that the regions of the Russian Federation are economically disparate. Differential endowment with energy resources drives much of this disparity and this translates into highly diverse fiscal capacities. Although regions do have some independent revenue-raising authority, all taxes are administered by the national Ministry of Taxation and a sizable share (roughly 45 percent) of total national revenue is transferred to regional and local government. The transfers, however, are not of equal importance to all regions. This article focuses on vertical and horizontal balance in the country. It examines differential revenue capacity and the extent to which national transfer programs mitigate fiscal disparity.

"Beneficial Effects of Schematic Support on Older Adults' Memory: Differential Patterns of Support of Item and Associative Information," an article by Dr. Pam Mohanty, Assistant Professor of Marketing, with co-authors Moshe Naveh-Benjamin, and S. Ratneshwar, was recently published in "Psychology and Aging," Online Print (January 14, 2016). According to abstract, "The effects of two types of semantic memory support—meaningfulness of an item and relatedness between items—in mitigating age-related deficits in item and associative, memory are examined in a marketing context.""Psychology and Aging" is one of the premier peer-reviewed journals of the American Psychological Association, which is the largest scientific and professional organization for psychology interest groups. The journal is ranked 7 of 32 in Gerontology with an ISI impact factor of 2.6.

A chapter written by Vincent Starks, adjunct CAS faculty member, was recently accepted for publication in "Training to Build Trust with Diverse Communities," a guidebook to be published in a nationally distributed three-book series to help better train law enforcement. The new guidebooks, to be released by Vera Institute of Justice, encourage trust between police agencies and diverse communities as well as promoting skills, which are significant for an effective community policing plan. The release of the guidebooks' was announced by Attorney General Loretta Lynch. Mr. Starks has a MA in Public Administration and is currently a doctoral candidate. At the present time, he is acting Watch Commander with the Homewood Police Department.

**Collaborative Faculty Presentation**

**Dr. Alicia Battle, Robert Clay** and **Dennis Dent** will present the workshop, “Tradition, Transition, and Transformation: Shifting from Upper School to 4-year University” at the 2016 National Association of Student Personnel Administrators Conference in Indianapolis on March 15.

This workshop will highlight the impact traditions have on transitions and the need to examine both traditions and transitions closely in order to make positive and successful transformations. The presenters would like to highlight current faculty-student life partnerships and other high-impact educational practices that have resulted from the intentioned collaborative relationship across divisional lines that aided in GSU’s transformation. Please share your collaborations in a brief 150 description by emailing Robert Clay by Wednesday, March 9.
IRB Sponsored Training Workshops

The GSU Institutional Review Board is hosting three training workshops this spring. For questions or to RSVP, email ospr@govst.edu or call Ebony Jones at 708.235.7317. Additional resources are available at www.govst.edu/ospr/training.

IRB Workshops

**Responsible Conduct of Research Workshop** will be presented by Robert E. Porter, PhD, of Grant-Winners Seminars, on Thursday, April 21 from 5 to 8 p.m. in F1622. This workshop focuses on the increasing concern by funding agencies that researchers and their students attain basic skills in responsible conduct of research and adhere to guidelines and standards that reflect best practices by the scientific research community. This session will utilize a comprehensive “RCR Quiz” to stimulate discussion followed by case studies to be assessed in small groups.

**Grants of Interest to Institutions with Emerging Research Programs Workshop**, presented by Robert E. Porter, PhD, of Grant-Winners Seminars, will be held on Friday, April 22 from 9 a.m. to noon in F1622. This workshop focuses on grant programs specifically targeted to institutions like GSU: NSF’s Research at Undergraduate Institutions (RUI) and Research Experiences for Undergraduates (REU); the R15 funding mechanism at NIH; and several tracks at the National Endowment for the Humanities, including Enduring Questions and Summer Stipends, as well as NEH’s Summer Seminars and Institutes. Successful proposals from researchers at schools similar to GSU will be cited as examples.

For information on the IRB workshops or to RSVP, email ospr@govst.edu or call Ebony Jones at 708.235.7317. Additional resources are available here.

Interfaith Webinars

Interested in learning how to engage religious diversity in and out of the classroom with students, faculty, and staff? Intercultural Student Affairs will host a four-part webinar series presented by the Interfaith Youth Core that will offer practical tips and examples of excellent interfaith work on college campuses nationwide. The webinars will be presented in B1241 from noon to 1 p.m. on designated days.

We’ll explore approaches to relationship building across lines of religious difference, leaning heavily on the direct service and community organizing strategies of past and present-day interfaith leaders.

**Part 3: Designing Interfaith Programs**. April 19, 2016
This webinar focuses on different approaches to creating interfaith encounters between students. We’ll look at different formats for interfaith programming and examine strengths and limitations of each type.

**Part 4: Responding to Conflict on Campus**. May 17, 2016
The final webinar of the series takes a look at how campus professionals have responded to instances of conflict, crisis, and tragedy on campus in relation to religious diversity.

For more information, email the Office of Diversity.

Do you have a story or event you want to submit for the GSU View? Click here to learn about our submission guidelines.
Chicago, IL, February 26, 2016

Why Rally

Summary

Graduate student Matt Gentry urges all students to attend the #HigherEdMatters Rally, Monday, March 7 at 3:30 p.m. The rally is sponsored by GSU student organizations and the Illinois Coalition to Invest in Higher Education.

Whether you like it or not, the state budget crisis in Illinois will impact our education. While President Maimon has delivered a strong message that GSU will stay open for the next academic year, you should know that we could be affected in significant ways. Although classes may stay in session, tuition could increase, support services could be eliminated, and GSU employees that you rely on as a student could be furloughed. Nobody has a crystal ball, but one thing for sure is the status quo is unsustainable.

For this reason, it is imperative that you join the rest of GSU on Monday, March 7th from 3:30-4:30 p.m. in front of the main entrance for a #HigherEdMatters Rally. We need our leaders in Springfield to hear your voice that public university higher education is an essential part of Illinois. We need a large GSU community presence to send a strong message to Governor Rauner.

Similar to your civic duty to vote, you should consider this your civic duty as a student at GSU. The gravity of the budget crisis for GSU is hard to understate, and the ramifications are especially real for those that expect to graduate after May 2017. All students make sacrifices. Taking an hour out of your day on Monday March 7th is perhaps the smallest sacrifice for the most amount of gain you will make in your entire academic career.
There are a number of things that you can do RIGHT NOW to help the cause. Please post on social media using #HigherEdMatters and #SaveOurEducation and let the social media world know that you plan to attend the rally. Reach out to classmates and friends and encourage, coerce, bribe, or physically bring them on Monday to ensure a strong turnout. Are you part of any student groups or organizations? If so, reach out to your club president to find out if you can make it a club/group event.

Like voting, many naysayers say that rallying is not worth their time, but this misconception is blatantly false. Just like every vote counts, it doesn’t take a hard look at history to find proof that rallies are powerful instruments for change. The civil rights movement started as rallies and led to sweeping social changes. More recently, look at the strong statements protestors have made regarding police brutality. GSU will be turning out in force so please make every effort to be in front of the GSU main entrance on Monday, March 7th from 3:30-4:30 p.m.- your future education at GSU may depend on it. Stand with us. Stand with GSU.

#HigherEdMatters Rally

When: Monday, March 7, 3:30 – 4:30 p.m.
Where: Governors State University, main entrance
Who: GSU Students and Families, Faculty, Staff, Alumni, Retirees, Legislative Representatives, and Business and Labor Leaders.

SHOW YOUR SUPPORT. WEAR YOUR GSU T-SHIRTS.

This event is co-sponsored by Governors State University’s Student Senate, Prairie Place Hall Council, the Graduate Professional Network, and the Illinois Coalition to Invest in Higher Education; a collection of business, labor, and student organizations representing public and private colleges and universities coming together to urge immediate action.
EMERGENCY RESPONSE
911

DEPARTMENT OF PUBLIC SAFETY
708.534.4900

FACILITIES DEVELOPMENT & MANAGEMENT
708.534.4515

An electronic copy of this booklet and other emergency information are located at www.govst.edu/emergency/
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INTRODUCTION
It is important that Governors State University employees and students are prepared in the event of an emergency. Please read this booklet and familiarize yourself with the established procedures should an emergency occur at GSU. The objective of this booklet is to ensure that all employees and students are aware of established emergency plans and are able to respond, evacuate or proceed to a designated shelter area in a quick, orderly fashion.

BE PREPARED
Be aware of the locations of the nearest emergency exits, shelter areas, fire extinguishers, etc., and familiarize yourself with the emergency procedures and building evacuation diagrams posted throughout campus in corridors and common areas. Red emergency phones located throughout campus provide a direct line to the Department of Public Safety, as do the blue-light emergency call boxes located in the main parking lots (East Lots 1, 2, and 3, and West Lots 1 and 2), as well as the emergency call boxes located just outside the entrances of Buildings A, B, C, D, E and F.

EVACUATION GUIDELINES
• Listen to and obey all audible warnings and directions given by Department of Public Safety (DPS) personnel or designated authority.
• Do not use elevators. Exit to the nearest designated emergency exit stairwell. Be aware of alternate stairwells if the nearest one is blocked.
• Do not run or panic.
• Alternate individual entry into the flow of traffic at stairwell entry points. Do not push or shove.
• Use the handrail in the stairwell, keep to the right, and move in a single file line.
• Use red emergency phones located in stairwells and throughout campus if medical aid or assistance is required. Be prepared to give your location and the nature of the problem.
• Exit the building and proceed to a staging area outside, away from the building. Do not obstruct roadways or the movement of emergency personnel. Remain in the staging area until notified by DPS personnel or other designated authority.
GUIDELINES TO PROCEED TO DESIGNED SHELTER AREA

• In the event of a severe weather emergency, proceed to the nearest designated shelter area. The best protection is offered inside a sturdy building on the lowest floor, away from windows. Place as many barriers between yourself and the outdoor environment. In the GSU main building, there are concrete ‘cores’ which usually contain restrooms. These rooms offer better protection than most areas.

• Listen to and obey all audible warnings and directions given by DPS personnel or designated authority.

• Be aware of alternate stairwells if the nearest one is blocked.

• Do not run or panic and do not use elevators.

• Alternate individual entry into the flow of traffic. Do not push or shove.

• Use the handrail in the stairwell, keep to the right, and move in a single file line.

• Use red emergency phones located in stairwells and throughout campus if medical aid or assistance is required.

• Proceed to designated shelter areas. Remain in the areas until notified by DPS personnel or designated authority.

STAGING AREA FOR PERSONS WITH DISABILITIES (AREAS OF RESCUE)

• Persons with disabilities requiring assistance should move to the nearest Area of Rescue assistance. These are areas having direct access to an exit, where people who are unable to use stairs may remain temporarily in safety to await further instructions or assistance. Examples of these areas are the stair silos located along the perimeter of the main building.

• Faculty and staff are asked to assist persons with disabilities during an emergency to an Area of Rescue assistance. It is suggested that that a person who has a mobility impairment prepare for an emergency ahead of time by familiarizing themselves with the nearest Areas of Rescue and by informing faculty or staff on how to assist in case of an evacuation.

• Once in an Area of Rescue, call 911 (or use the red emergency phone) immediately and provide your exact location, including wing/room number or present location. Do not hang up until the emergency personnel so directs.
EMERGENCY SITUATIONS

ACTIVE SHOOTER
- Evacuate the area or building if it is safe to do so:
  - Have an escape route in mind.
  - Leave your belongings behind.
  - Keep your hands visible.
- If it is not safe to evacuate, hide out:
  - Hide in an area out of the perpetrator’s view.
  - Block entry to your hiding place and lock or barricade doors. DO NOT OPEN DOORS until a known law enforcement officer advises it is safe.
  - Turn off the lights and monitors and silence your cell phone.
- Stay focused on survival and keep others focused also.
- Call 911 immediately or as soon as possible and provide as much information as possible (description, location, number of perpetrators, etc.) including your exact location, building wing and room number. Do not hang up until the emergency personnel so directs.
  - When police arrive, remain calm and follow directions. Keep your hands visible at all times, and avoid quick movements, pointing, screaming and yelling.

AIRPLANE CRASH
- Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
BODY FLUID SPILLS
• Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
• Do not clean up spills unless you have been properly trained to do so.
• If a person is injured, assist as appropriate.

BOMB THREATS
• Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
• If it is determined by DPS that the treat is real, an evacuation will be implemented.
• If directed to evacuate, follow the Evacuation Guidelines.

CIVIL DISTURBANCE
• A demonstration should not be disrupted unless one or more of the following conditions exist as a result of the demonstration:
  • Interference with normal operations of the university.
  • Prevention of access to university facilities.
  • Threat of physical harm to people.
  • Threat or actual damage to university property.
• If there is an immediate threat of bodily harm or damage to property, call 911. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
**EARTHQUAKE**

*During an Earthquake:*
- Find shelter under a sturdy desk or table if possible, kneel down and cover your head with your arms. Standing in a doorway is another option.
- Stay away from windows, temporary walls, partitions, and free standing objects such as file cabinets, bookshelves, etc.
- Do not panic or attempt to evacuate.
- Do not attempt to use the elevators.
- The initial shock of an earthquake usually lasts less than a minute.

*After the Earthquake:*
- If you or others are injured and require medical assistance, call 911. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
- If directed to evacuate, follow the Evacuation Guidelines.

**EXPLOSION**

- Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
- If it is safe to do so, assess the extent of the damage sustained and/or the injuries involved and provide this information to DPS.
- Alert all personnel in the immediate area, checking for any damage or dangerous conditions.
- Do not use the elevators.
- Evacuate the building following the Evacuation Guidelines.
**FIRE**

**OPEN OFFICE AREA**

Activate the nearest fire alarm. Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.

Describe the extent of the fire. If the fire is small and you know how to use a fire extinguisher, locate and use the nearest fire extinguisher.

If you cannot extinguish the fire:
- Alert all personnel in the area.
- Exit the room or hallway immediately.
- Close any doors in your immediate area.
- Evacuate the building following the Evacuation Guidelines.

**FIRE**

**ENCLOSED ROOM-FIRE OUTSIDE THE DOOR**

Feel the door with the back of your hand.

**If it is hot, do not open the door. (if it is not hot, see below).**

- Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Describe to DPS the extent of the fire, if known.
- Place an article of clothing or other obstruction along the bottom of the door to keep smoke out.
- Move as far away from the door and heat source as possible.
- Wait for rescue personnel to arrive.

**If you feel the door and it is not hot:**

- Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Describe to DPS the extent of the fire if known.
- Slowly open the door while standing behind it. If no danger is present, activate the nearest fire alarm and proceed to the nearest exit.
- If the area is filled with smoke, stay low or crawl to the nearest exit.
- Evacuate the building following the Evacuation Guidelines.
HAZARDOUS MATERIAL RELEASE

Hazardous materials include chemical and biological agents in either a solid, liquid or gaseous state. If there is a large spill or release of a hazardous material, or if hazardous vapors are being released:

• Evacuate the area immediately.
• If possible, isolate the spill or vapor release by closing doors, etc.
• If the material made contact with your skin or eyes, proceed to the nearest safety shower or eyewash (or a washroom if a safety shower or eyewash are not in the vicinity) and flush the exposed area with copious amounts of water for 15 minutes or until medical assistance arrives.
• Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number.
• If possible, identify the released material and obtain a Safety Data Sheet to provide to the emergency responders.

MAIL THREATS/SUSPICIOUS PACKAGES

• If a suspicious package is discovered on campus, call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
• Do not move, shake or open the package. Isolate it immediately.

SERIOUS INJURY OR ILLNESS

• Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.
• Do not attempt to move an injured person unless doing so may prevent further injury.
• If necessary, and if trained to do so, provide first aid/CPR to the injured person.
• Remain with the injured or ill person until emergency personnel arrive and you are relieved by the emergency personnel.
• Do not obstruct emergency personnel.
SEVERE WEATHER

Severe Thunderstorm Watch—severe thunderstorms are possible in the area.

Severe Thunderstorm Warning—severe thunderstorms are occurring in the area.

Tornado Watch—conditions are favorable for the possible development of tornados in the area.

Tornado Warning—a tornado has either been sighted or identified by weather radar.

Severe thunderstorms are capable of producing damaging winds, hail and lightning. When severe thunderstorms are present, there is often a heightened risk that tornados could occur. DPS will alert the campus if a Tornado Warning is issued or if a tornado has been spotted in the area. Warnings will be issued by local television stations, local news radio stations, and NOAA weather radio. Local governments may activate outdoor sirens, but in most cases, building occupants may not be able to hear them.

Should a severe weather notification occur:

• Move the designated shelter areas following the guidelines.

• If you cannot reach a designated shelter area, move as far away from the windows as possible.

Lie down on the floor, under a desk or table if possible, curl up and protect your head and eyes.

• Do not use elevators or cell phones.

• Call 911 to report any injuries or damage when possible.

UTILITY OUTAGE

• If a loss of power causes a threat to people or property, call 911 immediately.

• Notify Facilities Development & Management, 708.534.4515 immediately.

• All personnel should remain in their respective areas unless directed otherwise by DPS or designated authority.

WATER-RELATED EMERGENCIES

• Call 911 immediately. Give all pertinent information and your exact location, including building wing and room number. Do not hang up until the emergency personnel so directs.

• Do not touch any electrical outlets, equipment, etc.

• Evacuate the area.

• If outside, do not drive through flooded areas.
SECURITY ON THE STREET

- Request the GSU Safety Escort service or shuttle service by calling 708.534.4900 or by using any red emergency phone inside the university.
- Stay alert to your surroundings—use of electronic devices (phones, iPods, etc.) can be distracting.
- Avoid going out alone at unusual hours or being in secluded places.
- If you are being followed, go to a well-lit or populated place and notify DPS.
- At night, stay in well-lit areas.
- Avoid displaying any amount of money you are carrying.
- Keep a firm grip on your purse or bag. If possible, put the strap over your shoulder and tuck the purse or bag between your arm and body.
- Be familiar with the location of the outdoor campus emergency phones and call boxes.
- Utilize crosswalks at all times, be aware of vehicular traffic, and obey signs and signals at intersections/crossings when walking.

SECURITY IN THE OFFICE

- Keep wallets and purses secure. Lock them in a drawer if possible.
- If you see people in your area who do not belong, contact DPS.
- Demand proper identification and authorization before allowing anyone to remove equipment from your office.
- Do not loan keys or equipment to strangers or unknown workers.
- Lock your office whenever it is unattended.
- When working after hours or weekends, notify DPS of your whereabouts and when you leave.
SECURITY IN YOUR CAR
• Park your car in a well-lit area.
• Lock your car.
• As you approach your car, check for person(s) who may be hiding behind, in front or underneath it.
• After you get into your car, lock the doors.
• If you are being followed, drive to a police or fire station and sound your horn until help arrives.
• Always be sure your car has enough gas to get you to and/or from your destination.
• Remove phones, CD’s, or any items of value from plain view to avoid burglaries.
• Never pick up strangers or go with a stranger who offers help.

VICTIM OR WITNESS OF CRIME
• If you are accosted by someone who displays or appears to have a weapon, do not try to ward of the attacker.
• Be observant and obtain as much information as you can. Note information about the perpetrator without endangering yourself.
• If the perpetrator flees, note the direction of travel and the vehicle/license plate if possible.
• Preserve the crime scene for the police.
• If you are the victim of a criminal sexual assault, call 911 immediately, and refrain from showering or washing yourself temporarily until the police can properly investigate.
Review the emergency information located in the campus classrooms. Know ahead of time how to get from your classroom or office to the closest designated shelter area or to exit the building by the most direct route during an evacuation. Share this information with your students.

Program the GSU Police Department’s phone numbers into your cell phone.

Non-Emergency: 708.534.4900 and GSU’s campus status hotline, 708.534.4909.

Keep up-to-date contact information on file with the Office of Human Resources so that you can be contacted during an on campus emergency. To change your contact information, email Stephanie Juarez in HR at sjuarez@govst.edu.

Keep an entry in your cell phone labeled I.C.E. (In Case of Emergency) so that police, fire and EMS can contact your emergency contact if you cannot speak.

Faculty—Stay with your students and provide them with direction to the nearest shelter area or to the nearest exit. Keep a roster to account for your students. Notify GSU Police of any persons with disabilities requiring assistance. If possible, have someone stay behind with persons with disabilities until emergency personnel arrive.

Persons with disabilities—go to stairway landings and wait for emergency rescue personnel. Stairwells are constructed with a higher fire rating than any other areas of a building. Emergency personnel responding to the building will be checking the stairway landings for persons with disabilities upon their arrival.

In the event of a lockdown—shelter in place, stay clear of windows and wait for updates via phone, text and email.

During an evacuation, do NOT use the elevator. Take the stairs.

Remain calm and walk—do not run.

Do NOT use fire alarms for individual emergencies. Use fire alarms in the event of a fire or the evacuation of a building.

Know more than one way to get out of every building where you have classes and meetings in the event one exit is blocked.

To be prepared at home: Get a Kit, Make a Plan, Be informed (www.ready.gov/)

For more information, go to the GSU Emergency Preparedness Website: www.govst.edu/emergency
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